



NOTICE OF VACANCY

SUBSTITUTE DRIVER

Qualifications:

1. Must pass a D.O.T. physical examination provided by a medical doctor appointed by the HSISD.
2. Must possess or be able to obtain: CDL Class "B" Driver's License with Air Brake, Passenger, and School Bus endorsements from State of Michigan.
3. Must possess Chauffeurs License with Passenger Endorsement.
4. Must demonstrate an ability to control the vehicle under all types of road conditions.
5. Must demonstrate an ability to control the children assigned to his/her respective route.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

Responsibilities:

1. Obeys all traffic laws.
2. Observes all mandatory safety regulations for school buses.
3. Maintains discipline when students are on bus.
4. Reports undisciplined students to the proper authority.
5. Keeps assigned bus or vehicle clean.
6. Keeps to assigned schedule.
7. Checks bus or vehicle before each operation for mechanical defects.
8. Notifies the proper authority in case of mechanical failure or lateness.
9. Discharges students only at authorized stops.
10. Assists teachers and paraprofessionals when on out-of-district school trips.
11. Transports only those students assigned.
12. Reports all accidents and completes all required reports.
13. Enforces and obeys: NO Smoking or Eating on the vehicle by students or adults.
14. Must be able to lift a minimum of 75 pounds.
15. Any such assignment as may be deemed necessary by the Director of Transportation.
16. Whatever duties may from time to time be deemed necessary.

Rate of Pay:

\$17.50 per hour (\$19.50 after 60 days)

Application:

If interested, please apply at www.applitrack.com/lewiscass/onlineapp

Deadline for Application: Until Filled

Posting Date: 8/17/2023