

ATTENTION CAR RIDERS!



MORNING DROP OFF (Kiss and Go):

- Parents are not allowed to get out of their car. We encourage parents to say goodbyes and get morning hugs before leaving home so that upon arrival at school, the students can hop out of the car and be ready for their day at school.
- We ask that all parents use the drop off line. We ask that you please do not park and walk your child across the sidewalk and/or into the building unless you have business that you need to take care of.
- Students are not to leave their cars until 7:30 a.m. Please wait until the first staff member is in the sidewalk area before allowing your child out of the car.
- Staff will be present to assist students who need help getting out of the car and to maintain safety expectations throughout the morning. Please be respectful to these adults and be aware of them as they work to keep the process moving.
- Before stopping in the line, please pull all the way forward. Watch for the staff member directing in the area of the cross walk. Please do not stop directly in front of the main entrance unless the line in front of you is full.
- LATE ARRIVAL: Students are to be *in their classroom* by 7:45 each morning. If you arrive at school at 7:45 or later, we ask that you park in the lot and accompany your child into the building so that you can sign them in tardy.

AFTERNOON PICK UP:

- Parents are not allowed to get out of their car. We feel it is very important that when students come out of the building, there are no adults standing in the sidewalk area. We want to be certain that we are aware of which adult and car each child departs with.
- We ask that all parents use the pick up line. Please do not park and come to the sidewalk area to get your child.
- Please do not stop directly in front of the main entrance unless the line in front of you is full.
- Staff will be present to assist students who need help getting into the car
- Buses will pull out of the parking lot before car dismissal begins
- A **Car Rider Card** will be given to families that regularly pick up their child. This card must be displayed in the passenger side front window. We understand that there random occasions that a student gets picked up or that there are times when there are different pick up arrangements. In these cases, there may not be a Pick Up Card in the window, and the staff member outside will ask for driver identification to be certain that the individual picking up the child matches the name on the change of destination slip.
- EARLY DISMISSAL: In the event that a student must be picked up early from school, please try to do so before 2:00. Between 2:00 and 2:20, parents should refrain from coming into the building so that our focus can be on getting students to their correct destination.

