

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537**

Safety Committee Meeting Minutes

October 18, 2023

Administration Building

Meeting called to order at 3:05 pm

Safety Committee Members Present-

Karen Schmertz, Melissa Swarr, Glenn Davis, Adrian Baker, Tammy Graybill, Elizabeth Henry, Larry Royer, Tim Weaver

Minutes Approval: Motion to approve the September meeting minutes.

Motion to approve: Melissa Swarr

Second to approve: Elizabeth Henry

Vote-Motion Carries

PMA Safety Training - Jake Albert - PA State Safety Committee Guidelines

Review of the Workmen's Compensation Claims

- a. Muscle injury - Employ was coaching the players when they tore their right calf muscle. This is an open medical claim.
- b. Bruise - Employee was bending over picking up a paint brush and stood up and hit their head on a cabinet door. Employee was experiencing dizziness, headache and nauseousness. This is an open claim.

Review monthly building inspections:

a. High School -

1. Positive - Most trash & debris have been removed.
2. Positive - Grande Hall alarm appears fixed.
3. Fire drill on 10/19/23.
4. ALICE drill on 10/25/23.
5. Still have missing glass in windows and doors and boards covering the opening.
6. Alarms are not working at the band exit/business hallway.
7. Band exit concern - removing the bar between the doors is very difficult - Larry Royer will share more.
8. Broken light at Grande Hall - wires exposed
9. Teachers at the building level Safety Committee brought up the following concerns:
 - a. New windows - is there a clearance requirement? They open much smaller than the old windows - the only egress via windows would be to break them as most students will not be able to manage the windows.
 - b. Concerns about ambulances and emergency vehicles identifying our buildings, which all reside at 1600 Book. Color-coding system? Admin are not always available to go help direct the responders to the correct building.
 - c. New doors at Grande Hallway are monitored by teachers on duty each morning. Many, many students enter at these doors during morning arrival, and the only way to have the door stay open is to use the trash can to hold it open (while teachers are present monitoring). Could we consider

something for holding a door or two open (Karren suggested a rubber camping chock - they're about 15\$ at Harbor Freight).

- d. Football games - concerns about students younger than grade 9 in attendance at the games and without chaperones. For next year, could we consider stipulating that students under grade 9 all must be accompanied by a responsible adult?
- e. Intercom is difficult to hear in certain pockets- is this a volume level issue or another issue (specifically the business hallway and the cafeteria during lunches). Concerns about emergency announcements during lunches - none of the teachers or students can hear any announcements.

b. Administration building

1. Areas adjacent to the new sidewalks need to be filled in with topsoil and seeded..

c. Martin Meylin –

1. Replace damaged stained ceiling tiles as they occur.

d. Strasburg Elementary –

1. Nothing to report.

e. Lampeter Elementary –

1. Nothing to report.

f. Hans Herr -

1. Several stained ceiling tiles need to be replaced.
2. Outside gym bollard lights are not working.
3. Sidewalk near the playground entry needs to be poured with concrete.
4. Sidewalk to gym entry is lifted and creates a tripping hazard.

G. Maintenance building –

1. Blow off mowers at the end of each day(fire hazard.)
2. Clean up the plumbing storage area and organize. Tripping hazard.

H. Grounds –

1. Construction going on all over the campus.

2. Several rabbit nest holes were filled in at the soccer field inside of the track infield.
3. Areas around the new sidewalk need to be filled in with top soil and seeded.

I. Field houses –

J. Playground inspections -

1. Rake out mulch and fill in low spots.
2. Removed the broken item and called the playground company to come out and repair as needed.

Construction Progress Update –

1. Progress continues on the new door installation at the HS.
2. Still waiting on several pieces of glass for windows at the HS and HH.

PMA Building Inspection-

1. Several items were pointed out that need to be addressed.
2. Electrical panels were being blocked by stored items.
3. Eye wash bottles are expired and need to be replaced.
4. Table saw in the woodshop needs the guard put back on.
5. Flammable storage cabinet door was left open.
6. Eyewash fountains should be checked periodically for proper functioning.

Items from the Committee

1. None.

Next Meeting – November 15, 2023 at 3pm in the Admin Board room

Motion to adjournment

Motion- Adrian Baker

Second- Elizabeth Henry

Vote- Motion Carries Adjournment at 4:32 pm.