

RPS Employee Password Change

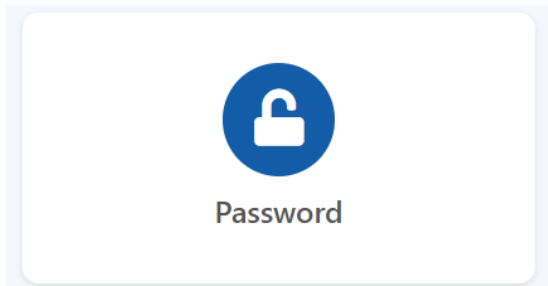
Computer/RPSAR and RPS30 Email-Change Password

1. Ctrl+Alt+Delete
2. Change a password
3. Enter Old Password
4. Enter New Password
5. Confirm New Password

Password Change for: eSchool/eFinance/Cognos/TAC and any ADE sites

➤ If you know your current password:

1. Visit: <https://adam.ade.arkansas.gov>
2. Enter your User ID (0405) and password
3. On the landing page, select the “Password” icon



4. Enter and confirm a new password. Your new password **MUST** meet all Password Conditions. Select **CONTINUE**. You will see a message pop up briefly that says **“Password reset is successful”** and this screen will remain open with blank fields. DO NOT enter a new password.

Reset Password

New Password
.....

Re-type Password
.....

Password Conditions:

- ✔ Minimum of 1 upper case character
- ✔ Minimum of 1 lower case character
- ✔ Minimum of 1 number
- ✔ At least 14 characters
- ✔ Minimum of 4 letters
- ✔ Cannot use first 3 letters of First Name
- ✔ Cannot use first 3 letters of Last Name
- ✔ Cannot use first 3 characters of ID

Validations:

- ✔ Password conditions met
- ✔ Re-type password match with new password

✔ Continue ✕ Cancel

Proceed to one of the following sites based on your access.

TAC (Teachers): <https://tac23.esp.k12.ar.us/TAC>

eSchool Profile: <https://eschool23.esp.k12.ar.us/eschoolplus>

Please contact the helpdesk at 631-3507 OR Silvia Torres at 631-3518 if you have any questions or issues with the process.

RPS Employee Password Change

➤ *If you have forgotten your password, or have a new account:*

1. Visit: <https://adam.ade.arkansas.gov>
2. DO NOT Enter your 'User ID' (0405) and 'password'
3. Select "Forgot Password?"



Active Directory Account Management System


Sign in with your State Active Directory Account

User ID *required

Password *required

[Forgot Password?](#)

4. Enter 'User ID; and select "Request PIN"




Forgot Password

Enter your User ID to request for a PIN.

User ID

5. Check your email to obtain the PIN and return to this page to enter PIN



Forgot Password

A PIN has been sent to the email address associated with this User ID. Open your email, then enter the PIN to continue. It will expire in 10 mins.

Enter PIN

6. Enter New Password and select "Reset Password" (New password MUST meet all conditions)

RPS Employee Password Change



Forgot Password

Password Conditions:

- ✔ Minimum of 1 upper case character
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- ✔ At least 14 characters
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- ✔ Cannot use first 3 letters of First Name
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- ✔ Cannot use first 3 characters of ID

Validations:

- ✔ Password conditions met
- ✔ Re-type password match with new password

New Password

Re-type Password

✔ Reset Password

✘ Cancel

If password reset is successful, you will see this message.



Forgot Password

The password has been changed successfully.

◀ Back to Home

Proceed to one of the following sites based on your access.

TAC (Teachers): <https://tac23.esp.k12.ar.us/TAC>

eSchool Profile: <https://eschool23.esp.k12.ar.us/eschoolplus>

Please contact the helpdesk at 631-3507 OR Silvia Torres at 631-3518 if you have any questions or issues with the process.