

# **CAREER TECHNICAL EDUCATION**

## **Advisory Committee Meeting – Minutes**

**January 17, 2018**

### **Present:**

Juan Arreola	Sandy Marks
Jordan Clarke	Colleen McKinley
Ray Lawson	Ariel Pe
Erik Linstead	Shane Vinagupta

### **Guests:**

Juan Falcon, Falcon Arte Calado  
Alicia Mendez, Falcon Arte Calado  
William Orton, Disneyland Resort  
Pam Seamster, BHS Teacher

### **I. WELCOME - INTRODUCTIONS**

Meeting officially started at 6:39 PM.

Lisa Azevedo welcomed all members to the meeting. Members and guests introduced themselves around the table.

### **II. APPROVAL OF THE MINUTES FROM OCTOBER 25, 2017**

The minutes of the previous meeting were approved as distributed.

Motion to approve by Sandy Marks. Motion seconded by Colleen McKinley.

### **III. PROGRAM UPDATES**

#### **PERKINS**

The Perkins funding became available in December, 2017. A wish list was created for teachers and approved items have begun to be purchased. The grant is meant to be spent on improvement of the classroom and instructional materials above and beyond the traditional classroom items. The plan is to

## **CAREER TECHNICAL EDUCATION**

spend the entire grant on the improvement of CTE classrooms. Pam Seamster shared what she has ordered with these funds for her culinary classroom.

### **CTEIG (Career Technical Education Incentive Grant)**

Much of this grant has been earmarked for the modernization of the culinary class at Bellflower High School. Drawings and plans are due to go to DSA (Division of the State Architect) in January or February, 2018. Funding needs to be spent by June 30, 2019. Construction will cost roughly \$1.2 million which includes electrical, plumbing and physical construction. We will also upgrade all classroom equipment and materials.

### **IV. PRESENT COURSE OFFERINGS**

Cyber Security has been added as a new course for the spring. We will also be offering two college classes for our students, Auto 100 and Pharmacy Technician. Both are dual enrollment courses with Cerritos College and provide a great opportunity for students to earn college credit on their transcript. Students will not have to pay for the class or books and will also be provided with transportation to Cerritos College. Both classes will be taught by college instructors. Classes will start in February and we are registering students now to ensure we have full classes.

### **V. UPDATE ON STUDENT/CTSO (Career and Technical Student Organization) PARTICIPATION**

This year we will be participating with two CTSOs, SkillsUSA and FCCLA. Both organizations provide leadership opportunities and student membership is increasing every year. We have a large group participating in regional competitions this year. We have two teachers present today who will share how they prepare their students for these competitions.

Pam Seamster of Bellflower High School shared that it takes a lot of time to help students prepare for competition at FCCLA. Students spend many hours baking and cooking after school and even on Saturdays. The theme for this year's competition is "Alice in Wonderland." Students are working on ideas to work this theme into their displays as well as working on a commercial for the commercial foods competition. The competition is very competitive and students are encouraged by Pam Seamster to "just show up and do their best."

Jordan Clarke of Bellflower High School shared how he prepares his students for SkillsUSA. His students compete in both Introduction to Woodworking as well as Cabinetry. Students are provided a rough guideline of what will be built in the time frame given beforehand. Students prepare by making sure they are familiar with the equipment and the process that is required to produce the product. Last year students were successful and the class curriculum will continue to be effective for the time being. This year the focus will be on developing the leadership side as well. We will rebuild the chapter aspect at Bellflower High School. The first chapter election was held so that next year the next team of leadership will be in place in time for the competition.

## **CAREER TECHNICAL EDUCATION**

### **VI. FOLLOW UP FROM BUSD TEACHERS / BUSINESS PARTNERS**

At our last meeting, business partners signed up if they could assist in the classroom. The Health Occupations teachers are working with Cerritos College on a campus tour. Eric Linstead has reached out to computer teacher Mr. Drown to see how he can assist in the classroom. Business partners were asked to contact Lisa Azevedo via email if they want to participate.

Colleen McKinley of Cerritos College shared that there is an articulation agreement in process with the Early Childhood department and teacher Ms. Taylor for the Careers in Education class.

It was shared by Colleen McKinley and Sandy Marks of Cerritos College that they are planning a field trip with the Health Occupations teachers at Bellflower and Mayfair High School on March 2, 2018. Students will go on a campus tour and also participate in activities to become knowledgeable about the pathways available to them in the medical field. Funding from the CTEIG grant will be used to fund buses for this event.

Teacher Jordan Clarke shared that he met industry professionals Juan Falcon and Alicia Mendez at a SWM (Society of Wood Manufacturing) meeting. The organization was created to connect students with industry leaders. He is currently planning a trip for his students to the Cabinets & Closets Expo to be held in Pasadena, CA in March.

### **VII. COMMITTEE NEXT STEPS**

At the next meeting we will spotlight the Cabinetry/Millwork/Woodworking pathway as well as International Business/Financial Services. We will have teachers update the committee on how the acquisition of new instructional resources and equipment is helping them improve their classrooms and enhance learning.

### **VIII. NEXT MEETING DATE**

Next meeting date will be Wednesday, April 25, 2018.

Meeting officially ended at 7:30 PM.