

## PTO Meeting Minutes

September 20, 2023

***Meeting called to order at 6:01 pm by Stacie Brown. Jennifer Knop motioned, and Jennifer Arroyo seconded to approve the meeting minutes from the August meeting. Minutes Approved.***

### **Attendance:**

Cathy Park: ES Vice Principal	Dana Gallup: Elementary
Trisha Kocanda: District Superintendent	Gina Ney: Middle
David W: School Board	Amanda Monico: Middle
Stacie Brown: President	Edie Buehring: Intermediate
Elisabeth Reigle: Vice President - ES	Lauren Rollinger: Art Awareness
Tiffany Latter: Vice President - Lincoln	Tiffany Romer: ES/IS Bookfair
Jennifer Knop: Treasurer	Melisa Duitsman: Spiritwear
Jen Arroyo: Vice President IS	Katie Taylor: Communication
Rosa Washington Lopez: MS Vice President	Aimee Briggs: Communication
Latoya Conners Gray: Secretary	

### **Reports:**

#### **President's**

Spirit Wear Order in  
Back to School Bash about \$350  
Room Parent Mtg  
October PTO Open House for all Committee Chairs

#### **Vice President's Report:**

**IS Report** – Jen Arroyo reporting: All classrooms now have a room parent. Halloween party sign up sent out. Closes on Sept 30. Volunteers notified by Oct 5<sup>th</sup>.

**ES Report** – Elizabeth reporting: All classrooms have room parent. Mum Sale pickup Saturday. Trunk or Treat. 10 trunks signed up. Goal is to get 40 sign ups. Vendors coming. October 21<sup>st</sup> from 10-12p. Staff members also helping.

**MS Report** – Rosa Lopez reporting: No Update. Holiday Boutique planning underway.

**Lincoln Report** – Tiffany reporting: No Update

#### **Treasurer's Report:**

8, 124 as of end of August.

Balance available \$12K

YTD in the red \$1K

Budget as of 8/31

<b>Mundelein Comm. Checking Balance as of 8/31/23</b>	8,124.09
<b>Mundelein Comm. Savings Balance as of 8/31/23</b>	67,142.08
Less: Committed Funds	62,821.63
<b>Uncommitted Funds as of 8/31/23</b>	<u>12,444.54</u>
<b>Balance available for 2023/2024:</b>	<b>12,444.54</b>

*\*In decent great shape. MUMS dollars are not accounted in this update.*

**Principal’s Report – Cathy reporting:**

No school on Monday.

MAP report being sent out electronically.

Volunteer training being scheduled for today and some in October via zoom for am and pm.

**District and School Board Report:**

**Dr. Kocanda** -recap of the board meeting. Year off to a great start. New strategic plan. The board had a workshop. State testing back to where we were from the pandemic in reading, math is slightly lower. The board also approved the budget for this year. Significant increases in salaries bc we were below market. So significant investments were made in fair market adjustments. The board approved a contract for “BloomBoard” for next three years grant for how to attract teachers. Resurrected a conversation about Ivanhoe village. Meeting with District 120 and the development property to understand the type of housing etc. About 10 years from impact.

PLC on Wednesdays. Launching a new communication called Fremont Feature.

Teachers have a commitment to have some type of evening commitment with their families and allow teachers to sign up. Staff signed up for Trunk or Treat, Reading Rally, March Madness etc.

**Teacher Reports:**

**ES:** No report

**IS:** No report

**MS - Amanda Monico** - Reading series with cost to be shared with Carl Sandburg and Diamond Lake district. Picture day went well.

**Committee Reports:**

**Art Awareness** – Demonstration for one of the ART lessons Oct 26<sup>th</sup>.

**Birthday Board** – Going great.

**Book Fairs** – Nov 10-Nov 20<sup>th</sup>. Dates for delivery are flowing in.

**Communications/Facebook** – getting a face live. Doing a great job.

**Cultural Arts** – Each grade level will be given \$800.

**Fundraising** –

- Tonight- Portillo’s night. Stay tuned for earnings.
- October 5th- Charleston wrap begins and lasts for 4 weeks with the option to add on.
- Details coming soon on a fundraiser to the Windy City Bulls
- Casino night is every other year so consider doing Trivia Night or Golf Outing
- PTO working on fundraiser for Happy Little Flame (will be sold during the Holiday boutique). Can have them shipped or picked up in Libertyville.

**Hospitality** – No update.

**Membership Toolkit** – Going well.

**Picture Day/Yearbook** – Decision made to ship yearbook. Decision confirmed to ship the yearbook. One open spot for the Elementary school yearbook.

**Room Parents** – Meeting after this. Open spots for Lincoln.

**Special Days/8<sup>th</sup> Grade Dance** – No report

**Field Days** – No report

**Spirit Wear** – Melisa Duitsman reporting out. Hope to receive them by Oct 6, 2023.

**Old Business:** none.

**New Business:**

1. \$315.31 requested by Edie Buehring and Kelly Valentino for a “Severe Weather Information” assembly. In 3rd grade, we have a science unit all about weather. The program by “Severe Weather Information” was a huge success last year and we would like to be able to have our students this year be able to be part of this interactive assembly. This assembly covers severe weather, local climate, tornadic events, and how to prepare and stay safe in the event there is a severe storm. SWI is in collaboration with the Illinois Storm Chasers. This will benefit all 3rd grade students.

***Motion made to approve the funding request by Elisabeth and seconded by Jen K. Motion approved.***

**Adjournment:** 6:31 p.m. Motion made to adjourn meeting by Rosa, seconded by Jen A. Motion approved.

***PTO minutes submitted by: Latoya R. Connors Gray, Secretary***