

**LAMPETER-STRASBURG SCHOOL DISTRICT
SAFETY COMMITTEE MEETING
Lampeter, Pennsylvania 17537**

Safety Committee Meeting Minutes

September 20, 2023
Administration Building

Meeting called to order at 3:08 pm

Safety Committee Members Present-

Karen Schmertz, Melissa Swarr, Glenn Davis, Larry Royer, Adrian Baker, Tim Wilson.

Minutes Approval: Motion to approval the August meeting minutes.

Motion to approve: Adrian Baker

Second to approve: Tim Wilson

Vote-Motion Carries

Review of the Workmen's Compensation Claims

- a. Admin Employee was assisting a student out of a van when the student hit them on their right wrist. This is a lost time and open claim.
- b. HS Employee was cleaning up a manually operated dock plate when they turned around and slipped and fell injuring their right side and buttocks. This is an open claim.
- c. HS Employee was working from a ladder when the ladder slid on the floor and the person had to jump off the ladder landed on their feet and then rolled. This is an open claim.
- d. HH Employee was walking and slipped on a wet spot and fell on the floor and hit their elbow and buttocks. This is an open claim.

Review monthly building inspections:

a. High School –

1. New concrete- lots of ruts, chunks and tripping hazards.
2. Trash and debris from construction around the building.
3. Boards in windows/missing glass/cracked glass.
4. Two drains along the front drive have sink in the corners.
5. Broken light bollard at Grand Hall entry by a contractor.
6. Grand hall door alarm has a 2.5 minute delay when opened.
7. Children are unhooking the carabiners on the stadium bleachers wrap and are going under the bleachers for no reason.
8. Ag dept. asked for a fire blanket cabinet and one will be provided.

b. Administration building

1. Nothing to report.

c. Martin Meylin –

1. No updates.

d. Strasburg Elementary –

1. Nothing to report this month.

e. Lampeter Elementary –

1. No updates.

f. Hans Herr -

1. One pole light is out in the back parking lot.
2. Sidewalk at basket ball court needs poured.
3. Several ruts in the grass where the lift got stuck.
4. Exterior door has a broken window pane between rooms 11 & 12.

g. Maintenance building –

1. Grass needs blown off the mowers before putting them away.
2. Clutter needs cleaned up.
3. Back entry area floor needs cleaned up.
4. Two rabbit nests need filled in at the track infield.

H. Grounds –

1. Trip hazards from construction debris.

I. Field houses –

1. Nothing to report.

J. Playground inspections -

1. No report.

Construction Progress Update –

1. HH- Still in progress. Lots of touch up, Roof installation needs completed. Exterior rain spouts.
2. HS – Windows and exterior doors are being installed and hoping to be completed the second or third week of October.

PMA Building Inspection-

Jake Albert was in to do our annual safety inspection on September 20th and found a few items to address. His report will follow shortly.

Items from the Committee

1. None.

Next Meeting – October 18, 2023 at 3pm in the Admin Board room

Motion to adjournment

Motion- Adrian Baker

Second- Karen Schmertz

Vote- Motion Carries Adjournment at 3:40 pm.

