

**LAMPETER-STRASBURG SCHOOL DISTRICT  
SAFETY COMMITTEE MEETING  
Lampeter, Pennsylvania 17537**

**Safety Committee Meeting Minutes**

July 27, 2023

Administration Building

Meeting called to order at 2:07 pm

**Safety Committee Members Present-**

Tammy Graybill, Elizabeth Henry, Glenn Davis, Tim Wilson, Melanie Henry, Melissa Swarr

**Minutes Approval:** Motion to approval the May meeting minutes.

Motion to approve: Melanie Henry

Second to approve: Elizabeth Henry (as amended)

Vote- Motion carries

Melanie Henry requested the minutes to include SAC drop off during sports season. Glenn will reach out to the line painter to see what we can do in this area.

The committee determined we start conversation to implement an evacuation drill during lunch. This discussion must start at the administration level.

**Minutes Approval:** Motion to approve June meeting minutes.

Motion to approve: Elizabeth Henry

Second: Tim Wilson

Vote: Motion carries.

**Elect new member for open position.**

Nominee – Melissa Swarr

Motion - Elizabeth Henry

Second – Melanie Henry

Vote – Motion carries

**Review of the Workmen's Compensation Claims**

- a. HS employee was cleaning and moving furniture throughout the week and developed back pain that gradually worsened. This was a report only and no actual claim.
- b. HS employee was walking in the café carrying their tray when they slipped and fell on a wet spot on the floor. They landed buttocks and had pain in their right lower back and left arm. This is an open claim.

**Review monthly building inspections.**

**a. High School –**

1. No report this month due to summer cleaning.

**b. Administration building**

1. No report this month due to summer cleaning.

**c. Martin Meylin –**

1. No report this month due to summer cleaning.

**d. Strasburg Elementary –**

1. Nothing to report this month.

**e. Lampeter Elementary –**

1. No report this month due to summer cleaning.

**f. Hans Herr –**

1. No report this month due to summer cleaning.

**g. Maintenance building –**

1. Grass needs to be blown off the mowers before putting them away.

**h. Grounds –**

1. Several holes were filled in with topsoil.

**i. Field houses –**

1. No report this month due to summer cleaning.

**J. Playground inspections -**

1. No report this month.

**Project updates:**