

CAREERS INFORMATION:

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Careers

Explore Careers and Interests

CAREERS AND CLUSTERS
I'm thinking about

[Explore Careers](#)

[Explore Career Clusters](#)

Roadtrip Nation Interview Archive

02:54

What's in the Archive?

Roadtrip Nation has gone on **52 roadtrips** and interviewed **911 leaders** creating **7,609** videos on struggle, triumph, and self discovery that have been broken into **48 themes** and **29 interests**

1. Start with **Career Cluster** (more general areas, gives different types of careers in a clusters or pathways)

Quick Links

EXPLORE CAREERS

Favorite careers and clusters


Explore careers and clusters


WHAT ARE MY INTERESTS?

Career cluster finder

Career interest profiler

Explore Careers and Clusters

 Type a career

 View my favorite careers and clusters

Career Lookup

Lookup by keyword

Go

Lookup by category

N/A 

Go

Lookup by Holland Code [Learn More](#)

No Preference 

Go


Lookup by career name


A B C D E F G H I J K
L M N O P Q R S T U V
W X Y Z


Find Clusters and Pathways

Career clusters are a way of grouping careers with common features and skills. Careers grouped into the same cluster typically require similar education and training. Exploring clusters can be a useful way to find a good career match, especially if you have general areas of interest but are not sure what specific careers match those interests. Career clusters can also help you better understand how your coursework in school can prepare you for certain types of careers

 Agriculture, Food and Natural Resources >

 Architecture and Construction >

 Arts, Audio/Video Technology and Communications >


 Business Management and Administration >

 Education and Training >


 Finance >

 Government and Public Administration >


 Health Science >

 Hospitality and Tourism >


 Human Services >

 Information Technology >

 Law, Public Safety, Corrections and Security >


 Manufacturing >

 Marketing >

 Science, Technology, Engineering and Mathematics >

 Transportation, Distribution and Logistics >

2. Provides an **Overview** and employment outlook for that more general career cluster.

 Business Management and Administration

Favorite

Overview

There are many challenging educational and training opportunities within the high-skilled world of Business Management and Administration. Learners need a solid background in math, science and technical skills. Education and training can be obtained in high schools, technical colleges/institutes, and universities. Along the way, career guidance professionals assist learners in assessing their educational goals, interests, abilities and skills to facilitate a good match to the cluster's many pathway options. Learners participate in relevant educational opportunities framed in the context of the cluster. They gain knowledge and skills through coordinated workplace learning experiences such as site visits, job shadowing and internships. If they choose, they may achieve valuable skill certifications that lead to employment. Colleges and universities offer advanced degrees and industry certifications that prepare learners for professional and technical careers. The Business Management and Administration Cluster prepares learners for careers in planning, organizing, directing and evaluating business functions essential to efficient and productive business operations. Career opportunities are available in every sector of the economy and require specific skills in organization, time management, customer service and communication.

This Cluster Contains the Following Pathways

- General Management
- Business Information Management
- Human Resources Management
- Operations Management
- Administrative Support

Employment Outlook

Nearly half of all jobs are in managerial and professional occupations, and nearly one-fourth of all workers are self-employed. The business management and administration services industry is one of the highest paying industries. Most job openings in the business management and administration cluster are projected to be in occupations assigned to the administrative support pathway—including customer service representatives, the occupation expected to have the largest number of job openings in the cluster.

3. Provides different **College Majors** related that general career cluster or pathway.

Related Majors

Accounting Accounting and Business/Management Accounting and Computer Science
Accounting and Finance Accounting and Related Services, Other
Accounting Technology/Technician and Bookkeeping Administrative Assistant and Secretarial Science, General
Advertising Auditing Business Administration and Management, General
Business Administration, Management and Operations, Other
Business Operations Support and Secretarial Services, Other Business Statistics Business/Commerce, General
Business/Corporate Communications Business/Managerial Economics
Business/Office Automation/Technology/Data Entry Customer Service Management
Customer Service Support/Call Center/Teleservice Operation Data Entry/Microcomputer Applications, General
Entrepreneurial and Small Business Operations, Other Entrepreneurship/Entrepreneurial Studies
Executive Assistant/Executive Secretary Franchising and Franchise Operations
General Office Occupations and Clerical Services Human Resources Development
Human Resources Management and Services, Other Human Resources Management/Personnel Administration, General
Information Resources Management/CIO Training International Business/Trade/Commerce
Knowledge Management Labor and Industrial Relations Labor Studies Logistics and Materials Management
Management Information Systems and Services, Other Management Information Systems, General
Management Science, General Management Sciences and Quantitative Methods, Other
Office Management and Supervision Operations Management and Supervision Operations Research
Organizational Behavior Studies Public Relations, Advertising & Applied Communication, Other

4. Outlines a **Plan of Study** or lists the types of courses students need to take in high school and college.

Plan of study

EDUCATION LEVELS	GRADE	English/ Language Arts	Math	Science	Social Studies/ Sciences	Other Required Courses Other Electives Recommended Electives Learner Activities	*Career and Technical Courses and/ or Degree Major Courses for Business, Management and Administration	
Interest Inventory Administered and Plan of Study Initiated for all Learners								
SECONDARY	9	English/ Language Arts I	Algebra I or Geometry	Earth or Life or Physical Science or Biology	State History Geography	All plans of study should meet local and state high school graduation requirements and college entrance requirements. Certain local student organization activities are also important including public speaking, record keeping and work based experiences.	**Business Essentials **Business Technology Applications	
	10	English/ Language Arts II	Geometry or Algebra II	Biology or Chemistry	U.S. History		Continue courses pertinent to the pathway selected.	
	11	English/ Language Arts III	Pre-Calculus or Algebra II	Chemistry or Physics	World History Psychology			
	College Placement Assessments-Academic/Career Advisement Provided							
	12	English/ Language Arts IV	Pre-Calculus or Calculus or Trigonometry or Statistics	Physics or other science course	Government Economics			
Articulation/Dual Credit Transcribed-Postsecondary courses may be taken/moved to the secondary level for articulation/dual credit purposes.								
POSTSECONDARY	Year 13	English Composition English Literature	Algebra or Calculus	Lab Science	Economics Psychology	All plans of study need to meet learners' career goals with regard to required degrees, licenses, certifications or journey worker status. Certain local student organization activities may also be important to include.	Continue courses pertinent to the pathway selected.	
	Year 14	Speech/ Oral Communication Technical Writing	Dependent on chosen pathway		Dependent on chosen pathway			
	Year 15	Continue courses in the area of specialization.						
	Year 16							