San Juan Unified
SCHOOL DISTRICT
Human Resources

Level of Service: ☑ **FBI** ☑ **DOJ**

San Juan Unified School District Human Resources
3738 Walnut Ave. Carmichael, CA 95608
(916) 971-7246
www.sanjuan.edu

SAN JUAN UNIFIED SCHOOL DISTRICT

VOLUNTEER Fingerprint Authorization Form

This form is an authorization for you to be fingerprinted in Human Resources at the San Juan Unified School District. This internal form can be processed only at Human Resources; it cannot be processed at the Department of Justice (DOJ) or by any other Livescan provider. You must be pre-authorized for fingerprinting by completing the on-line application process at https://www.sanjuan.edu/volunteer.

Fingerprinting hours are by appointment Monday – Friday, 9:00am to 4:30pm (10 min. increments).

Volunteers schedule their own appointment by going to the following link: https://www.sanjuan.edu/fingerprint

Please note that it can take up to 30 days to receive fingerprint results from the DOJ. You will be notified via email or contacted by phone when your results are received.

Note: You will be required to provide valid (unexpired) photo identification in order to be fingerprinted.

Name of Applicant (As written on valid identification): _____
(Please print) Last First MI

_____ _____
Street Address Apt/Unit #

_____
City State Zip Code

AKA's - other *legal* name(s) {ex; maiden}: _____
Last First

Phone Number: _____

Driver's License #: _____

Date of Birth: _____

Place of Birth: _____
City State/Country

Country of Citizenship: _____

HT: _____ **WT:** _____ **Gender:** ☐ **Male** ☐ **Female**

Eye Color: _____ **Hair Color:** _____ **Soc. Security Number:** _____

For Human Resources Use Only

Live Scan Transaction Completed By: _____ **Date:** _____
Name of Operator

San Juan Unified School District
Transmitting Agency

_____
ATI Number

_____
Amount Collected