district five
OF LEXINGTON & RICHLAND COUNTIES

AGENDA
BOARD OF TRUSTEES
CHAPIN HIGH SCHOOL'S CAFETERIA
SEPTEMBER 13, 2010

1. Call to order at 5:30 p.m.

2. Enter executive session in the conference room to consider the following:

   a. Contractual matter: legal briefing
   b. Personnel matters: legal update
   c. Selected employment items (Exhibit A)
   d. Requests for instruction at a place other than school (Exhibit B)

3. Welcoming remarks at 7 p.m.

4. Invocation – Reverend Stuart Pritchett, Chapin Baptist Church

5. Pledge of Allegiance – Maggie Stroud, student body president, Chapin High School

6. School Board Spotlight

7. Welcome and brief overview of Chapin High School by Akil Ross, principal

8. Approval of the agenda

9. Superintendent's report

   a. Superintendent

      1. Report on 10 day enrollment

   b. Community Services

   c. Financial Services

d. Human Resources

e. Instructional Services

1. AYP, PASS and ACT 2010 results (Exhibit C)

f. Technology Services

10. Public participation*

NEW DESIGN AND CONTRUCTION AGENDA

11. **DISCUSSION**

1. Monthly update (Exhibit D)

CONSENT AGENDA

12. Approval of the minutes of the August 9, 2010 board meeting and the August 23, 2010 special-called meeting

ACTION AGENDA

13. Items considered in executive session

14. Setting the operational millage for 2010-2011 fiscal year (Exhibit E)

15. First reading approval of new board policy GBEBDA "Criminal Record Checks" (Exhibit F)

16. First reading approval of proposed revisions to board policy GBAA "Sexual Discrimination and Harassment" "and GBAA-R "Administrative Rule" (Exhibit G)

17. Proposed replacement of board policy JC "Student Rights and Responsibilities" and JC-R "Administrative Rule" with JI "Student Rights and Responsibilities" and JI-R "Administrative Rule" (Exhibit H)

DISCUSSION AGENDA

18. Request from Refuge Church/use of Lake Murray Elementary School (Exhibit I)

19. Request from D.A.Y. to use Seven Oaks Elementary School (Exhibit J)

20. Adjourn

FOR YOUR INFORMATION

21. The next regular scheduled board meeting will be on September 27, 2010 at the District Administration Building.

*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.

district five
OF LEXINGTON & RICHLAND COUNTIES

Minutes/August 9, 2010

The Board of Trustees of School District Five of Lexington and Richland Counties met at the District Administration Building with the following members present:

Mr. Robert Gantt, Chairman (executive session by telephone conference)
Mrs. Roberta Ferrell, Vice Chairman
Mrs. Carol Sloop, Secretary
Mrs. Ellen Baumgardner
Mrs. Jan Hammond (executive session by telephone conference)
Mrs. Beth Hutchison-Watson
Mr. Ed White
Dr. Herbert Berg, District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer
Dr. Angela Bain, Chief Human Resource Services Officer
Mr. Gary Black, Chief Technology Services Officer
Dr. Karl Fulmer, Chief Financial Services Officer
Mr. Keith McAlister, Director, New Design and Construction
Mr. Buddy Price, Director, Office of Community Services

Roberta Ferrell called the meeting to order and gave welcoming remarks.

Buddy Price gave the Invocation. Dr. Berg led the Pledge of Allegiance.

Roberta Ferrell and Carol Sloop led the School Board Spotlight.

During the superintendent's report, Dr. Berg provided information about the construction projects and capital projects; Buddy Price provided information about the Back-to-School Kick-off and the 2011-2012 school calendar; and Karl Fulmer provided an update on Act 23.

During public participation, Kim Murphy spoke regarding teacher supply funds and LOAs.

Dr. Fulmer presented information on the operational millage for the 2010-2011 fiscal year.

Dr. Bain presented a proposed new board policy GBEBDA "Criminal Record Checks" (Exhibit D); proposed revisions to board policy GBAA "Sexual Discrimination and Harassment" and GBAA-R "Administrative Rule" (Exhibit E); and proposed replacement of board policy JC "Student Rights and Responsibilities" and JC-R "Administrative Rule" with JI "Student Rights and Responsibilities" and JI-R "Administrative Rule" (Exhibit F).

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of August 9, 2010

	BAUMGARDNER	FERRELL	GANTT	HAMMOND	SLOOP	WATSON	WHITE
1. M. Baumgardner S. Watson Enter executive session to consider the following: 2a) personnel matters; 2b) legal matter: facilities (s); 2c) legal briefing: Act 388; 2d) selected employment items (Exhibit A); 2e) contractual matter: land; 2f) contractual matter: services; and 2g contractual matter: new construction	X	X	A	A	X	X	A
2. M. Baumgardner S. Watson Approve the agenda	X	X	A	A	X	X	X
3. M. Watson S. Baumgardner Approve the consent agenda (approval of the minutes of the June 14, 2010 board meeting, the June 29, 2010 special-called board meeting and the July 12, 2010 board workshop meeting)	X	X	A	A	X	X	A
4. M. Baumgardner S. Watson Approve the selected employment items with the exception of #22 and #96 (Exhibit A)	X	X	A	A	X	X	X
5. M. White S. Baumgardner Approve the contractual matter:land	X	X	A	A	X	X	X
6. M. White S. Baumgardner Approve the resolutions for the sale of bonds (one authorizes the sale of bonds to finance the district's 8% capital budget funds and the other authorizes the sale of additional bonds to support on-going work related to the district's bond referendum) (Exhibit B)	X	X	A	A	X	X	X
7. M. Watson S. Baumgardner Schedule a special-called meeting on August 23 to solely discuss the CATE Center, new high school and the Alternative Academy at 6 p.m.	X	X	A	A	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of August 9, 2010

		BAUMGARDNER	FERRELL	GANTT	HAMMOND	SLOOP	WATSON	WHITE
8. M. Sloop	S. Baumgardner	X	X	A	A	X	X	X
Adjourn at 8 p.m.								

A = Absent
AB = Abstain
N = No
X = Yes

district five
OF LEXINGTON & RICHLAND COUNTIES

Minutes/ August 23, 2010

The Board of Trustees of School District Five of Lexington and Richland Counties met at the District Administration Building with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Roberta Ferrell, Vice Chairman
Mrs. Carol Sloop, Secretary
Mrs. Ellen Baumgardner
Mrs. Jan Hammond
Mrs. Beth Hutchison-Watson
Mr. Ed White
Dr. Herbert Berg, District Superintendent

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer
Dr. Angela Bain, Chief Human Resource Services Officer
Mr. Gary Black, Chief Technology Services Officer
Dr. Karl Fulmer, Chief Financial Services Officer
Mr. Keith McAlister, Director, New Design and Construction
Mr. Buddy Price, Director, Office of Community Services

Chairman Robert Gantt called the meeting to order at 6 p.m.

The CATE Center, new high school and Alternative Academy were discussed.

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of August 23, 2010

	BAUMGARDNER	FERRELL	GANTT	HAMMOND	SLOOP	WATSON	WHITE
1. M. Ferrell S. Baumgardner Amend the agenda to add an executive session to discuss personnel matters and contractual issues	X	X	X	A	X	X	A
2. M. Baumgardner S. Ferrell Adjourn at 9:35 p.m.	X	X	X	X	X	X	X

A = Absent
AB = Abstain
N = No
X = Yes

Exhibit C

EXHIBIT C

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg

From: Helen Anderson
Chief Instructional Services Officer

Date: September 13, 2010

Re: **2010 Accountability Results: PASS, AYP and ACT**

Attached are 2010 Accountability Results, which include PASS, AYP and ACT. Both Missy Wall-Mitchell and I will be available at the Board Meeting after the presentation should you have any questions.

2010 Accountability Results: PASS, AYP and ACT

district five
OF LEXINGTON & RICHLAND COUNTIES

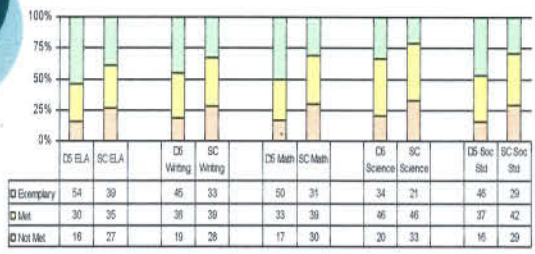
Presented to the School Board
September 13, 2010

Statewide results and resources at: http://ed.sc.gov

PASS

- 5 sections
  - ELA Reading & Research
  - Writing
  - Math
  - Science
  - Social Studies
- Question Types; Multiple Choice, Essay
- Students classified as ***Not Met, Met,*** or ***Exemplary***
  - Standard level info: (shows strength, weakness)
- Writing administered in March, other sections administered in May

PASS Results (grades 3-8 combined)



District Performance (Rankings)
Percent of Students Scoring Exemplary

Grade	ELA	Writing	Math	Science	Soc Stds
3	4	14	3	5	3
4	5	13	3	6	5
5	2	8	3	4	2
6	2	2	2	1	3
7	2	1	1	9	1
8	3	2	2	5	4

School Percentile Ranks
Percentage of Students Scoring Exemplary

School	Grade	ELA	Writing	Math	Science	Social Studies
Ballentine Elem	3	96	89	82	90	95
	4	99	97	99	98	97
	5	96	90	97	98	98
Chapin Elem	3	92	76	95	94	92
	4	95	90	85	84	81
	5	92	83	73	76	95

2011 PASS Testing Dates

- Writing: March 22 & 23
  - New! Grades 5 and 8 only
- ELA: May 9
- Math: May 11
- Science or Social Studies: May 12
- Social Studies (grade 4 & 7): May 13

NCLB Student Performance Goals

- All students will attain proficiency or better in reading/language arts and mathematics by 2013–14.
- All limited English proficient students will become proficient in English and attain proficiency in reading/language arts and mathematics.
- No later than 2013-14, all students will graduate from high school.

Meeting Adequate Yearly Progress (AYP)

- District 5 met 346 of 366 objectives (95%)
- Schools had between 13 and 21 objectives to meet
- Schools met between 71% to 100% of their objectives

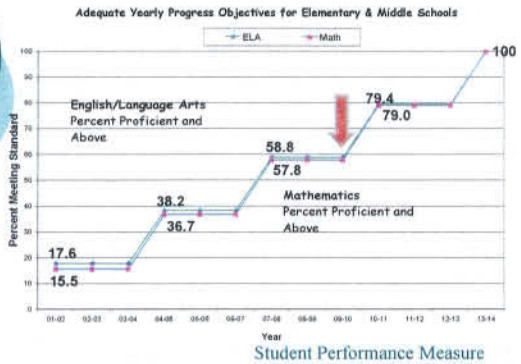
AYP Calculations

- Every subgroup has to meet criteria:
  - **Participation** in statewide assessment
  - **Performance** on PASS or HSAP
- Other academic indicator
- Minimum number for inclusion in calculations: 40

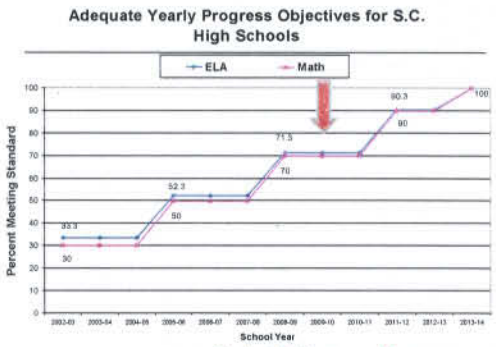
- Subgroups:
  - **All students**
  - **White**
  - **African-American**
  - Asian/PI
  - Hispanic
  - American Indian
  - **Disabled**
  - LEP
  - **Subsidized Meals**

AYP Participation Criteria

- Must test at least 95% of all students who are enrolled on first day of testing
- Calculated separately for ELA and math
- Each subgroup calculated separately



Student Performance Measure



Student Performance Measure

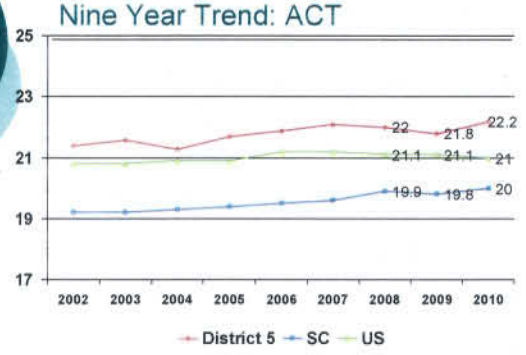
Other Indicators Criteria

- Attendance for elementary/middle schools
  - Attendance rates for must meet or exceed 94.0%
  - At least .1% higher than last year
- Graduation rates for high schools: NEW
  - meet or exceed goal of 88.3% or target objective of 78%
  - 3-year average exceed goal or target objective
  - meet or exceed last year's rate by 2 percentage points
  - meet or exceed 3-year average by 2 percentage points

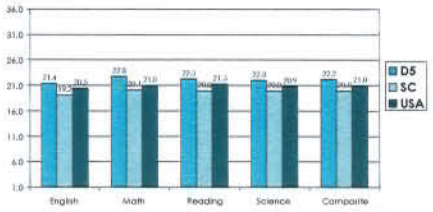
ACT

- 4 subtests (English, math, reading and science)
- Range 1 to 36
- District 5 above state and national average on all subtests
- Increase in the percentage of test takers: 55% of senior class

Nine Year Trend: ACT

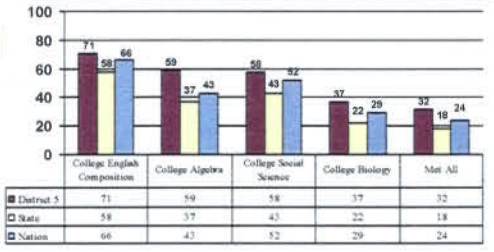


ACT 2010



- District 5 exceeded the state and national average on every subtest

Ready for College Level Coursework



	College English Composition	College Algebra	College Social Science	College Biology	Met All
District 5	71	59	58	37	32
State	58	37	43	22	18
Nation	66	43	52	29	24

- 50% chance of obtaining a B or higher or about a 75% chance of C or higher

Testing Bulletin

2010 Palmetto Assessment of State Standards (PASS)

School District Five of Lexington and Richland Counties (District Five) participated in the administration of South Carolina's Palmetto Assessment of State Standards (PASS) in Spring 2010. This was the second time the PASS was administered. More details are available on the South Carolina Department of Education's website at http://ed.sc.gov/agency/Accountability/Assessment/PASS.html.

The PASS tests are aligned to the South Carolina curriculum standards and assess student achievement in English Language Arts (ELA), writing, mathematics, science, and social studies in grades three through eight. In March 2010, the PASS writing test was administered over two days to all students in grades three through eight. PASS ELA (reading and research), mathematics, science and social studies tests were administered in May 2010. The writing test has multiple-choice questions and one essay. All other PASS tests are composed of multiple-choice questions only.

In 2010, all students in grades three through eight took writing, ELA and mathematics, and all students in grades four and seven took science and social studies PASS. Students in grades three, five, six, and eight took either the science or social studies PASS. Since the PASS was developed to measure our state curriculum standards, no national comparisons are available. District Five scores can be compared with South Carolina statewide results and with the scores of other school districts around the state.

Performance Levels

The PASS test results are reported as total scale scores and performance levels for each of the five tests. The three performance levels for each test are:

Exemplary The student demonstrated exemplary performance in meeting the grade level standard.

Met The student met the grade level standard. (This is the level used for Federal accountability reports and is considered 'passing'.)

Not Met The student did not meet the grade level standard.

The chart below shows the percentage of students in each of the performance levels for each test for District Five and the State for 2010. District Five performance in the Exemplary level and the percentage of students passing exceeds state level performance in all five subject areas. The percentage of students in the Not Met level for District Five is lower than the state. Grade Level results are included at the end of this report. School level results are available at the South Carolina Department of Education, Office of Assessment, at http://ed.sc.gov/topics/assessment/scores/pass/2010/.



	D5 ELA	SC ELA		D5 Writing	SC Writing		D5 Math	SC Math		D5 Science	SC Science		D5 Soc Std	SC Soc Std
Exemplary	54	39		45	33		50	31		34	21		46	29
Met	30	35		36	39		33	39		46	46		37	42
Not Met	16	27		19	28		17	30		20	33		16	29

Standard Level Results

In addition to subject level results, the PASS tests are designed to provide standard-level results - e.g., number and operations, algebra, geometry, measurement, and data analysis/probability for mathematics.

The three performance levels categories for each academic standard are:

1= Student test performance shows weaknesses and a need for further instruction in the standard.
2= Student may benefit from additional activities that focus on the standard.
3= Student test performance shows strengths in the standard.

Standard level results by school grade and subject are available at the South Carolina Department of Education at https://apps.ed.sc.gov/topics/assessment/scores/pass/2010/.

District Five and Selected Districts Results

District Five's overall performance (all grades combined) at the Exemplary level is among the top ten performing districts in the state in each test. District Five and York 4 shared the first highest overall exemplary level performance in mathematics. The district ranked second in social studies and ELA, and ranked third in writing and sixth in science.

The tables on the next page provide the PASS 2010 results of District Five and selected districts in the state. These selected districts were chosen either because they are located in the same geographic region as District Five or have similar performance on the test.

Links to Additional Information

PASS Testing Program (includes sample questions):
http://ed.sc.gov/agency/Accountability/Assessment/PASS.html.
South Carolina Test scores:
https://apps.ed.sc.gov/topics/assessment/scores/pass/2010/

PASS 2010 Test Results for District Five and Selected Districts

	Writing				ELA			
	# Tested	% Exemplary	% Met	% Not Met	# Tested	% Exemplary	% Met	% Not Met
District 5	**7,534**	**44.9**	**35.8**	**19.3**	**7,547**	**53.9**	**29.8**	**16.3**
Anderson 1	4,370	42.4	40.1	17.5	4,372	51.3	33.1	15.6
Horry	16,733	39.6	36.7	23.7	16,831	44.1	32.3	23.6
Lexington 1	10,202	40.2	38.7	21.1	10,241	49.4	31.7	18.9
Richland 1	10,348	25.6	36.9	37.5	10,281	31.7	34.9	33.5
Richland 2	11,315	36.4	39.8	23.8	11,295	42.7	34.0	23.3
York 3	7,922	32.5	40.7	26.8	7,893	40.1	35.6	24.3
York 4	4,626	52.1	35.5	12.4	4,623	59.7	28.1	12.2
State	**319,164**	**33.2**	**38.7**	**28.1**	**319,219**	**39.0**	**34.5**	**26.5**

	Mathematics				Science			
	# Tested	% Exemplary	% Met	% Not Met	# Tested	% Exemplary	% Met	% Not Met
District 5	**7,558**	**50.2**	**33.2**	**16.6**	**5,049**	**33.7**	**46.4**	**19.8**
Anderson 1	4,375	38.8	42.1	19.2	2,884	34.7	49.1	16.2
Horry	16,860	39.1	36.2	24.7	11,277	24.8	46.3	28.9
Lexington 1	10,249	39.7	38.0	22.3	6,851	34.2	45.8	20.0
Richland 1	10,398	22.8	36.5	40.7	6,958	15.0	40.0	45.0
Richland 2	11,313	33.4	38.3	28.3	7,601	24.3	46.8	29.0
York 3	7,938	34.6	39.9	25.6	5,230	23.1	46.5	30.4
York 4	4,628	50.2	36.4	13.4	3,104	39.5	46.0	14.6
State	**320,041**	**31.2**	**38.6**	**30.1**	**213,987**	**21.0**	**45.9**	**33.1**

	Social Studies			
	# Tested	% Exemplary	% Met	% Not Met
District 5	**5,028**	**46.5**	**37.1**	**16.4**
Anderson 1	2,885	41.2	41.4	17.5
Horry	11,236	33.8	40.7	25.5
Lexington 1	6,829	41.2	39.6	19.2
Richland 1	6,948	22.1	40.7	37.2
Richland 2	7,593	34.5	41.8	23.7
York 3	5,232	31.9	41.7	26.4
York 4	3,087	52.5	34.8	12.7
State	**213,360**	**28.6**	**41.9**	**29.4**

Writing

Grade	District 5			South Carolina		
	% Exemplary	% Met	% Not Met	% Exemplary	% Met	% Not Met
3	45.4	31.1	23.6	38.0	33.0	29.0
4	41.7	36.7	21.5	34.4	37.8	27.7
5	44.6	34.9	20.5	36.9	37.6	25.5
6	48.7	34.1	17.1	31.6	40.3	28.1
7	44.5	39.1	16.4	27.7	42.0	30.3
8	44.2	38.6	17.2	30.0	41.9	28.1
All	**44.9**	**35.8**	**19.3**	**33.2**	**38.7**	**28.1**

ELA (Reading and Research)

Grade	District 5			South Carolina		
	% Exemplary	% Met	% Not Met	% Exemplary	% Met	% Not Met
3	69.5	18.9	11.6	53.9	26.8	19.3
4	51.0	34.2	14.8	37.7	38.8	23.5
5	49.5	36.5	14.1	36.7	41.4	21.9
6	52.9	30.5	16.6	35.3	36.9	27.8
7	53.4	28.0	18.5	36.6	32.5	30.8
8	48.2	30.0	21.8	33.3	30.4	36.3
All	**53.9**	**29.8**	**16.3**	**39.0**	**34.5**	**26.5**

Mathematics

Grade	District 5			South Carolina		
	% Exemplary	% Met	% Not Met	% Exemplary	% Met	% Not Met
3	55.9	26.4	17.7	38.8	31.2	30.0
4	53.8	33.0	13.2	34.9	41.8	23.3
5	45.5	35.1	19.3	31.2	40.1	28.7
6	52.4	32.9	14.6	30.5	39.8	29.7
7	51.5	33.4	15.2	28.4	38.6	33.0
8	42.5	37.9	19.7	23.0	40.4	36.6
All	**50.2**	**33.2**	**16.6**	**31.2**	**38.6**	**30.1**

Science

Grade	District 5			South Carolina		
	% Exemplary	% Met	% Not Met	% Exemplary	% Met	% Not Met
3	38.1	31.3	30.6	22.7	33.0	44.3
4	27.3	55.1	17.6	15.2	54.0	30.7
5	29.7	49.4	20.9	16.4	49.6	34.0
6	31.9	47.9	20.2	14.2	46.7	39.1
7	35.0	49.1	16.0	26.8	46.5	26.6
8	45.5	34.4	20.2	31.7	36.0	32.3
All	**33.7**	**46.4**	**19.8**	**21.0**	**45.9**	**33.1**

Social Studies

Grade	District 5			South Carolina		
	% Exemplary	% Met	% Not Met	% Exemplary	% Met	% Not Met
3	53.3	34.3	12.4	31.6	41.6	26.8
4	43.4	43.0	13.5	27.2	48.9	23.8
5	39.6	40.5	19.9	24.4	41.7	33.9
6	51.2	39.2	9.6	28.4	51.0	20.6
7	48.2	30.4	21.4	28.7	33.3	38.0
8	44.9	35.6	19.5	33.1	35.7	31.2
All	**46.5**	**37.1**	**16.4**	**28.6**	**41.9**	**29.4**

PASS 2010 State Percentile School Rank
Exemplary Performance

School	Grade	ELA	Writing	Math	Science	Social Studies
Ballentine Elem	3	98	95	92	90	95
Ballentine Elem	4	99	97	99	98	97
Ballentine Elem	5	98	90	97	98	98
Chapin Elem	3	92	76	95	94	92
Chapin Elem	4	86	90	95	84	81
Chapin Elem	5	92	83	73	78	91
Dutch Fork Elem	3	66	54	63	82	48
Dutch Fork Elem	4	85	66	67	78	84
Dutch Fork Elem	5	84	83	82	84	77
H E Corley Elem	3	69	32	48	77	81
H E Corley Elem	4	66	18	76	36	73
H E Corley Elem	5	23	37	49	63	51
Harbison West Elem	3	59	45	63	68	75
Harbison West Elem	4	54	64	78	78	67
Harbison West Elem	5	12	3	21	29	8
Irmo Elem	3	91	86	82	93	93
Irmo Elem	4	88	70	91	88	76
Irmo Elem	5	86	76	91	98	92
Lake Murray Elem	3	98	91	97	91	97
Lake Murray Elem	4	96	91	97	94	95
Lake Murray Elem	5	94	90	95	96	95
Leaphart Elem	3	35	25	51	65	81
Leaphart Elem	4	29	25	44	51	45
Leaphart Elem	5	44	52	53	52	49
Nursery Road Elem	3	85	55	87	78	80
Nursery Road Elem	4	76	65	81	90	74
Nursery Road Elem	5	84	78	88	92	76
Oak Pointe Elem	3	96	81	95	94	84
Oak Pointe Elem	4	92	75	94	96	89
Oak Pointe Elem	5	80	64	93	79	79
River Springs Elem	3	86	88	90	63	91
River Springs Elem	4	86	73	89	86	91
River Springs Elem	5	91	81	96	87	83
Seven Oaks Elem	3	53	27	93	87	76
Seven Oaks Elem	4	26	28	68	70	80
Seven Oaks Elem	5	67	70	79	75	74
Chapin Middle	6	97	96	96	92	95
Chapin Middle	7	94	93	97	85	96
Chapin Middle	8	96	94	98	93	89
Crossroads Middle	6	86	88	92	95	90
Dutch Fork Middle	7	94	93	95	78	94
Dutch Fork Middle	8	92	91	93	71	88
Irmo Middle	7	85	82	88	77	89
Irmo Middle	8	81	79	89	89	72

DISTRICT 5	3	95	84	96	94	96
DISTRICT 5	4	94	85	96	93	94
DISTRICT 5	5	97	90	96	95	96
DISTRICT 5	6	97	97	97	98	96
DISTRICT 5	7	97	98	98	89	98
DISTRICT 5	8	96	97	97	94	95

Pale Blue : 90+ Percentile Aqua: 4th Quarter Green: 3rd Quarter Yellow: 2nd Quarter Peach: 1st Quarter

AYP 2010 School Summary

School	Met AYP	Compliance Index	Area(s) Not Met
Ballentine Elementary	**Yes 17/17**	100%	
Chapin Elementary	**Yes 17/17**	100%	
Dutch Fork Elementary	**Yes 19/19**	100%	
H E Corley Elementary	**Yes 17/17**	100%	
Harbison West Elementary	**No 20/21**	95.2%	Disabled Students (Math)
Irmo Elementary	**Yes 19/19**	100%	
Lake Murray Elementary	**Yes 17/17**	100%	
Leaphart Elementary	**Yes 17/17**	100%	
Nursery Road Elementary	**Yes 21/21**	100%	
Oak Pointe Elementary	**Yes 21/21**	100%	
River Springs Elementary	**Yes 21/21**	100%	
Seven Oaks Elementary	**Yes 17/17**	100%	
Chapin Middle	**Yes 21/21**	100%	
CrossRoads Middle	**Yes 19/21**	90.5%	Disabled Students (ELA & Math)
Dutch Fork Middle	**No 19/21**	90.5%	Disabled Students (ELA & Math)
Irmo Middle	**Yes 21/21**	100%	

- All Schools Met the Percent Tested Criterion
- All Elementary and Middle Schools met the Attendance Criterion
- All High Schools Met the Graduation Rate Criteria

School District Five
Testing Bulletin

Test Results for the 2010 ACT Assessment

School District Five of Lexington and Richland Counties
Instructional Services, Office of Accountability

Dr. Herbert Berg
August 2010

The ACT Assessment is a national college admission examination that consists of tests in English, mathematics, reading, and science reasoning. ACT results are accepted by virtually all U.S. colleges and universities. The ACT includes 215 multiple-choice questions and takes approximately 3 hours and 30 minutes to complete. Actual testing time is 2 hours and 55 minutes. In the U. S., the ACT is administered on five test dates in October, December, February, April, and June. In selected states, the ACT is also offered in late September. School District Five is a testing site.

The ACT Assessment is not an aptitude or an IQ test. Instead, the questions on the ACT are related to what students have learned in high school courses in English, mathematics, and science. Students may take the ACT Assessment as often as they wish. The score range for ACT is 1-36.

Results for the District Compared to the State and the Nation

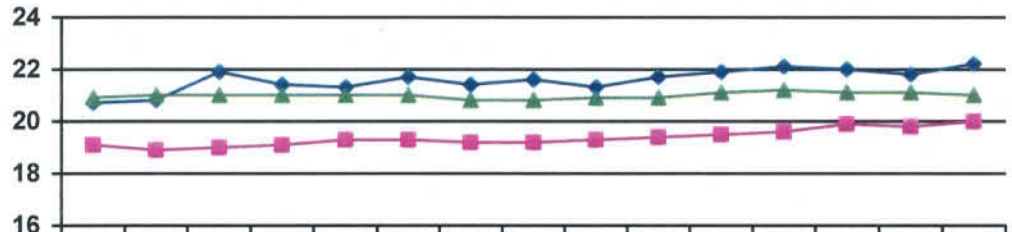
In School District Five, about 55% (652 students) of the members of the Class of 2010 attempted the ACT at least once during their sophomore, junior, or senior years and received an average composite score of 22.2. In South Carolina, the average composite score was 20.0 for the 19,914 tested students who graduated in 2010. The average composite score of the 1,568,835 students in the nation who graduated in 2010 and had taken the ACT during their sophomore, junior, or senior years was 21.0. Table 1 provides a comparison of district results with state and national results.

Table 1. ACT Results for District Five Compared with Results for the State and the Nation

	Number of Students		English		Math		Reading		Science Reasoning		**Composite**	
	2009	**2010**	2009	**2010**	2009	**2010**	2009	**2010**	2009	**2010**	2009	**2010**
District	602	**652**	20.9	**21.4**	22.5	**22.8**	21.7	**22.3**	21.6	**22.0**	21.8	**22.2**
State	18,691	**19,914**	19.2	**19.2**	20.0	**20.1**	19.9	**20.0**	19.8	**20.0**	19.8	**20.0**
Nation	1,480,469	**1,568,835**	20.6	**20.5**	21.0	**21.0**	21.4	**21.3**	20.9	**20.9**	21.1	**21.0**

Figure A presents the district, state, and national average composite scores from 1996 through 2010. Compared with last year, District Five's composite score increased by 0.4 points. The state composite score increased by 0.2 points and the national composite decreased 0.1. In 2010, District Five's composite score was 2.2 points above the state average and 1.2 points above the national average.

Figure A. Average ACT Composite Scores: 1996-2010



	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010
District 5	20.7	20.8	21.9	21.4	21.3	21.7	21.4	21.6	21.3	21.7	21.9	22.1	22.0	21.8	22.2
State	19.1	18.9	19	19.1	19.3	19.3	19.2	19.2	19.3	19.4	19.5	19.6	19.9	19.8	20.0
National	20.9	21.0	21.0	21.0	21.0	21.0	20.8	20.8	20.9	20.9	21.1	21.2	21.1	21.1	21.0

District Five ranked fifth place in the state in terms of the average composite score on the 2010 ACT assessment. Governor's Schools ranked first with a composite score of 27.2, Picken's ranked second with a composite score of 22.9 and York 4/Fort Mill ranked third with a composite score of 22.5, and Lexington 1 ranked forth, with a composite score 22.3. More details regarding the South Carolina public school district ACT results are available at the South Carolina Department of Education at http://ed.sc.gov/topics/assessment/scores/act/2010/2010ACTAssessmentResults.html.

ACT Scores School Level Results

Of the District Five schools, Chapin High School had the highest average composite score of 23.2. Dutch Fork High School's composite score was 22.6, and Irmo High School's was 21.1. Compared with results from last year, Chapin High School's composite score increased 0.8 points, Dutch Fork High School's decreased 0.1, and Irmo High School's composite score increased 0.5 points. Table 2 below provides ACT results for our high schools for 2009 and 2010. Table 4 provides ACT results from 2004 to 2010.

Table 2. ACT Results for the High Schools in District Five in 2009 and 2010

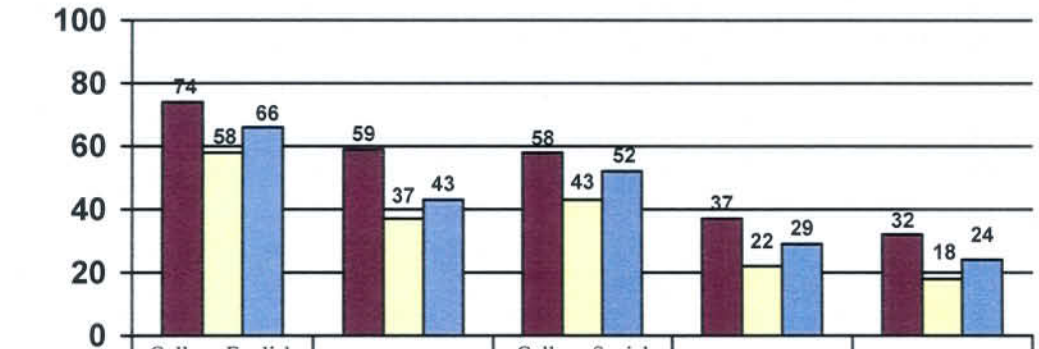
	Number of Students		English		Math		Reading		Science Reasoning		**Composite**	
	2009	**2010**	2009	**2010**	2009	**2010**	2009	**2010**	2009	**2010**	2009	**2010**
CHS	114	**176**	21.7	**22.6**	23.0	**23.6**	22.2	**23.3**	22.0	**22.7**	22.4	**23.2**
DFHS	262	**240**	22.0	**21.8**	23.4	**23.3**	22.5	**22.7**	22.1	**22.4**	22.7	**22.6**
IHS	226	**236**	19.3	**20.0**	21.2	**21.6**	20.4	**21.1**	20.8	**21.1**	20.6	**21.1**

College Benchmarks

The ACT has developed College Readiness Benchmarks for each subtest. Students who reach these benchmark scores have a high probability of earning a "C" or higher, and a 50/50 chance of earning a "B" or higher in credit bearing first-year college courses. The benchmark for college English composition is a score 18 or higher on the ACT English test, a score 22 or higher on the ACT Math test for college Algebra, a score 22 or higher on the ACT Reading test for college social sciences, and a score of 24 or higher on the ACT Science test for college biology.

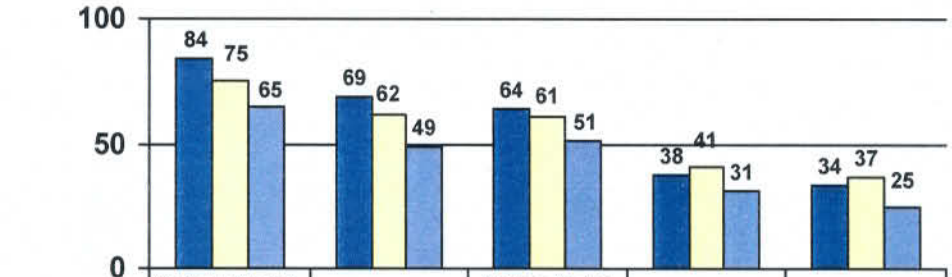
Figure B provides the percentage of ACT-tested students that are college ready for District Five, South Carolina and the U.S. in 2010. Figure C provides the percentage of ACT-tested students that are college ready for our high schools. Table 3 provides the percentage of ACT-tested students identified as college ready from 2006 to 2010 for our high schools, district, and state.

Figure B. Percentage of ACT-Tested Students Identified as college Ready in 2010



	College English Composition	College Algebra	College Social Science	College Biology	Met All
District 5	74	59	58	37	32
State	58	37	43	22	18
Nation	66	43	52	29	24

Figure C. Percentage of ACT-Tested Students Identified as College Ready in 2010 in our high schools



	College English Composition	College Algebra	College Social Science	College Biology	Met All
Chapin	84	69	64	38	34
Dutch Fork	75	62	61	41	37
Irmo	65	49	51	31	25

Table 3. Percentage of ACT-Tested Students Identified as College Ready in 2006-2010

	Year	College English Composition	College Algebra	College Social Science	College Biology	Met All
Chapin High	2006	79	59	56	27	23
	2007	81	68	65	42	35
	2008	83	62	61	34	30
	2009	78	62	58	34	28
	2010	**84**	**69**	**64**	**38**	**34**
Dutch Fork High	2006	75	53	57	32	27
	2007	75	51	60	34	28
	2008	79	61	64	37	33
	2009	81	63	63	35	29
	2010	**75**	**62**	**61**	**41**	**37**
Irmo High	2006	68	51	53	29	24
	2007	74	49	53	32	26
	2008	66	47	50	24	23
	2009	62	46	46	26	20
	2010	**65**	**49**	**51**	**31**	**25**
District 5	2006	73	54	56	30	25
	2007	76	53	58	35	28
	2008	76	57	59	32	29
	2009	73	56	56	32	25
	2010	**74**	**59**	**58**	**37**	**32**
State	2006	57	32	41	17	13
	2007	58	34	41	19	15
	2008	60	36	43	19	16
	2009	58	35	42	20	16
	2010	**58**	**37**	**43**	**22**	**18**
Nation	2006	69	42	53	27	21
	2007	69	43	53	28	23
	2008	68	43	53	28	22
	2009	67	42	53	28	23
	2010	**66**	**43**	**52**	**29**	**24**

Table 4. ACT Scores from 2004 to 2010

	Year	Num. Students	Composite	English	Math	Reading	Science
Chapin High	2004	46	20.3	19.7	20.6	20.5	20.2
	2005	69	21.2	20.4	21.6	21.3	20.9
	2006	101	22.0	21.2	22.9	21.6	21.5
	2007	101	23.3	22.8	24.0	23.2	22.9
	2008	132	22.5	21.9	23.2	22.7	21.7
	2009	114	22.4	21.7	23.0	22.2	22.0
	2010	**176**	**23.2**	**22.6**	**23.6**	**23.3**	**22.7**
Dutch Fork High	2004	212	21.5	20.8	21.8	21.6	21.2
	2005	220	21.6	21.1	21.7	21.6	21.4
	2006	257	22.1	21.6	22.3	22.2	21.7
	2007	261	22.1	21.4	22.2	22.4	21.8
	2008	250	22.7	22.0	23.2	23.0	22.2
	2009	262	22.7	22.0	23.4	22.5	22.1
	2010	**240**	**22.6**	**21.8**	**23.3**	**22.7**	**22.4**
Irmo High	2004	213	21.4	20.9	22	21	21.1
	2005	197	22.0	21.4	22.8	21.7	21.5
	2006	202	21.5	20.6	21.9	21.6	21.3
	2007	207	21.7	21.0	21.8	22.0	21.5
	2008	184	20.8	20.1	21.2	21.0	20.2
	2009	226	20.6	19.3	21.2	20.4	20.8
	2010	**236**	**21.1**	**20.0**	**21.6**	**21.1**	**21.1**
District	2004	471	21.3	20.7	21.8	21.2	21.1
	2005	487	21.7	21.1	22.2	21.6	21.4
	2006	560	21.9	21.2	22.3	21.9	21.5
	2007	569	22.1	21.5	22.4	22.4	21.9
	2008	566	22.0	21.4	22.6	22.3	21.5
	2009	602	21.8	20.9	22.5	21.7	21.6
	2010	**652**	**22.2**	**21.4**	**22.8**	**22.3**	**22.0**
State	2004	13,332	19.3	18.8	19.1	19.4	19.3
	2005	13,867	19.4	18.8	19.3	19.4	19.3
	2006	14,816	19.5	18.9	19.6	19.7	19.4
	2007	16,716	19.6	19.0	19.8	19.8	19.5
	2008	16,521	19.9	19.2	20.1	20.0	19.7
	2009	18,691	19.8	19.2	20.0	19.9	19.8
	2010	**19,914**	**20.0**	**19.2**	**20.1**	**20.0**	**20.0**
Nation	2004	1,171,460	20.9	20.4	20.7	21.3	20.9
	2005	1,186,251	20.9	20.4	20.7	21.3	20.9
	2006	1,206,455	21.1	20.6	20.8	21.4	20.9
	2007	1,300,599	21.2	20.7	21.0	21.5	21.0
	2008	1,421,941	21.1	20.6	21.0	21.4	20.8
	2009	1,480,469	21.1	20.6	21.0	21.4	20.9
	2010	**1,568,835**	**21.0**	**20.5**	**21.0**	**21.3**	**20.9**

Links to Additional Information

South Carolina Test scores (Quick Data):
http://ed.sc.gov/agency/Accountability/Data-Management-and-Analysis/QuickDataPortal.html

ACT web site:
http://www.act.org/news/data/10/profilereports.html

Exhibit D

EXHIBIT D

district five
OF LEXINGTON & RICHLAND COUNTIES

MEMORANDUM

September 13, 2010

To: Members of the Board of Trustees

From: Keith McAlister
Director, New Design and Construction

Re: Summer Building/Renovation Projects

ADMINISTRATION CONSIDERATION

Administration seeks to provide information regarding the districts summer bond/capital projects.

RECOMMENDATION

Administration recommends board receive information and give direction.

ATTACHMENT
Memorandum
Exhibit

MEMORANDUM

To: Dr. Herbert M. Berg

From: Keith McAlister

Subject: Update - Summer Building/Renovation Projects

Date: September 7, 2010

My thanks to all of you for your patience as we worked to complete a very comprehensive summer building and renovation program in schools all across the district. Summers are always busy as we address needs in our facilities, but this year was especially ambitious.

Lower construction costs, projects that have been put off too long, coordinating bond referendum projects with capital projects, and routine maintenance for efficiency and need were all reasons for a busy, down-to-the wire schedule.

Attached for your information is a spreadsheet with all of the various building and maintenance projects and their status. Please take a close look at those projects in your school and let me know if we have missed anything or misstated the status.

Projects in some schools will continue in phases over the course of this school year. Your support and continued patience is much appreciated.

Below you will find a listing of all that was accomplished during the summer on the bond referendum building program. As you can see, major progress has been made on these projects along with those listed on the attached Capital Projects Report.

Chapin Elementary

Summer Construction

- Completed Phase 3 classrooms to include new partition walls, flooring, doors, hardware, ceilings and lights.
- Completed Phase 4 which includes the media center and auditorium. Mainly cosmetic upgrades.
- Completed CMS connector road.

- New auditorium lighting has been ordered and will be installed soon. The existing lighting system in this area has not worked for many years and is being replaced.
- The contractor is currently completing the punch list for this summers work.

Leaphart Elementary School

Summer Opening of New Construction

Existing school renovation for second phase included the following:

- spacious new classrooms for first and second grades. Teachers report that they love their new classrooms with bright colors and the ability to have locked doors. All classrooms have smart board technology.
- each first and second grade classrooms have their own private bathrooms.
- interior classrooms feature skylights in the ceiling creating a bright and colorful learning space.
- Phase II construction also included a foreign language and art classroom ready for students return to school.
- kitchen/cafeteria is also part of Phase II and is on line at opening day.
- Phase II construction received its Certificate of Occupancy on August 18, 2010.
- Media Center expected to come on line September 3, 2010.

The kindergarten wing which opened last spring is fully operational with "state-of-the-art" classrooms equipped with smart board technology. The exterior kindergarten play ground includes "safe toy" technology with safety fall surface protection.

Irmo Elementary School

Summer Construction

- On July 1, 2010 the Contractor was issued a Notice to Proceed to start construction for additions/renovations to Irmo Elementary School.
- The Contractor has completed mobilization and is off to a great start with site construction.
- Site demolition, tree clearing and the construction of the retention pond is already complete.
- This site requires a large amount of fill dirt which is already being addressed creating a parking lot area and location for building pad "A."
- The current schedule calls for the school to move out the existing buildings entirely by summer of 2011.
- On-site mobile classrooms will accommodate temporary classrooms until construction completion.

Seven Oaks Elementary

Summer Construction

- Renovated the cafeteria and multipurpose room to include HVAC, ceilings, lights, flooring, and paint.
- Renovated the media center to include HVAC, ceilings, lights, flooring, paint and new furniture.
- Renovated the third grade wing to include HVAC, ceilings, lights, flooring, paint and new casework.
- Renovated the first grade wing to include HVAC, ceilings, lights, flooring, paint and new casework.
- Renovated the fourth grade wing to include HVAC, ceilings, lights, flooring, paint and new casework.
- Renovated the gymnasium to include HVAC, lighting, paint, and new sports floor. Also renovated group toilets.

Note: Work in these phases is being completed after school, nights and weekends.

D5 Capital Program Execution
FY11

PROJECT NUMBER	PROJECT TITLE	STATUS
ALTERNATIVE ACADEMY (AA)		
AA - 1	Install one relocatable classroom unit (DFHS to AA).	Complete.
BALLENTINE ELEMENTARY (BES)		
BES - 1	Paint interior, office areas; paint exterior surfaces.	Complete.
BES - 2	Rpl. carpet, main office suite; install steps in mini-theater.	Complete.
CHAPIN ELEMENTARY (CES)		
DO-6	Repave damaged pavement areas.	Complete.
DUTCH FORK ELEMENTARY (DFES)		
DFES - 1	Replace roof, classrooms & corridors (main wings).	Subtantially complete. Punchlist in progress.
DFES - 2	Rpl. HVAC, classrooms & corridors (main wings).	Subtantially complete. Punchlist in progress.
DFES - 3	Install 20'x20' metal storage building.	Complete - Old Relocatable Classroom.
HARBISON WEST ELEMENTARY (HWES)		
HWES - 1	Upgrade lamps in classrooms to increase light levels.	Complete.
HWES - 2	Raise parking lot drains.	Complete.
HWES - 3	Install doorways for classroom pods.	Subtantially complete. Punchlist in progress.
HWES - 4	Replace lighting systems in mini-theater.	Design Complete - Awaiting OSF Review.
HE CORLEY ELEMENTARY (HECES)		
HECES - 1	Repave damaged pavement; add additional parking.	Subtantially complete. Punchlist in progress.
HECES - 2	Replace HVAC, Phase III (media ctr., mini-theater, office).	Subtantially complete. Punchlist in progress.
IRMO ELEMENTARY (IES)		
LAKE MURRAY ELEMENTARY (LMES)		
LMES - 1	Paint interior, public areas; paint exterior surfaces.	Complete.
LMES - 2	Replace wooden steps for relocatable classrooms; rework H/C ramp for front of building.	In progress. Sch. completion September 2010.
LMES - 3	Replace gymnasium flooring.	Complete.
LEAPHART ELEMENTARY (LES)		
NURSERY ROAD (NRES)		
NRES - 1	Replace school clock system.	Complete.
NRES - 2	Install doorways for classroom pods.	Subtantially complete. Punchlist in progress.
NRES - 3	Install 20'x20' metal storage building.	Complete - Old Relocatable Classroom.
NRES - 4	Replace mansard and fascia panels for school exterior.	In progress. Sch. completion September 2010.
OAK POINTE ELEMENTARY (OPES)		
OPES - 1	Install playground turf.	Complete.
RIVER SPRINGS ELEMENTARY (RSES)		
RSES - 1	Replce gymnasium flooring.	Complete.
RSES - 2	Paint interior, public areas; paint exterior surfaces.	Complete.
RSES - 3	Replace carpet, administrative areas.	Complete.
RSES - 4	Replace steps and landings for relocatable classrooms.	Subtantially complete. Punchlist in progress.
RSES - 5	Construct restroom in gymnasium.	Subtantially complete. Punchlist in progress.
SEVEN OAKS ELEMENTARY (SOES)		
CHAPIN MIDDLE (CMS)		
CMS - 1	Paint interior, public areas/offices; paint exterior.	Subtantially complete. Punchlist in progress.
CMS - 2	Construct athletics field.	In progress. Sch. completion September 2010.
DO-6	Repave damaged pavement areas.	Complete.
CROSSROADS MIDDLE (CRMS)		
CRMS - 1	Replace tile floor in corridors and science labs.	Subtantially complete. Punchlist in progress.
CRMS - 2	Paint interior of buildings 5/6.	Subtantially complete. Punchlist in progress.
CRMS - 3	Renovate interior office building; replace front canopy.	Canopy complete. Office renovation in design.

D5 Capital Program Execution
FY11

PROJECT NUMBER	PROJECT TITLE	STATUS
CRMS - 5	Replace bleachers in gymnasium.	Equipment on order - Scheduled Nov/Dec FY11.
CRMS - 6	Replace gymnasium floor.	Subtantially complete. Punchlist in progress.
CRMS - 7	Replace fire alarm system.	Subtantially complete. Punchlist in progress.
DUTCH FORK MIDDLE (DFMS)		
DFMS - 1	Paint interior, media center/offices; replace wall base.	Complete.
DFMS - 3	Install retaining wall.	In progress. Sch. completion September 2010.
DO-6	Repave damaged pavement areas.	Complete.
IRMO MIDDLE (IMS)		
IMS - 1	Paint interior, main building.	Subtantially complete. Punchlist in progress.
IMS - 2/3/4	Repair gymnasium retaining wall; paint interior; repair drainage behind main building; replace weatherseals for window glazing; replace wash stations; install hand dryers; remove unit ventilators.	Subtantially complete. Punchlist in progress.
IMS - 5	Replace roof, science building; repair miscellaneous areas.	In progress. Sch. completion September 2010.
CHAPIN HIGH (CHS)		
DUTCH FORK HIGH (DFHS)		
DFHS - 2	Replace storefront entrances for school exterior.	Subtantially complete. Punchlist in progress.
DFHS - 3	Replace irrigation system, baseball field.	Complete.
DFHS - 4	Replace carpet (band/orchestra/auditorium/ROTC).	In progress. Sch. completion September 2010.
DFHS - 5	Replace HVAC systems (Phase III) for south wing.	Subtantially complete. Punchlist in progress.
DFHS - 6	Install right turn lane, school exit.	Design Complete - Awaiting encroachment permits.
DFHS - 7	Upgrade chemistry and physics labs.	Subtantially complete. Punchlist in progress.
DFHS - 9	Install 1,500 seat bleacher section for visitors.	In progress. Sch. completion September 2010.
DFHS - 10	Track and field resurface/upgrade.	In progress. Sch. completion September 2010.
IRMO HIGH (IHS)		
IHS - 1	Paint interior, main buidling; paint exterior.	Subtantially complete. Punchlist in progress.
IHS - 2	Install fresh air machine (Phase II).	Subtantially complete. Punchlist in progress.
IHS - 3	Renovate baseball press box.	In progress. Sch. completion October 2010.
IHS - 4	Replace tile in 1st floor classrooms, main building.	Complete.
IHS - 5	Install flooring/stair treads in stairwells, main bldg.	Subtantially complete. Punchlist in progress.
IHS - 6	Install 1,500 seat bleacher section for visitors.	Subtantially complete. Punchlist in progress.
IHS - 7	Track and field resurface/upgrade.	In progress. Sch. completion October 2010.
DISTRICT OFFICE (DO)		
DO - 1	District wide playground equipment repair.	In progress. Continues through FY11.
DO - 2	District wide general pavement repairs.	In progress. Continues through FY11.
DO - 3	District wide landscaping repair, replacement, irrigation.	In progress. Continues through FY11.
DO - 4	Miscellaneous capital projects.	In progress. Continues through FY11.
DO - 5	Planning for capital projects.	In progress. Continues through FY11.
DO - 6	Replace damaged pavement areas: DFMS/IHS/misc.; district wide general pavement repairs.	Subtantially complete. Punchlist in progress.
DO - 7	District wide refurbishment of wooden gymnasium floors.	In progress. Continues through FY11.
DO - 8	Relocate transportation/band areas at IHS.	In progress. Sch. completion September 2010.
DO - 9	Install synthetic fall surface for playgrounds.	Subtantially complete. Punchlist in progress.
DO - 10	Renovate, recommission or replace kitchen hoods.	In progress. Continues through FY11.
DO - 11	Energy efficiency upgrades to include lighting controls.	In progress. Continues through FY11.

Exhibit E

EXHIBIT E

district five
OF LEXINGTON & RICHLAND COUNTIES

September 13, 2010

TO: Members of the Board of Trustees
Herbert M. Berg, Ed.D., Superintendent

FROM: Karl E. Fulmer, Ed.D.
Chief Financial Services Officer

RE: Operational Millage for 2010-2011

In consultation with the auditors from Richland and Lexington Counties, the millage rate for School District Five has been set at 208.15 mills following reassessment. Last year CPI plus growth for School District Five was 2.8 percent.

RECOMMENDATION:

The administration recommends that operational millage for 2010-2011 be set at 213.8 mills. Debt service millage for 2010-2011 is set by the county auditor. That millage rate will remain at 52.5 mills.

KEF:ll

Current Local Effort for GF Budget
FY 2009-2010
School Districts in Lexington and Richland Counties

• Lexington 1	242.01 Mills
• Lexington 2	148.85 Mills
• Lexington 3	251.90 Mills
• Lexington 4	267.27 Mills
• Lexington 5	212.50 Mills
• Richland 1	231.40 Mills
• Richland 2	250.30 Mills

Exhibit F

EXHIBIT F

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg
Superintendent

From: Dr. Angela H. Bain AHB
Chief Human Resource Services Officer

Date: September 9, 2010

Re: Board Policies – Section G

Issue: First reading approval of new board policy GBEBDA "Criminal Records Checks."

Background: Attached for your consideration is the recommended new policy from SCSBA.

Recommendation: Request Board of Trustees approval.

AHB/LC

Attachments: Recommended new policies

CRIMINAL RECORD CHECKS

Code **GBEBDA*** *Issued* **DRAFT/2010**

Purpose: To establish the basic structure for conducting criminal record checks on any individual hired by or volunteering in the district.

The district will require appropriate state criminal background checks as outlined in law on any individual recommended to be employed in a paid or volunteer position.

The cost of the background checks will be paid by the *(option: district or the applicant)*. The fee associated with the criminal record search on a teacher or a substitute teacher is waived for the district.

State Law Enforcement Division (SLED) background checks

The district will obtain a name-based criminal record history check from SLED on all new employees prior to their initial employment. The district will consider the results of all criminal record history checks on an individual basis. In determining how the information obtained impacts the individual's ability to be an effective employee, the district will consider such things as severity of offense, age of the individual, direct impact of the offense on children, length of time since conviction or plea, restitution, conduct or remedial actions during probation, and participation in pre-trial intervention and/or expungement.

The district will not employ an individual who has been convicted of or plead guilty to a violent crime as outlined in law. Also, when making employment decisions, the district will carefully consider information relative to felony convictions as well as information that could result in the revocation or suspension of a professional certificate "for cause" as outlined in law.

The results of the name-based check will be presented to the board concurrent with the recommendation for employment.

National Sex Offender Registry checks

The district will perform a National Sex Offender Registry check on all new employees, whether employed on a full-time, part-time, regular, interim or temporary basis, and all volunteers who work in a school on an interim or regular basis as mentors, coaches, chaperones or any other capacity resulting in direct interaction or contact with students.

The district will not permit individuals whose names appear in the National Sex Offender Registry or individuals who have been required to register as sex offenders pursuant to state law to work or serve in the district in any capacity.

If an individual is denied employment in the district as a result of information appearing on the name-based background check, the person may be given an opportunity to respond to the reasons.

(Cf. GCF, GCFB, GDF, GCG, IJOA, IJOB/IJOC)

Adopted ^

(see next page)

Legal references:

A. S.C. Code, 1976, as amended:
   1. Section 16-1-60 - Violent crimes defined.
   2. Section 23-3-115 - Fees for criminal record searches conducted for charitable organizations.
   3. Section 23-3-130 - Determination of information to be supplied and methods of evaluation and dissemination; promulgation of rules and regulations.
   4. Section 23-3-430 - Sex offender registry; convictions and not guilty by reason of insanity findings requiring registration.
   5. Section 59-19-117 - Background checks.
   6. Section 59-25-150 and 160 - Revocation or suspension of certificate; "just cause" defined.

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg
Superintendent

From: Dr. Angela H. Bain AHB
Chief Human Resource Services Officer

Date: September 9, 2010

Re: SLED Checks for Volunteers

Additional Information on Cost of SLED Checks for Volunteers:

The Human Resource Office performed 477 SLED and Sex Offender Registry checks on Volunteers during the 2009 – 2010 school year (July 1 2009 – June 30 2010).

I hope you find this information helpful. Please let me know if you have questions or comments.

AHB/lc

Attachments

Exhibit G

EXHIBIT G

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg
Superintendent

From: Dr. Angela H. Bain AHB
Chief Human Resource Services Officer

Date: September 9, 2010

Re: Board Policies – Section G

Issue: First reading approval of revised board policies GBAA "Sexual Discrimination and Harassment" and GBAA-R "Administrative Rule."

Background: Attached for your consideration are the recommended policy revisions.

Recommendation: Request Board of Trustees approval.

AHB/lc

Attachments: Recommended new policies

Revised Policy
First reading September 13, 2010

SEXUAL DISCRIMINATION AND HARASSMENT

Code **GBAA** *Issued* **DRAFT/10**

Purpose: To establish the board's vision for a working environment free of sexual harassment.

Definition of sexual harassment

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment or education; or
- submission to or rejection of the conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or
- that conduct or communication substantially or unreasonably interferes with an individual's employment or education, or creates an intimidating, hostile or offensive employment or educational environment (i.e. the conduct is sufficiently serious to limit a student's or employee's ability to participate in or benefit from the educational program or work environment).

Sexual harassment (staff)

The district will not tolerate or condone sexual harassment in the workplace. The board considers sexual harassment to be a major offense which may result in disciplinary action or dismissal of the offending employee.

Unwelcome sexual advances, requests for sexual favors, or other sexual conduct, either verbal or physical, constitutes sexual harassment under the following circumstances.

- The harasser requires the employee to submit to the conduct as an explicit or implicit condition of employment, status or promotion.
- The harasser uses the employee's submission to, or rejection of, the conduct as a basis for an employment decision.
- The harassment substantially interferes with an employee's work performance or creates an intimidating, hostile or offensive work environment.
- The employee's submission to, or rejection of, the conduct is the basis for any decision affecting benefits, services, honors, programs or other available activities.

An employee who feels that he/she is being harassed should immediately report such incident to his/her immediate supervisor or the appropriate personnel department official. Nothing in district policy requires the employee alleging sexual harassment to present the matter to the person who is the subject of the complaint.

 (see next page)

PAGE 2 - GBAA - SEXUAL DISCRIMINATION AND HARASSMENT

The district will promptly and thoroughly investigate all complaints of sexual harassment. All complaints will be confidential and only those persons necessary for the investigation and resolution of the complaint will be given information about it. The district prohibits retaliation or reprisal in any form against an employee who has filed a complaint of sexual harassment.

Sexual harassment (students)

~~Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive so that it does the following.~~

- ~~adversely affects a student's education~~
- ~~creates a hostile or abusive educational environment~~

~~A one time incident must be severe to rise to the level of harassment.~~

The district prohibits sexual harassment of students by district employees, other students or third parties. All students and employees must avoid any action or conduct which could be viewed as sexual harassment.

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when the following occurs.

- Submission to such conduct is made either expressly or implicitly a term or condition of a student's education.
- Submission to or rejection of such conduct by an individual is used as the basis for any decisions affecting a student.
- Such conduct has the purpose or effect of unreasonably interfering with a student's education or creating an intimidating, hostile or offensive school environment.

Any student who feels he/she has been subjected to sexual harassment is encouraged to file a complaint in accordance with Policy JI and administrative rule JI –R. All allegations will be investigated promptly and confidentially. The district prohibits retaliation or reprisal in any form against a student who has filed a complaint of sexual harassment.

Any employee or student who is found to have engaged in sexual harassment will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student. The district will take all other appropriate steps to correct or rectify the situation.

The administration will develop and distribute guidelines which implement the provisions of this policy concerning the reporting, investigation and resolution of complaints of sexual harassment.

Adopted 1/21/91; Revised 4/26/92, 2/1/93, 12/6/93, 5/22/95, 9/22/97, 9/23/02, ^

Legal references:

A. Federal statutes:
   1. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq. - Prohibits discrimination on the basis of sex by any educational program or activity receiving federal funds.

B. Court cases:
   1. United States Supreme Court: Jackson v. Birmingham Board of Education, No. 02-1672 (U.S. March 29, 2005).
   2. Burlington Northern and Santa Fe Railway v. White, 126 S. Ct. 2405 (U.S. June 22, 2006).

SEXUAL DISCRIMINATION AND HARASSMENT

Code **GBAA-R** *Issued* **DRAFT/10**

Sexual harassment of employees

These procedures are intended to do the following.

- discourage employees from sexually harassing any other employee of the district
- promote a harassment-free work environment
- remedy in a speedy manner any consequences of sexual harassment
- establish ongoing education and awareness of the problem of sexual harassment
- provide information about how to pursue claims of sexual harassment

Definition of sexual harassment

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment or education; or

- submission to or rejection of the conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or

- that conduct or communication substantially or unreasonably interferes with an individual's employment or education, or creates an intimidating, hostile or offensive employment or educational environment (i.e. the conduct is sufficiently serious to limit a student's or employee's ability to participate in or benefit from the educational program or work environment).

Sexual harassment may include, but is not limited to, the following.

- verbal harassment, including epithets, sexually offensive comments or slurs
- physical harassment
- physical interference with movement or work
- visual harassment from any source including social and/or electronic media such as sexually offensive cartoons, drawings or posters,

Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

Behavior prohibited of administrators/supervisors

No administrator/supervisor may condition any employment, employee benefit or continued employment on the employee's acquiescence to any of the sexual behavior defined above.

No administrator/supervisor may retaliate against any employee because that employee has filed a complaint, testified, assisted or participated in any manner in a sexual harassment investigation, proceeding or hearing conducted by an authorized investigative agency.

No administrator/supervisor will tolerate a sexually hostile or offensive work environment created by any subordinate employee who engages in sexual harassment.

No administrator/supervisor will destroy evidence relevant to an investigation of sexual harassment.

Behavior prohibited of all employees

No administrator/supervisor or any other employee of this district will create a sexually hostile or offensive work environment for any other employee by engaging in any sexual harassment.

No administrator/supervisor or any other employee of this district will assist any individual in doing any act which constitutes sexual harassment against any other employee. (Reference Policy JI and administrative rule JI-R).

Obligations of administrators/supervisors

Preventive action

A copy of the district's sexual harassment policy and this administrative rule will be distributed to all employees and referenced in the personnel handbook.

A copy of the policy and administrative rule will be available in each school's media center and the district office.

On an annual basis, administrative/supervisors will review with all employees the definition of sexual harassment, the procedures for registering a complaint about sexual harassment and the redress which is available.

The ~~department of personnel management~~ human resource office will make available information from the Equal Employment Opportunity Commission and the South Carolina Human Affairs Commission about filing claims of sexual harassment with these entities.

Annually, administrators/supervisors will attend a training session on sexual harassment which will cover the definition of sexual harassment, the district's serious commitment to eliminating and avoiding sexual harassment in the work place, the penalties for engaging in sexual harassment, and the procedures for reporting incidents of sexual harassment.

Investigative/corrective action

Any employee who feels that he/she has been the object of sexual harassment is encouraged to file a complaint with his/her immediate supervisor (except for situations covered below).

Under no circumstances will an employee be required to first report allegations of harassment to an administrator/supervisor if that person is the individual who is accused of the harassment. In such cases, the employee will contact the chief human resource services officer ~~associate superintendent for personnel management~~.

The administrator/supervisor will, within three working days, initiate an investigation of any incident of alleged sexual harassment reported to them or observed by them. Confidentiality will be maintained throughout the investigation. Only those who have an immediate need to know may be provided the identity of the complainant.

The investigation shall be completed as soon as practicable, which generally should be not later than 10 calendar days after receipt of the report by the administrator/supervisor. If the administrator/supervisor determines that more than 10 days will be required to investigate the complaint, the complainant and the accused shall be notified of the reason for the extended investigation and the date by which the investigation will be concluded.

Within three working days upon the completion of the investigation, the administrator/supervisor will report in writing the results of any investigation of sexual harassment, including corrective or disciplinary action taken, to the associate superintendent for personnel and to the complaining employee.

The administrator/supervisor will, at minimum, issue a written reprimand to any employee determined to have sexually harassed any other employee. The administrator/supervisor will take whatever other disciplinary action he/she determines is warranted, up to and including termination.

Under no circumstances will an administrator/supervisor retaliate in any way against an employee who has provided information as a witness to an incident of sexual harassment.

All administrators/supervisors will follow up within three months of any reported incident of sexual harassment to determine whether the victim has been subjected to any sexual harassment.

Obligations of all employees

All employees will report to their immediate supervisor any conduct on the part of non-employees, such as sales representatives, service vendors, or employees from another district, etc., which is believed to constitute sexual harassment. The supervisor will report this information in writing to the supervisor of the non-employee for investigation. This information must also be reported to the appropriate principal and/or assistant superintendent for personnel management.

All employees will cooperate with and maintain the confidentiality of any investigation of alleged acts of sexual harassment conducted by the district or by any appropriate state or federal agency.

No employee of this district will take any action to discourage any other employee from reporting alleged sexual harassment.

Retaliation in any way against an employee who has provided information as a witness to an incident of sexual harassment is prohibited.

Adopted 12/6/93; Revised ^

Exhibit H

EXHIBIT H

district five
OF LEXINGTON & RICHLAND COUNTIES

Memorandum

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg
Superintendent

From: Dr. Angela H. Bain AHB
Chief Human Resource Services Officer

Date: September 9, 2010

Re: Board Policies – Section J

Issue: First reading approval of revised board policies JI "Student Rights and Responsibilities" and JI-R "Administrative Rule."

Background: Attached for your consideration are the recommended policy revisions from SCSBA.

Recommendation: Request Board of Trustees approval.

AHB/lc

Attachments: Recommended new policies

STUDENT RIGHTS AND RESPONSIBILITIES

Code **JI** *Issued* **DRAFT/10**

Purpose: To establish the board's vision for student rights and responsibilities.

The board believes that students have rights that should be recognized and respected. It also believes that every right carries with it certain responsibilities.

Students have the right to a quality education and the responsibility to put forth their best efforts during the educational process. Students have the right to expect school personnel to be qualified in providing that education. Students have the responsibility to respect the rights of other students and all persons involved in the educational process.

Students have civil rights, including the right to equal educational opportunity and freedom from discrimination. They have the responsibility not to discriminate against others.

Students have the right to attend free public schools. They have the responsibility to attend school as required by law and to observe school rules and regulations essential for permitting others to learn at school.

Students have the right to due process of the law with respect to suspension, expulsion, and unreasonable searches and seizures.

Students have the right to free inquiry and expression. They have the responsibility to observe reasonable rules regarding these rights.

Students must be made aware of their legal rights and also of the legal authority of the board to make, or delegate authority to its staff to make, rules and regulations regarding the orderly operation of the schools.

Students have the right to advocate change of any law, policy or regulation. Students may exercise their right to freedom of expression through speech, approved time for assembly, petition and other lawful means. The exercise of this right may not interfere with the rights of others. Students may not use this freedom of expression to present material that is obscene or slanderous, or to defame character. They may not use this freedom to advocate violation of federal, state and local laws, or school policies, rules and regulations.

The district will accord all students privileges and rights without regard to race, religion, sex, creed, disability, national origin, or immigrant status or English-speaking status.

Students may present complaints to teachers or administration officials. The administration will provide adequate opportunities for students to exercise this right through channels established for considering such complaints and grievances.

Definition of sexual harassment

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

 (see next page)

- submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment or education; or

- submission to or rejection of the conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or

- that conduct or communication substantially or unreasonably interferes with an individual's employment or education, or creates an intimidating, hostile or offensive employment or educational environment (i.e. the conduct is sufficiently serious to limit a student's or employee's ability to participate in or benefit from the educational program or work environment).

~~Not all behavior with sexual connotations constitutes sexual harassment under federal law. In order to qualify as a complaint under Title IX, sexual harassment must be sufficiently severe, persistent or pervasive that it does one of the following.~~

- ~~adversely affects a student's education~~
- ~~creates a hostile or abusive educational environment~~

~~A one time incident must be severe to rise to the level of sexual harassment.~~

The district prohibits sexual harassment of students by district employees, other students or third parties. All students and employees must avoid any action or conduct which could be viewed as sexual harassment or inappropriate conduct of a sexual nature. This includes, but is not limited to any action or conduct communicated or performed in person, in writing, or electronically.

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment or education; or

- submission to or rejection of the conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or

that conduct or communication substantially or unreasonably interferes with an individual's employment or education, or creates an intimidating, hostile or offensive employment or educational environment (i.e. the conduct is sufficiently serious to limit a student's or employee's ability to participate in or benefit from the educational program or work environment).

Any employee or student who is found to have engaged in sexual harassment will be subject to disciplinary action, up to and including termination in the case of an employee, or expulsion in the case of a student. A third party found to have engaged in sexual harassment will be dealt with accordingly. The district will take all other appropriate steps to correct or rectify the situation.

This policy will not be used to bring frivolous or malicious charges against students or employees of the school district. Any student found to have made a frivolous or malicious charge will be subject to disciplinary action.

Adopted 12/6/93; Revised ^

Legal references:

A. Federal statutes:
   1. Title VI of the Civil Rights Act of 1964 - Prohibits discrimination on the basis of race, color, national origin.
   2. Title IX of the Education Amendments of 1972, 20 USC Section 1681, et seq, - Prohibits discrimination on the basis of sex.

B. U. S. Supreme Court:
   1. Morse v. Frederick, 127 S. Ct. 2618 (2007).
   2. Plyler vs. Doe, 1982.

Draft of New Administrative Rule
1st reading September 13, 2010

STUDENT RIGHTS AND RESPONSIBILITIES

Code **JI-R** *Issued* **DRAFT/10**

Sexual harassment

These procedures are intended to do the following.

- Prevent employees and students from sexually harassing students of the district.
- Promote a harassment-free school environment.
- Remedy in a speedy manner any consequences of sexual harassment.
- Establish on-going education and awareness of the problem of sexual harassment.
- Provide information about how to resolve claims of sexual harassment.

Definition of sexual harassment

Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining or retaining employment or education; or

- submission to or rejection of the conduct or communication by an individual is used as a factor in decisions affecting that individual's employment or education; or

- that conduct or communication substantially or unreasonably interferes with an individual's employment or education, or creates an intimidating, hostile or offensive employment or educational environment (i.e. the conduct is sufficiently serious to limit a student's or employee's ability to participate in or benefit from the educational program or work environment).

Sexual harassment may include, but is not limited to: verbal harassment, including sexually offensive comments or slurs; physical harassment, physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings or posters.

Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

Behavior prohibited of all employees

No employee may condition an individual student's education, educational benefit or educational opportunity on the student's acquiescence to any of the sexual behaviors defined above.

No employee may retaliate against any student because that student has filed a complaint, testified, assisted or participated in any manner in a sexual harassment investigation, proceeding or hearing conducted by an authorized agency.

 (see next page)

No employee will tolerate a sexually hostile or offensive school environment created by any other employee or student who engages in sexual harassment.

No employee will destroy evidence relevant to an investigation of sexual harassment.

Behavior prohibited of all employees and all students

No employee or student of this district will create a sexually hostile or offensive school environment for any other student by engaging in any sexual harassment.

No employee or student of this district will assist any individual in doing any act which constitutes sexual harassment against any other student.

Obligations of administrators/supervisors

Preventive action

The district policy on sexual harassment and this administrative rule will be referenced in employee and student handbooks.

All administrators/supervisors will give a copy of district policy on sexual harassment and this administrative rule to all employees. The district will give a copy of the student handbook to all students.

The district policy on sexual harassment and this administrative rule will be available in each school's media center and the district office.

Annually, administrators/supervisors will ensure that the provisions of the district policy on sexual harassment and this administrative rule as well as an orientation on the definition of sexual harassment, the procedures for registering a complaint about sexual harassment and the redress which is available are reviewed with all employees and students. With regard to students, such review and orientation will take into consideration, and be appropriate to, the students' ages.

The district will make information from the U. S. Department of Education, Office for Civil Rights (OCR) about filing claims of sexual harassment with OCR available through the personnel office.

Annually, the administrators/supervisors will attend a training session on sexual harassment which will cover the definition of sexual harassment, the district's commitment to eliminating and avoiding sexual harassment in the schools, the penalties for engaging in sexual harassment, and the procedures for reporting incidents of sexual harassment.

 (see next page)

Investigative/corrective action

Any student who feels that he/she has been the object of sexual harassment is encouraged to file a complaint with the student's principal (except for situations covered in the following paragraph). Such a complaint may be filed by the student's parent/legal guardian.

Under no circumstances will a student be required to first report allegations of harassment to the principal if that person is the individual the student is accusing of the harassment. In such cases, the student or the student's parent/legal guardian will contact the chief human resource services officer.

The administrator/supervisor will, within three working days, initiate an investigation of any incident of alleged sexual harassment reported to them or observed by them. The Office of Human Resources will maintain confidentiality throughout the investigation. Only those who have an immediate need to know may be provided the identity of the complainant.

The investigation shall be completed as soon as practicable, which generally should be not later than 10 calendar days after receipt of the report by the administrator/supervisor. If the administrator/supervisor determines that more than 10 days will be required to investigate the complaint, the complainant and the accused shall be notified of the reason for the extended investigation and the date by which the investigation will be concluded.

Within three working days upon the completion of the investigation, the administrator/supervisor will report in writing the results of any investigation of sexual harassment, including corrective or disciplinary action taken, to the chief human resource services officer and to the complainant and/or the complainant's parent/legal guardian.

If an employee or student is determined to have sexually harassed a student, the administrator/ supervisor will take whatever disciplinary action he/she determines is warranted, up to and including termination of an employee or expulsion of a student (Reference Policy GBAA and administrative rule GBAA-R).

Appeals

If the decision of the administrator does not resolve the issue to the satisfaction of the complainant, or if no decision is made within the allotted time, the complainant may appeal in writing to the superintendent and in the appeal may request that the superintendent schedule a hearing on the matter. Failure to file such an appeal within 10 working days from the complainant's receipt of the written memorandum of the chief human resource services officer's decision will be deemed a waiver of the right of appeal. The superintendent will render a decision on the matter within 10 working days after receipt of the appeal or, if a hearing is requested, within 10 working days after the conclusion of said hearing. The decision and the reasons thereof will be reduced to writing and copies sent to the complainant and the building principal or site supervisor and the chief human resource services officer.

Even if the employee has been terminated or the student expelled, the administrator/supervisor will follow up within three months of any reported incident of sexual harassment to determine whether the complainant has been subjected to any further sexual harassment.

The administrator/supervisor having reason to believe that a child's physical or mental health or welfare has been or may be adversely affected by abuse or neglect will report such conduct in accordance with S. C. Code Section 20-7-510 and board policy on reporting child abuse or neglect (JLF).

Obligations of all employees and students

All employees and students will report to their immediate supervisor or teacher, respectively, any conduct on the part of non-employees, such as sales representatives, service vendors or employees from another district, etc. which is believed to constitute sexual harassment. The supervisor or teacher will report this information in writing to the supervisor of the non-employee for investigation. This information must also be reported to the appropriate principal and the director of human resources.

All employees and students will cooperate with and maintain the confidentiality of any investigation of alleged acts of sexual harassment conducted by the district or by any appropriate governmental agency.

The district prohibits any action to discourage any student from reporting alleged sexual harassment.

The district prohibits retaliation in any way against an employee or student who has provided information as a witness to an incident of sexual harassment.

This policy will not be used to bring frivolous or malicious charges against students or employees of the school district. Any student found to have made a frivolous or malicious charge will be subject to disciplinary action.

Issued 12/6/93; Revised ^

Exhibit I

EXHIBIT 1

district five
OF LEXINGTON & RICHLAND COUNTIES

September 13, 2010

TO: Members of the Board of Trustees
Dr. Herbert M. Berg, Superintendent

FROM: Karl E. Fulmer, Ed.D.
Chief Financial Services Officer

RE: Renewal of Facilities Use Agreement/REFUGE Church

Attached is a request from REFUGE Church for renewal of their facilities use agreement with Lake Murray Elementary School for the 2010-2011 fiscal year.

RECOMMENDATION:

The administration recommends that the Board approve the request for renewal of the facilities use agreement from REFUGE Church.

KEF:ll

Attachment

REQUEST FOR USE OF SCHOOL FACILITIES

File: KG-E(3)

Please supply all requested information. If approved, one copy will be returned to you for your records.

ORGANIZATION MAKING REQUEST:

Name REFUGE: CHURCH

Mailing Address 140-A Amicks Ferry Road Box 305 Chapin, SC 29036

Telephone Number (803) 351-5837

Responsible Officer Kenny Kelly

Purpose of Use Church Services

FACILITIES REQUESTED:

School Lake Murray

Date(s) of Use Ongoing - Starting July 1, 2010 Time of Use Sunday Mornings 8Am - 12:0

Type of Facility	Number of Rooms Requested	Number of Hours	Rate Per Hour	Total
Classroom/Lab/Unit	3	2	$30.00	$180.00
Gymnasium				
Cafeteria				
Multi-Purpose	1	4	$60.00	$240.00
Stadium Facilities				
Baseball Facilities				
Track/Soccer/Practice Facilities				
Additional Expenses Incurred				
Grand Total				$420.00 *

_____ custodian(s) for _____ hours @ _____ per hour = _____ **

_____ cafeteria employee(s) for _____ hours @ _____ per hour = _____ **

If this request is approved, the using organization agrees to abide by all provisions of School District Five Board Policy KG (Use of School Facilities) including accepting responsibility and agreeing to pay for any damage that may occur from use of this facility.

_____ 6/28/10

Organization Representative **Date of Official Request**

Approved/Disapproved

Claire D. Thompson 7/19/10

Principal/Director **Date**

Approved/Disapproved

_____ _____

District (if necessary) **Date**

*All checks are to be paid in advance. Check(s) should be made payable to School District Five of Lexington and Richland Counties. Organizations using facilities on a continuing basis are to mail checks to the district administration building by the 10th of each month.

**Check(s) should be made payable directly to custodian(s). ($30 minimum per individual).

For Office Use Only

Date Paid _____

Check Number _____

Receipt Number _____

Revised 10/24/83, 8/12/96, 6/14/10

School District Five of Lexington and Richland Counties

Exhibit J

EXHIBIT J

district five
OF LEXINGTON & RICHLAND COUNTIES

September 13, 2010

TO: Members of the Board of Trustees
Dr. Herbert M. Berg, Superintendent

FROM: Karl E. Fulmer, Ed.D.
Chief Financial Services Officer

RE: Use of Facilities

Attached is a request from D.A.Y. (Devotional Associates of Yogeshwar) to use the Multi-Purpose Room at Seven Oaks Elementary School for worship services on Sundays.

RECOMMENDATION:

The administration recommends that the Board approve the request for D.A.Y. to use the Multi-Purpose Room at Seven Oaks Elementary School.

KEF:ll

Attachment

REQUEST FOR USE OF SCHOOL FACILITIES File: KG-E(3)

Please supply all requested information. If approved, one copy will be returned to you for your records.

ORGANIZATION MAKING REQUEST:

Name D.A.Y.

Mailing Address 18007 Vintage River Terr., OLNEY, MD 20832

Telephone Number 803-546-1499 (Mounish Desai - Cell)

Responsible Officer Mounish Desai

Purpose of Use Sunday Activity

FACILITIES REQUESTED:

School Seven Oaks Elem. School

Date(s) of Use Every Sunday Time of Use 9:45 - 11:45 AM

Type of Facility	Number of Rooms Requested	Number of Hours	Rate Per Hour	Total
Classroom/Lab/Unit				
Gymnasium				
Cafeteria				
Multi-Purpose	1	2	$60/-	$120/-
Stadium Facilities				
Baseball Facilities				
Track/Soccer/Practice Facilities				
Additional Expenses Incurred				
Grand Total				*

One custodian(s) for 2 hours @ $30/- per hour = $60/- **

_____ cafeteria employee(s) for _____ hours @ _____ per hour = _____ **

If this request is approved, the using organization agrees to abide by all provisions of School District Five Board Policy KG (Use of School Facilities) including accepting responsibility and agreeing to pay for any damage that may occur from use of this facility.

Organization Representative — Date of Official Request: August 9, 2010

Approved/Disapproved

Principal/Director — Date: 8/11/10

Approved/Disapproved

District (if necessary) — Date

*All checks are to be paid in advance. Check(s) should be made payable to School District Five of Lexington and Richland Counties. Organizations using facilities on a continuing basis are to mail checks to the district administration building by the 10th of each month.

**Check(s) should be made payable directly to custodian(s). ($30 minimum per individual).

For Office Use Only

Date Paid _____

Check Number _____

Receipt Number _____

Revised 10/24/83, 8/12/96, 6/14/10

School District Five of Lexington and Richland Counties