

**Heritage High School**  
**School Engagement Plan**  
**23-24**

**1: Jointly Developed**

Our committee met on April 25th to review and update the Heritage Parent and Family Engagement Plan materials. We welcomed parents of different grade levels.

**We recognize that parents are full partners in the decision making process that affect his/her child and/or family:**

1. Publish the school's process via social media for resolving parental concerns.
2. Publish information on how to be an active parent.
3. Actively participate in Parent/Teacher Organization (PTO), which is a parental involvement advisory committee.
4. Treat parental concerns with respect and demonstrate genuine interest in developing solutions.

**2: Communication**

**Communication between home and school is regular, two-way, and meaningful.**

1. Provide family enrollment packet, information packet, Student Handbook that includes the following:

- The school's *Parent & Family Engagement Plan* in English, Spanish, and Marshallese on the Heritage High School website.

**District website—Parents—Parental Involvement--HHS**

- A system to allow meaningful parent communication in a regular, two-way manner with the child's teacher and/or the school's administrative staff.
- School webpage address <http://rogersschools.net/>
- Information regarding parenting classes/workshops, opportunities to get involved at Heritage, and other details on upcoming events and services and the various methods this information will be

dispersed.

2. Invite all parents to various on-site parental involvement events such as:

- Open House
- Parent/Teacher Conferences—one in October and one in February
- Future Freshman Night/Freshman Orientation
- College and career information
- PTO/Booster Clubs
- Parental informational meetings held by various athletic programs
- Informative workshops

3. Utilize and provide staff development for effective communication techniques seeking to facilitate conferences, phone calls, emails, letters, etc. to share student strengths, academics, and learning preferences.

4. Provide information regarding course expectations, offerings, student placement, school activities, student services, and optional programs. During spring pre-registration, families will be provided access to the online course catalog.

5. Communicate student progress in the following manner:

- Provide parents with access to HAC (Home Access Center) to view attendance, grades, and/or email teachers. Parents can choose to be notified when report cards are updated. The computers in the counseling office are available to access HAC.
- Notify parents and students via email and social media when report cards are available.
- Teachers will provide updated classroom expectations and grades to parents.

6. Encourage immediate contact between parents and teachers should concerns arise.

- The steps to resolve concerns can be found by going to:

**District website—District—Policies—Section K—Policy KN**

- If the concern is not resolved at the building level, the district policy to be followed may be found by going to:

**District website---District---Policies---Section K---Policy KN-Form**

7. Provide translators to bridge language barriers between parents and school staff

8. Communicate with parents regarding positive behavior/achievement via email, phone, notes, and/or conferences.
9. Provide opportunities for parents to communicate with principals and other administrative staff.
  - a. Email, phone calls, conferences, and/or open houses.
  - b. PTO meetings at both the school and district level.
10. Promote informal activities where parents, staff, and community members can interact.

### **3: Building Staff Capacity**

**Parents are welcome in the school. Their support and assistance are valuable to the success of the school.**

1. Have school policies/procedures that encourage parents to visit the school.
2. Ensure that greetings and signage create a climate in which parents feel valued and welcome.
3. Educate and assist staff members in creating an inviting climate and utilizing volunteer resources.
4. Use the community's members as guest speakers and as formal/informal mentors.
5. Engage in other activities determined by the school to welcome parents.
  - a. Visitor name tags are provided in the main office.
  - b. Utilize social media (Facebook, Instagram, Twitter) to welcome, inform, and appreciate.
  - c. Recognize and thank volunteers.
  - d. Provide opportunities for parents to be involved in the following organizations on campus:
    1. PTO (Parent/Teacher Organization)
    2. Booster Clubs

**Parents play an integral role in assisting and promoting student learning.**

1. Provide suggestions for creating a conducive learning environment.
2. Promote active participation in physical activities, workforce education, community opportunities,

and volunteerism.

3. Ensure parents are informed about the district's wellness practices.

The school understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year).

#### **4: Building Parent Capacity**

##### **Parenting skills are promoted and supported.**

1. Maintain the Parent Center in the following manner:
  - Provide printed resources in both English and Spanish, and pertinent websites, social media, and numbers for community resources.
  - Utilize the school website/social media to promote current resources available.
2. Plan and engage in other activities determined to be beneficial in promoting and supporting responsible parenting.
  - Provide information in both English and Spanish regarding free parenting classes via social media and in the Parent Center.
  - Inform parents of ESOL classes provided by Rogers Public Schools.
  - Provide an annual report to the public.

#### **5: Coordination**

**Recognize that community resources strengthen school programs, family practices, and student learning.**

1. Utilize community resources

- a. Seek support for students and parents by contacting local businesses for coupons/prizes for activities/events.
- b. Local business leaders as guest speakers
- c. Student organizations with parental/teacher assistance will service non-profit agencies in the community.
- d. Develop partnerships with local businesses and service groups.
- e. Develop partnerships with parents through a PTO organization.

**6: Annual Title I Meeting** *(Title I schools)*

N/A

**7: School-Parent Compact** *(Title I schools)*

N/A

**8: Reservation of Funds** *(Title I schools)*

N/A

**Assurances**

*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

- **7A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.
  - [ADE Rules Governing Parental Involvement Section 3.02.3]
- **7A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
  - The School Engagement Plan
  - A parent-friendly explanation of the School and District's Engagement Plan
  - The informational packet
  - Contact information for the parent facilitator designated by the School.
  - [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]
- **7A.3:** The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.
  - [A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- **7A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)
  - [A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]
- **7A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.
  - [A.C.A. § 6-15-1704(a)(3)(B)]
- **7A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
  - to help organize meaningful training for staff and parents,
  - to promote and encourage a welcoming atmosphere, and
  - to undertake efforts to ensure that engagement is recognized as an asset to the School.
  - [A.C.A. § 6-15-1702(c)(1)]
- **7A.7:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.
  - [ADE Rules Governing Parental Involvement Section 3.02.2]
- **7A.8:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
  - What students will be learning
  - How students will be assessed
  - What a parent should expect for his or her child's education
  - How a parent can assist and make a difference in his or her child's education.
  - [A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- **7A.9:** Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
  - [A.C.A. § 6-15-1702(b)(7)(B)(ii)]
- **7A.10:** The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.
  - [A.C.A. § 6-15-1702(b)(6)(B)]
- **7A.11:** The School understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more.

Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes.

- [ESSA § 1116(a)(3)(A)]
- **¶A.12:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.
  - [ESSA § 1116(a)(3)(D)]
- **¶A.13:** The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)
  - [ESSA § 1116(b)(4)]
- **¶A.14:** The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
  - [ESSA § 1116(c)(4)(C)]

### References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312,6318, 6320](#)

<b>School Name:</b>	Rogers Heritage High School
<b>School Engagement Facilitator Name:</b>	Jeff Wasem
<b>Plan Revision/Submission Date:</b>	April 21st, 2022
<b>District Level Reviewer Name, Title:</b>	Melody Sebastian
<b>District Level Approval Date:</b>	5/17/23

### Committee Members, Role

*(Select "Repeat" to open more entry fields to add additional team members)*

First Name	Last Name	Role <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Jeff	Wasem	Principal, Lead
Rachel	Royal	Mother, Teacher
Allison	Covington	Mother, Teacher
Amber	Tallmadge-Scott	Mother, PTO
Kayse*	Krouse	Social Worker
Perla*	Soto	Mother, Counselor

Darren*	Gaffney	Father
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(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.)