



GOVERNING COUNCIL

Special Meeting of the SAMS Academy Governing Council on Friday, September 22, 2023
via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux, Alex Carothers
(@2:03 PM), and Larry Kennedy

BOARD MEMBERS ABSENT

Mike Romo

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Sean Fry and Lauren Chavez

PUBLIC

Ed Smith (Emeritus Member)

These minutes were approved on 10/20/2023

By a vote of 5 yes 0 no 3 absent 0 abstained

Jody Meyer President
Roland Dewing Secretary

I. Call to Order

Larry Kennedy called to order the Special Meeting of the Governing Council for the Albuquerque Aviation Academy for September 22, 2023 at 2:01 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda. Farrah Nickerson made a motion to approve the agenda. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote to approve the agenda. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from August 18, 2023 Special Meeting*

Larry Kennedy asked for a motion to approve the minutes from the August 18, 2023 Special Meeting. Farrah Nickerson made a motion to approve the minutes. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented they have flown 73.9 hours since last meeting, including one new private pilot and one new student who has flown solo.

Alex Carothers enters the meeting at 2:03 PM.

Aircraft is flying well. 10 additional students have earned the drone scholarship since the last board meeting. This is approximately \$500 value for each student and includes reimbursement for FAA exam.

KKOB would like to do another story about our Hot Air Balloon program to show during fiesta time.

LOEFI is tomorrow at Double Eagle Airport. Student representatives will be present.

In ongoing conversation with UNM Taos campus to explore opportunities for students to continue education in NM around aviation after graduation. Eclipse internship for the first student begins next Monday, September 25th. CAP is going well and the cadets were very helpful during Open House. Reviewed expenses. Discussing possibilities regarding a second hangar for Pipistrel so that is ready when that opportunity comes about. Program is on track to at least double what we have ever had graduate with a pilot's license. Currently 6 students are already private pilots and by the end of the year, we should have 8-12 graduates.

B. Facility Update

Amanda Catanzaro presented the facilities update for September 2023, reviewing the completed projects since last month's meeting and projects that still need attention. Front doors were completed and are fully functional. Projects that still need attention include the installation of the low voltage for the score board, gym flooring is currently being installed and anticipated completion of 9/25/2023 and electrical work for damaged outlet in Begit's classroom. We are also seeking handy man services to repair some holes around campus that students have made.

Upcoming projects include school signage.

C. Planning and Preparation for Charter Renewal

Discussion around Gantt Chart and completion of the Charter Renewal for submission to Charter School Division.

IV. Administrative Update

A. Student Achievement Update

Bridget Barrett presented Academics by Enrollment information, focusing on students that are on track in their courses.

Gym Flooring in being installed. There was a Senior Meeting last night with great attendance. Student Council is active this year. With their help, we are starting a National Honor Society chapter, students can earn letters this year and letter jackets will be available for students to purchase.

Currently, 313 students are enrolled with 49 students on the waitlist, mostly in 6th and 9th grades where we are full.

The Equity Council is up to 5 members and will be meeting monthly.

We are in a good place for our Charter Renewal and have a site visit on October 23rd.

Message from Sue Griffith for the Mission Minute.

V. New Business Matters

A. Asset Capitalization Policy *

Sean Fry presented the policy which came as a request from the auditors. This policy meets their requirements.

Larry Kennedy asked for a motion to approve Asset Capitalization Policy. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

B. Charter Renewal Application *

Amanda Catanzaro reviewed the application Parts A-E followed by discussion and questions.

Larry Kennedy asked for a motion to approve the Charter Renewal Application. Farrah Nickerson made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Aircraft Lease *

Amanda Catanzaro presented the draft Aircraft Lease Agreement. All that is missing is to add Stanley Roeske contact information.

Larry Kennedy asked for a motion to approve the Aircraft Lease Agreement with the addition of the Stanley Roeske contact information. Farrah Nickerson made a motion to approve with the addition. Roland Dewing seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Scores from CSD

2022-2023 Site Visit Performance Framework Ratings were shared with the school from CSD and shared with the Governing Council. There is one more updated scoring as part of Part A of the Charter Renewal but overall the ratings are fantastic with only one Yellow=Working to Meet Standard in 4b Attendance and Retention. Our rating is at 94% and the goal is 95% so we are almost there.

VI. Governing Council Development

A. None

Kelly Callahan was out of town for this meeting.

VII. Finance Report

A. Business Office Operations Update

Sean Fry presented that the finance committee met prior to this meeting and reviewed all the detailed reports. Current bank balance is over one million.

B. Voucher Approvals *

Sean Fry presented the out of normal transactions that happened in the month of August. Larry Kennedy asked for a motion to approve the August 2023 Vouchers. Farrah Nickerson made a motion to approve. Alex Carothers seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation *

Discussion regarding checks that need Governing Council signatures over \$10,000 and how that works with electronic payments since the school is moving towards more bills being paid electronically.

Larry Kennedy asked for a motion to approve the August 2023 Bank Reconciliation. Farrah Nickerson made a motion to approve. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Budget Adjustment Requests *

Sean Fry presented BAR 2324-11000-0002-T, a transfer BAR to adjust budget plan to account for additional Level 3 EA from Title to offset actual Director of Operations FY24 salary and extra legal costs. BAR 2324-24308-0003-T, a transfer BAR adjusting budget authority to move planned expenses for Chromebooks to compensation for retentions stipends.

Larry Kennedy asked for a motion to approve the BAR 2324-11000-0002-T and BAR 2324-24308-0003-T. Farrah Nickerson made a motion to approve. Jody Meyer seconded the motion. Larry Kennedy called for a roll call vote. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

VIII. Announcements

A. Next regular Governing Council meeting is scheduled for October 20, 2023.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Farrah Nickerson made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy called for a roll call vote

to adjourn. Amanda Catanzaro called Jody Meyer, Alex Carothers, Farrah Nickerson, Roland Dewing, Laura Kohr, Mike Deveraux and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on September 22, 2023 at 3:16 PM.