

San Juan Unified School District
 Local Control and Accountability Plan Parent Advisory Committee (LCAP PAC)
 Meeting Minutes
 May 25, 2023 FINAL
 6:00 pm – 8:00 pm
 In-Person & via Zoom Meeting

Members Present:	Kem Brown, Raina Carson, April Green, Elizabeth Hawkins, Bhavya Mamnani, Jennifer Morgan
Members Absent:	Deborah Avalos, Elnoria Colbert, Stephanie Colbert, Kelly Grady, Jocelyn Monroe-Holder, Chelsea Kelley, Surina Naran, Neelam Poudyal, Jacqueline Shields
Staff Present:	Laura Mulder, Amy Slavensky, Gian Tornatore
Board Member Present:	Ben Avey
Call to Order:	6:06 p.m.
Guest(s) Present:	Ryan Digman, Katherine Morash, Tom Nelson

Welcome/Call to Order:

- Ms. Hawkins, interim chairperson, called the meeting to order at 6:06 p.m., and welcomed committee members and Ms. Slavensky, Interim Deputy Superintendent, Schools and Student Support. Members and staff introduced themselves.

Attendance Roll Call:

- See above

Approval of March 16, 2023 Meeting Minutes:

- No quorum

Board Liaison/Superintendent Update:

- Ms. Slavensky expressed she was happy to have the opportunity to attend and participate in her first LCAP PAC committee meeting and shared the importance of the LCAP in terms of district and community priorities and student needs and outcomes.
- Mr. Avey, who filled in for Ms. Kravchuk, committee liaison, stated he is a big advocate of parent voice in education and expressed that participation in committees like the LCAP PAC is crucial. He provided updates on the process for updating all district committees bylaws and on the new Innovation school at Woodside K-8.

General Visitor Comments:

- Katherine Morash, district special education teacher and member of the Community Advisory Committee (CAC), stated they have revised their bylaws to include a clause to work with LCAP to ensure parents of students with disabilities and students with disabilities voices are heard and reflected in the LCAP.

Review draft 2023-24 LCAP/Superintendent Comments:

- Mr. Tornatore stated that earlier in the week, the committee was sent the draft LCAP, a crosswalk of educational partner themes and LCAP actions, and an LCAP summary for review. He provided:
 - an overview of the LCAP development process
 - an overview of the revised bylaws and education code to provide clarity to the function and charge of the LCAP PAC as it pertains to the LCAP

Committee members then had the opportunity to ask staff questions related to the draft LCAP and to provide comments to the superintendent.

- Comments for the superintendent
 - Ms. Brown: How is information regarding school site councils being communicated to the community?
 - Ms. Green: How are our LCAP goals developed and what measurements are we using for accountability?
 - Ms. Brown: How are we retaining teachers of color?
 - Ms. Green: What incentive programs do we have in San Juan to help move classified staff to certificated staff?
 - Ms. Brown: Can we look at transportation to summer programs for students with disabilities?
 - Ms. Green: It is difficult to get a general education teacher at Individualized Education Program (IEP) meetings. Often one is not present or leaves the meeting early.
- Mr. Tornatore shared next steps:
 - June 13: Draft LCAP presented to the Board of Education (BOE) in a public hearing
 - June 27: BOE LCAP adoption
- LCAP Visitor comments:
 - Mr. Nelson referenced he was pleased to see LCAP goal 1.1 - building capacity for parents to take leadership roles. He stated the importance for district parents to be aware of and involved in school governance, such as the School Site Council (SSC). He would like to see SSC information (minutes, calendar, committee members) posted on each schools' website. He shared this was a request to the previous superintendent last year (comments to the superintendent document). It is his hope that a written response providing numbers be supplied by our new superintendent to accurately quantify year over year improvements. Last, he stated it would be wonderful if the SSC replicated the LCAP PAC venue.
 - Mr. Digman, Community Advisory Committee vice-chairperson, stated the district needs to look at the existing benefit package for Instructional Assistants (IA) as they are the core for their students. He further stated the district is failing to provide the appropriate services for their children receiving special education services and that the IAs do not receive training and do not have the tools to support their students. He would like to hear more about inclusive practices and what actionable items and deliverables the district will provide to their students. He further noted that this is something parents have been asking for years.

Committee Business:

- Elections: postponed due to no quorum
- LCAP PAC Member Board Appointment: reviewed board appointment document
- Upcoming Board of Education (BOE) Meeting Agendas: reviewed upcoming June BOE meetings
- Upcoming LCAP PAC FALL Agenda: New/existing member training and organizational meeting
- Additional Committee Business:
 - Bylaws for future agenda items: Ms. Hawkins reviewed agenda item request process based on being compliant with committee bylaws. Ms. Brown requested information on how members of the LCAP PAC can meet together outside public LCAP PAC meetings as she feels the committee is being directed by the district to what is done in meetings and that very little work is getting done in meetings. Mr. Tornatore reiterated the function and charge of the committee. Ms. Brown stated she thought this committee was about coming together as community members to work directly with the district instead of functioning as another focus group. Ms. Green discussed the need for member training to review the committee mission and bylaws at the first meeting of the year. Mr. Tornatore stated that new member training was provided at the September 19, 2022 meeting and has been ongoing this year with newly appointed members. Mr. Avey commented that with the bylaws and focused charge, while it appears to narrow the focus, he hopes it will create good conversation within the focus areas and create a better process overall. Ms. Morgan shared that she has been on a board appointed committee for several years and has watched how the committees are shifting, evolving, and being listened to by the district. Ms. Green shared that it is important to know as committee members that their voices are being heard.

General Visitor Comments:

- Mr. Digman shared that there needs to be better communications at the site level and encouraged members to continue to stand up, show up, and continue to say and talk about what matters.
- Mr. Nelson shared it is important to know what California law and education code says as it takes precedence over board policies and bylaws. He stated that there is a place on each Board of Education meeting where district committees, via the chairperson, can share with the BOE what the interests and concerns of the committee are.

Last, Mr. Tornatore shared with members to send any additional superintendent comments to Ms. Mulder by the end of the day tomorrow. He also conveyed to members the option to attend the June 13 BOE LCAP public hearing to provide comment.

Adjourn:

- 8:09 p.m.

(LM)