



**AGENDA
BOARD OF TRUSTEES
CHAPIN MIDDLE SCHOOL'S CAFETERIA
APRIL 12, 2010**

1. Call to order at 6 p.m.
2. Motion to enter executive session in the media center to consider the following:
 - a. Selected employment items (Exhibit A)
 - b. Property matter: contractual matter
 - c. Legal briefing
3. Welcoming remarks at 7 p.m.
4. Invocation – Dr. Ben Sloan, pastor, Lake Murray Presbyterian Church
5. Pledge of Allegiance – Evan Staub, president of student council
6. School Board Spotlight
7. Welcome and brief overview of Chapin Middle School by Jane Crawford, principal, and Lisa Corning, chairperson of the school improvement council
8. Approval of the agenda
9. Superintendent's report
 - a. Superintendent
 - b. Community Services
 - c. Financial Services
 - d. Human Resources
 - e. Instructional Services

- f. Technology Services
- 10. Public participation*

NEW DESIGN AND CONSTRUCTION AGENDA

11. DISCUSSION

- a. Monthly update

12. ACTION

- a. New high school schematic design (2nd viewing) (Exhibit B)
- b. CATE center schematic design (2nd viewing) (Exhibit C)

CONSENT AGENDA

- 13. Approval of the minutes of the March 22, 2010 board meeting and the minutes of the special-called March 30, 2010 board meeting

ACTION AGENDA

- 14. Items considered in executive session
- 15. Textbook adoptions (Exhibit D) (Discussion and Approval)
- 16. Second reading of the FY 2010-2011 capital budget (Exhibit E)
- 17. Resolution commending Arbor Day committee of Irmo and the Town of Irmo (Exhibit F)

DISCUSSION AGENDA

- 18. Proposed revisions to board policy JICDA-R "Code of Conduct", new policy JICDA "Code of Conduct" (new handbook policy) (Exhibit G)
- 19. 2010-2011 school board meeting schedule (Exhibit H)
- 20. Adjourn

FOR YOUR INFORMATION

- 21. The next regular scheduled board meeting will be on April 26, 2010 at the District Administration Building.

*The Board welcomes and encourages public participation and includes an opportunity during its meetings for the public to do so. We respectfully ask that you adhere to the procedures and the decorum provided in board policy BEDH "Public Participation at Meetings". We ask that you sign-up to speak before the meeting begins and that you provide us your name, address and topic of input. Your comments should be limited to three minutes. Questions asked during public participation and placed in writing will receive a written response in a timely manner. Comments, questions and opinions are appreciated but should always be presented in a manner that reflects the respect and dignity expected by our community. Personal attacks on members of the community, the Board, or the staff of the school system will not be allowed.



Minutes/ March 22, 2010

The Board of Trustees of School District Five of Lexington and Richland Counties met at Leaphart Elementary School with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Roberta Ferrell, Vice Chairman
Mrs. Carol Sloop, Secretary
Mrs. Ellen Baumgardner
Ms. Beth Hutchison
Mrs. Jan Hammond
Mr. Ed White

The following staff were in attendance:

Ms. Helen Anderson, Chief Instructional Services Officer
Dr. Angela Bain, Chief Human Resource Services Officer
Mr. Gary Black, Chief Technology Services Officer
Dr. Karl Fulmer, Chief Financial Services Officer
Mr. Keith McAlister, Director, New Design and Construction
Mr. Buddy Price, Director, Office of Community Services

Mr. Gantt called the meeting to order and gave welcoming remarks.

The Invocation was given by Paul Pingel, minister, Ebenezer Lutheran Church. The Pledge of Allegiance was led by Sunny Mayall, a fifth grade student at Leaphart Elementary School.

Robert Gantt, Carol Sloop and Buddy Price presented the School Board Spotlight.

Rebecca McKenzie-Appling, principal, and Jeanne McKinney, vice chair of the school improvement council, gave a welcome and brief overview of Leaphart Elementary School.

During the superintendent's report, Buddy Price gave an update on the community friendly schools program; Karl Fulmer presented the financial reports for February 2010 (Exhibit C); the McNair Law Firm presented information on bond sales; and a presentation on smaller learning communities was given by Greg Morton, Paula Wright and Michael Ames.

During the public participation, Kim Murphy spoke regarding the board packet; and Chuck Lawrence spoke regarding sole sourced systems.

The Board received a report on student enrollment and projections for 2010-2011 by Jerry McKibben.

A presentation was given by McMillan, Pazdan, Smith on the new high school schematic design (1st viewing) (Exhibit E).

A = Absent
AB = Abstain
N = No
X = Yes

SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 22, 2010

		B A U M G A R D N E R	H U T C H I S O N	F E R R E L L	G A N T T	H A M M O N D	S L O O P	W H I T E
1.	M. Sloop	S. Hammond	X	X	X	X	X	A
	Amend the agenda to add 2c contractual matter							
2.	M. Ferrell	S. Baumgardner	X	X	X	X	X	A
	Enter executive session to consider the following: 2a) selected employment items (Exhibit A); 2b) approval of instruction at a place other than school (Exhibit B); and 2c) contractual matter							
3.	M. Ferrell	S. Sloop	X	X	X	X	X	X
	Approve the agenda as amended (amended to add 2c contractual matter)							
4.	M. Hutchison	S. Hammond	X	X	X	X	X	X
	Approve the negotiation for construction to the lowest responsible, responsive bidder for Seven Oaks Elementary School							
5.	M. Ferrell	S. Baumgardner	X	X	X	X	X	AB
	Approve the minutes of the March 10, 2010 board meeting							
6.	M. Ferrell	S. Baumgardner	X	X	X	X	X	X
	Approve the resolution for issuance and sale of bonds (Exhibit G)							
7.	M. Ferrell	S. Baumgardner	X	X	X	A	X	X
	Approve the selected employment items (Exhibit A)							
	Mr. Gantt excused himself from the vote							
8.	M. Hutchison	S. Hammond	X	X	X	X	X	X
	Approve the request for instruction at a place other than school (Exhibit B)							

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SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 22, 2010

		B A U M G A R D N E R	H U T C H I S O N	F E R R E L L	G A N T T	H A M M O N D	S L O O P	W H I T E
9. M.	Hutchison S. Hammond	X	X	X	X	X	X	X
	First reading of the FY 2010-2011 capital budget (Exhibit H)							
10. M.	Ferrell S. Hutchison	X	X	X	X	X	X	X
	Approve the administration's recommendation for the use of facilities (Exhibit I)							
11. M.	Hutchison S. Baumgardner	X	X	X	X	X	X	X
	Move textbook adoptions to the discussion and action agenda at the April 12, 2010 board meeting							
12. M.	Hutchison S. Hammond	X	X	X	X	X	X	X
	Postpone the proposed revisions to board policy JICDA-R "Code of Conduct", new policy JICDA "Code of Conduct" (new handbook policy) (Exhibit K) to the April 12, 2010 board meeting and list it as the first discussion item							
13. M.	Ferrell S. Baumgardner	X	X	X	X	X	X	X
	Adjourn at 10:30 p.m.							

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Minutes/March 30, 2010

The Board of Trustees of School District Five of Lexington and Richland Counties met at the District Administration Building with the following members present:

Mr. Robert Gantt, Chairman
Mrs. Roberta Ferrell, Vice Chairman
Mrs. Carol Sloop, Secretary
Mrs. Ellen Baumgardner
Ms. Beth Hutchison (by telephone)
Mr. Ed White (by telephone)
Dr. Herbert Berg, District Superintendent

The following staff were in attendance:

Dr. Angela Bain, Chief Human Resource Services Officer
Mr. Keith McAlister, Director, New Design and Construction
Mr. Buddy Price, Director, Office of Community Services

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SCHOOL DISTRICT FIVE
OF
LEXINGTON AND RICHLAND COUNTIES

Meeting of March 30, 2010

	B A U M G A R D N E R	H U T C H I S O N	F E R R E L	G A N T T	H A M M O N D	S L O O P	W H I T E
1. M. Ferrell S. Baumgardner Enter executive session to consider 2a) contractual matter: regarding a construction project and add 2b) selected employment items (Exhibit A)	X	A	X	X	A	X	A
2. M. Ferrell S. Baumgardner Approve the negotiation and issuance of contract for construction to the lowest responsible, responsive bidder for Seven Oaks Elementary School as recommended by the administration and shown in Exhibit F at the March 22, 2010 board meeting	X	X	X	X	A	X	X
3. M. Ferrell S. Sloop Approve the administration's recommendation for selected employment items (Exhibit A)	X	X	X	X	A	X	X
4. M. Ferrell S. Baumgardner Approve the agenda as amended (amend to add item 2b selected employment items)	X	X	X	X	A	X	X
5. M. Baumgardner S. Sloop Adjourn at 11 a.m.	X	X	X	X	A	X	X

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MEMORANDUM

April 12, 2010

To: Members of the Board of Trustees

From: Keith McAlister 
Director, New Design and Construction

Re: New High School Schematic Design (2nd Viewing)

ADMINISTRATION CONSIDERATION

Administration seeks approval of schematic design for New High School (2nd Viewing).

RECOMMENDATION

Administration seeks approval to proceed to design development for New High School.

ATTACHMENT

New High School Schematic Design Documents
Exhibit

EXHIBIT MATERIAL FOR THIS TOPIC WILL BE MADE AVAILABLE AFTER THE SCHOOL BOARD MEETING ON THE WEB SITE. IF THE FILE IS TOO LARGE TO DOWNLOAD IT WILL BE AVAILABLE AT THE DISTRICT OFFICE FOR VIEWING. PLEASE CALL AMEE WHITE AT 476.8118 TO MAKE THOSE ARRANGEMENTS.

Exhibit C



MEMORANDUM

April 12, 2010

To: Members of the Board of Trustees

From: Keith McAlister 
Director, New Design and Construction

Re: Schematic Design for new CATE center (2nd Viewing)

ADMINISTRATION CONSIDERATION

Administration seeks approval of schematic design for new CATE center (2nd Viewing).

RECOMMENDATION

Administration seeks approval to proceed to design development for new CATE center.

ATTACHMENT

New CATE Center Schematic Design Documents
Exhibit

EXHIBIT MATERIAL FOR THIS TOPIC WILL BE MADE AVAILABLE AFTER THE SCHOOL BOARD MEETING ON THE WEB SITE. IF THE FILE IS TOO LARGE TO DOWNLOAD IT WILL BE AVAILABLE AT THE DISTRICT OFFICE FOR VIEWING. PLEASE CALL AMEE WHITE AT 476.8118 TO MAKE THOSE ARRANGEMENTS.



MEMORANDUM

To: Members
Board of Trustees

Through: Dr. Herbert M. Berg

From: Helen Anderson
Chief Instructional Services Officer

Date: March 25, 2010

Re: **Textbook Adoption Recommendations**

After a careful review of all state adopted textbooks, the textbook adoption committees, composed of parents, teachers, and subject area coordinators are bringing the attached recommendations for School District Five to you for your approval. The content coordinators will be present to answer any questions you may have regarding these adoptions.

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: 8th Grade Algebra 1 Part 1
Title: Holt Algebra 1 Author: Burger, Chard, Hall, Kennedy,
Leinwand, Renfro, Seymour, Waits
Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Word problems which relate to areas of other discipline.
- B. Very step-by-step with clear expectations.
- C. Tell you enough to be able to know without going somewhere else.
- D. Has reteach and challenge sections.
- E. Standards are written in the table of contents.

II. Content

- A. South Carolina standards denoted on each lesson.
- B. Spiral reviews available.
- C. PowerPoint lessons available for almost every lesson.
- D. All standards noted have EOCEP questions.
- E. On-line help available.

III. Style

- A. Clear and appropriate for middle to advanced.
- B. No distractions because of style.
- C. Multiple approaches for students.
- D. Not too complicated and refers students back to other problems.
- E. Appropriate level for Algebra 1.

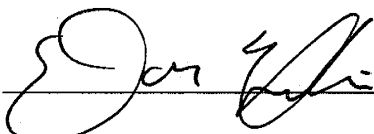
IV. Illustrations

- A. All diagrams are interesting and engaging.
- B. Examples that extend to all types of students.
- C. Many facets of the unit with many problems to solve.
- D. Online references and homework help.
- E. Enough to satisfy requirement without distracting from the lesson.

V. Instructional Supplements

- A. Plenty of resources and many paper resources.
- B. Very step by step with color coding.
- C. You can even choose specific problems to show.
- D. Vocabulary puzzles and love Know-it notebook.
- E. Exam Generator available based on standards.

Committee Chairperson



Date

2-28-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Algebra 1 Part 1 & 2 High School
Title: Algebra 1 Foundations Author: Charles, Kennedy, Hall, Bellman, Bragg, Handlin
Publisher: Pearson/Prentice Hall Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text especially facilitates science correlation with a variety of examples.
- B. Direct Instruction problems are suggested through out the lesson.
- C. Very "step-by-step" when giving instructions.
- D. Very clear and logical without extra stuff to distract symbols used.
- E. Easy to use.

II. Content

- A. The text correlates to objectives/standards and indicated in the table of contents.
- B. Very modern and up to date in content.
- C. "Avatar" could be made into any race when presenting.
- D. A little to easy for honors.
- E. Contains a variety of video clips, lots of practice, and on-line help.

III. Style

- A. Lexile is in the 900s and appropriate for all levels.
- B. Nice, clean, and visually attractive.
- C. Characters should spark interest.
- D. Clear and concise in sentence structure and vocabulary.
- E. Clear and understandable with hints available.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive and not too many.
- B. Nice cartoon characters through out.
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read.
- D. Has access to PowerAlgebra.com.
- E. This book does the best job with gender and ethnic groupings.

V. Instructional Supplements

- A. Lots of examples, review, and on-line help.
- B. Instructional materials on CD/DVD are full and complete.
- C. Technological resources are provided.
- D. Effective instructional strategies and techniques are provided.
- E. Quality guides, handbooks, manuals, and keys are provided in electronic form.

Committee Chairperson

Der Zilli

Date _____

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Algebra 1 Advanced
Title: Holt Algebra 1 Author: Burger, Chard, Hall, Kennedy,
Leinwand, Renfro, Seymour, Waits
Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Word problems which relate to areas of other discipline.
- B. Very step-by-step with clear expectations.
- C. Tell you enough to be able to know without going somewhere else.
- D. Has reteach and challenge sections.
- E. Standards are written in the table of contents.

II. Content

- A. South Carolina standards denoted on each lesson.
- B. Spiral reviews available.
- C. PowerPoint lessons available for almost every lesson.
- D. All standards noted have EOCEP questions.
- E. On-line help available.

III. Style

- A. Clear and appropriate for middle to advanced.
- B. No distractions because of style.
- C. Multiple approaches for students.
- D. Not too complicated and refers students back to other problems.
- E. Appropriate level for Algebra 1.

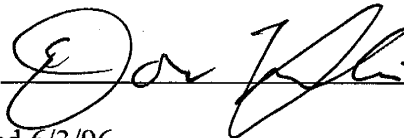
IV. Illustrations

- A. All diagrams are interesting and engaging.
- B. Examples that extend to all types of students.
- C. Many facets of the unit with many problems to solve.
- D. Online references and homework help.
- E. Enough to satisfy requirement without distracting from the lesson.

V. Instructional Supplements

- A. Plenty of resources and many paper resources.
- B. Very step by step with color coding.
- C. You can even choose specific problems to show.
- D. Vocabulary puzzles and love Know-it notebook.
- E. Exam Generator available based on standards.

Committee Chairperson



Date

2-24-18

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Algebra 1 Honors
Title: McDougal Littell Algebra 1 Author: Larson, Boswell, Kanold, Stiff
Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Strong contextual problems.
- B. Too complex for struggling learners.
- C. Skill development is sequential and clearly defined.
- D. Format is consistent and logical with titles.
- E. Allows for three levels.

II. Content

- A. Text correlates to NCTM and NAEP standards.
- B. Content is current and accurate.
- C. It has quizzes on every other lesson, chapter summary and review.
- D. Simple and logical in sequence.
- E. Contains very rich contextual problems.

III. Style

- A. Lexile says 900s but appears geared towards the honors level students.
- B. Very cluttered in parts.
- C. High School more than middle school.
- D. Student directions are concise and understandable.
- E. The vocabulary, sentence structure, and paragraphs are appropriate.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted.
- B. Pictorial representations are not distracting.
- C. Charts, diagrams, maps, and other pictorial materials are abundant but too much to be distracting.
- D. Representation of ethnic groupings are appropriate and done in word forms.
- E. All representations are appropriate for our students.

V. Instructional Supplements

- A. Practice exercises and application activities are sufficient and can be copied.
- B. Activities for students needs and abilities are appropriate.
- C. Effective instructional strategies and techniques are provided.
- D. Technological resources are provided or suggested.
- E. Student assessment as an authentic and integral part of instruction is promoted.

Committee Chairperson



Date

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Algebra 2 OGL

Title: Algebra 2 Foundation Series Author: Charles, Kennedy, Hall, Bellman, Bragg, Handlin

Publisher: Pearson/Prentice Hall Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text especially facilitates science correlation with a variety of examples.
- B. Direct Instruction problems are suggested through out the lesson.
- C. Very "step-by-step" when giving instructions.
- D. Very clear and logical without extra stuff to distract symbols used.
- E. Easy to use.

II. Content

- A. The text correlates to objectives/standards and indicated in the table of contents.
- B. Very modern and up to date in content.
- C. "Avatar" could be made into any race when presenting.
- D. A little to easy for honors.
- E. Contains a variety of video clips, lots of practice, and on-line help.

III. Style

- A. Lexile is in the 900s and appropriate for all levels.
- B. Nice, clean, and visually attractive.
- C. Characters should spark interest.
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- E. Clear and understandable with hints available.


IV. Illustrations

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- B. Nice cartoon characters through out.
- C. Charts, diagrams, maps, and other pictorial materials are abundant and easily read.
- D. Has access to PowerAlgebra.com.
- E. This book does the best job with gender and ethnic groupings.

V. Instructional Supplements

- A. Lots of examples, review, and on-line help.
- B. Instructional materials on CD/DVD are full and complete.
- C. Technological resources are provided.
- D. Effective instructional strategies and techniques are provided.
- E. Quality guides, handbooks, manuals, and keys are provided in electronic form.

Committee Chairperson



Date

2/24/10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Algebra 2 Advanced

Title: Holt Algebra 2 Author: Burger, Chard, Hall, Kennedy,
Leinwand, Renfro, Seymour, Waits

Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Word problems which relate to areas of other discipline.
- B. Very step-by-step with clear expectations.
- C. Tell you enough to be able to know without going somewhere else.
- D. Has reteach and challenge sections.
- E. Standards are written in the table of contents.

II. Content

- A. South Carolina standards denoted on each lesson.
- B. Spiral reviews available.
- C. PowerPoint lessons available for almost every lesson.
- D. All standards noted have EOCEP questions.
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III. Style

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- B. No distractions because of style.
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- E. Appropriate level for Algebra 1.

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- B. Very step by step with color coding.
- C. You can even choose specific problems to show.
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- E. Exam Generator available based on standards.

Committee Chairperson



Date

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Algebra 2 Honors

Title: McDougal Littell Algebra 2 Author: Larson, Boswell, Kanold, Stiff

Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Strong contextual problems.
- B. Too complex for struggling learners.
- C. Skill development is sequential and clearly defined.
- D. Format is consistent and logical with titles.
- E. Allows for three levels.

II. Content

- A. Text correlates to NCTM and NAEP standards.
- B. Content is current and accurate.
- C. It has quizzes on every other lesson, chapter summary and review.
- D. Simple and logical in sequence.
- E. Contains very rich contextual problems.

III. Style

- A. Lexile says 900s but appears geared towards the honors level students.
- B. Very cluttered in parts.
- C. High School more than middle school.
- D. Student directions are concise and understandable.
- E. The vocabulary, sentence structure, and paragraphs are appropriate.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted.
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- C. Charts, diagrams, maps, and other pictorial materials are abundant but too much to be distracting.
- D. Representation of ethnic groupings are appropriate and done in word forms.
- E. All representations are appropriate for our students.

V. Instructional Supplements

- A. Practice exercises and application activities are sufficient and can be copied.
- B. Activities for students needs and abilities are appropriate.
- C. Effective instructional strategies and techniques are provided.
- D. Technological resources are provided or suggested.
- E. Student assessment as an authentic and integral part of instruction is promoted.

Committee Chairperson



Date

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Geometry OGL

Title: Geometry Foundation Series Author: Charles, Kennedy, Hall, Bass, Johnson

Publisher: Pearson/Prentice Hall Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text especially facilitates science correlation with a variety of examples.
- B. Direct Instruction problems are suggested through out the lesson.
- C. Very "step-by-step" when giving instructions.
- D. Very clear and logical without extra stuff to distract symbols used.
- E. Easy to use.

II. Content

- A. The text correlates to objectives/standards and indicated in the table of contents.
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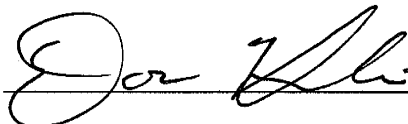
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- A. Lots of examples, review, and on-line help.
- B. Instructional materials on CD/DVD are full and complete.
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- E. Quality guides, handbooks, manuals, and keys are provided in electronic form.

Committee Chairperson



Date

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Geometry Advanced

Title: McDougal Littell Geometry Author: Larson, Boswell, Kanold, Stiff

Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Strong contextual problems.
- B. Too complex for struggling learners.
- C. Skill development is sequential and clearly defined.
- D. Format is consistent and logical with titles.
- E. Allows for three levels.

II. Content

- A. Text correlates to NCTM and NAEP standards.
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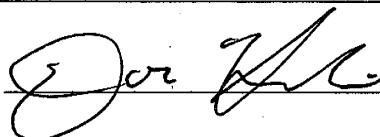
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- A. Practice exercises and application activities are sufficient and can be copied.
- B. Activities for students needs and abilities are appropriate.
- C. Effective instructional strategies and techniques are provided.
- D. Technological resources are provided or suggested.
- E. Student assessment as an authentic and integral part of instruction is promoted.

Committee Chairperson



Date

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Math Grade level/Cluster: Geometry Honors

Title: Holt Geometry Author: Burger, Chard, Hall, Kennedy,
Leinwand, Renfro, Seymour, Waits

Publisher: Holt McDougal Littell Copyright Date: 2011

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Word problems which relate to areas of other discipline.
- B. Very step-by-step with clear expectations.
- C. Tell you enough to be able to know without going somewhere else.
- D. Has reteach and challenge sections.
- E. Standards are written in the table of contents.

II. Content

- A. South Carolina standards denoted on each lesson.
- B. Spiral reviews available.
- C. PowerPoint lessons available for almost every lesson.
- D. All standards noted have EOCEP questions.
- E. On-line help available.

III. Style

- A. Clear and appropriate for middle to advanced.
- B. No distractions because of style.
- C. Multiple approaches for students.
- D. Not too complicated and refers students back to other problems.
- E. Appropriate level for Algebra 1.

IV. Illustrations

- A. All diagrams are interesting and engaging.
- B. Examples that extend to all types of students.
- C. Many facets of the unit with many problems to solve.
- D. Online references and homework help.
- E. Enough to satisfy requirement without distracting from the lesson.

V. Instructional Supplements

- A. Plenty of resources and many paper resources.
- B. Very step by step with color coding.
- C. You can even choose specific problems to show.
- D. Vocabulary puzzles and love Know-it notebook.
- E. Exam Generator available based on standards.

Committee Chairperson



Date

2-24-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Accounting I Grade level/Cluster: 9-12
Title: Century 21 Accounting Multicolumn Journal Author: Gilbertson, Lehman
Publisher: South-Western Cengage Learning Copyright Date: 2009

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text correlates with issues in the business world and other disciplines.
- B. The text provides a variety of activities that will meet the individual needs of the students.
- C. The concepts of accounting are sequential and clearly defined throughout the text.
- D. The format is easily followed with consistent and logical titles.
- E. The Table of Contents, Indexes, and Appendixes make the text easy to use.

II. Content

- A. The text correlates with the State Department of Education competencies for Accounting I.
- B. The content is accurate and examples are current.
- C. The text facilitates the evaluation of student progress.
- D. The text addresses the needs and interests of students interested in the accounting field.
- E. The text has a logical sequence that is evident.
- F. The text provides positive gender and multi-cultural examples.
- G. The text enhances awareness of political, social, and cultural differences and similarities.
- H. The text provides problem solving situations that are realistic and relevant.
- I. The text provides a variety of experiences and approaches that enhances interactive participation.
- J. The text is adaptable to differing instructional levels.

III. Style

- A. The reading level is appropriate for Grades 9-12.
- B. The text is attractive in appearance and has a durable binding.
- C. The activities meet students interest and ability levels.
- D. The vocabulary, sentence structure, and paragraphs are appropriate.
- E. Student directions are understandable and concise.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted and enhance the content.
- B. Pictorial representations extend and enrich the content.
- C. Charts, diagrams, and pictorial materials are abundant and easily read.
- D. The text provides suggestions for additional reading.
- E. Representation of ethnic groupings are adequate.
- F. Representation of ethnic groupings are appropriate.
- G. Representation of gender groupings are adequate.
- H. Representation of gender groupings are appropriate.

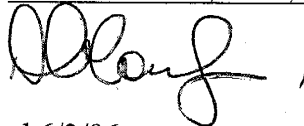
V. Instructional Supplements

- A. Practice exercises and application activities for content mastery are sufficient.
- B. Activities for student needs and abilities are appropriate.
- C. Quality guides, handbooks, manuals, and keys are provided.
- D. Materials and activities for subject area correlation are available.
- E. Effective instructional strategies and techniques are provided.
- F. Technological resources are provided or suggested.
- G. Student assessment as an authentic and integral part of instruction is promoted.

Committee Chairperson Sandra Owens, DFHS

Date February 12, 2010

Committee Members Jeannette Conti, CHS; Carolyn Searles, IHS; Sharon Walker, Parent; Laura Knoblock,
Business Person.



Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Accounting 2 Grade level/Cluster: 9-12
Title: Century 21 Accounting Advanced Author: Gilbertson, Lehman
Publisher: South-Western Cengage Learning Copyright Date: 2009

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text correlates with issues in the business world and other disciplines.
- B. The text provides a variety of activities that will meet the individual needs of the students.
- C. The concepts of accounting are sequential and clearly defined throughout the text.
- D. The format is easily followed with consistent and logical titles.
- E. The Table of Contents, Indexes, and Appendixes make the text easy to use.

II. Content

- A. The text correlates with the State Department of Education competencies for Accounting I.
- B. The content is accurate and examples are current.
- C. The text facilitates the evaluation of student progress.
- D. The text addresses the needs and interests of students interested in the accounting field.
- E. The text has a logical sequence that is evident.
- F. The text provides positive gender and multi-cultural examples.
- G. The text enhances awareness of political, social, and cultural differences and similarities.
- H. The text provides problem solving situations that are realistic and relevant.
- I. The text provides a variety of experiences and approaches that enhances interactive participation.
- J. The text is adaptable to differing instructional levels.

III. Style

- A. The reading level is appropriate for Grades 9-12.
- B. The text is attractive in appearance and has a durable binding.
- C. The activities meet students interest and ability levels.
- D. The vocabulary, sentence structure, and paragraphs are appropriate.
- E. Student directions are understandable and concise.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and are easily interpreted and enhance the content.
- B. Pictorial representations extend and enrich the content.
- C. Charts, diagrams, and pictorial materials are abundant and easily read.
- D. The text provides suggestions for additional reading.
- E. Representation of ethnic groupings are adequate.
- F. Representation of ethnic groupings are appropriate.
- G. Representation of gender groupings are adequate.
- H. Representation of gender groupings are appropriate.

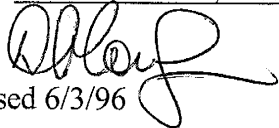
V. Instructional Supplements

- A. Practice exercises and application activities for content mastery are sufficient.
- B. Activities for student needs and abilities are appropriate.
- C. Quality guides, handbooks, manuals, and keys are provided.
- D. Materials and activities for subject area correlation are available.
- E. Effective instructional strategies and techniques are provided.
- F. Technological resources are provided or suggested.
- G. Student assessment as an authentic and integral part of instruction is promoted.

Committee Chairperson Sandra Owens, DFHS

Date February 12, 2010

Committee Members Jeannette Conti, CHS; Carolyn Searles, IHS; Sharon Walker, Parent; Laura Knoblock,
Business Person.



Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: German Grade level/Cluster: 1-3
Title: Deutsch Aktuell 1-3 Author: Wolfgang S. Kraft
Publisher: EMC Publsiing, LLC Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Facilitates correlation with other disciplines.
- B. Excellent in adapting to a variety of teaching techniques and individual needs.
- C. Skill development is sequential and clearly defined.
- D. Format is consistent and logical with titles, subheadings and appropriate cross referencing.
- E. Table of Contents, Indexes and Appendixes facilitate learning.

II. Content

- A. Text correlates to objectives/standards.
- B. Content is current and accurate.
- C. Text is suitable of the interests and needs of the intended group.
- D. A logical sequence is evident.
- E. Text does an excellent job of providing positive gender and multi-cultural portrayals.

III. Style

- A. Appropriate reading level.
- B. Attractive appearance and durable binding.
- C. Activities meet student interest and ability levels.
- D. Vocabulary, sentence structure, and paragraphs are appropriate.
- E. Student directions are concise and understandable.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and easily interpreted.
- B. Charts, diagrams, maps, and other pictorial materials are abundant and easily read.
- C. Pictorial representations extend and enrich the content.
- D. Representation of ethnic groupings are adequate and appropriate..
- E. Suggestions of additional reading are provided.

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient.
- B. Activities for student needs and abilities are appropriate.
- C. Excellent guides, handbooks, manuals and keys are provided.
- D. Technological resources are provided or suggested.
- E. Effective instructional strategies and techniques are provided.

Committee Chairperson 

Date 3-10-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: German Grade level/Cluster: 4 & 5
Title: Aspekte, Level B2 Author: _____
Publisher: Langenscheidt Copyright Date: _____

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Facilitates correlation with other disciplines.
- B. Excellent in adapting to a variety of teaching techniques and individual needs.
- C. Skill development is sequential and clearly defined.
- D. Format is consistent and logical with titles, subheadings and appropriate cross referencing.
- E. Table of Contents, Indexes and Appendixes facilitate learning.

II. Content

- A. Text correlates to objectives/standards.
- B. Content is current and accurate.
- C. Text is suitable of the interests and needs of the intended group.
- D. A logical sequence is evident.
- E. Text does an excellent job of providing positive gender and multi-cultural portrayals.

III. Style


- A. Appropriate reading level.
- B. Attractive appearance and durable binding.
- C. Activities meet student interest and ability levels.
- D. Vocabulary, sentence structure, and paragraphs are appropriate.
- E. Student directions are concise and understandable.

IV. Illustrations

- A. Pictorial representations are properly labeled, attractive, and easily interpreted.
- B. Charts, diagrams, maps, and other pictorial materials are abundant and easily read.
- C. Pictorial representations extend and enrich the content.
- D. Representation of ethnic groupings are adequate and appropriate..
- E. Suggestions of additional reading are provided.

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient.
- B. Activities for student needs and abilities are appropriate.
- C. Excellent guides, handbooks, manuals and keys are provided.
- D. Technological resources are provided or suggested.
- E. Effective instructional strategies and techniques are provided.

Committee Chairperson 

Date 3-10-10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Speech Grade level/Cluster: High School

Title: Glencoe Speech Author: Randall McCutcheon, James Shaffer, Joseph R. Wycoff

Publisher: McGraw Hill Glencoe Copyright Date: 2009

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Utilizes multiple organizational strategies to facilitate finding information.
- B. Table of contents and index are thorough.
- C. Correlates to other disciplines, especially social studies.
- D. Format is consistent and logical.
- E. _____

II. Content

- A. Learning objectives are listed clearly at the beginning of each chapter.
- B. Content is current; includes information from 2008 Presidential campaign.
- C. Contains positive gender and multi-cultural portrayals.
- D. Provides instruction for a variety of learning levels and styles.
- E. _____

III. Style

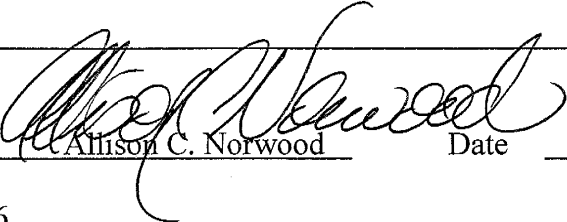
- A. Use of comic strips helps engage student learning.
- B. Variety of media—multi-genre approach.
- C. Teaches vocabulary in context as well as in isolation.
- D. Consistent color-coding and graphics alert students to special chapter features.
- E. _____

IV. Illustrations

- A. All photos are clearly labeled.
- B. Graphics enhance understanding of concepts in text.
- C. Photographs encourage student reflection.
- D. Photographs reflect contemporary life.
- E. _____

V. Instructional Supplements

- A. Instructional supplements not available for this adoption.
- B. _____
- C. _____
- D. _____
- E. _____

Committee Chairperson  Allison C. Norwood Date March 8, 2010

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Journalism 1 Grade level/Cluster: Grades 9-12
Title: Exploring Journalism and the Media Author: Lorrie Lynch
Publisher: Cengage Copyright Date: 2009

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Sequential skill development; text starts with the history of journalism and ethics and progresses through a variety of journalistic genre.
- B. Appeals to a variety of learning styles with the use of case studies, real-world examples, etc.
- C. Chapter design is consistent; each starts with a case study and ends with voices from the field.
- D. Format with headings and other text features is consistent.
- E. _____

II. Content

- A. AP stylebook is included the appendix.
- B. Includes legal issues.
- C. Meets most of Journalism 1 standards.
- D. Material is current for 2010: Twitter, Facebook, President Obama.
- E. Case studies cover a variety of subjects.

III. Style

- A. Reader friendly with bolded and highlighted words.
- B. Graphics direct the eye and stimulate the brain to enhance the text.
- C. The reading is chunked, separated into manageable sections of text.
- D. Reading level is appropriate for a variety of students.
- E. _____

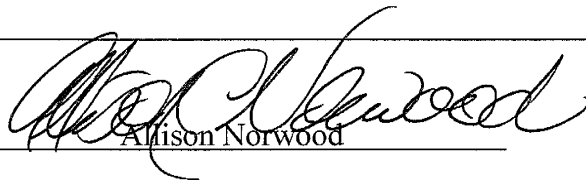
IV. Illustrations

- A. Real examples from current publications, USA Today
- B. Bright colors appeal to readers.
- C. Gender groupings are appropriate for high school.
- D. Use of boxes and shading help to guide the reader.
- E. _____

V. Instructional Supplements

- A. Not included in this adoption.
- B. _____
- C. _____
- D. _____
- E. _____

Committee Chairperson


Alison Norwood

Date

March 8, 2010

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Web Page Design Grade level/Cluster: 9-12, Business Ed.

Title: ADOBE Dreamweaver Revealed CS4 Author: Bishop

Publisher: Delmar/Cengage Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text is adaptable to a variety of teaching techniques.
- B. Skill development is sequential.
- C. The Table of Contents, Indexes, and Appendixes (glossary and data file list) facilitate learning.
- D. _____
- E. _____

II. Content

- A. The content is current and accurate.
- B. A logical sequence is evident.
- C. The content reflects the software being used in the classroom.
- D. _____
- E. _____

III. Style

- A. The text has a durable binding (hardcover) and is also available in softcover.
- B. The activities meet student ability levels.
- C. Student directions are concise and step-by-step.
- D. _____
- E. _____

IV. Illustrations

- A. Graphics are properly labeled, attractive, and easily understood.
- B. Graphics are abundant and easily read.
- C. Suggestions for additional reading (supplemental activities) are provided.
- D. _____
- E. _____

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient.
- B. Quality instructional materials are provided.
- C. Abundant technological resources are provided.
- D. _____
- E. _____

Committee Chairperson Anne Reamer (person requesting book)

Date 3/15/2010

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Animated Computer Production Grade level/Cluster: 9-12, Business Ed.
Title: ADOBE Flash Revealed CS4 Author: Shuman
Publisher: Delmar/Cengage Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. The text is adaptable to a variety of teaching techniques.
- B. Skill development is sequential.
- C. The Table of Contents, Indexes, and Appendixes (glossary and data file list) facilitate learning.
- D. _____
- E. _____

II. Content

- A. The content is current and accurate.
- B. A logical sequence is evident.
- C. The content reflects the software being used in the classroom.
- D. _____
- E. _____

III. Style

- A. The text has a durable binding (hardcover) and is also available in softcover.
- B. The activities meet student ability levels.
- C. Student directions are concise and step-by-step.
- D. _____
- E. _____

IV. Illustrations

- A. Graphics are properly labeled, attractive, and easily understood.
- B. Graphics are abundant and easily read.
- C. Suggestions for additional reading (supplemental activities) are provided.
- D. _____
- E. _____

V. Instructional Supplements

- A. Practice exercises and application activities for skill/concept mastery are sufficient.
- B. Quality instructional materials are provided.
- C. Abundant technological resources are provided.
- D. _____
- E. _____

Committee Chairperson Anne Reamer (person requesting book)

Date 3/15/2010

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Personal Finance Grade level/Cluster: 9-12 Bus. Ed.
Title: Managing Your Personal Finances Author: Joan Ryan
Publisher: Cengage/Delamr Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. Topics are organized in a logical progression
- B. Text can be used with multiple teaching techniques
- C. Various sections of the text are organized to optimize teaching
- D. Progression of text is closely aligned with skill developments levels.
- E. _____

II. Content

- A. Texts have varied situations regarding multiple gender and ethic representations
- B. Sequencing is logical and relevant
- C. Text is appropriate for the age and level of student sserved
- D. _____
- E. _____

III. Style

- A. Appropriate reading level
- B. Direction are easily understood and appropriate for intended audience
- C. _____
- D. _____
- E. _____

IV. Illustrations

- A. Illustrations extend and enhance the text
- B. Additional content and web research is suggested throughout the text
- C. There is an abundance of charts, pictures, and other appropriate illustrations
- D. _____
- E. _____

V. Instructional Supplements

- A. Sufficient exercises are available for proactive and extended learning
- B. Suggestions are provided for effective instructional techniques
- C. Technology resources are provided as well as suggested throughout the text.
- D. _____
- E. _____

Committee Chairperson  Lisa Maylath

Date 3/2/10

Adopted 4/28/86; Revised 6/3/96

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Banking Services and Investment Grade level/Cluster: 9-12, Bus. Ed

Title: Banking Systems/Invest in Your Future* Author: Brooks

Publisher: Delmar/Cengage Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

II. Content

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

III. Style

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

IV. Illustrations

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

V. Instructional Supplements

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

Committee Chairperson _____

Date _____

Adopted 4/28/86; Revised 6/3/96

*Possible Future Course. Only text available for adoption.

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Business Finance Grade level/Cluster: 9-12, Bus. Ed
Title: Business Finance* Author: Brooks
Publisher: Delmar/Cengage Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

II. Content

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

III. Style

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

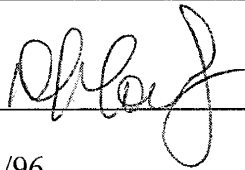
IV. Illustrations

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

V. Instructional Supplements

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

Committee Chairperson _____



Date _____

Adopted 4/28/86; Revised 6/3/96

*Possible Future Course. Only text available for adoption.

School District Five of Lexington & Richland Counties

Recommendation Instructional Materials Adoption

Subject: Insurance Grade level/Cluster: 9-12, Bus. Ed
Title: Fundamentals of Insurance* Author: Cole
Publisher: Delmar/Cengage Copyright Date: 2010

Comments should reflect the criteria indicated on the appraisal form.

I. Organization

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

II. Content

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

III. Style

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

IV. Illustrations

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

V. Instructional Supplements

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____

Committee Chairperson _____

Date _____

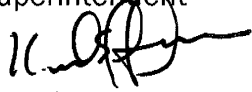
Adopted 4/28/86; Revised 6/3/96

*Possible Future Course. Only text available for adoption.



April 12, 2010

TO: Members of the Board of Trustees
Dr. Herbert M. Berg, Superintendent

FROM: Karl E. Fulmer, Ed.D. 
Chief Financial Services Officer

RE: Proposed 2010-2011 Capital Budget

Attached is the proposed 2010-2011 Capital Budget for your review. In order to better coordinate the Capital Budget with the district's bond referendum for facilities, we have divided the budget into four categories: On-Going Maintenance; New Initiatives; Equipment; and Alternates.

As we continue our coordination of On-Going Maintenance and New Initiatives with the district's bond referendum for facilities, a five-year plan will be developed that aligns these programs.

RECOMMENDATION:

The administration recommends that second reading/final approval be given by the Board.

KEF:II

Attachment

EXHIBIT MATERIAL FOR THIS TOPIC WILL BE MADE AVAILABLE AFTER THE SCHOOL BOARD MEETING ON THE WEB SITE. IF THE FILE IS TOO LARGE TO DOWNLOAD IT WILL BE AVAILABLE AT THE DISTRICT OFFICE FOR VIEWING. PLEASE CALL AMEE WHITE AT 476.8118 TO MAKE THOSE ARRANGEMENTS.



Memorandum

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg
Superintendent

From: Buddy Price
Director of Community Services

Date: April 1, 2010

Re: Proposed School Board Resolution:
Town of Irmo/Irmo Arbor Day Committee

Attached is a proposed resolution for the board's consideration commending the Town of Irmo and The Irmo Arbor Day Committee for their efforts to beautify the areas around our schools and the Greater Irmo community.

I am requesting your consideration for approval at the April 12th school board meeting.

Thank you and please let me know if you have any questions.

BP/aw

Attachment - Proposed Resolution



**A RESOLUTION
COMMENDING THE TOWN OF IRMO AND
THE IRMO ARBOR DAY COMMITTEE**

WHEREAS, the entire School District Five community benefits from the beautification efforts of The Town of Irmo and the Irmo Arbor Day Committee; and

WHEREAS, the efforts of these two groups has resulted in the planting of over 1500 trees in the greater Irmo area; and

WHEREAS, the planting of these trees has improved the beauty of our community; and

WHEREAS, these beautification efforts are not only being enjoyed by those who live in our community today, but will also be enjoyed for many generations to come; and

WHEREAS, the Board of Trustees appreciates the relationship it has with the committee and the town; and

WHEREAS, that relationship has helped make the appearance of our schools more appealing, leading to stronger support and community pride.

NOW, THEREFORE, BE IT RESOLVED THAT THE SCHOOL DISTRICT FIVE OF LEXINGTON & RICHLAND COUNTIES BOARD OF TRUSTEES, DOES HEREBY THANK AND COMMEND THE TOWN OF IRMO AND THE IRMO ARBOR DAY COMMITTEE FOR THEIR COOPERATIVE EFFORTS WHICH HAS ENHANCED THE BEAUTY OF OUR COMMUNITY AND THE QUALITY OF LIFE FOR OUR CITIZENS.

APPROVED by the School District Five of Lexington & Richland Counties Board of Trustees at its April 12, 2010 board meeting.

Robert Gantt, Chair

Robertta Ferrell, Vice Chair

Carol Sloop, Secretary

Ellen Baumgardner

Jan Hammond

Beth Hutchison

Ed White

Herbert Berg, Superintendent



EXHIBIT G

MEMORANDUM

TO: Members of the Board of Trustees

THRU: Dr. Herbert Berg, Superintendent

FROM: Ms. Helen Anderson
Chief Instructional Services Officer

DATE: March 23, 2010

RE: April 12, 2010, 2010 Board Meeting, Discussion Item,
"Proposed Revisions to Board Policy JICDA-R "Code Of Conduct", New Policy
JICDA "Code Of Conduct" (*New Handbook Policy*)

A copy of Board Policy JICDA-R, Code Of Conduct, is attached. Recommended additions to the policies have been bolded and underlined. The sections which are italicized and bracketed are recommended deletions. The suggested changes to the policy for the 2010-2011 school year are as follows:

- Page 2, changed "of his/her conclusions and of the" to "that".
- Page 2, deleted "This notification will be in writing".
- Page 2, changed "to be" to "has been".
- Page 9, deleted "pending a possible" and added "with a".
- Page 9, deleted "from school".
- Page 9, changed "10" to "3".
- Page 9, deleted "an automatic" and added "5-day".
- Page 9, added "fourth Category 1 Offense will result in an automatic recommendation for expulsion".
- Page 10, deleted "suspended from school for a mandatory six days or may be recommended for expulsion" and added "addressed as follows".
- Page 10, added "a three day out of school suspension and the student may be recommended", and deleted "recommendation".
- Page 10, added "a five day out of school suspension and the student may be recommended", and deleted "recommendation".
- Page 10, added "A third Category 1 Offense will result in an automatic recommendation for expulsion".
- Page 11, deleted "This also applies to prescription drugs" and added "or over the counter drugs without regard to amount" to Offense #206.

- Page 12, deleted “Simple assault” and added “Refusal to obey school or district administrator” to Offense #224.
- Page 12, deleted “of any Category 2 rule will result in a three-day suspension from school or the student may be recommended for expulsion” and added “May include, but not limited to, time-out, detention hall, administrative review, in-school suspension, or out-of-school suspension”.
- Page 12, added “possible”.
- Page 12, deleted “up to three days suspension out of school or immediate suspension from school with a recommendation for expulsion” and added “Three (3) days mandatory suspension from school and the student may be recommended for expulsion”.
- Page 12, added “3rd Offense – Automatic suspension with a possible recommendation for expulsion”.
- Page 14, deleted “other” and added “a staff member, or any other adult designated by the school to supervise students including volunteers” to Offense #318.
- Page 14, added “language” to Offense #323.
- Page 14, added “(middle and high school only)” to Offense #324.
- Page 14, added “**Simple Assault. (Elementary K-5 school only).”.
 (Note: The original text contains a typo “***Simple Assault” which has been corrected to “**Simple Assault” for grammatical accuracy.)
- Page 14, deleted “Category 2 Offenses will be considered in the level of consequences for any Category 3 Offense”.
- Page 14, added “Consequences for students (K-5) who commit any Category 3 Offense are determined by the principal or his/her designee and will be as follows:”
- Page 15, added “May include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school. The student may be placed on a behavior contract by the administration.”
- Page 15, deleted “displays” and added “uses an” in Middle and high school students.
- Page 15, deleted “or high school”.
- Page 15, deleted “four days out-of-school suspension” and added “Parent conference, counseling and in school suspension and law enforcement will be called to issue a citation.”
- Page 15, deleted “Six days out-of-school suspension” and added “Saturday detention, in school suspension and/or work detail and law enforcement will be called to issue a citation.”
- Page 15, deleted “recommendation for expulsion” and added “Three days out-of-school suspension and law enforcement will be called to issue a citation.”
- Page 15, added “Fourth Offense”
- Page 15, deleted “middle school or”
- Page 16, deleted “four days suspension out of school and completion of approved counseling program (failure to complete mandatory counseling will be considered a second offense)”
- Page 16, added “Saturday detention, Twilight School, In school suspension, and/or weekend detail, and law enforcement will be called to issue a citation.”
- Page 16, changed “six” to “four” and added “and law enforcement will be called to issue a citation.”
- Page 16, deleted “recommendation for expulsion” and added “Eight days out of school suspension and law enforcement will be called to issue a citation.”
- Page 16, added “Fourth Offense”.

- Page 16, deleted “simple assault, possession/use of tobacco products or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.”
- Page 16, added “of” and “uses an”.
- Page 17, added “to include”, “such as Benadryl, Tylenol, etc.”, “personal”, “must be” to Offense #418.
- Page 18, added “After-school detention” and In-school suspension” to Offense #437.”
- Page 18, added “any” and “are determined by the principal/designee and”.
- Page 19, deleted “Recommendation for expulsion” and added “Five (5) day out-of school suspension and the student may be recommended for expulsion. (Middle School Only).”
- Page 19, deleted “Recommendation for expulsion” and added “Eight (8) day out-of school suspension and the student may be recommended for expulsion. (High School Only).”
- Page 19, added “Third Offense”.

Mr. Michael Harris will be available to answer any questions at the April 12th meeting.

CODE OF CONDUCT

Code **JICDA-R** Issued **7/09**

In order to maintain an appropriate educational climate, it may be necessary to apply disciplinary sanctions to students, including their removal from the learning environment. These sanctions will occur only for good cause and in accordance with applicable state and federal law.

The following regulations are designed to protect all members of the educational community in the exercising of their rights and responsibilities.

These regulations are effective during the following times and places.

- on school grounds before, during or after school hours
- on school grounds at any other time when the school is being used by a school group
- off the school grounds at any school and/or school-related activity, function or event
- on a school bus or other school vehicle
- at any time or in any place (including off school grounds and during non-school hours) where student conduct has a direct effect on the school's ability to maintain an orderly and safe learning environment including participation in a district-approved technology-delivered course.

Students and parents/legal guardians are encouraged to become familiar with the rules and regulations contained in this booklet. If there any questions, please talk with the building level administrator or call the district hearing officer.

In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular situation and may consider, but will not be limited to, verbal and/or written statements of admission; witness statements from others; video surveillance, et al.

The board of trustees has the authority to approve a one-year pilot plan for any school that alters any consequences for categories 3 and 4. The results of the one-year pilot plan would be reported to the board for consideration of incorporation into the district wide plan.

Harassment, intimidation or bullying

School District Five of Lexington and Richland Counties prohibits any acts of harassment, intimidation or bullying of a student by students, staff and third parties which interferes with or disrupts a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment, whether such acts occur in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined by the district as a gesture, electronic communication or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.

- Harming a student physically or emotionally or damaging a student's property or placing a student in reasonable fear of personal harm or property damage.
- Insulting or demeaning a student or group of students causing substantial disruption in or substantial interference with, the orderly operation of the school.

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Any student who believes that he/she has been subjected to harassment, intimidation or bullying in violation of this policy is encouraged to file a complaint in accordance with procedures established by the district. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously, although disciplinary action will not be taken against any person solely on the basis of an anonymous report.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another of misconduct as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action in accordance with the district's student behavior code. Any employee who violates this policy will be subject to disciplinary action. The district also may refer any individual who has violated this policy to law enforcement officials. The district will take any other appropriate steps to correct or rectify the situation.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community, including its applicability to all areas of the school environment as outlined in this policy. The superintendent or his/her designee will also ensure that a process is established for discussing the contents of this policy with students.

The district's procedures for responding to incidents of bullying/harassment/intimidation are as follows.

- Any student or parent/legal guardian of a student who believes that the student has been bullied, harassed or intimidated in violation of district policy should immediately report such conduct to a teacher, administrator or other school official. The report may be oral or in writing.
- Any school employee who observes an incident of bullying, harassment or intimidation of a student will immediately report the incident to the appropriate building administrator (principal or assistant principal).
- Any school employee who receives a report of bullying, harassment or intimidation should immediately forward the report to the appropriate building administrator (principal, assistant principal).
- An administrator will promptly and thoroughly investigate all such reports and upon completion of that investigation, will notify the parents/legal guardians of all affected students *{of his/her conclusions and of the}* **that** corrective action *{to be}* **has been** taken by the school. *{This notification will be in writing.}*
- Corrective action may include the student perpetrator being disciplined in accordance with the student code of conduct, as well as being required to complete program(s) regarding conflict resolution, anger management and/or social interaction skills.

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- In any disciplinary incident in which safety is a concern, a student may be temporarily suspended from the bus pending the result of a full investigation. Investigations will normally be completed within three school days. No student will be removed from the bus until a transportation supervisor has made direct contact with the student's parent/legal guardian. Students will have the right to appeal bus suspensions to the transportation coordinator in the same manner as suspensions from school.
- When an out-of-school suspension and bus suspension are adjudicated for an incident, the suspension from riding the bus will begin after the completion of the out-of school suspension

Definitions of terms

AIDING AND/OR ABETTING WITH A RULE VIOLATION: Assisting with or intentionally being in the presence of another student when a violation of policy occurs.

ARSON: To intentionally damage any real or personal property by fire or incendiary device.

ASSAULT OF A STAFF MEMBER: Any deliberate inappropriate physical contact with a staff member. Any adult who has been authorized by the school to supervise students is considered a staff member in case of an assault. In determining whether an assault has occurred, the principal or his/her designee will determine the level of injury to the staff person, as well as the specific facts and circumstances of the incident.

AUTO BREAKING/TAMPERING: Entry into any type of motor vehicle parked on school district property or a vehicle that is owned, stored or used by the school district with the intent to commit a crime. This includes, but is not limited to, vehicles belonging to faculty, students, parents, visitors, school buses and driver education vehicles. Entering an open or unlocked vehicle without permission with intent to commit a crime constitutes auto breaking/tampering. Forced entry is not required.

BURGLARY: Entry at any time of the day into any school, portable classroom, school district building or structure on school property without consent with the intent to commit a crime. Forced entry is not required in burglary violations.

CELL PHONE POLICY (JICJ): The board of trustees of School District Five of Lexington and Richland Counties believes that the use of communication devices by students during the school day may have an adverse effect on classroom instruction. Therefore, students may not use cellular phones, electronic pagers or any other communications devices while on school property during school hours. (Start and end of school will be denoted by the start and end bell.) These items will be seized in accordance with South Carolina Code of Laws Section 59-63-280 and board policy. Students who are determined to be in use of these items will be subject to disciplinary actions as defined by the student code of conduct. Use is defined, for the purpose of this policy and accompanying administrative rule, as any visible or audible presence.

For the first incident in each case, devices will be returned to parents/legal guardians who must sign a contract outlining the conditions of return. Subsequent violations will result in confiscation of the item. Devices that are confiscated as a result of subsequent violations will be returned to parents/legal guardians on the first Monday following the last school day of the year. All confiscated items will be secured at the school site until they are returned. Neither the school nor the district will be responsible for any lost or stolen items as a result of confiscation.

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CONTROLLED SUBSTANCE: A drug, substance or immediate precursor as defined in Sections 44-53-190 through 44-53-270. Prescription medications are considered controlled substances and any person who knowingly or intentionally possesses, dispenses or uses the substance, unless the substance was obtained directly from his/her valid prescription, will be considered in violation of the policy.

CRISIS: A situation that may result in the disruption of the safe and orderly operation of the school.

DRUG PARAPHERNALIA: Any instrument, device, article or contrivance used, designed for use or intended for use in ingesting, smoking, administering or preparing marijuana, hashish or cocaine. Examples of paraphernalia include, but are not limited to: smoking screens, marijuana or hashish pipes or bowls, rolling papers, chamber pipes, drug scales and roach clips.

EXTRACURRICULAR ACTIVITIES: Any and all school-sponsored clubs and organizations that meet for the purpose of representing the school or district in competitions, awards ceremonies or community appearances. This would also include athletic programs, band, chorus and social functions, i.e., proms and school dances.

FIGHTING: Mutual combat. This may include pre-meditated attacks or assaults initiated by verbal disagreements.

FIREARM: Any device designed, made or adapted to expel a projectile through a barrel by using the energy generated by explosion or burning substance or any device readily convertible to that use.

GRADUATION: The awarding of an academic degree, usually signifying the end or completion of state requirements for a diploma. Participation of any student under suspension or expulsion by a school or the district will be prohibited from graduation exercises, programs and ceremonies.

HARASSMENT: A pattern of intentional, substantial and unreasonable verbal, written or physical contact that is initiated, maintained or repeated after being given notice by a teacher/administrator that the conduct is inappropriate.

HAZING: To pursue by requiring unnecessary or disagreeable work; by banter, ridicule or criticism; or to play abusive and humiliating tricks on someone by way of initiation.

HEALTH CODE VIOLATIONS: For the purpose of this policy, the following are considered health code violations: deliberate spitting on or at another person or his/her food or beverage; deliberate urination in a public or inappropriate location; and other such health code violations will be considered as prohibited (see category 2.)

HONOR CODE: The expectation of the student to demonstrate integrity and individual responsibility, personally and academically, to maintain a fair and honest environment.

INDECENT EXPOSURE: To willfully expose one's private body parts to view of others.

INHALANT: An aromatic hydrocarbon or other such substance used for the purpose of intoxication or inebriation. Examples of inhalants include, but are not limited to, gasoline, magic markers, glue, whiteout or nitrous oxide.

LYNCHING: Section 16-3-220. Any act of violence inflicted by a mob upon the body of another person and from which death does not result.

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MOB: Section 16-3-230. A "mob" is defined for the purpose of this article as the assemblage of two or more persons, without color or authority of law, for the purpose and with the intent of committing an act of violence upon the person of another.

PERSONAL PROPERTY: For the purposes of this policy, all property that is not owned by the district/school is considered personal property.

PHYSICAL ASSAULT: Intentionally, knowingly or recklessly causing bodily injury to another person. This does not include in the elementary school a temper tantrum by a child or incidental bodily contact. The principal or his/her designee at the elementary school will make a determination as to whether physical assault has occurred.

POSSESSION: Being in a student's locker, purse, gym bag, backpack or other item carried by or belonging to the student, on the student's person or in a car driven by or occupied by the student or items found in a car parked on school property or at a school sponsored activity. In determining whether a student intentionally or knowingly possessed an item, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

PROHIBITED WEAPON: Knife with a blade over two inches long, a blackjack, a dirk (a stabbing knife such as a switchblade), a metal pipe or pole, metal knuckles, razor, razor blade, martial arts throwing star, BB gun, air soft pistols, pellet gun or any other deadly weapon usually used to inflict personal injury. To determine the length of a knife blade, it will be measured from the tip to where the blade and handle (casing) meet. Box cutters and utility knives containing blades are also prohibited on school/district property.

When a weapon is found in a student's possession, it is up to the school principal to determine if the student's possession was knowing or intentional. If the student maintains that he/she did not knowingly have possession and the explanation is credible to the principal, the student will not be suspended. If the student's explanation is not deemed credible by the principal, policy requires secondary students to be suspended with a recommendation for expulsion. First offense elementary students may receive a suspension depending on the circumstances.

Students who realize they have accidentally brought a weapon such as a knife to school should go immediately to a teacher or administrator and turn it in. If it is clear the student turned the item in immediately upon discovery, the student will not be suspended. Students who delay turning in such an item or who turn in the item only after having been discovered, may be suspended with a recommendation for expulsion.

South Carolina law requires the school to notify local law enforcement officials when a gun or knife with a blade in excess of two inches is found in the possession of a student. Law enforcement officials determine if a student is to be charged and taken into custody.

REPLICA GUN: A device which appears to be an operable firearm and is presented as being a real gun, but which lacks the ability to expel a projectile. Replica guns do not include obvious toy guns.

SEARCHES: School administrators have the right to search a student's purse, gym bag, backpack and any other item carried or possessed by a student, as well as the student's person, pockets or car upon reasonable suspicion. Metal detectors may be used in accordance with board policy. Searches of school property, including lockers and desks, may be conducted in accordance with board policy. Canine searches are also routinely conducted in accordance with board policy.

SEXTING: The act of sending sexually explicit messages or photos electronically, primarily between cell phones or internet.

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SEXUAL ASSAULT: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy or forcible rape with an object.

SEXUAL HARASSMENT: Unwelcome sexual advances, sexual gestures, for sexual favors and other verbal or physical conduct of a sexual nature where there is a pattern of harassing behavior or a single significant incident. Such conduct interferes with the student's education or creates an intimidating, hostile or offensive school environment. Sexual harassment may include, but is not limited to: verbal harassment, including sexually offensive comments or slurs; physical harassment, physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings or posters. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

SIMPLE ASSAULT: The intentional injury of another person that does not result in the level of injury of a physical assault. In considering whether a simple assault has occurred, the principal or his/her designee will determine the level of injury and the facts and circumstances of the incident.

TRESPASSING: Being on any district property or school campus at an unreasonable hour when not involved in a school activity or present on the campus of a school not enrolled in without authorization. Unreasonable hours in this context include after 11:00 p.m. when the school facility is not in use for an approved activity. Students who are on suspended or expelled status may also be considered as trespassers if they do not have prior express authorization to be on school grounds.

UNDER THE INFLUENCE: In determining whether a student is under the influence of alcohol, inhalants or controlled substances, the student's appearance/manner, their behavior and/or the presence of an alcohol/drug odor or statements made by the student as to consumption may be considered. Because any consumption of alcohol or drugs by a minor is illegal, any consumption, without regard to amount, of alcohol or drugs/controlled substances/inhalants will constitute under the influence for the purpose of this policy. Law enforcement and/or the school nurse, depending upon availability, will assist building administrators in making the determination of whether a student is under the influence.

VANDALISM: Intentionally or recklessly causing damage to or defacing school or personal property or such action causing disruption to the educational process and/or school activities.

Suspension from school or transportation and appeals

Suspension in- or out-of-school will be assigned by the school principal/director or his/her designee according to the procedures specified in board policy JKD (Suspension).

Suspension from riding in a school bus or in other school vehicles will be assigned by the Office of Transportation. Inappropriate behavior (Category 1, 2, 3) on a bus will also involve school assigned consequences.

After a parent/legal guardian is notified in writing of a suspension, the parent/legal guardian has three school days to request an appeal of the suspension. The request for appeal must be in writing and should state the specific basis for the appeal. Suspensions may be appealed as follows.

- To the principal/director if the decision to suspend was made by a school-level designee.
- To the district hearing officer if the decision to suspend was made by the principal/director.
- Bus suspensions may be appealed to the coordinator of transportation.

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- In the event that the principal/director determines that he/she has been too involved in the decision to suspend to conduct an impartial hearing, the principal/director may request that the district hearing officer conduct the appeal hearing.
- In cases of eight to 10 day suspensions, if the principal/director holds the appeal hearing and subsequently decides to uphold the suspension, the parent/legal guardian may petition the district hearing officer for a further appeal, provided that such petition is made in writing within three school days of the date of the signed receipt of the decision letter from the principal/director. The petition will state on what basis the parent/legal guardian believes that the suspension was unfair or unwarranted. The district hearing officer will have discretion whether to grant a further appeal and that decision will be final.
- All in-school suspensions and out-of-school suspensions under eight days may not be appealed beyond the school level unless the suspension was initially assigned by the principal. There is no appeal for detentions or lesser consequences beyond the school level.

Whenever a student is suspended, the administrator will schedule a conference with the student's parent/legal guardian within three school days of the suspension. The conference date will be extended beyond the three days only if the parent/legal guardian requests an extension in writing.

After the second in or out of school suspension, the parent/legal guardian may be called in for a student assistance intervention meeting before the student can return to school/class. These meetings may also be held for each student that has accumulated at least one category 2 level offense, two category 3 level offenses and anytime during five to 10 category 4 level offenses. The purpose of the meetings will be to discuss individual student school behavior plans, academic progress and achievement and social awareness. These meetings may be held with the following members present: parents/legal guardians, students, school administration and school counselor/social worker. Although the school counselor and social worker will serve as an advocate for the parent/legal guardian and student, parents/legal guardians are free to have additional support personnel present. A behavior contract also will be signed by a parent/legal guardian and child after the second out of school suspension.

For high schools, suspension days are recorded as unexcused absences. Unexcused absences are counted towards the denial of credit. An attendance make-up program will be offered in the high schools for unexcused absences. No student will be denied credit due to excessive absence solely on the basis of his/her suspensions.

Expulsion from school

Expulsion will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsion are specified in board policy JKE (Expulsion). Expelled students may not attend any event in which a District Five school is participating nor be on any district property during the period of expulsion.

Any expelled student who is on district property after school hours for church services, recreational league sports or court ordered, monitored community service hours would have to have the prior written permission of the superintendent or his/her designee.

Law enforcement involvement

All Category 1 Offenses will result in law enforcement involvement. Some offenses in Categories 2 and 3 will also involve law enforcement.

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Dismissal of expelled students from the alternative school

Each expelled student accepted at the alternative school will be placed on a behavior contract. The director of the alternative school will have the authority to dismiss any expelled student from the alternative school based upon the student's behavior violations while enrolled at the alternative school.

The student and parent/legal guardian will be notified of the dismissal and the reason for the dismissal in writing and may appeal the dismissal to the district hearing officer, provided that any such appeal is made in writing within three school days of receipt of the notice of dismissal. All dismissals from the alternative school will be reported to the superintendent.

Category 1 Offenses

Acts considered to be Category 1 Offenses include, but are not limited to, the following:

101. Possession, transfer or use of a firearm.
102. Possession, transfer or use of a prohibited weapon other than a firearm including a knife with a blade over two inches, BB gun, paint ball gun, pellet gun, air-soft pistol, razor, razor blade, martial arts throwing star, metal knuckles, blackjack, adir, and a metal pipe or pole. Box cutters and utility/X-Acto knives containing any size blades are also considered a violation of this section. (*K-2)
103. Possession, transfer, distribution, use in any amount or being under the influence of alcohol, marijuana (including marijuana seeds), hallucinogenic drugs, inhalants or any other controlled or illegal substance. Since alcohol consumption is illegal by minors, consumption of any amount of alcohol will constitute a violation of this section. This includes being present on district/school property or at any school-sponsored event after using any amount of these substances (see note 2).

Note 1: In determining whether a student is under the influence of drugs or alcohol, the student's appearance/manner, his/her behavior and/or the presence of an alcohol odor, as well as statements made by the student and others as to consumption of alcohol or drugs, will be considered.
104. Sexual assault.
105. Assault of a staff member or any other adult designated by the school to supervise students, including volunteers
106. Arson, which is the intentional damage of school property or attempted arson of school property.
107. Communicating a threat of a destructive device or weapon: Communicating, writing, threatening, or transmitting to a person or school facility that there is, or will be, a destructive device, bomb, shooting, or dangerous event, with the intent of intimidating, threatening or interfering with government functions or school activities; or, harboring one who is guilty of this offense.
108. Possession or transfer of dangerous explosives, plastic explosives, chemical reaction-type and pipe bomb materials including, but not limited to, Molotov cocktails and dynamite.
109. Active participation in an act of mob violence, to include lynching. A mob is described as two or more people.

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110. Unauthorized tampering with security, fire, access control of surveillance system or alarms.
111. Participating in sexual conduct/activity, which also includes compromising situations and circumstances. Such conduct may involve only the individual student or may involve other people.
112. Burglary to a school, portable classroom, school district building or any structure on school district property.
113. Auto breaking: unlawful entry into a motor vehicle on school property or in a school district vehicle at any location.

Consequences for students who commit a Category 1 Offense will be as follows.

- Students will be suspended immediately *{pending a possible}* **with a** recommendation for expulsion *{from school}*. During the investigative period, high school students may be suspended from school for up to three school days pending a possible recommendation for expulsion. Once the investigation has been completed, the principal will meet with the student and his/her parent/legal guardian to discuss the results of the principal's investigation and to provide the student the opportunity to present his/her defense to the matter. At the conclusion of that meeting, the principal will inform the student whether he/she intends to proceed forward with the recommendation for expulsion.
- Whenever these offenses are committed, law enforcement will be called and charges (juvenile petition or warrant) will be filed against the perpetrator. Although in some cases, law enforcement's decision whether to press criminal charges for weapons or drugs may require possession of that item on the person, in all such cases the school administrator will still contact law enforcement and file an incident report.
- When these offenses are committed on a school bus or other school vehicle, office of transportation personnel will conduct a preliminary investigation and report their findings to the appropriate school administrator for action. Students who are suspended out-of-school immediately forfeit the opportunity to ride the school buses or other vehicle for the duration of the suspension or until a decision is made otherwise by the principal or the hearing officer.

Other consequences for students who commit a Category 1 Offense will be as follows.

- In considering the developmental appropriateness of consequences, kindergarten, first and second graders, as noted with (*K - 2), will be addressed as follows.
 - Consequences for a first offense, which will be determined by the principal or his/her designee, may include, but not be limited to, a parent conference, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.
 - A second offense of any Category 1 rule will result in a *{10}* **3**-day suspension from school or the student may be recommended for expulsion.
 - A third offense of any Category 1 rule will result in *{an automatic}* **5 -day** suspension and recommendation for expulsion.
 - **A fourth Category 1 Offense will result in an automatic recommendation for expulsion**

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- Elementary students, grades three through five and kindergarten - second grade (when not noted with the *K - 2 disclaimer) will be *{suspended from school for a mandatory six days or may be recommended for expulsion.}***addressed as follows:**

A first Category 1 Offense will result in **a three day out of school suspension and the student may be {recommendation} recommended** for expulsion.

A second Category 1 Offense will result in **a five day out of school suspension and the student may be {recommendation} recommended** for expulsion.

A third Category 1 Offense will result in an automatic recommendation for expulsion

- Restitution of property and damages where appropriate will be sought by the school or district.
- High school and middle school students will be suspended immediately from school and recommended for expulsion.
- Secondary students who commit alcohol, drug or sexually related violations will be referred to an appropriate counseling program. Failure to successfully complete an approved counseling program may result in additional disciplinary action. Alternative eight to 10 week alcohol and other drug programs must be approved by the district hearing officer.
- Elementary students who commit alcohol, drug or sexually related violations will be referred to the appropriate school personnel for assessment.
- Students who are expelled for possession of a firearm will be subject to the 1995 federal and state laws that mandate a one-year (365 days) expulsion term unless the superintendent determines to reduce the term of expulsion.

Law enforcement involvement

All Category 1 Offenses will involve law enforcement. Category 2 and 3 Offenses may involve law enforcement. These offenses are noted with two stars (**) or three stars (***) as follows.

** Law enforcement may be called by the administrator after investigation of the situation.

*** Law enforcement will be called and a juvenile petition or warrant will be filed against the perpetrator.

Category 2 Offenses

Acts considered being Category 2 Offenses include, but are not limited to, the following.

201. *** Vandalism or theft of personal or school district property where value is \$50 or more.
202. ** Making serious threats to a staff member or any other person authorized by the school to supervise students
203. ** Trespassing.
204. Being on any school property or present at any school-sponsored event while under suspension.

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- 205. ** Detonating (in any way causing to go off) fireworks, incendiary devices, smoke and/or stink bombs or other noxious gas devices.
- 206. *** Selling, possessing, transferring or using items represented as being illegal or controlled substances, *{This also applies to prescription drugs}* prescription drugs **or over the counter drugs without regard to amount.**
- 207. ** Selling, possessing, transferring or using items that are substantially similar in color, shape, size or markings to a controlled substance i.e., Wizard Smoke, etc., (see policy JICH).
- 208. *** Physical assault of a student
- 209. Possession of a knife with a blade two inches or less, starter pistol, replica weapon/device or bat. The blade will be measured from tip to base. This does not include a baseball bat that has been approved for recreational purposes in the elementary school
- 210. ** Possession of any item of drug paraphernalia.
- 211. *** Use of any item not generally considered as a weapon but **used** as a weapon to inflict bodily harm. Such items include, but are not limited to: A knife with a blade two inches or less, starter pistol, replica weapon/device, paintball gun or bat.
- 212. ** Any other behavior, whether on or off campus, that threatens the safety of students or staff members (regardless of where behavior takes place) or disrupts the operation or function of the school. This does include coming on school/district property after consuming non-prescribed controlled substances and/or illegal drugs. (Notes 1 and 2 apply also.)
- 213. *** Possession or use of mace or pepper gas or spray.
- 214. ** Sexual harassment.
- 215. *** Indecent exposure.
- 216. ** Health code violation (this includes but is not limited to biting, spitting and urinating in a public or inappropriate location). (Elementary only).
- 217. ** Unauthorized and deliberate tampering with a computer setup (example: switching cables, disabling fans, deliberately introducing a virus, etc.
- 218. ** Unauthorized and deliberate tampering/deletion/destruction of any computer programs, systems or data files.
- 219. ** Direct refusal to obey a staff member or any adult authorized by the school to supervise students, including volunteers, in a crisis situation.
- 220. Failure to successfully complete an alcohol/drug program as assigned for #206.
- 221. *** Fraudulent request for emergency services.
- 222. Pattern of threatening, bullying or intimidating other students.

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223. ** Fighting.

224. {** Simple assault.}

224. Refusal to obey school or district administrator.

Consequences for students who commit a Category 2 Offense will be as follows:

*Kindergarten, first and second graders (*K - 2).*

- A first offense will result in a parent conference and a penalty deemed appropriate by the principal.
- A second offense {of any Category 2 rule will result in a three-day suspension from school or the student may be recommended for expulsion.} **May include, but not limited to, time-out, detention hall, administrative review, in-school suspension, or out-of-school suspension.**
- A third offense will result in three (3) days suspension from school and a **possible** recommendation for expulsion.

*Elementary students (grades 3 - 5 and K - 2 without the special *K - 2 disclaimer)*

- First offense - may include, but not limited to, time-out, detention hall, administrative review, in-school suspension or suspension out of school.
- Second offense - {up to three days suspension out of school or immediate suspension from school with a recommendation for expulsion.} **Three (3) days mandatory suspension from school and the student may be recommended for expulsion.**
- **3rd Offense – Automatic suspension with a possible recommendation for expulsion.**

Middle school students

- First offense - three to five days suspension out-of-school or immediate suspension with a recommendation for expulsion.
- Second offense - immediate suspension from school with a recommendation for expulsion.

High school students

- First offense - eight days suspension out-of-school or immediate suspension with a recommendation for expulsion.
- Second offense - immediate suspension from school with a recommendation for expulsion.

Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Restitution of property and damages where appropriate will be sought by the school or district.

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Note 2: Any student who violates the alcohol, inhalant or controlled and/or illegal substance rule will be suspended from participation and attendance in any and all extracurricular activities for 30 school days. These 30 days (excluding summer school) will carry over into the next school year if the violation occurs near the end of the current school term. These 30 days begin when the student begins the eight days of suspension.

Elementary students who commit alcohol, drug or sexual harassment related violations will be referred to the appropriate school personnel for assessment.

Secondary students who commit alcohol, drug or sexual harassment related violations will be referred to an approved alcohol and drug counseling program before reentering school.

Because of the seriousness of these offenses, if the violation occurs on the bus, the office of transportation will conduct the preliminary investigation, take action regarding the opportunity to ride a bus and refer the violation to the school for further action.

Category 3 Offenses

Acts considered to be Category 3 Offenses include, but are not limited to, those listed below. Some acts may also result in the involvement of law enforcement. These acts are denoted with asterisks according to the previously stated key (two stars ** = may call law enforcement after investigation of the situation and three stars *** = will call law enforcement and charges will be filed.) All fights will be reported to law enforcement regardless of denotation.

301. Possession or transfer of stolen property (school or personal).
302. ** Planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.
303. ** Unauthorized entry to school building or property (this includes school sponsored events.)
304. Gambling (games of chance for money or profit).
305. Possession, use or transfer of tobacco or tobacco products.
306. ** Tampering with, changing or altering records or documents of the school or district by any method including, but not limited to, computer access or other electronic means.
307. Refusal to obey a staff member or any other adult authorized by the school to supervise students to report to a certain place or to leave a certain place.
308. Creating or participating in a classroom disturbance that interferes with the instructional process.
309. Cutting class/school.
310. Leaving or attempting to leave school grounds without permission, whether or not the school day has actually begun. This includes unauthorized driving/riding to an off campus class.

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- 311. Walking out of a class (without teacher approval).
- 312. Engaging in verbal abuse, name calling (i.e., ethnic or racial slur) or derogatory statements addressed publicly to others that may disrupt the school educational program or incite violence.
- 313. Provoking or simulating a fight.
- 314. ** Intentional creation of, online use of and/or downloading of materials using a computer which would not be permissible in the schools in any other form. This includes e-mails, My Space, facebook, etc.
- 315. ** Unauthorized storage and/or loading of a computer program, system or data file. This may also be a copyright violation and as such is subject to copyright laws
- 316. ** Unauthorized access or duplication of computer programs, systems or data files.
- 317. ** Use of any computer access accounts other than those assigned to the individual.
- 318. Threatening, bullying or intimidating *{other}* students, **a staff member, or any other adult designated by the school to supervise students including volunteers.**
- 319. Failure to successfully complete alcohol or drug counseling after mandatory referral.
- 320. Unauthorized striking or lighting a match/lighter or igniting caps or use of poppers on school property.
- 321. Possession/distribution of pornographic or obscene material.
- 322. Profanity/obscenity, racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers.
- 323. Inappropriate sexual gesture/behavior.
(Example: sexually suggestive **language**, movements, writings, drawings; this includes sexting)
- 324. Health code violation **(middle and high school only).**
- 325. ****Simple Assault. (See Glossary) (SASI Code 520) (Elementary K-5 school only).**

{Category 2 Offenses will be considered in the level of consequences for any Category 3 Offense.}
Consequences for students who commit any Category 3 Offense will be as follows.

Elementary students

Consequences for students (K-5) who commit any Category 3 Offense are determined by the principal or his/her designee and will be as follows:

May include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.

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May include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school. The student may be placed on a behavior contract by the administration.

Repeated Category 3 Offenses may result in a recommendation for expulsion.

Restitution of property and damages where appropriate will be sought by the school or the district.

Students who are suspended from school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Because of the seriousness of Category 3 Offenses, if the offense occurs on the bus, the transportation department will conduct a preliminary investigation and refer the report to the school administration for further action.

Middle and high school students

The following consequences will be assigned for middle school students who commit a health code violation, uses profanity/obscenity, a racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers, {displays} **uses an** inappropriate sexual gestures/behaviors or plans and/or organizes and/or instigates and/or participates in an activity that causes substantial disruption to the educational program.

- First offense - two to four days suspension out of school and law enforcement may be involved.
- Second offense - four to six days suspension out of school.
- Third offense - six to 10 days suspension out of school or recommendation for expulsion.
- Fourth offense - immediate suspension from school with a recommendation for expulsion.

For middle school {or high school} students who violate the tobacco use/possession rule, the consequences are the following.

- First Offense – {four days out-of-school suspension} **Parent conference, counseling and in school suspension and law enforcement will be called to issue a citation.**
- Second Offense – {Six days out-of-school suspension} **Saturday detention, in school suspension and/or work detail and law enforcement will be called to issue a citation.**
- Third Offense – {recommendation for expulsion}. **Three days out-of-school suspension and law enforcement will be called to issue a citation.**
- **Fourth Offense – possible recommendation for expulsion.**

For {middle school or} high school students who violate the tobacco use/possession rule, the consequences are the following.

- Section 16-17-500. Sale or purchase of tobacco products for minors; proof of age; location of vending machines; penalties; smoking cessation programs.

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- First Offense – *{four days suspension out of school and completion of approved counseling program (failure to complete mandatory counseling will be considered a second offense).}* **Saturday detention, Twilight School, In school suspension, and/or weekend detail, and law enforcement will be called to issue a citation.**
- Second Offense – *{six}* **Four** days suspension out of school **and law enforcement will be called to issue a citation.**
- Third Offense – *{recommendation for expulsion}* **Eight days out of school suspension and law enforcement will be called to issue a citation.**
- **Fourth Offense – Possible recommendation for expulsion.**

** Note: The Clean Indoor Air Act, Section 44-95-20, will also be followed.*

The following consequences for middle school and high school students will be assigned for all category 3 offenses **other than** *{simple assault}, {possession/use of tobacco products or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.}* use **of** profanity/obscenity, a racial or ethnic slur, directed to a staff member or to any adult authorized by the school to supervise students, including volunteers, *{displays}* **uses an** inappropriate sexual gestures/behaviors or plans and/or organizes and/or instigates and/or participates in an activity that causes substantial disruption to the educational program.

- First offense - Saturday morning detention, work detail and/or in-school suspension.
- Second offense - two days in-school suspension.
- Third offense - two days out-of-school suspension and parent conference scheduled.
- Fourth offense - four days out-of-school suspension.
- Fifth offense - recommendation for expulsion.

Category 4 offenses

Acts considered to be Category 4 Offenses include, but are not limited to, the following.

401. Lying or giving false information either verbally or in writing to a teacher, administrator or school staff member. Examples: deliberate forgery of parent/educator signatures or changing/ deleting information sent home by the school to the parent/legal guardian. Making false accusations about a staff member also falls within this section.
402. Failure to properly identify self or present school identification when requested to do so. Failing to properly display a school ID also falls within this section
403. Disrespect to teacher or staff member or other adult approved by the school to supervise students, including volunteers.
404. * Persistent disobedience (see third bulleted item under “consequences”).

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- 405. Class disruption or disruption of school activities/environment.
- 406. Extortion or attempting to extort through threat of force.
- 407. Inappropriate physical contact including, but not limited to, pushing or shoving.
- 408. Possession of fireworks, live ammunition or other incendiary devices. (This includes stink/smoke bombs and vials of noxious gases/liquids.)
- 409. Unauthorized or inappropriate use of school equipment including, but not limited to, computers.
- 410. Using a paging device (i.e. pager, beeper, cell or mobile telephone) during school hours. All devices must be turned off and not visible during school hours.
- 411. Excessive tardiness/early dismissals.
- 413. Hazing (see hazing policy JICFA.)
- 414. Possession, sale or distribution of unauthorized materials at school.
- 415. Harassment.
- 416. Violation of parking and driving regulations.
- 417. Violation of cafeteria rules.
- 418. Violation of health room rules. All medication (**to include** over the counter drugs **such as Benadryl, Tylenol, etc.** or **personal** prescriptions) brought to school by a student **must be** in the original container, labeled appropriately and administered by the school nurse. Exceptions under a physician's order are managed by the school nurse.
- 419. Failure to sign in/sign out from school in the office when required.
- 420. Being in an unauthorized area/inappropriate use of facilities.
- 421. Inappropriate display of affection between students.
- 422. Unauthorized use of locker.
- 423. Cheating (see Honor Code.)
- 424. Possession of radios, tape players, electronic entertainment devices, MP3, I-Pods and walkmans (not related to instruction) on school grounds during school hours
- 425. Possession/Use of annoyances at school such as laser lights, water pistols, water balloons, whistles, etc.
- 426. Possession/Use of skateboards/rollerblades/skates/scooters. Skating is not allowed during school hours or in any prohibited area, during an after school activity or in the immediate proximity of parked vehicles. Skateboarding is not allowed on any school campus at any time.

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- 427. Unauthorized card playing.
- 428. Throwing rocks or other objects.
- 429. Littering school grounds.
- 430. Dress code violations.
- 431. Violation of safety rules. This includes propelling objects, spitballs or food items at others, science lab rule violations, etc.
- 432. Profanity/Obscene gesture directed toward another student or directed towards no one in particular.
- 433. Possession of a lighter or matches.
- 434. Failure to obey a staff member.
- 435. Disrespect to others, i.e. verbal ridicule, pulling wedgies, ankling/zippering, etc. (Ankling/Zippering is defined as pulling down the pants of another.)
- 436. Wearing items or clothing that could pose a safety threat to one's self or others (heavy chains, not made as jewelry, studded bracelets/collars, nose/lip to ear chains, etc.)
- 437. Failure to attend/complete **After-school detention**, Saturday detention **or In-school suspension**.
- 438. Aiding and/or abetting another student(s) who is committing any rules violation.
- 439. *Violation of a behavior contract (see third bulleted item under "consequences".)
- 440. Violation of District level behavior contract.
- 441. **Vandalism or theft of school or personal property where value is \$50 or less. (This includes cafeteria items.)
- 442. Planning or creating a situation that may lead to a crime or rule violation.
- 443. Participation in gangs/gang-related activity. (Refer to policy JICF.)
- 444. Any behavior or act that interferes with the safe operation of a school bus.

Consequences for students who commit **any** Category 4 Offense other than participation in gangs/gang-related activity **are determined by the principal/designee and** will be as follows:

- Any offense will result in a behavior management intervention deemed appropriate by the school such as a conference, counseling, parent conferences, detention hall, Saturday detention, work detail, in-school suspension, Twilight School out-of-school suspension or a recommendation for expulsion.
- Any student suspended three times for a Category 4 Offense must be placed on a behavior contract by the administration.

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- A range of consequences from immediate counseling to indefinite suspension from riding the vehicle will be imposed on students by the office of transportation when an offense occurs on a school bus or other school vehicle. Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Consequences for students who commit the offense of participation in gangs/gang-related activity will be as follows.

- First offense - Parent/Legal guardian/student/administration conference.
- Second Offense – {Recommendation for expulsion.} **Three (3) day out-of school suspension and the student may be recommended for expulsion. (Elementary School Only)**
- Second Offense – {Recommendation for expulsion.} **Five (5) day out-of school suspension and the student may be recommended for expulsion. (Middle School Only)**
- Second Offense – {Recommendation for expulsion.} **Eight (8) day out-of school suspension and the student may be recommended for expulsion. (High School Only)**
- **Third Offense - Recommendation for expulsion.**

* A series of repeated infractions will result in a recommendation for expulsion.

Note: In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

Note: Also students who inappropriately use video cameras, video phones or other recording devices are subject to violation of the Privacy Act and can be assigned school and bus consequences.

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Rules for riding the bus

- No glass containers on the bus.
- No spitting, eating or drinking on the bus.
- No profanity, verbal abuse, harassment, teasing, obscene or sexual gestures.
- No standing while the bus is in motion.
- No hanging any part(s) of one's anatomy out a window.
- No throwing or shooting any type of objects.
- No play fighting or horse playing.
- Do not ride any bus that the rider is not assigned to.
- Do not ride any bus during a suspension of bus privileges.
- Do not vandalize the bus or ignite any flammable object.
- Do not hold onto the bus from the outside.
- Do not make excessive noise or other disruptive behavior.
- Keep feet, body and bags out of the aisle.
- Do not block the aisle with band instruments or book bags.
- Students must obey the directions of the driver.
- Do not exhibit behavior that disturbs the students or driver.
- Talk quietly, but avoid loud, boisterous behavior, including singing, clapping, stomping or yelling.
- No spraying of cologne, deodorant, body spray or any other type chemicals or aerosols, pump spray or lotion while on the bus.
- Never tamper with the emergency exits or any other part of the bus equipment, including fire extinguishers and first aid equipment unless there are reasonable grounds to believe that an actual emergency situation exists.
- Board and exit the bus at their designated stop or school.
- Be at the bus stop five minutes prior to scheduled pick-up time.

Offenses committed on the bus or in a school vehicle

Consequences for students who commit a Category 1 Offense on the bus or in a school vehicle will be as follows.

- First Offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-5) - 30-day to indefinite suspension.
(Grades 6-12) - suspended pending expulsion hearing determination.
- Second Offense - (K-grade 3) - 30-day to indefinite suspension.
(Grades 4-12) - suspended pending expulsion hearing determination.
- Third Offense - (K-Grade 12) - suspended pending expulsion hearing determination.

Consequences for students who commit a Category 2 Offense on the bus or in a school vehicle will be as follows.

- First Offense - (K-grade 3) - 10-day to indefinite suspension.
(Grades 4-5) - 15-day to indefinite suspension.
(Grades 6-12) - 30-day to indefinite suspension.
- Second Offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-12) - suspended pending expulsion hearing determination.
- Third Offense - (K-grade 12) - suspended pending expulsion hearing determination.

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Consequences for students who commit a Category 3 Offense on the bus or in a school vehicle will be as follows.

Simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Second Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 45-day suspension.
- Third Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - suspended pending expulsion hearing determination.

For offenses other than simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 5-day suspension.
- Second Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Third Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 30-day suspension.
- Fourth Offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - {45-day} **Indefinite** suspension.
- Fifth Offense - (K-grade 5) - five-day to indefinite suspension.
{(Grades 6-12) - Suspension pending expulsion hearing determination.}

Consequences for students who commit a Category 4 Offense on the bus or in a school vehicle will be as follows.

- Any Offense - (K-grade 12) - a range of consequences from immediate counseling to indefinite suspension.

Technology offenses

With the increasing use of technology in the school curriculum, the appropriate use of the computer and other equipment, systems and data is vital.

Note: See individual categories for specific offenses and consequences.

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Discipline of students with disabilities

Suspension and expulsion of students with disabilities under the Individuals with Disabilities Education Improvement Act (IDEA 04) or Section 504 of the Rehabilitation Act will be handled in accordance with the district's procedures to ensure compliance with those regulations.

For students whose behavioral violations are determined by the IEP/IAP committee to be directly related to the student's disability, any suspension or combination of suspensions which exceeds 10 days is considered a change in placement and may not occur.

In such cases, the IEP/IAP committee will determine appropriate behavioral interventions and/or consider the appropriateness of the student's educational placement and need for a change in placement.

Administrators dealing with suspension offenses by students with disabilities will consult the office of special services regarding the suspension of students with disabilities.

Expulsion from school

Expulsions will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsions are specified in board policy, JKE (Expulsion). Expelled students may not attend any event in which a District Five school is participating nor be on any district property during the period of expulsion. Any expelled student who is on district property after school hours for church services, recreational league sports or if it is court ordered (monitored) community service hours must have the prior written permission of the superintendent or his/her designee.

Transfer in lieu of expulsion

Any student transferred to the Alternative Academy for Success in lieu of expulsion may not attend any school sponsored event nor be on any district property during the period of their transfer. All transferred students will sign a behavior contract prior to enrolling at the Alternative Academy for Success. The district hearing officer will hear all appeals for dismissal from the Alternative Academy for Success.

Dismissal of expelled/transferred (in lieu of) students from the alternative academy

The director of the alternative academy will have the authority to dismiss any expelled/transferred student from the alternative academy based upon the student's behavior violations while enrolled at the school. The dismissal may be appealed to the district hearing officer and will be reported to the superintendent. Each expelled student accepted at the alternative academy will be placed on a behavior contract.

School board policies

JICF (Gang Activity) - If the district determines that a student has initiated or participated in a gang or a secret society as defined in this policy, that student will be disciplined in a manner which may include, but will not be limited to, detention, removal from extracurricular activities, suspension and/or expulsion and referral to law enforcement, dependent upon the circumstances of the particular offense. The district also reserves the right to prohibit any student from wearing/displaying any article of clothing or accessory which the district has determined to be a gang indicator.

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JICFA (Hazing) - For purposes of this policy, state law defines hazing as “the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting or humiliating nature.”

JICG (Possession and Use of Tobacco) - Students will not be permitted to use, possess or transfer tobacco products or tobacco paraphernalia while on school grounds; in the school buildings; on buses; or during any other time that the student is under the direct administrative jurisdiction of the school whether on or off the school grounds. All District Five buildings and buses are officially designated as “tobacco-free.” This particular stipulation applies to **any** individual - student, faculty/staff member, administrator, visitor or patron.

JKB (Detention) - School administrators or teachers may assign detention after school hours to students with undesirable patterns of attendance, conduct or academic performance. Staff members will assure that students have one day’s notice before the assigned detention period so that parents/legal guardians may be informed and may provide for transportation.

JKD (Suspension) - When suspension of a student is contemplated, the administrator will have a conference with the student. At this conference, the administrator will notify the student of the charges against him/her and if he/she denies them, will explain the evidence the authorities have and offer the student an opportunity to present his/her side of the story. Suspension from school will be construed to prohibit a student from attending any day or night school functions or riding a school bus and from entering the school or school grounds, except for a prearranged conference with an administrator. Notice of the suspension will be sent home with the student, parent/legal guardian will be called and a letter will be mailed to the home address on file with the school.

JKE (Expulsion) - Expulsion means that the student cannot attend school or be on the school grounds of any school in the district, cannot attend any program at any school in the daytime or at night and cannot ride a school bus. Expelled students cannot attend or participate in any school-sponsored event. An expelled student who is approved by the board of trustees may apply for acceptance into the alternative academy.

JICH (Possession and Use of Alcohol or a Controlled Substance) - Possession, sale, distribution, use, in any amount, of alcohol, marijuana, hallucinogenic drugs or any other controlled substance is prohibited. No student will market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance.

Selections from the South Carolina Code of Laws relative to the discipline policy

59-63-1110. Any person entering the premises of any school in this state will be deemed to have consented to a reasonable search of his/her person and effects.

59-63-1120. School administrators may conduct reasonable searches on school property of lockers, desks, vehicles and personal belongings with or without probable cause.

16-7-160. Illegal use of stink bombs or other devices containing foul or offensive odors. This is a misdemeanor and, if convicted, may be fined for no more than \$3,000 or sentenced up to three years. This becomes a felony if it causes bodily harm.

16-7-170. Entering a public school for the purpose of destroying records or, in fact, destroying or damaging records is a misdemeanor and, if convicted, will be fined no more than \$5,000 or imprisoned not more than three years.

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- 16-11-550. Threatening to kill, injure or intimidate an individual or damage or destroy property by means of explosive or incendiary aids; agrees with; or conspires with will be guilty of a felony. If convicted, may be jailed from one to 15 years.
- 16-23-430. Carrying weapons or other objects which may be used to inflict bodily injury while on school property. This is a felony and, if convicted, may be fined \$1,000 or jailed up to five years or both.
- 59-63-235. A one-year (365 days) expulsion for a student who is determined to have brought a firearm to a school or any setting under jurisdiction of a local board of trustees.
- 16-23-420. Carrying or displaying firearms in a public building or adjacent areas is a felony and, if convicted, must be fined up to \$5,000 or imprisoned up to five years or both.
- 16-17-420. Disturbing school is a misdemeanor and, if convicted, will pay a fine of \$100 to \$1,000 or imprisoned for 30 to 90 days. Fighting is included within the prohibition of this law. Use of foul or offensive language toward a principal, teacher or police officer can constitute a crime.

Authority of the hearing officer

- ** Uphold or alter the decision of a principal to suspend a student.
- ** Reduce the number of days of an out of school suspension imposed by the school's administration.
- Determine the dates that an out of school suspension will be served.
- Expel a student from school and all activities associated with schools in the district
- In lieu of expulsion, transfer students from their home school to the Alternative Academy for Success for a definite period.
- Return students to their regular school after an expulsion hearing.
- Decide the placement of a student entering or returning to the district via DJJ, imprisonment/ confinement or mandatory stay in a medical facility for behavioral issues.

** Denotes only applicable in situations where out of school suspension is eight days or more or if the principal is directly involved.

Issued 8/15/94; Revised 9/12/94, 7/27/95, 7/8/96, 6/2/97, 7/13/98, 6/28/99, 6/26/00, 6/25/01, 7/8/02, 5/19/03, 7/8/02, 5/19/03, 7/19/04, 5/9/05, 5/22/06, 6/25/07, 7/28/08, 7/13/09

CODE OF CONDUCT

Code **JICDA-R** Issued **7/09**

In order to maintain an appropriate educational climate, it may be necessary to apply disciplinary sanctions to students, including their removal from the learning environment. These sanctions will occur only for good cause and in accordance with applicable state and federal law.

The following regulations are designed to protect all members of the educational community in the exercising of their rights and responsibilities.

These regulations are effective during the following times and places.

- on school grounds before, during or after school hours
- on school grounds at any other time when the school is being used by a school group
- off the school grounds at any school and/or school-related activity, function or event
- on a school bus or other school vehicle
- at any time or in any place (including off school grounds and during non-school hours) where student conduct has a direct effect on the school's ability to maintain an orderly and safe learning environment including participation in a district-approved technology-delivered course.

Students and parents/legal guardians are encouraged to become familiar with the rules and regulations contained in this booklet. If there any questions, please talk with the building level administrator or call the district hearing officer.

In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular situation and may consider, but will not be limited to, verbal and/or written statements of admission; witness statements from others; video surveillance, et al.

The board of trustees has the authority to approve a one-year pilot plan for any school that alters any consequences for categories 3 and 4. The results of the one-year pilot plan would be reported to the board for consideration of incorporation into the district wide plan.

Harassment, intimidation or bullying

School District Five of Lexington and Richland Counties prohibits any acts of harassment, intimidation or bullying of a student by students, staff and third parties which interferes with or disrupts a student's ability to learn and the school's responsibility to educate its students in a safe and orderly environment, whether such acts occur in a classroom, on school premises, on a school bus or other school-related vehicle, at an official school bus stop, at a school-sponsored activity or event whether or not it is held on school premises or at another program or function where the school is responsible for the student.

For purposes of this policy, harassment, intimidation or bullying is defined by the district as a gesture, electronic communication or a written, verbal, physical or sexual act reasonably perceived to have the effect of either of the following.

- Harming a student physically or emotionally or damaging a student's property or placing a student in reasonable fear of personal harm or property damage.
- Insulting or demeaning a student or group of students causing substantial disruption in or substantial interference with, the orderly operation of the school.

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Any student who believes that he/she has been subjected to harassment, intimidation or bullying in violation of this policy is encouraged to file a complaint in accordance with procedures established by the district. Complaints will be investigated promptly, thoroughly and confidentially. All school employees are required to report alleged violations of this policy to the principal or his/her designee. Reports by students or employees may be made anonymously, although disciplinary action will not be taken against any person solely on the basis of an anonymous report.

The district prohibits retaliation or reprisal in any form against a student or employee who has filed a complaint or report of harassment, intimidation or bullying. The district also prohibits any person from falsely accusing another of misconduct as a means of harassment, intimidation or bullying.

The board expects students to conduct themselves in an orderly, courteous, dignified and respectful manner. Students and employees have a responsibility to know and respect the policies, rules and regulations of the school and district. Any student who is found to have engaged in the prohibited actions as outlined in this policy will be subject to disciplinary action in accordance with the district's student behavior code. Any employee who violates this policy will be subject to disciplinary action. The district also may refer any individual who has violated this policy to law enforcement officials. The district will take any other appropriate steps to correct or rectify the situation.

The superintendent or his/her designee will be responsible for ensuring notice of this policy is provided to students, staff, parents/legal guardians, volunteers and members of the community, including its applicability to all areas of the school environment as outlined in this policy. The superintendent or his/her designee will also ensure that a process is established for discussing the contents of this policy with students.

The district's procedures for responding to incidents of bullying/harassment/intimidation are as follows.

- Any student or parent/legal guardian of a student who believes that the student has been bullied, harassed or intimidated in violation of district policy should immediately report such conduct to a teacher, administrator or other school official. The report may be oral or in writing.
- Any school employee who observes an incident of bullying, harassment or intimidation of a student will immediately report the incident to the appropriate building administrator (principal or assistant principal).
- Any school employee who receives a report of bullying, harassment or intimidation should immediately forward the report to the appropriate building administrator (principal, assistant principal).
- An administrator will promptly and thoroughly investigate all such reports and upon completion of that investigation, will notify the parents/legal guardians of all affected students of his/her conclusions and of the corrective action to be taken by the school. This notification will be in writing.
- Corrective action may include the student perpetrator being disciplined in accordance with the student code of conduct, as well as being required to complete program(s) regarding conflict resolution, anger management and/or social interaction skills.

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- In any disciplinary incident in which safety is a concern, a student may be temporarily suspended from the bus pending the result of a full investigation. Investigations will normally be completed within three school days. No student will be removed from the bus until a transportation supervisor has made direct contact with the student's parent/legal guardian. Students will have the right to appeal bus suspensions to the transportation coordinator in the same manner as suspensions from school.
- When an out-of-school suspension and bus suspension are adjudicated for an incident, the suspension from riding the bus will begin after the completion of the out-of school suspension

Definitions of terms

AIDING AND/OR ABETTING WITH A RULE VIOLATION: Assisting with or intentionally being in the presence of another student when a violation of policy occurs.

ARSON: To intentionally damage any real or personal property by fire or incendiary device.

ASSAULT OF A STAFF MEMBER: Any deliberate inappropriate physical contact with a staff member. Any adult who has been authorized by the school to supervise students is considered a staff member in case of an assault. In determining whether an assault has occurred, the principal or his/her designee will determine the level of injury to the staff person, as well as the specific facts and circumstances of the incident.

AUTO BREAKING/TAMPERING: Entry into any type of motor vehicle parked on school district property or a vehicle that is owned, stored or used by the school district with the intent to commit a crime. This includes, but is not limited to, vehicles belonging to faculty, students, parents, visitors, school buses and driver education vehicles. Entering an open or unlocked vehicle without permission with intent to commit a crime constitutes auto breaking/tampering. Forced entry is not required.

BURGLARY: Entry at any time of the day into any school, portable classroom, school district building or structure on school property without consent with the intent to commit a crime. Forced entry is not required in burglary violations.

CELL PHONE POLICY (JICJ): The board of trustees of School District Five of Lexington and Richland Counties believes that the use of communication devices by students during the school day may have an adverse effect on classroom instruction. Therefore, students may not use cellular phones, electronic pagers or any other communications devices while on school property during school hours. (Start and end of school will be denoted by the start and end bell.) These items will be seized in accordance with South Carolina Code of Laws Section 59-63-280 and board policy. Students who are determined to be in use of these items will be subject to disciplinary actions as defined by the student code of conduct. Use is defined, for the purpose of this policy and accompanying administrative rule, as any visible or audible presence.

For the first incident in each case, devices will be returned to parents/legal guardians who must sign a contract outlining the conditions of return. Subsequent violations will result in confiscation of the item. Devices that are confiscated as a result of subsequent violations will be returned to parents/legal guardians on the first Monday following the last school day of the year. All confiscated items will be secured at the school site until they are returned. Neither the school nor the district will be responsible for any lost or stolen items as a result of confiscation.

CONTROLLED SUBSTANCE: A drug, substance or immediate precursor as defined in Sections 44-53-190 through 44-53-270. Prescription medications are considered controlled substances and any person who knowingly or intentionally possesses, dispenses or uses the

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substance, unless the substance was obtained directly from his/her valid prescription, will be considered in violation of the policy.

CRISIS: A situation that may result in the disruption of the safe and orderly operation of the school.

DRUG PARAPHERNALIA: Any instrument, device, article or contrivance used, designed for use or intended for use in ingesting, smoking, administering or preparing marijuana, hashish or cocaine. Examples of paraphernalia include, but are not limited to: smoking screens, marijuana or hashish pipes or bowls, rolling papers, chamber pipes, drug scales and roach clips.

EXTRACURRICULAR ACTIVITIES: Any and all school-sponsored clubs and organizations that meet for the purpose of representing the school or district in competitions, awards ceremonies or community appearances. This would also include athletic programs, band, chorus and social functions, i.e., proms and school dances.

FIGHTING: Mutual combat. This may include pre-meditated attacks or assaults initiated by verbal disagreements.

FIREARM: Any device designed, made or adapted to expel a projectile through a barrel by using the energy generated by explosion or burning substance or any device readily convertible to that use.

GRADUATION: The awarding of an academic degree, usually signifying the end or completion of state requirements for a diploma. Participation of any student under suspension or expulsion by a school or the district will be prohibited from graduation exercises, programs and ceremonies.

HARASSMENT: A pattern of intentional, substantial and unreasonable verbal, written or physical contact that is initiated, maintained or repeated after being given notice by a teacher/administrator that the conduct is inappropriate.

HAZING: To pursue by requiring unnecessary or disagreeable work; by banter, ridicule or criticism; or to play abusive and humiliating tricks on someone by way of initiation.

HEALTH CODE VIOLATIONS: For the purpose of this policy, the following are considered health code violations: deliberate spitting on or at another person or his/her food or beverage; deliberate urination in a public or inappropriate location; and other such health code violations will be considered as prohibited (see category 2.)

HONOR CODE: The expectation of the student to demonstrate integrity and individual responsibility, personally and academically, to maintain a fair and honest environment.

INDECENT EXPOSURE: To willfully expose one's private body parts to view of others.

INHALANT: An aromatic hydrocarbon or other such substance used for the purpose of intoxication or inebriation. Examples of inhalants include, but are not limited to, gasoline, magic markers, glue, whiteout or nitrous oxide.

LYNCHING: Section 16-3-220. Any act of violence inflicted by a mob upon the body of another person and from which death does not result.

MOB: Section 16-3-230. A "mob" is defined for the purpose of this article as the assemblage of two or more persons, without color or authority of law, for the purpose and with the intent of committing an act of violence upon the person of another.

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PERSONAL PROPERTY: For the purposes of this policy, all property that is not owned by the district/school is considered personal property.

PHYSICAL ASSAULT: Intentionally, knowingly or recklessly causing bodily injury to another person. This does not include in the elementary school a temper tantrum by a child or incidental bodily contact. The principal or his/her designee at the elementary school will make a determination as to whether physical assault has occurred.

POSSESSION: Being in a student's locker, purse, gym bag, backpack or other item carried by or belonging to the student, on the student's person or in a car driven by or occupied by the student or items found in a car parked on school property or at a school sponsored activity. In determining whether a student intentionally or knowingly possessed an item, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

PROHIBITED WEAPON: Knife with a blade over two inches long, a blackjack, a dirk (a stabbing knife such as a switchblade), a metal pipe or pole, metal knuckles, razor, razor blade, martial arts throwing star, BB gun, air soft pistols, pellet gun or any other deadly weapon usually used to inflict personal injury. To determine the length of a knife blade, it will be measured from the tip to where the blade and handle (casing) meet. Box cutters and utility knives containing blades are also prohibited on school/district property.

When a weapon is found in a student's possession, it is up to the school principal to determine if the student's possession was knowing or intentional. If the student maintains that he/she did not knowingly have possession and the explanation is credible to the principal, the student will not be suspended. If the student's explanation is not deemed credible by the principal, policy requires secondary students to be suspended with a recommendation for expulsion. First offense elementary students may receive a suspension depending on the circumstances.

Students who realize they have accidentally brought a weapon such as a knife to school should go immediately to a teacher or administrator and turn it in. If it is clear the student turned the item in immediately upon discovery, the student will not be suspended. Students who delay turning in such an item or who turn in the item only after having been discovered, may be suspended with a recommendation for expulsion.

South Carolina law requires the school to notify local law enforcement officials when a gun or knife with a blade in excess of two inches is found in the possession of a student. Law enforcement officials determine if a student is to be charged and taken into custody.

REPLICA GUN: A device which appears to be an operable firearm and is presented as being a real gun, but which lacks the ability to expel a projectile. Replica guns do not include obvious toy guns.

SEARCHES: School administrators have the right to search a student's purse, gym bag, backpack and any other item carried or possessed by a student, as well as the student's person, pockets or car upon reasonable suspicion. Metal detectors may be used in accordance with board policy. Searches of school property, including lockers and desks, may be conducted in accordance with board policy. Canine searches are also routinely conducted in accordance with board policy.

SEXTING: The act of sending sexually explicit messages or photos electronically, primarily between cell phones or internet.

SEXUAL ASSAULT: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. This definition includes forcible rape, forcible sodomy or forcible rape with an object.

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SEXUAL HARASSMENT: Unwelcome sexual advances, sexual gestures, for sexual favors and other verbal or physical conduct of a sexual nature where there is a pattern of harassing behavior or a single significant incident. Such conduct interferes with the student's education or creates an intimidating, hostile or offensive school environment. Sexual harassment may include, but is not limited to: verbal harassment, including sexually offensive comments or slurs; physical harassment, physical interference with movement or work; or visual harassment such as sexually offensive cartoons, drawings or posters. Sexual harassment is prohibited against members of the same sex as well as against members of the opposite sex.

SIMPLE ASSAULT: The intentional injury of another person that does not result in the level of injury of a physical assault. In considering whether a simple assault has occurred, the principal or his/her designee will determine the level of injury and the facts and circumstances of the incident.

TRESPASSING: Being on any district property or school campus at an unreasonable hour when not involved in a school activity or present on the campus of a school not enrolled in without authorization. Unreasonable hours in this context include after 11:00 p.m. when the school facility is not in use for an approved activity. Students who are on suspended or expelled status may also be considered as trespassers if they do not have prior express authorization to be on school grounds.

UNDER THE INFLUENCE: In determining whether a student is under the influence of alcohol, inhalants or controlled substances, the student's appearance/manner, their behavior and/or the presence of an alcohol/drug odor or statements made by the student as to consumption may be considered. Because any consumption of alcohol or drugs by a minor is illegal, any consumption, without regard to amount, of alcohol or drugs/controlled substances/inhalants will constitute under the influence for the purpose of this policy. Law enforcement and/or the school nurse, depending upon availability, will assist building administrators in making the determination of whether a student is under the influence.

VANDALISM: Intentionally or recklessly causing damage to or defacing school or personal property or such action causing disruption to the educational process and/or school activities. comment.

Suspension from school or transportation and appeals

Suspension in- or out-of-school will be assigned by the school principal/director or his/her designee according to the procedures specified in board policy JKD (Suspension).

Suspension from riding in a school bus or in other school vehicles will be assigned by the office of transportation. Inappropriate behavior (category 1, 2, 3) on a bus will also involve school assigned consequences.

After a parent/legal guardian is notified in writing of a suspension, the parent/legal guardian has three school days to request an appeal of the suspension. The request for appeal must be in writing and should state the specific basis for the appeal. Suspensions may be appealed as follows.

- To the principal/director if the decision to suspend was made by a school-level designee.
- To the district hearing officer if the decision to suspend was made by the principal/director.
- Bus suspensions may be appealed to the coordinator of transportation.
- In the event that the principal/director determines that he/she has been too involved in the decision to suspend to conduct an impartial hearing, the principal/director may request that the district hearing officer conduct the appeal hearing.

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- In cases of eight to 10 day suspensions, if the principal/director holds the appeal hearing and subsequently decides to uphold the suspension, the parent/legal guardian may petition the district hearing officer for a further appeal, provided that such petition is made in writing within three school days of the date of the signed receipt of the decision letter from the principal/director. The petition will state on what basis the parent/legal guardian believes that the suspension was unfair or unwarranted. The district hearing officer will have discretion whether to grant a further appeal and that decision will be final.
- All in-school suspensions and out-of-school suspensions under eight days may not be appealed beyond the school level unless the suspension was initially assigned by the principal. There is no appeal for detentions or lesser consequences beyond the school level.

Whenever a student is suspended, the administrator will schedule a conference with the student's parent/legal guardian within three school days of the suspension. The conference date will be extended beyond the three days only if the parent/legal guardian requests an extension in writing.

After the second in or out of school suspension, the parent/legal guardian may be called in for a student assistance intervention meeting before the student can return to school/class. These meetings may also be held for each student that has accumulated at least one category 2 level offense, two category 3 level offenses and anytime during five to 10 category 4 level offenses. The purpose of the meetings will be to discuss individual student school behavior plans, academic progress and achievement and social awareness. These meetings may be held with the following members present: parents/legal guardians, students, school administration and school counselor/social worker. Although the school counselor and social worker will serve as an advocate for the parent/legal guardian and student, parents/legal guardians are free to have additional support personnel present. A behavior contract also will be signed by a parent/legal guardian and child after the second out of school suspension.

For high schools, suspension days are recorded as unexcused absences. Unexcused absences are counted towards the denial of credit. An attendance make-up program will be offered in the high schools for unexcused absences. No student will be denied credit due to excessive absence solely on the basis of his/her suspensions.

Expulsion from school

Expulsion will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsion are specified in board policy JKE (Expulsion). Expelled students may not attend any event in which a District Five school is participating nor be on any district property during the period of expulsion.

Any expelled student who is on district property after school hours for church services, recreational league sports or court ordered, monitored community service hours would have to have the prior written permission of the superintendent or his/her designee.

Law enforcement involvement

All category 1 offenses will result in law enforcement involvement. Some offenses in categories 2 and 3 will also involve law enforcement.

Dismissal of expelled students from the alternative school

Each expelled student accepted at the alternative school will be placed on a behavior contract. The director of the alternative school will have the authority to dismiss any expelled student from the alternative school based upon the student's behavior violations while enrolled at the alternative school. The student and parent/legal guardian will be notified of the dismissal and the reason for the dismissal in writing and may appeal the dismissal to the district hearing officer,

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provided that any such appeal is made in writing within three school days of receipt of the notice of dismissal. All dismissals from the alternative school will be reported to the superintendent.

Category 1 offenses

Acts considered to be Category 1 offenses include, but are not limited to, the following.

101. Possession, transfer or use of a firearm.
102. Possession, transfer or use of a prohibited weapon other than a firearm including a knife with a blade over two inches, BB gun, paint ball gun, pellet gun, air-soft pistol, razor, razor blade, martial arts throwing star, metal knuckles, blackjack, adir, and a metal pipe or pole. Box cutters and utility/X-Acto knives containing any size blades are also considered a violation of this section. (*K-2)
103. Possession, transfer, distribution, use in any amount or being under the influence of alcohol, marijuana (including marijuana seeds), hallucinogenic drugs, inhalants or any other controlled or illegal substance. Since alcohol consumption is illegal by minors, consumption of any amount of alcohol will constitute a violation of this section. This includes being present on district/school property or at any school-sponsored event after using any amount of these substances (see note 2).

Note 1: In determining whether a student is under the influence of drugs or alcohol, the student's appearance/manner, his/her behavior and/or the presence of an alcohol odor, as well as statements made by the student and others as to consumption of alcohol or drugs, will be considered.

104. Sexual assault.
105. Assault of a staff member or any other adult designated by the school to supervise students, including volunteers
106. Arson, which is the intentional damage of school property or attempted arson of school property.
107. Communicating a threat of a destructive device or weapon: Communicating, writing, threatening, or transmitting to a person or school facility that there is, or will be, a destructive device, bomb, shooting, or dangerous event, with the intent of intimidating, threatening or interfering with government functions or school activities; or, harboring one who is guilty of this offense.
108. Possession or transfer of dangerous explosives, plastic explosives, chemical reaction-type and pipe bomb materials including, but not limited to, Molotov cocktails and dynamite.
109. Active participation in an act of mob violence, to include lynching. A mob is described as two or more people.
110. Unauthorized tampering with security, fire, access control of surveillance system or alarms.
111. Participating in sexual conduct/activity, which also includes compromising situations and circumstances. Such conduct may involve only the individual student or may involve other people.
112. Burglary to a school, portable classroom, school district building or any structure on school district property.

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113. Auto breaking: unlawful entry into a motor vehicle on school property or in a school district vehicle at any location.

Consequences for students who commit a category 1 offense will be as follows.

- Students will be suspended immediately pending a possible recommendation for expulsion from school. During the investigative period, high school students may be suspended from school for up to three school days pending a possible recommendation for expulsion. Once the investigation has been completed, the principal will meet with the student and his/her parent/legal guardian to discuss the results of the principal's investigation and to provide the student the opportunity to present his/her defense to the matter. At the conclusion of that meeting, the principal will inform the student whether he/she intends to proceed forward with the recommendation for expulsion.
- Whenever these offenses are committed, law enforcement will be called and charges (juvenile petition or warrant) will be filed against the perpetrator. Although in some cases, law enforcement's decision whether to press criminal charges for weapons or drugs may require possession of that item on the person, in all such cases the school administrator will still contact law enforcement and file an incident report.
- When these offenses are committed on a school bus or other school vehicle, office of transportation personnel will conduct a preliminary investigation and report their findings to the appropriate school administrator for action. Students who are suspended out-of-school immediately forfeit the opportunity to ride the school buses or other vehicle for the duration of the suspension or until a decision is made otherwise by the principal or the hearing officer.

Other consequences for students who commit a category 1 offense will be as follows.

- High school and middle school students will be suspended immediately from school and recommended for expulsion.
- Elementary students, grades three through five and kindergarten - second grade when not noted with the *K - 2 disclaimer will be suspended from school for a mandatory six days or may be recommended for expulsion.

A second category 1 offense will result in an immediate suspension from school and recommendation for expulsion.

- In considering the developmental appropriateness of consequences, kindergarten, first and second graders, as noted with (*K - 2), will be addressed as follows.
 - Consequences for a first offense, which will be determined by the principal or his/her designee, may include, but not be limited to, a parent conference, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.
 - A second offense of any category 1 rule will result in a 10-day suspension from school or the student may be recommended for expulsion.
 - A third offense of any category 1 rule will result in an automatic suspension and recommendation for expulsion.
- Restitution of property and damages where appropriate will be sought by the school or district.
- Secondary students who commit alcohol, drug or sexually related violations will be referred to an appropriate counseling program. Failure to successfully complete an approved counseling

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program may result in additional disciplinary action. Alternative eight to 10 week alcohol and other drug programs must be approved by the district hearing officer.

Elementary students who commit alcohol, drug or sexually related violations will be referred to the appropriate school personnel for assessment.

- Students who are expelled for possession of a firearm will be subject to the 1995 federal and state laws that mandate a one-year (365 days) expulsion term unless the superintendent determines to reduce the term of expulsion.

Law enforcement involvement

All category 1 offenses will involve law enforcement. Category 2 and 3 offenses may involve law enforcement. These offenses are noted with two stars (**) or three stars (***) as follows.

** Law enforcement may be called by the administrator after investigation of the situation.

*** Law enforcement will be called and a juvenile petition or warrant will be filed against the perpetrator.

Category 2 offenses

Acts considered being category 2 offenses include, but are not limited to, the following.

201. *** Vandalism or theft of personal or school district property where value is \$50 or more.
202. ** Making serious threats to a staff member or any other person authorized by the school to supervise students
203. ** Trespassing.
204. Being on any school property or present at any school-sponsored event while under suspension.
205. ** Detonating (in any way causing to go off) fireworks, incendiary devices, smoke and/or stink bombs or other noxious gas devices.
206. *** Selling, possessing, transferring or using items represented as being illegal or controlled substances (without regard to amount). This also applies to prescription drugs.
207. ** Selling, possessing, transferring or using items that are substantially similar in color, shape, size or markings to a controlled substance i.e., Wizard Smoke, etc., (see policy JICH).
208. *** Physical assault of a student
209. Possession of a knife with a blade two inches or less, starter pistol, replica weapon/device or bat. The blade will be measured from tip to base. This does not include a baseball bat that has been approved for recreational purposes in the elementary school
210. ** Possession of any item of drug paraphernalia.
211. *** Use of any item not generally considered as a weapon but **used** as a weapon to inflict bodily harm. Such items include, but are not limited to: A knife with a blade two inches or less, starter pistol, replica weapon/device, paintball gun or bat.

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212. ** Any other behavior, whether on or off campus, that threatens the safety of students or staff members (regardless of where behavior takes place) or disrupts the operation or function of the school. This does include coming on school/district property after consuming non-prescribed controlled substances and/or illegal drugs. (Notes 1 and 2 apply also.)
213. *** Possession or use of mace or pepper gas or spray.
214. ** Sexual harassment.
215. *** Indecent exposure.
216. ** Health code violation (this includes but is not limited to biting, spitting and urinating in a public or inappropriate location). (Elementary only).
217. ** Unauthorized and deliberate tampering with a computer setup (example: switching cables, disabling fans, deliberately introducing a virus, etc.
218. ** Unauthorized and deliberate tampering/deletion/destruction of any computer programs, systems or data files.
219. ** Direct refusal to obey a staff member or any adult authorized by the school to supervise students, including volunteers, in a crisis situation.
220. Failure to successfully complete an alcohol/drug program as assigned for #206.
221. *** Fraudulent request for emergency services.
222. Pattern of threatening, bullying or intimidating other students.
223. ** Fighting.
224. ** Simple assault.
225. Refusal to obey school or district administrator.

Consequences for students who commit a category 2 offense will be as follows.

*Kindergarten, first and second graders (*K - 2).*

- A first offense will result in a parent conference and a penalty deemed appropriate by the principal.
- A second offense of any category 2 rule will result in a three-day suspension from school or the student may be recommended for expulsion.
- A third offense will result in immediate suspension from school and a recommendation for expulsion.

*Elementary students (grades 3 - 5 and K - 2 without the special *K - 2 disclaimer)*

- First offense - may include, but not limited to, time-out, detention hall, administrative review, in-school suspension or suspension out of school.
- Second offense - up to three days suspension out of school or immediate suspension from school with a recommendation for expulsion.

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Middle school students

- First offense - three to five days' suspension out-of-school or immediate suspension with a recommendation for expulsion.
- Second offense - immediate suspension from school with a recommendation for expulsion.

High school students

- First offense - eight days suspension out-of-school or immediate suspension with a recommendation for expulsion.
- Second offense - immediate suspension from school with a recommendation for expulsion.

Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Restitution of property and damages where appropriate will be sought by the school or district.

Note 2: Any student who violates the alcohol, inhalant or controlled and/or illegal substance rule will be suspended from participation and attendance in any and all extracurricular activities for 30 school days. These 30 days (excluding summer school) will carry over into the next school year if the violation occurs near the end of the current school term. These 30 days begin when the student begins the eight days of suspension.

Secondary students who commit alcohol, drug or sexual harassment related violations will be referred to an approved alcohol and drug counseling program before reentering school.

Elementary students who commit alcohol, drug or sexual harassment related violations will be referred to the appropriate school personnel for assessment.

Because of the seriousness of these offenses, if the violation occurs on the bus, the office of transportation will conduct the preliminary investigation, take action regarding the opportunity to ride a bus and refer the violation to the school for further action.

Category 3 offenses

Acts considered to be category 3 offenses include, but are not limited to, those listed below. Some acts may also result in the involvement of law enforcement. These acts are denoted with asterisks according to the previously stated key (two stars ** = may call law enforcement after investigation of the situation and three stars *** = will call law enforcement and charges will be filed.) All fights will be reported to law enforcement regardless of denotation.

301. Possession or transfer of stolen property (school or personal).
302. ** Planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.
303. ** Unauthorized entry to school building or property (this includes school sponsored events.)
304. Gambling (games of chance for money or profit).
305. Possession, use or transfer of tobacco or tobacco products.

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- 306. ** Tampering with, changing or altering records or documents of the school or district by any method including, but not limited to, computer access or other electronic means.
- 307. Refusal to obey a staff member or any other adult authorized by the school to supervise students to report to a certain place or to leave a certain place.
- 308. Creating or participating in a classroom disturbance that interferes with the instructional process.
- 309. Cutting class/school.
- 310. Leaving or attempting to leave school grounds without permission, whether or not the school day has actually begun. This includes unauthorized driving/riding to an off campus class.
- 311. Walking out of a class (without teacher approval).
- 312. Engaging in verbal abuse, name calling (i.e., ethnic or racial slur) or derogatory statements addressed publicly to others that may disrupt the school educational program or incite violence.
- 313. Provoking or simulating a fight.
- 314. ** Intentional creation of, online use of and/or downloading of materials using a computer which would not be permissible in the schools in any other form. This includes e-mails, My Space, facebook, etc.
- 315. ** Unauthorized storage and/or loading of a computer program, system or data file. This may also be a copyright violation and as such is subject to copyright laws
- 316. ** Unauthorized access or duplication of computer programs, systems or data files.
- 317. ** Use of any computer access accounts other than those assigned to the individual.
- 318. Threatening, bullying or intimidating other students.
- 319. Failure to successfully complete alcohol or drug counseling after mandatory referral.
- 320. Unauthorized striking or lighting a match/lighter or igniting caps or use of poppers on school property.
- 321. Possession/distribution of pornographic or obscene material.
- 322. Profanity/obscenity, racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers.
- 323. Inappropriate sexual gesture/behavior.
- 324. Health code violation (middle and high school only).

Category 2 offenses will be considered in the level of consequences for any category 3 offense. Consequences for students who commit any category 3 offense will be as follows.

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Middle and high school students

The following consequences will be assigned for middle school students who commit a health code violation, use profanity/obscenity, racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers, displays inappropriate sexual gestures/behaviors or plan and/or organize and/or instigate and/or participate in an activity that causes substantial disruption to the educational program.

- First offense - two to four days suspension out of school and law enforcement may be involved.
- Second offense - four to six days suspension out of school.
- Third offense - six to 10 days suspension out of school or recommendation for expulsion.
- Fourth offense - immediate suspension from school with a recommendation for expulsion.

The following consequences will be assigned for high school students who commit a health code violation, use profanity/obscenity, racial or ethnic slur directed to a staff member or to any adult authorized by the school to supervise students, including volunteers, displays inappropriate sexual gestures/behaviors or plan and/or organize and/or instigate and/or participate in an activity that causes substantial disruption to the educational program.

- First offense - four days suspension out-of-school and law enforcement will be called and charges may be filed.
- Second offense - eight days suspension out-of-school or recommendation for expulsion. Law enforcement will be called and charges may be filed.
- Third offense - immediate suspension from school with a recommendation for expulsion. Law enforcement will be called and charges may be filed.

For middle school or high school students who violate the tobacco use/possession rule, the consequences are the following.

- Section 16-17-500. Sale or purchase of tobacco products for minors; proof of age; location of vending machines; penalties; smoking cessation programs.
- First offense - four days suspension out of school and completion of approved counseling program (failure to complete mandatory counseling will be considered a second offense).
- Second offense - six days suspension out of school.
- Third offense - recommendation for expulsion.

** Note: The Clean Indoor Air Act, Section 44-95-20, will also be followed.*

The following consequences for middle school and high school students will be assigned for all category 3 offenses other than simple assault, possession/use of tobacco products or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First offense - Saturday morning detention, work detail and/or in-school suspension.
- Second offense - two days in-school suspension.

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- Third offense - two days out-of-school suspension and parent conference scheduled.
- Fourth offense - four days out-of-school suspension.
- Fifth offense - recommendation for expulsion.

Elementary students

Consequences, which will be determined by the principal or his/her designee, may include, but not be limited to, time-out, detention hall, administrative review, in-school suspension or suspension out-of-school.

Repeated category 3 offenses may result in a recommendation for expulsion.

Students who are suspended from school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Restitution of property and damages where appropriate will be sought by the school or the district.

Because of the seriousness of category 3 offenses, if the offense occurs on the bus, the transportation department will conduct a preliminary investigation and refer the report to the school administration for further action.

Category 4 offenses

Acts considered to be category 4 offenses include, but are not limited to, the following.

401. Lying or giving false information either verbally or in writing to a teacher, administrator or school staff member. Examples: deliberate forgery of parent/educator signatures or changing/ deleting information sent home by the school to the parent/legal guardian. Making false accusations about a staff member also falls within this section.
402. Failure to properly identify self or present school identification when requested to do so. Failing to properly display a school ID also falls within this section
403. Disrespect to teacher or staff member or other adult approved by the school to supervise students, including volunteers.
404. * Persistent disobedience (see third bulleted item under “consequences”).
405. Class disruption or disruption of school activities/environment.
406. Extortion or attempting to extort through threat of force.
407. Inappropriate physical contact including, but not limited to, pushing or shoving.
408. Possession of fireworks, live ammunition or other incendiary devices. (This includes stink/ smoke bombs and vials of noxious gases/liquids.)
409. Unauthorized or inappropriate use of school equipment including, but not limited to, computers.
410. Using a paging device (i.e. pager, beeper, cell or mobile telephone) during school hours. All devices must be turned off and not visible during school hours.
411. Excessive tardiness/early dismissals.

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- 413. Hazing (see hazing policy JICFA.)
- 414. Possession, sale or distribution of unauthorized materials at school.
- 415. Harassment.
- 416. Violation of parking and driving regulations.
- 417. Violation of cafeteria rules.
- 418. Violation of health room rules. All medication (over-the-counter or prescription) brought to school by a student must be in the original container, labeled appropriately and administered by the school nurse. Exceptions under a physician's order are managed by the school nurse.
- 419. Failure to sign in/sign out from school in the office when required.
- 420. Being in an unauthorized area/inappropriate use of facilities.
- 421. Inappropriate display of affection between students.
- 422. Unauthorized use of locker.
- 423. Cheating (see honor code.)
- 424. Possession of radios, tape players, electronic entertainment devices, MP3, I-Pods and walkmans (not related to instruction) on school grounds during school hours
- 425. Possession/Use of annoyances at school such as laser lights, water pistols, water balloons, whistles, etc.
- 426. Possession/Use of skateboards/rollerblades/skates/scooters. Skating is not allowed during school hours or in any prohibited area, during an after school activity or in the immediate proximity of parked vehicles. Skateboarding is not allowed on any school campus at any time.
- 427. Unauthorized card playing.
- 428. Throwing rocks or other objects.
- 429. Littering school grounds.
- 430. Dress code violations.
- 431. Violation of safety rules. This includes propelling objects, spitballs or food items at others, science lab rule violations, etc.
- 432. Profanity/Obscene gesture directed toward another student or directed towards no one in particular.
- 433. Possession of a lighter or matches.
- 434. Failure to obey a staff member.
- 435. Disrespect to others, i.e. verbal ridicule, pulling wedgies, ankling/zipping, etc. (Ankling/ Zipping is defined as pulling down the pants of another.)

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- 436. Wearing items or clothing that could pose a safety threat to one's self or others (heavy chains, not made as jewelry, studded bracelets/collars, nose/lip to ear chains, etc.)
- 437. Failure to attend/complete Saturday detention/ISS.
- 438. Aiding and/or abetting another student(s) who is committing any rules violation.
- 439. *Violation of a behavior contract (see third bulleted item under "consequences".)
- 440. ** Vandalism or theft of school or personal property where value is \$50 or less. (This includes cafeteria items.)
- 441. Planning or creating a situation that may lead to a crime or rule violation.
- 442. Participation in gangs/gang-related activity. (Refer to policy JICF.)
- 443. Any behavior or act that interferes with the safe operation of a school bus.
- 444. Violation of district-level contract

Consequences for students who commit category 4 offenses other than participation in gangs/gang-related activity will be as follows.

- Any offense will result in a behavior management intervention deemed appropriate by the school such as a conference, revocation of driving and parking privileges, counseling, parent conferences, detention hall, Saturday detention, work detail, in-school suspension, Twilight School, out-of-school suspension or a recommendation for expulsion.
- Any student suspended three times for a category 4 offense must be placed on a behavior contract by the administration.
- A range of consequences from immediate counseling to indefinite suspension from riding the vehicle will be imposed on students by the office of transportation when an offense occurs on a school bus or other school vehicle. Students who are suspended out-of-school immediately forfeit the opportunity to ride school buses or other school vehicles for the duration of the suspension.

Consequences for students who commit the offense of participation in gangs/gang-related activity will be as follows.

- First offense - Parent/Legal guardian/student/administration conference.
- Second offense - Recommendation for expulsion.

* A series of repeated infractions will result in a recommendation for expulsion.

Note: In determining whether a student has violated the discipline code, the principal or his/her designee will consider all the facts and circumstances of the particular incident.

Note: Also students who inappropriately use video cameras, video phones or other recording devices are subject to violation of the Privacy Act and can be assigned school and bus consequences.

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Rules for riding the bus

- No glass containers on the bus.
- No spitting, eating or drinking on the bus.
- No profanity, verbal abuse, harassment, teasing, obscene or sexual gestures.
- No standing while the bus is in motion.
- No hanging any part(s) of one's anatomy out a window.
- No throwing or shooting any type of objects.
- No play fighting or horse playing.
- Do not ride any bus that the rider is not assigned to.
- Do not ride any bus during a suspension of bus privileges.
- Do not vandalize the bus or ignite any flammable object.
- Do not hold onto the bus from the outside.
- Do not make excessive noise or other disruptive behavior.
- Keep feet, body and bags out of the aisle.
- Do not block the aisle with band instruments or book bags.
- Students must obey the directions of the driver.
- Do not exhibit behavior that disturbs the students or driver.
- Talk quietly, but avoid loud, boisterous behavior, including singing, clapping, stomping or yelling.
- No spraying of cologne, deodorant, body spray or any other type chemicals or aerosols, pump spray or lotion while on the bus.
- Never tamper with the emergency exits or any other part of the bus equipment, including fire extinguishers and first aid equipment unless there are reasonable grounds to believe that an actual emergency situation exists.
- Board and exit the bus at their designated stop or school.
- Be at the bus stop five minutes prior to scheduled pick-up time.

Offenses committed on the bus or in a school vehicle

Consequences for students who commit a category 1 offense on the bus or in a school vehicle will be as follows.

- First offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-5) - 30-day to indefinite suspension.
(Grades 6-12) - suspended pending expulsion hearing determination.
- Second offense - (K-grade 3) - 30-day to indefinite suspension.
(Grades 4-12) - suspended pending expulsion hearing determination.
- Third offense - (K-Grade 12) - suspended pending expulsion hearing determination.

Consequences for students who commit a category 2 offense on the bus or in a school vehicle will be as follows.

- First offense - (K-grade 3) - 10-day to indefinite suspension.
(Grades 4-5) - 15-day to indefinite suspension.
(Grades 6-12) - 30-day to indefinite suspension.
- Second offense - (K-grade 3) - 15-day to indefinite suspension.
(Grades 4-12) - suspended pending expulsion hearing determination.
- Third offense - (K-grade 12) - suspended pending expulsion hearing determination.

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Consequences for students who commit a category 3 offense on the bus or in a school vehicle will be as follows.

Simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Second offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 45-day suspension.
- Third offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - suspended pending expulsion hearing determination.

For offenses other than simple assault, tobacco possession/smoking or planning and/or organizing and/or instigating and/or participating in an activity that causes substantial disruption to the educational program.

- First offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 5-day suspension.
- Second offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 15-day suspension.
- Third offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 30-day suspension.
- Fourth offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - 45-day suspension.
- Fifth offense - (K-grade 5) - five-day to indefinite suspension.
(Grades 6-12) - Suspension pending expulsion hearing determination.

Consequences for students who commit a category 4 offense on the bus or in a school vehicle will be as follows.

- Any offense - (K-grade 12) - a range of consequences from immediate counseling to indefinite suspension.

Technology offenses

With the increasing use of technology in the school curriculum, the appropriate use of the computer and other equipment, systems and data is vital.

Note: See individual categories for specific offenses and consequences.

Discipline of students with disabilities

Suspension and expulsion of students with disabilities under the Individuals with Disabilities Education Improvement Act (IDEA 04) or Section 504 of the Rehabilitation Act will be handled in accordance with the district's procedures to ensure compliance with those regulations.

For students whose behavioral violations are determined by the IEP/IAP committee to be directly related to the student's disability, any suspension or combination of suspensions which exceeds 10 days is considered a change in placement and may not occur. In such cases, the IEP/IAP committee

School District Five of Lexington and Richland Counties (see next page)

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will determine appropriate behavioral interventions and/or consider the appropriateness of the student's educational placement and need for a change in placement.

Administrators dealing with suspension offenses by students with disabilities will consult the office of special services regarding the suspension of students with disabilities.

Expulsion from school

Expulsions will be recommended only by the principal/director of the school to which the student is assigned. Procedures to be followed regarding expulsions are specified in board policy, JKE (Expulsion). Expelled students may not attend any event in which a District Five school is participating nor be on any district property during the period of expulsion. Any expelled student who is on district property after school hours for church services, recreational league sports or if it is court ordered (monitored) community service hours must have the prior written permission of the superintendent or his/her designee.

Transfer in lieu of expulsion

Any student transferred to the Alternative Academy for Success in lieu of expulsion may not attend any school sponsored event nor be on any district property during the period of their transfer. All transferred students will sign a behavior contract prior to enrolling at the Alternative Academy for Success. The district hearing officer will hear all appeals for dismissal from the Alternative Academy for Success.

Dismissal of expelled/transferred (in lieu of) students from the alternative academy

The director of the alternative academy will have the authority to dismiss any expelled/transferred student from the alternative academy based upon the student's behavior violations while enrolled at the school. The dismissal may be appealed to the district hearing officer and will be reported to the superintendent. Each expelled student accepted at the alternative academy will be placed on a behavior contract.

School board policies

JICF (Gang Activity) - If the district determines that a student has initiated or participated in a gang or a secret society as defined in this policy, that student will be disciplined in a manner which may include, but will not be limited to, detention, removal from extracurricular activities, suspension and/or expulsion and referral to law enforcement, dependent upon the circumstances of the particular offense. The district also reserves the right to prohibit any student from wearing/displaying any article of clothing or accessory which the district has determined to be a gang indicator.

JICFA (Hazing) - For purposes of this policy, state law defines hazing as "the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student, or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting or humiliating nature."

JICG (Possession and Use of Tobacco) - Students will not be permitted to use, possess or transfer tobacco products or tobacco paraphernalia while on school grounds; in the school buildings; on buses; or during any other time that the student is under the direct administrative jurisdiction of the school whether on or off the school grounds. All District Five buildings and buses are officially designated as "tobacco-free." This particular stipulation applies to **any** individual - student, faculty/staff member, administrator, visitor or patron.

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JKB (Detention) - School administrators or teachers may assign detention after school hours to students with undesirable patterns of attendance, conduct or academic performance. Staff members will assure that students have one day's notice before the assigned detention period so that parents/legal guardians may be informed and may provide for transportation.

JKD (Suspension) - When suspension of a student is contemplated, the administrator will have a conference with the student. At this conference, the administrator will notify the student of the charges against him/her and if he/she denies them, will explain the evidence the authorities have and offer the student an opportunity to present his/her side of the story. Suspension from school will be construed to prohibit a student from attending any day or night school functions or riding a school bus and from entering the school or school grounds, except for a prearranged conference with an administrator. Notice of the suspension will be sent home with the student, parent/legal guardian will be called and a letter will be mailed to the home address on file with the school.

JKE (Expulsion) - Expulsion means that the student cannot attend school or be on the school grounds of any school in the district, cannot attend any program at any school in the daytime or at night and cannot ride a school bus. Expelled students cannot attend or participate in any school-sponsored event. An expelled student who is approved by the board of trustees may apply for acceptance into the alternative academy.

JICH (Possession and Use of Alcohol or a Controlled Substance) - Possession, sale, distribution, use, in any amount, of alcohol, marijuana, hallucinogenic drugs or any other controlled substance is prohibited. No student will market or distribute any substance which is represented to be or is substantially similar in color, shape, size or markings of a controlled substance.

Selections from the South Carolina Code of Laws relative to the discipline policy

- 59-63-1110. Any person entering the premises of any school in this state will be deemed to have consented to a reasonable search of his/her person and effects.
- 59-63-1120. School administrators may conduct reasonable searches on school property of lockers, desks, vehicles and personal belongings with or without probable cause.
- 16-7-160. Illegal use of stink bombs or other devices containing foul or offensive odors. This is a misdemeanor and, if convicted, may be fined for no more than \$3,000 or sentenced up to three years. This becomes a felony if it causes bodily harm.
- 16-7-170. Entering a public school for the purpose of destroying records or, in fact, destroying or damaging records is a misdemeanor and, if convicted, will be fined no more than \$5,000 or imprisoned not more than three years.
- 16-11-550. Threatening to kill, injure or intimidate an individual or damage or destroy property by means of explosive or incendiary aids; agrees with; or conspires with will be guilty of a felony. If convicted, may be jailed from one to 15 years.
- 16-23-430. Carrying weapons or other objects which may be used to inflict bodily injury while on school property. This is a felony and, if convicted, may be fined \$1,000 or jailed up to five years or both.
- 59-63-235. A one-year (365 days) expulsion for a student who is determined to have brought a firearm to a school or any setting under jurisdiction of a local board of trustees.
- 16-23-420. Carrying or displaying firearms in a public building or adjacent areas is a felony and, if convicted, must be fined up to \$5,000 or imprisoned up to five years or both.

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16-17-420. Disturbing school is a misdemeanor and, if convicted, will pay a fine of \$100 to \$1,000 or imprisoned for 30 to 90 days. Fighting is included within the prohibition of this law. Use of foul or offensive language toward a principal, teacher or police officer can constitute a crime.

Authority of the hearing officer

- ** Uphold or alter the decision of a principal to suspend a student.
- ** Reduce the number of days of an out of school suspension imposed by the school's administration.
- Determine the dates that an out of school suspension will be served.
- Expel a student from school and all activities associated with schools in the district
- In lieu of expulsion, transfer students from their home school to the Alternative Academy for Success for a definite period.
- Return students to their regular school after an expulsion hearing.
- Decide the placement of a student entering or returning to the district via DJJ, imprisonment/ confinement or mandatory stay in a medical facility for behavioral issues.

** Denotes only applicable in situations where out of school suspension is eight days or more or if the principal is directly involved.

Issued 8/15/94; Revised 9/12/94, 7/27/95, 7/8/96, 6/2/97, 7/13/98, 6/28/99, 6/26/00, 6/25/01, 7/8/02, 5/19/03, 7/8/02, 5/19/03, 7/19/04, 5/9/05, 5/22/06, 6/25/07, 7/28/08, 7/13/09

Exhibit H



Memorandum

To: Members of the Board of Trustees

Through: Dr. Herbert M. Berg
Superintendent

From: Buddy Price
Director of Community Services

Date: April 1, 2010

Re: 2010-11 School Board Meeting Schedule

Attached is a proposed 2010-11 meeting schedule for the school board. All meetings are on the second or fourth Mondays of each month, as required by school board policy. We have scheduled one meeting only in November and December and in each of the summer months.

This proposed schedule will be on the agenda for approval on April 12, 2010.

Thank you and please let me know if you have any questions.

BP/aw

Attachment - Proposed 2010-11 Meeting Schedule

2010-2011 Meeting Schedule
School District Five of Lexington and Richland Counties
Board of Trustees

<u>Date</u>	<u>Location</u>
July 12, 2010	District Office
August 9, 2010	District Office
September 13, 2010	Irmo High
September 27, 2010	District Office
October 11, 2010	H.E. Corley Elementary
October 25, 2010	District Office
November 8, 2010	Irmo Elementary
December 13, 2010	Nursery Road Elementary
January 10, 2011	Oak Pointe Elementary
January 24, 2011	District Office
February 14, 2011	River Springs Elementary
February 28, 2011	District Office
March 14, 2011	Seven Oaks Elementary
March 28, 2011	District Office
April 11, 2011	Irmo Middle School
April 25, 2011	District Office
May 9, 2011	Chapin High School
May 23, 2011	District Office
June 13, 2011	District Office