



LORI L. SPIELMAN  
First Selectman

STATE OF CONNECTICUT – COUNTY OF TOLLAND  
INCORPORATED 1786

# TOWN OF ELLINGTON

55 MAIN STREET – PO BOX 187  
ELLINGTON, CONNECTICUT 06029-0187

TEL 860-870-3100 FAX 860-870-3102

[www.ellington-ct.gov](http://www.ellington-ct.gov)

DAVID E. STAVENS  
Deputy First Selectman

MELINDA M. FERRY  
MICHAEL B. MADRU  
JAMES M. PRICHARD  
RONALD F. STOMBERG  
JOHN W. TURNER

## THIRTY-SIXTH ANNUAL EMPLOYEE RECOGNITION PROGRAM

The following employees were recognized for their service to the Town of Ellington.

### 25 Years of Service

**Cheryl Chamberlin**, Library Technical Assistant, Hall Memorial Library

### 20 Years of Service

**Kevin Gambacorta**, Assistant Foreman, Department of Public Works

**Kristen Harp**, Director, Youth Services

**John Streiber**, Deputy Emergency Management Director

**Frederica Weeks**, Deputy Emergency Management Director

### 10 Years of Service

**Kayla Bahler**, Assistant Director, Youth Services

### BOARD OF SELECTMEN

Monday, October 16, 2023

Nicholas J. DiCorleto, Jr. Meeting Hall  
and via ZOOM Conferencing

## MINUTES

**SELECTMEN PRESENT:** Lori Spielman, David Stavens, Melinda Ferry, James Prichard, John Turner, Ronald Stomberg

**SELECTMAN ABSENT:** Michael Madru

**OTHERS PRESENT:** Matthew Reed, Town Administrator; Walter Lee, Director, John Streiber, Frederica Weeks, Deputy Directors, Emergency Management; Kenlyn Streiber, Community Emergency Response Team (CERT); Dustin Huguenin, Recreation Director; Tiffany Pignataro, Finance Officer/Treasurer; Tom Modzelewski, Director, Perry Dikeman, Department of Public Works (DPW); Susan Phillips, Director, Hall Memorial Library; Mary Blanchette, Chairman, Library Board of Trustees; \*Peg Busse, Board of Finance (BOF); Jack Rich II, Chief, Bob Smith, Ellington Volunteer Fire Department (EVFD); Dale and Evin Roberson, Marcia Kupferschmid, Warren McGrath, Ad Hoc Committee for the Preservation of the Pinney House; Jamie Boucher, Karen Luciano

*\*Attended via ZOOM*

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The Board of Selectmen (BOS) meeting was called to order at 6:36 p.m. The Pledge of Allegiance was recited.

II. CITIZENS' FORUM [non-agenda items]

Mr. Reed took the opportunity to recognize a \$5,000 donation from the Hatheway-Miller American Legion Post 62, represented by Al Lewandosky and Michael Currier, made to Ellington CERT. Mr. Lee, Mr. Streiber and Ms. Weeks represented the Town's Emergency Management Department and shared that the funds will be used towards the purchase of safety apparel for team members, traffic control tools, and additional supplies for the Town's emergency shelter locations.

Karen Luciano, 36 Ardsley Lane (Abbott Place), shared concerns regarding traffic in the Windermere School area, and asked the Town to consider installing additional sidewalks.

III. APPROVAL OF MINUTES

A. September 11, 2023 Regular Meeting

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SEPTEMBER 11, 2023 REGULAR MEETING.

B. September 25, 2023 Special Meeting

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF THE SEPTEMBER 25, 2023 SPECIAL MEETING.

IV. UNFINISHED BUSINESS

A. Ad Hoc Committee for the Preservation of the Pinney House – Update

Mr. McGrath commented that they've been granted an extension to December.

V. NEW BUSINESS

A. Tax Refunds/Abatements

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPROVE THE TAX REFUNDS IN THE AMOUNT OF \$16,145.24 AS RECOMMENDED BY THE TAX & REVENUE COLLECTOR AND AS SPECIFIED IN THE REFUNDS/ABATEMENTS STATEMENT DATED OCTOBER 2023 [ATTACHED].

B. Request to Close Town Roads for Recreation Department Road Race

Mr. Huguenin shared that this annual road race is being held in honor of Bob Tedford, former Recreation Director, and that he is working closely with DPW, Police, and Emergency Management.

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO GRANT THE REQUEST OF THE ELLINGTON RECREATION DEPARTMENT FOR THE NOVEMBER 4, 2023 ROAD RACE TO CLOSE THE FOLLOWING ROADS DURING THE EVENT, PROVIDED ALL THE NECESSARY TOWN AGENCY APPROVALS AND STATE PERMITS ARE OBTAINED:

- CLOSE SADDS MILL ROAD (ROUTE 140), FROM TOMOKA AVENUE HEADING NORTHWEST TO MUDDY BROOK ROAD;

- CLOSE MUDDY BROOK ROAD, FROM SADDS MILL ROAD (ROUTE 140) HEADING EAST TO JOBS HILL ROAD;
- CLOSE JOBS HILL ROAD, FROM MUDDY BROOK ROAD HEADING SOUTH TO SADDS MILL ROAD (ROUTE 140);
- CLOSE HATHEWAY ROAD, FROM MUDDY BROOK ROAD TO SADDS MILL ROAD (ROUTE 140);

FURTHER, THAT ALL ACTIVITY BE COORDINATED WITH THE PUBLIC WORKS DEPARTMENT AND THE RESIDENT STATE TROOPERS' OFFICE.

C. Grant Acceptance – LOTCIP – Maple to Main Street Sidewalk

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY THAT THE ELLINGTON BOARD OF SELECTMEN ENDORSE STATE PROJECT L047-0004 SOMERS ROAD (ROUTE 83) BETWEEN MAIN STREET AND MAPLE STREET (ROUTE 140), WITH 100% OF RELOCATION CONSTRUCTION TO BE FUNDED UNDER THE LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (LOTICIP) AND WITH 100% OF RELOCATION DESIGN/ENGINEERING TO BE FUNDED BY THE TOWN OF ELLINGTON.

D. Award of Bid – Library Catalog Services

MOVED (TURNER), SECONDED (FERRY) AND PASSED UNANIMOUSLY TO AWARD THE BID FOR THE LIBRARY CATALOG SERVICES TO BIBLIOMATION, INC. OF WATERBURY, CT, AS RECOMMENDED BY THE HALL MEMORIAL LIBRARY BOARD OF TRUSTEES CHAIRMAN AND THE FINANCE OFFICER/TREASURER.

E. Crystal Lake and Tedford Park Master Plan Contract

Mr. Huguenin shared that they're hoping for State funds to carry out a long-term plan for the two properties to address the needs of the community. Mr. Turner asked if this would include the potential for adding fields based on need. Mr. Huguenin said that right now the plan would focus on the two sites; there may be changes to current fields and parking at Tedford Park, but this study will not be focused on additional land for future fields, although future needs may be identified during the study. Three meetings for public input will be held, and a community-wide survey will be conducted. Mr. Stavens asked where the money for this study is coming from; Mr. Huguenin shared that it will be handled through State ARPA funding.

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED THAT LORI SPIELMAN, FIRST SELECTMAN, BE AND HERewith IS AUTHORIZED TO EXECUTE A CONTRACT ON BEHALF OF THE TOWN OF ELLINGTON WITH WESTON & SAMPSON FOR THE CRYSTAL LAKE AND TEDFORD PARK MASTER PLAN UNDER CTDAS ON-CALL CONTRACT NO. 19PSX0164.

F. Tax Serv Agreement

MOVED (TURNER), SECONDED (STOMBERG) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED THAT LORI SPIELMAN, FIRST SELECTMAN, BE AND HERewith IS AUTHORIZED TO EXECUTE A CONTRACT ON BEHALF OF THE TOWN OF ELLINGTON WITH TAXSERV CAPITAL SERVICES,

LLC FOR COLLECTION OF DELINQUENT TAXES AND OTHER RECEIVABLES FOR THE PERIOD OF DECEMBER 18, 2023 TO DECEMBER 17, 2024.

G. Ricoh Copier Agreement

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ADOPT THE FOLLOWING RESOLUTION:

RESOLVED THAT LORI SPIELMAN, FIRST SELECTMAN, BE AND HEREWITH IS AUTHORIZED TO EXECUTE A CONTRACT ON BEHALF OF THE TOWN OF ELLINGTON WITH RICOH, USA INC. FOR LEASE OF TOWN PHOTO COPIERS FOR THE PERIOD OF NOVEMBER 1, 2023 TO OCTOBER 31, 2028.

H. Expenditure Request – Opioid Settlement Fund

MOVED (TURNER), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO AUTHORIZE THE HUMAN SERVICES DIRECTOR TO EXPEND \$273 FROM THE OPIOID SETTLEMENT FUND TO COVER FEES RELATED TO CORRESPONDENCE WITH THE TOWN ATTORNEY REGARDING HIPAA AND POTENTIAL DISCLOSURE ISSUES BETWEEN EMS AND HUMAN SERVICES.

VI. ADMINISTRATIVE REPORTS

- A. Building Department: First Selectman Spielman commented that she compared the data from this time last year, and there's a bit more activity happening now.
- B. Emergency Services
  - 1. Resident State Troopers' Office
  - 2. Ellington Volunteer Ambulance Corps
  - 3. Ellington Volunteer Fire Department
  - 4. Crystal Lake Fire Department
  - 5. Emergency & Risk Management Director
- C. Fire Marshal
- D. Hall Memorial Library
- E. Tax & Revenue Collector
- F. Town Planner
- G. Finance Department: First Selectman Spielman complimented the breakdown and quality of information provided.
- H. Human Services
- I. Youth Services
- J. Senior Center: First Selectman Spielman shared that the Maple Street Café is back open for lunch.
- K. Recreation Department
- L. Public Works Quarterly Report

Mr. Turner mentioned to the attendees that the BOS receives their packet of information in advance of the meetings and has a chance to review items ahead of time, emphasizing that the decisions that are being made are informed and thought out.

VII. SELECTMEN COMMITTEE REPORTS

#### A. Personnel Committee

##### 1. Resignations:

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO ACKNOWLEDGE THE RESIGNATION OF KELLIE SCUTT FROM THE ETHICS COMMISSION.

##### 2. Appointments:

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOINT SHARON WETMORE TO THE ETHICS COMMISSION TO COMPLETE AN UNEXPIRED TERM ENDING JANUARY 31, 2024.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOINT TOM WALKER TO THE WATER POLLUTION CONTROL AUTHORITY TO COMPLETE AN UNEXPIRED TERM ENDING APRIL 30, 2027.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO APPOINT CHRISTIAN CUTHBERT TO THE AD HOC ELLINGTON PATRIOTIC COMMITTEE TO COMPLETE AN UNEXPIRED TERM ENDING DECEMBER 31, 2023.

MOVED (PRICHARD), SECONDED (STAVENS) AND PASSED UNANIMOUSLY TO REAPPOINT PEG BUSSE AND CHRIS SOCHA TO THE SHARED SERVICES COMMISSION TO SERVE THREE-YEAR TERMS ENDING OCTOBER 31, 2026.

#### B. Personnel Policies Committee

##### 1. Personnel Rules & Regulations – Update

A meeting will be scheduled in the near future to begin this update process.

#### C. Town Ordinance Committee

##### 1. Property Tax Relief Program for Homeowners Age 70 and Over - Update

Mr. Turner shared that he has had discussions with Mr. Reed, who is collecting data from other towns to get some direction on this; a meeting will likely be called in the next three weeks and an update will be provided at the November BOS meeting.

### VIII. SELECTMEN LIAISON REPORTS

EVFD: Mr. Turner shared that there was a significant event a couple of weeks ago where a large garage and a couple of vehicles were destroyed. On October 21, EVFD, along with the Crystal Lake Fire Department and Ellington Volunteer Ambulance Corps, will be hosting a volunteer encouragement event at Station 243. Chief Rich explained that a documentary will be shown that shares details about being a volunteer first responder; refreshments will also be served.

### IX. FIRST SELECTMAN'S REPORT

#### A. Staffing:

##### 1. New Hires

- Maura Armstrong, Hall Memorial Library Page
- Gregory Doane, Assistant Animal Control Officer
- Mark Estes, Police Officer

- Jose Martinez, Police Officer
  - 2. Resignation/Retirement/Termination
    - Michael Bard, Police Officer, Retirement
    - Joann Bolles, Tax Clerk, Resignation
  - 3. Promotions/Transfers/Probations
    - Successfully Passed Probation
      - ✓ Taylor Olson, Foreman
  - B. Other: First Selectman Spielman shared details about recent and upcoming events in Town, including the final two outdoor Ellington Farmers Market events, the Annual Scarecrow Contest, and new installments at the Nellie McKnight museum, as well as a well-attended Touch-A-Tractor event at Oakridge Dairy.
- X. CORRESPONDENCE: No other correspondence was shared.
- XI. ADJOURNMENT

Respectfully submitted,

*Julia Connor*

Julia Connor, Recording Secretary

*Lori Spielman*

Lori Spielman, First Selectman

**TOWN OF ELLINGTON**  
**TAX AND REVENUE COLLECTOR'S REFUND REPORT**  
**October 2023**

V.A

Amount	Name	Tax	GL Year	Requesting Dept.	Reason
\$ 254.65	Ahmed Azam S	MV	2022	Assessor	BAA Change
\$ 261.50	Ally Financial	MV	2022	Assessor	Sold April 2023
\$ 415.94	Ally Financial	MV	2022	Assessor	Sold February 2023
\$ 612.72	Ally Financial	MV	2022	Assessor	Sold December 2022
\$ 964.49	Ally Financial	MV	2022	Assessor	Sold November 2022
\$ 166.55	Barnes Eugene H	MV	2022	Assessor	Sold November 2022
\$ 85.01	Blake Aston L	MV	2022	Assessor	Sold July 2023
\$ 245.07	Brady Shawn A	MV	2022	Assessor	BAA Change
\$ 72.00	CCAP Auto Lease LTD	MV	2022	Assessor	Sold August 2023
\$ 745.28	CCAP Auto Lease LTD	MV	2022	Assessor	Sold to Lessee October 2022 and Applied AOA
\$ 426.94	Chase Auto	MV	2022	Assessor	Sold November 2022
\$ 8.79	Connelly Thomas F	MV	2022	Assessor	Sold August 2023
\$ 13.11	Connelly Thomas F	MV	2022	Assessor	Gifted August 2023
\$ 6.10	Connelly Thomas F	MV	2022	Assessor	Sold August 2023
\$ 594.99	Dailmer Trust	MV	2022	Assessor	Sold to Lessee March 2023
\$ 18.86	Deroxas Jeremy D	MV	2022	Assessor	Sold August 2023
\$ 70.61	Donofrio Richard J + Brenda M	MV	2022	Assessor	Sold July 2023
\$ 150.94	Grant Douglas D	MV	2022	Assessor	BAA Change
\$ 19.93	Griffith Brian R	MV	2022	Assessor	Sold August 2023
\$ 15.39	Hayes Annmarie	MV	2022	Assessor	Sold August 2023
\$ 43.17	Homestead Fuel Incorporated	MV	2022	Assessor	Sold August 2023
\$ 52.49	Iadarola Joseph N Jr + Elizabeth F	MV	2022	Assessor	Reg in VT August 2023
\$ 10.07	Juliano S Pools LLC	MV	2022	Assessor	Sold August 2023
\$ 17.50	Juliano S Pools LLC	MV	2022	Assessor	Sold August 2023
\$ 27.78	Mamillapalli Radhakrishna	MV	2022	Assessor	Sold August 2023
\$ 96.08	Mastrianni Ashley M	MV	2022	Assessor	BAA Change
\$ 9.25	Moore Donald R + Kerry E	MV	2022	Assessor	Sold August 2023
\$ 645.85	Moser Jonathan D	MV	2022	Assessor	Sold December 2022
\$ 159.64	Murphy Michael J	MV	2022	Assessor	Repo July 2023
\$ 465.80	Norris David A	MV	2022	Assessor	BAA Change
\$ 321.59	Nowzarinezhad Andre R	MV	2022	Assessor	Sold May 2023
\$ 587.16	Nowzarinezhad Andre R + Amanda N	MV	2022	Assessor	Sold April 2023
\$ 416.14	Nye Margaret R + Grose Peter H	MV	2022	Assessor	Sold October 2022
\$ 87.97	Ott Cedric M + Nancy G	MV	2022	Assessor	Junked August 2022
\$ 5.75	Pacheco Joseph A	MV	2022	Assessor	Sold July 2023
\$ 344.87	Perkins Tyler R	MV	2021	Assessor	Total Loss September 2021
\$ 270.23	Robidoux Douglas H Jr + Robidoux Heather L	MV	2022	Assessor	Sold June 2023
\$ 389.30	Rodriguez Christine A	MV	2022	Assessor	BAA Change
\$ 447.62	Stauffer Thomas P + Deborah L	MV	2022	Assessor	BAA Change
\$ 1,015.67	Toyota Lease Trust	MV	2022	Assessor	Sold January 2022

**TOWN OF ELLINGTON**  
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**October 2023**

\$ 628.43	Toyota Lease Trust	MV	2022	Assessor	Sold October 2019
\$ 789.10	USB Leasing LT	MV	2022	Assessor	Apply AOA Exemption
\$ 396.60	VCFS Auto Leasing Co	MVS	2021	Assessor	Sold April 2022
\$ 822.54	VCFS Auto Leasing Co	MV	2022	Assessor	Sold April 2022
\$ 570.39	VCFS Auto Leasing Co	MV	2022	Assessor	Off Lease August 2022
\$ 1,001.39	VCFS Auto Leasing Co	MV	2022	Assessor	Off Lease March 2022
\$ 163.60	Vrba George J Jr	MV	2022	Assessor	BAA Change
\$ 533.41	VW Credit Inc	MV	2022	Assessor	Sold October 2022
\$ 533.41	VW Credit Inc	MV	2022	Assessor	Sold October 2022
\$ 20.00	Ward Charlotte J + Daniel T	MV	2022	Tax	Overpayment
\$ 48.40	Wearne Michael A	MV	2022	Assessor	Sold August 2023
\$ 7.20	West Kenneth M	MV	2022	Tax	Overpayment
\$ 9.77	West Kenneth M	MV	2022	Tax	Overpayment
\$ 8.27	West Kenneth M	MV	2022	Tax	Overpayment
\$ 49.93	Wylie Michael J	MV	2022	Assessor	Sold July 2023

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<b>\$ 16,145.24</b>	<b>REFUND TOTAL FOR OCTOBER 2023</b>
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