

Oakdale Middle School
School Engagement Plan
23-24

1: Jointly Developed

Oakdale Middle School staff, administrators, and parents have developed a Parent and Family Engagement Plan that includes programs and practices that enhance parent involvement and reflects the specific needs of Oakdale Middle school students and their families.

Oakdale Middle School will:

- Implement a Parent & Family Engagement Plan that is comprehensive, coordinated, and inclusive of the diversity of our staff, parents, students and community.
- Implement communication between home, school and community that is regular, relevant, and informative to student and school success.
- Implement and strive to build a strong, supportive PTO that reflects the diversity of our students and culture at Oakdale Middle School.

2: Communication

Communication between home and school is regular, two-way and meaningful.

To encourage communication with parents, the school will:

- 1. Prepare student enrollment packet appropriate for students in grades 6-8 that include the following:**
 - a. The school's Parent and Family Engagement Plan**
 - b. The recommended role of the parent, student, teacher, and school**
 - c. Ways for parents to become involved in the school and their child's**

education

- d. Activities planned throughout the school year to encourage family involvement**
 - e. A survey concerning volunteering at the school**
 - f. A calendar of activities planned at the school to encourage parental involvement**
 - g. A system to allow parent and teachers to communicate in a regular, two-way, meaningful manner with the child's teacher and the school's administrative staff**
 - h. Opportunities to communicate with the Oakdale's staff at any time throughout the school year**
 - i. Communicate the development of PTO and the times the PTO meets**
 - j. Information regarding PTO that includes events, volunteer opportunities and an application for membership**
 - k. Information regarding available parenting classes or workshops, opportunities to get involved at Oakdale and other information on upcoming events and services is available in the Parent Center, OMS calendar on the website, and via phone messaging system**
 - l. District and school policies, including the anti-bullying policy**
 - m. School webpage address. <http://od.rogersschools.net/>**
- 2. To encourage communication with the parents, the school shall schedule no less than two (2) parent/teacher conferences per school year.**
 - 3. Have available clear information regarding curriculum frameworks, student placement, school activities, student services, and optional programs**
 - 4. Send quarterly report cards and mid-term progress reports to parents. Provide support services and follow-up conferences as needed**
 - 5. Disseminate information on school policies, discipline procedures, assessment tools and school goals**

6. Encourage immediate contact between parents and teachers when concerns arise
7. Translate communications to assist non-English speaking parents, when requested
8. Communicate with parents regarding positive student behavior and achievement, not just regarding misbehavior or failure. Teachers will communicate via email, phone calls, postcards, notes and conferences.
9. Teachers send out mass communication emails to parents regarding classroom instruction and assignments so that parents may take an active role in their child's education.
10. Provide opportunities for parental input to communicate with principals and other administrative staff.
11. Update the web site with email addresses, calendar dates, and information parents can use to contact teachers and administrators if parents would like to ask questions to the school or discuss student concerns.
12. Provide staff development regarding effective communication techniques and the importance of regular two-way communication between the school and the family.
13. The school may plan and engage in other activities determined by the school to be beneficial to encourage communication with parents.
 - a. Host orientation sessions for new students
 - b. Host "Open House" so that parents can meet their child's teachers
 - c. Provide information on how to access student's grades online

3: Building Staff Capacity

Parents play an integral role in assisting and promoting student learning.

To help parents in assisting students, the school shall:

- 1. Schedule annual "PARENT & FAMILY ENGAGEMENT MEETINGS" where parents are given a report on the state of the school as well as an overview of:**
 - a. What students will be learning**
 - b. How students will be assessed**
 - c. What parents should expect for their child's education**
 - d. How parents can assist with and make a difference in his or her child's education**
 - e. Discuss school's process for resolving parental concerns. This information has been included in the Oakdale Middle School student planner**
 - f. Have information concerning Oakdale's Parent Resource Center available to the parents.**

Decision Making and Advocacy

Oakdale recognize that parents are full partners in the decision-making process that affects their child and family.

To encourage parents to participate as full partners in the decisions that affect their child and family, the school shall:

- 1. Annually publish the school's process for resolving parental concerns, including how to define the problem, whom to approach first, and how to develop solutions. This procedure can be found in the student planner.**
- 2. Form a parent involvement advisory committee to gain parental input, share ideas, needs and desires for the school. Suggestions will be presented to the administrative team.**
- 3. Treat parent concerns with respect and demonstrate genuine interest in developing solutions.**
- 4. Engage in other activities that the school determines will encourage parents to participate as full partners in the decisions that affect his or her child and family.**
 - a. Development of school goals and priorities, evaluating the effectiveness of the ACSIP plan**

- b. Parents actively serve on the school improvement committee

4: Building Parent Capacity

Parent Support

Parenting skills are promoted and supported.

To promote student learning, the school will offer support to parents by making available to improve parenting techniques and skills:

1. Create a “Parent Resource Center”
 - a. Purchase and organize parenting books, magazines, and/or other informative materials regarding responsible parenting and give parents an opportunity to borrow the materials for review through the “Parenting & Counseling Center”. Resources should include tips on how to incorporate developmentally appropriate learning activities in the home environment.
 - b. Brochures can be found in the office and near the counselor’s offices. Also, additional materials can be found in the library to be checked out.
2. Make referrals to parenting websites and resources
3. Plan and engage in other activities determined by the school to be beneficial to promoting and supporting responsible parenting including, but not limited to:
 - a. P.A.D.R.E.S. program (Parents Advancing Readiness for Educational Success)
 - School based intervention program for at-risk Spanish speaking students and their parents
 - Assists parents in assimilating to the American educational system
 - Community resource information provided via guest speakers and from those from higher education programs
 - Meetings are scheduled frequently throughout the school year via our Assistant Principal, Mr. David Smith
 - Informational flyer available in the Parent Center

4. School employees will recognize that there are a variety of parenting traditions and practices within the community's cultural and religious diversity.

5. Staff members will be encouraged to demonstrate respect for families and the family's primary role in the rearing of children to become responsible adults.

5: Coordination

Collaborating with the Community

Oakdale recognizes that community resources strengthen school programs, family practices, and student learning.

To take advantage of community resources, the school shall:

1. Engage in ACTIVITIES that the school determines will use community resources to strengthen school programs, family practices, and student learning.
 - a. The school will seek support for students and parents by contacting the local businesses for coupons and prizes for activities and events.
 - b. Student organizations with the assistance of parents and teachers will provide service to non-profit agencies in the community.
- c. Develop partnerships with local businesses and service groups

6: Annual Title I Meeting *(Title I schools)*

N/A

7: School-Parent Compact *(Title I schools)*

N/A

8: Reservation of Funds *(Title I schools)*

N/A

Assurances

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

- ✓ **A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.
[ADE Rules Governing Parental Involvement Section 3.02.3]
- ✓ **A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
 - The School Engagement Plan
 - A parent-friendly explanation of the School and District's Engagement Plan
 - The informational packet
 - Contact information for the parent facilitator designated by the School.[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]
- ✓ **A.3:** The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- ✓ **A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)
[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]
- ✓ **A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.
[A.C.A. § 6-15-1704(a)(3)(B)]
- ✓ **A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:
 - to help organize meaningful training for staff and parents,
 - to promote and encourage a welcoming atmosphere, and
 - to undertake efforts to ensure that engagement is recognized as an asset to the School.[A.C.A. § 6-15-1702(c)(1)]
- ✓ **A.7:** The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book.
[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

- ✓ **A.8:** The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.
[A.C.A. § 6-15-1702(b)(3)(B)(ii)]
- ✓ **A.9:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.
[ADE Rules Governing Parental Involvement Section 3.02.2]
- ✓ **A.10:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
 - what students will be learning
 - how students will be assessed
 - what a parent should expect for his or her child’s education
 - how a parent can assist and make a difference in his or her child’s education.
 [A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- ✓ **A.11:** Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
[A.C.A. § 6-15-1702(b)(7)(B)(ii)]
- ✓ **A.12:** The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.
[A.C.A. § 6-15-1702(b)(6)(B)]
- ✓ **A.13:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.
[ESSA § 1116(a)(3)(D)]
- ✓ **A.14:** The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov
[ESSA § 1116(b)(4)]
- ✓ **A.15:** The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
[ESSA § 1116(c)(4)(C)]

References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312,6318, 6320](#)

School Name:	Oakdale Middle School
School Engagement Facilitator Name:	Dr. Jeff Hernandez
Plan Revision/Submission Date:	5/9/2023

District Level Reviewer Name, Title:	Melody Sebastian, Federal Programs Director
District Level Approval Date:	May 18, 2023

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Jeff	Hernandez	Staff
Misty	Smith	Parent
Shelly	Rockwell	Parent
Diana	Jones	Parent
Martin	Resendiz	Parent

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or 501-371-8051.)