

# Tillery Travelers



**TILLERY ELEMENTARY**  
TRAILBLAZING INTO THE FUTURE

## **Frank Tillery Elementary Parent & Family Engagement Packet 2023-2024**

## **Frank Tillery Elementary School Engagement Packet Index**

<b>Parent Letter</b>	<b>Page 3</b>
<b>School Overview</b>	<b>Page 4</b>
<b>Academics</b>	<b>Page 5</b>
<b>Arrival &amp; Dismissal</b>	<b>Page 6-7</b>
<b>Attendance</b>	<b>Page 7</b>
<b>Discipline</b>	<b>Page 7</b>
<b>Cafeteria</b>	<b>Page 9</b>
<b>Dress Code</b>	<b>Page 9</b>
<b>Health</b>	<b>Page 9</b>
<b>Leisure</b>	<b>Page 10</b>
<b>Parent Involvement Plan</b>	<b>Page 11</b>
<b>Calendar</b>	<b>Page 15</b>
<b>Tillery PTO Responsibilities</b>	<b>Page 16</b>
<b>Notification of Engagement Packet</b>	<b>Page 17</b>

---

Welcome to Tillery! We are excited to have your family with us this year. Below you will find events and procedures to help you have a smooth start to the new school year. You may get information about our school on the website, <https://www.rogersschools.net/tillery>, and by liking our Facebook page, Frank Tillery Elementary.

**Meet Your Teacher Event:**

- Class lists will be posted Monday, August 14, 2023, at 9:00 a.m.
- Meet the Teacher will be held on Monday, August 14, 2023, at 5:00-6:00

During this time, you and your child may visit your child's classroom. Please provide the teacher with your child's transportation information so that our students can get home correctly on the first day of school. Please check our Facebook page and/or website for changes to this event.

**Schedule:**

- August 16, 2023, First Day of School
- 7:15 Northeast Door Opens
- 7:45 Instruction Begins
- 2:45 Dismissal
- 3:00 Car Riders must be picked up by this time

**Arrival and Dismissal Procedures:**

- Between 7:15 a.m. until 7:45 a.m., entrance into the building is through the northeast door.
- From 7:45 a.m.-2:35 p.m. entry into the building is through the northwest door, which is also the door in front of the main office. All doors remain locked, so a button has to be pushed that buzzes the office to let you into the building. If you need to pick up your student for an appointment, please come before 2:35 p.m. due to minimal parking and car rider traffic blocking the front entrance. All car rider dismissal goes through the carline.

**Lunch and Breakfast Information:**

- An application for free and reduced lunches is enclosed. Please complete the application even if you are not interested in seeking the service. School funding is impacted by the number of students that qualify for free and reduced lunches. Please return the application to the school office before August 1st. Only one application is needed per family. You may drop the application off in the Tillery office or mail it to Tillery Elementary School.
- All students receive a free breakfast if they choose to eat because Tillery is a Breakfast in the Classroom School. Students choosing to eat Breakfast in the Classroom need to arrive by 7:45 a.m. Lunch money should be sent in an envelope with your child's name and grade.

Tillery teachers are committed to providing world-class learning opportunities for every child. Together we are Tillery Travelers: Caring, Creative, Innovative, Involved...Trailblazing into the Future!

# Frank Tillery Elementary School

211 S. 7<sup>th</sup> Street, Rogers, AR 72756  
(479) 631-3520



## MISSION

**Tillery Travelers: Caring, Creative, Innovative, Involved...Trailblazing into the Future!**

*Welcome to Frank Tillery Elementary, a place where teachers work with their community to promote a successful and safe learning environment. Frank Tillery provides an atmosphere of acceptance, respect, and success, supporting high standards for all students. Frank Tillery Elementary operates as a Title I School committed to improving academic achievement. Our parent-school compact guarantees the following for each student: highly-qualified teachers, researched-based strategies, professional development, parent engagement, and comprehensive needs assessments. Frank Tillery Elementary accepts all students and nurtures their success.*

*Please take a few minutes to read over this handbook, so that you are familiar with the school procedures. This handbook has been prepared to answer any questions parents might have concerning school procedures and rules. As always, the Frank Tillery staff looks forward to your parental involvement this year in your child's educational success.*

## **Katie Mays**

Principal  
katie.mays@rpsar.net

## **Lindsi Beard**

Assistant Principal  
lindsi.beard@rpsar.net

**Home of the Tillery Travelers**

**School Mascot: Train**

**School Colors: Red, Yellow, Blue**

### Frank Tillery Elementary School Schedule

**7:15 a.m.**

**7:45 a.m.**

**10:30 a.m. - 1:30 p.m.**

**2:45 p.m.**

**Doors Open**

**Instruction Begins**

**Lunch and Recess (see teacher's schedule)**

**Dismissal**

## Academics

**Make-up work:** Make-up work can be supplied to students who miss two or more consecutive days of school. Parents may call the school before 9:00 a.m. to request make-up assignments. These assignments will be available for pick-up in the office on the same day by 2:30 p.m.

**Homework:** In compliance with Arkansas State Guidelines, parents are expected to provide their child with supervision in order to make certain he completes his homework and returns it for submission. Teachers will send home a weekly folder. This will be used by teachers to communicate with parents and to share any new information.

**Parent-Teacher Communication:** Teachers will use Class Dojo for parent communication, so please be sure to sign up. You are welcome to leave a message for teachers in the office during the school day or send an email at your convenience.

**School Supplies:** Supply lists will be provided for each grade level during enrollment. Parents should provide and replenish these supplies throughout the school year. Students are expected to take good care of all books, equipment, and personal property. Parents will be assessed fees for damage done to books and other school property. It is the parents' responsibility to pay for lost or damaged textbooks and library books. You may refer to the district and school website for the additional information.

**Quarterly Report Cards and Midterm Reports:** Students will receive quarterly report cards at the end of each grading period. Grading periods will be nine weeks in length. Five weeks into each grading period, students will also receive supplementary midterm reports. These midterm reports and quarterly report cards are standards-based evaluations according to Arkansas State Guidelines. **Students will bring their report cards home in an envelope. Parents will keep the report card at home, sign the envelope and return it to the school on the following day.**

**Report cards are currently being updated, so information about scoring will be sent separately.**

**Cell Phones & Electronic Devices:** Elementary students at Tillery are not allowed to use personal cell phones or electronic devices during the school day for any reason including school work. Any devices needed for assignments during the school day will be provided by the school. Devices at school are not prohibited, but should remain turned off and inside backpacks at all times, this includes smart watches.

## Arrival & Dismissal

*Our doors remain locked at all times. We ask that you try not to **CHECK-OUT** your child between 2:35p.m. – 3:00 p.m. If it is necessary that you pick up your child early, please have your identification available. Due to safety of the students moving throughout the building, check-outs must be completed by 2:35 p.m. because no one will be allowed to enter the building between 2:35 p.m. through the end of car rider dismissal.*

**Bus:** Many students at Frank Tillery Elementary ride buses. Information on bus procedures and rules will be sent home with these students at the beginning of the year. Please read, sign, and return this information to your child's teacher. This bus service is a privilege offered to all students in need who respect the bus driver and other passengers. Students are expected to obey the rules in order to ride the bus.

**Car Riders:** Car rider tags will be provided by the school office. For the safety of all students, any adult who picks up a child from the car line **must have an appropriate car rider tag**. The school is not able to release students in the car rider line unless parents or guardians have the appropriate tag. To ensure the safety of the children at Frank Tillery, no exceptions will be made to this rule. If you need a tag, you may request one from the office. Please be sure to bring your ID to the office when checking out your child. Safety of your child is paramount and your cooperation is greatly appreciated.

- **Car Rider Arrival: School doors open at 7:15 a.m. Please do not drop off your child before that time.** Car riders must enter through the Northeast door only. The main front doors are locked until 7:45 a.m. Teachers will have their doors open and ready for students at 7:35 a.m. for Breakfast in the Classroom.
  - It is the recommendation of the Rogers Police Department for students to be dropped off safely in the car rider line. **Please let students out between the rails in front.** If you need to walk your child into the building, please park in the front parking lot and cross the street at the designated crosswalks.
- **Car Rider Dismissal:** Car riders will be picked up in the car rider line located at the front of the building. Due to fire safety concerns, parents should not begin to line up **BEFORE 2:00 p.m.** All car riders must be dismissed through the carline. Walk-ups to the front doors are only allowed for parents walking across Walnut St. to pick up their child. For any student not picked up by 3:15 and for whom no emergency contact can be made, the Rogers Police Department will be contacted.

**Walkers:** A crossing guard will be on duty at the Poplar Street crosswalk ONLY from 7:15 a.m. to 7:45 a.m. and again at 2:50 p.m. to assist our neighborhood walkers safely across Poplar Street. Walk-ups to the front doors are only allowed for parents walking across Walnut St. to pick up their child.

**Bike Riders:** If students ride a bike to school, please help your child determine the safest route to school. We have maps in the office that can help you determine safe routes. A bike rack is located on the playground next to the building where walkers enter/exit the building. We encourage students to wear helmets and to walk their bikes across Walnut St. or Poplar St. at cross walks. Bikes should be locked to the bike rack during school hours.

**After-School Changes:** Teachers have been instructed not to release students from their classroom. If it is necessary for you to pick up your child early, you **must** visit the office to request your child's early dismissal. Students who miss 2 hours during the school day **will be charged with a tardy**. Any changes

in dismissal routines require a parent or guardian to write a note to the teacher. **The office is not able to accept phone calls requesting an after-school routine change unless the change is an absolute emergency.** Students without a note will leave school according to their normal after-school routine.

### **Attendance**

**Attendance:** The instructional day is 7:45 a.m.-2:45 p.m. Attendance is an important factor in the academic success of your student. The attendance policy will be sent home at the beginning of the school year. Tardies and absences will be assessed according to the following rates:

Up to 2 hours of missed time = 1 tardy

2-4 hours of missed time = ½ of an absence

More than 4 hours of missed time = 1 absence

**Contact Changes:** Please send a written note to your child's teacher if any of the following personal information changes: address, home phone number, parent's place of employment, work phone number, etc. It is important to maintain accurate personal information in case of an emergency. If there happens to be an emergency, and the school is not able to make contact with a related parent, the Rogers Police, or Benton County Sheriff's Office will be contacted for assistance in emergency situations.

**Excessive Absences:** Contact will be made periodically for excessive absences. Formal notification will be made if a student accumulates more than 5 absences and again after 10 absences within a semester. Future steps may then be taken, including, but not limited to, reporting to the Arkansas Department of Human Resources (DHS) and notifying the appropriate legal authorities.

**Illness:** Please send a doctor's note to the school for any absence related to illness.

**Truancy:** Truancy will be treated as a disciplinary matter. Any absence due to truancy will be added to the student's total number of absences. After a student has missed 5 days and/or 10 days during the semester, the office will send a notification letter to the parent.

**School Closings:** Rogers Public School District reserves the right to delay the opening of school, close school early, or altogether cancel school depending on hazardous weather conditions or any other emergencies. If school opening is delayed or cancelled, the district will post a cancellation notice on the district website and notify local television and radio stations as soon as possible (no later than 6 a.m.). The district will also inform families through the following modes of communication: the ParentLink Notification System, Facebook, and Twitter. Please have a family plan in place making arrangements for your child in the event school dismisses early.

### **Discipline**

**Discipline Policy:** Students are expected to conduct themselves in a manner that will promote the best interest of the school system, not infringing on the rights of others. This expectation will

be in place at all times: during school, at after-school activities, traveling to and from school, etc. students should behave in a respectful manner toward their community, their school, their family, and themselves. **No student will be allowed to interfere or repeatedly disrupt the educational process of another student.** The Rogers Student Discipline Policy will go home with students at the beginning of the year. This discipline policy is to be read, signed and returned by each parent.

**BULLYING IS NOT ALLOWED!** It is the Law! Bullying is “any written, verbal, electronic or physical act intended to cause emotional or physical harm.” Bullying includes “threatening, intimidating, damaging reputations, and harming friendships.” Bullying may take the form of teasing, taunting, name-calling, gossiping, tripping, pushing, hitting, social exclusion, extortion (money or otherwise), damaging property, or any other act intended to belittle or intimidate. Bullies may be suspended or expelled from school. All district policies regarding bullying will be strictly enforced. Following are some examples of bullying that will not be tolerated at school:

- Sarcastic comments about another student’s appearance or pointed questions intended to embarrass or humiliate
- Mocking, taunting or belittling including deliberate physical contact intending to injure another person
- Stealing or hiding one’s books or other belongings
- Threats given to harm another student including non-verbal threats intending to intimidate (e.g. chesting)
- Demeaning humor relating to a student’s race, gender, ethnicity or personal characteristics

**Consequences:** Consequences for not following school rules include, but are not limited to, the following: warnings, time-outs, loss of privileges, parental notifications, parent/teacher conferences, community service, detentions, in-school suspensions, expulsions, etc. Students who commit an act of physical aggression against another person (e.g. kicking, hitting, etc.) will be suspended.

**Damages:** In accordance with state statute, a student who causes undue wear or willful damage or loss of any school property will be required to reimburse the school for such wear, damage, or loss.

**WARNING -** Students are cautioned about bringing valuables or large amounts of money to school. Do **NOT** allow your child to bring any of the following items to school: Guns (real or toy), knives, firecrackers, ammunition, matches, lighters, etc. Students are not allowed to sell items at school or on school grounds, buses, etc. **If any items are brought to school, parents will be expected to come to school and the Rogers Student Discipline Policy will be enforced.**



## Cafeteria

**Breakfast:** Warm breakfast is served to all students daily from 7:30-7:45 a.m. in their classrooms.

**Lunch:** Lunch is also served daily. Children may bring lunch from home. Please remember that we have a peanut-free cafeteria. Parents are welcome to eat with their child occasionally. If parents come to eat lunch, their child only can join him/her. ALL guests must sign in at the main office. **Adult lunches may be purchased in the cafeteria.**

**Price Changes:** All prices are subject to change. Applications for free or reduced-priced meals are available in the office. Applications must be filled out and submitted to the office in order to qualify for discount pricing. All students **need to re-apply for meal discounts each school year.**

**Payments: All accounts must be paid! Students should not charge any meals.** For questions regarding your accounts, please call the cafeteria manager between the hours of 8:00 a.m. - 1:00 p.m.

## Dress Code

**Appropriate Dress:** When a student's appearance or mode of dress is judged by the principal as either a disruption of the educational process or a personal threat, the student will be required to make modifications (examples may be t-shirts displaying alcohol, inappropriate language, etc.). Furthermore, students should come to school dressed appropriately according to the weather. If a student is inappropriately dressed, the office will call home and require a parent to bring a change of clothes to school. **Appropriate clothing and shoes should be worn on P.E. days.**  
**\*For Safety, shoes that allow for active play are encouraged.**

**Hats & Hairstyles:** Hats will not be allowed in the building unless the office has designated a particular day for students to wear hats at school. A student's hair should not distract other students from learning. If a student comes to school with a distracting hairstyle, the office may call home and ask for parental help.

## Health

**Emergency Contact Information:** Please communicate with the office on a regular basis, updating all contact information as necessary. The school should be provided with any and all changes regarding the following: phone number, address, email, etc. The office must have **current and accurate records** in case of any emergency.

**Head lice:** Please notify the school if you detect head lice or nits in your child's hair. The school nurse may need to examine other children as a precaution.

**Illness:** Please keep your child at home if they have a fever. When a child is home sick, there is no need to call the office. You may send a note the following day notifying the school that your

child was sick. If your child becomes ill or has a fever during school hours, the office will contact you by telephone. **It is very important that you provide emergency contact information to the office.** You will also need to provide the names and contact numbers of two other people who have agreed to be emergency contacts in case your child gets sick or injured, and the office is unable to contact you.

**Immunizations:** Immunizations are required for all students enrolled in public schools. Those students not meeting immunization requirements will be excluded from school until official medical proof of immunization is provided.

**Medication:** School personnel are not permitted to administer medication at any time without written permission from the child's parent or guardian. Medication will be kept in the nurse's office. Prescribed medication will not be given unless it is in a prescription container labeled with the following information: the medication, the child's name, and the time said medication is to be given. Non-prescription medicine must be in its original container displaying the child's name and will ONLY be kept in the nurse's office for a maximum of 1 week. **Medications CANNOT be kept in a child's backpack. Medications CANNOT be taken onto a bus.** Parents must bring medication to the school office and complete the required forms.

**Nurse:** A registered nurse or a nurse's aide will be in the school building each day during regular school hours. The nurse arrives at 7:30 a.m. daily.

**Vision and Hearing Screenings:** All screenings are done for students in grades K, 1, 2, and 4. Additional screenings will be administered upon a parent's request.

### Leisure

**Parties:** The school will sponsor two classroom parties per year: Winter Party and Valentine's Day Party. Birthday parties, birthday cakes, and any other food or party favors associated with a child's birthday are prohibited. Arkansas State Guidelines set forth in ACT 1220 of 2003 forbid the celebration of students' birthdays during school hours due to the resulting loss of instructional time. Balloons, flowers, and other bulky items will not be allowed on buses. If your child brings birthday invitations to school, all children in the class must receive an invitation.

**Popcorn:** Bags of popcorn will be sold to students on select Fridays for 50 cents. Proceeds from these sales will be used to purchase educational materials.

**Recess:** All children are required to go out for recess if weather permits. An exception will be made if the school has a doctor's note stating a reason for the child's inability to participate during the recess period. In extreme weather, students will go outside briefly, just long enough to stretch and breathe some fresh air. Please make sure your child is appropriately dressed according to the weather. Send coats, hats, and gloves to school with your child as weather dictates. **Your child's first and last name should be written on coats and other personal belongings.**

---

## **School Engagement Plan**

### **1: Jointly Developed**

1.1 Parents are encouraged to be full partners in the education of their children. The school district has developed a Parental Involvement Plan according to the Arkansas Act 1002 of 2011. This plan is reviewed annually, reflecting the district's commitment to facilitating parental involvement and training parent volunteers. The following components are included in the Parental Involvement Plan: parental assistance pertaining to parenting skills, communication regarding school programs, notification of student progress, recruiting efforts for family and community volunteers, partnership in creating home learning activities, coordination of local resources and services, etc.

1.2 Information about meetings for the review of parental engagement plans is made available to all parents should they choose to participate. These meetings are made in conjunction with a monthly PTO meeting to encourage additional participation with Tillery's PTO.

### **2: Communication**

2.1 A variety of different modes of communication allow parents remain in constant communication with the school throughout the year. Parents are also invited to provide the child's teacher with their email addresses. Teachers' emails are posted on the Frank Tillery Elementary web page. If you would like to speak with a teacher, you may call the office and leave a message. The teacher will return your call after instructional time. Teacher emails and phone numbers are posted on the school website and are given to parents upon request.

2.2 The majority of communication from school to home is provided in both English and Spanish. Notification about meetings is done through paper copies, social media when applicable, and the ParentLink call-out system.

2.3 Conference times are flexible, accommodating all working parents, and are now available as face-to-face meetings, virtually, or over the phone. We hold Parent-Teacher Conferences twice a school year; once in October (at the end of the first quarter) and a second time in February (after progress reports in the third quarter). Evening conferences are held from 3:00 p.m. - 6:00 p.m. In addition to these two conferences, parents are encouraged to contact their child's teacher at any time during the school year to schedule additional conferences.

### **3: Building Staff Capacity**

3.1 The goal of Frank Tillery Elementary is to encourage parents to form a strong partnership with their child's school, participating in school events, decisions and supporting their child's school. Improving student achievement is a shared responsibility. Parents are provided with instruction on how to incorporate developmentally appropriate learning activities in the home environment during Parents Make a Difference Night and an annual Spring engagement evening event. Frank Tillery also partners with the federal and state governments through Title I

---

programs and activities. Title I is the largest federal assistance program for our nation's schools. In accordance with Arkansas Act 1002 of 2011, Frank Tillery Elementary has jointly developed the goals and priorities written in the Parent Involvement Plan and the school plan. Frank Tillery has outlined the recommended roles of parents, teachers, and students in the Parent Involvement Plan. The school believes that all stakeholders (students, teachers, parents, and community members) are essential for each student's academic success.

Resolving Parental Concerns: Frank Tillery has devised a process by which parental concerns may be resolved. This process addresses how a problem is defined, who to approach in the event of a problem, and how to develop solutions with school representatives. These steps are listed below:

1. If a problem develops, parents should record and document all related concerns for their personal records.
2. Parents should contact the appropriate school personnel (e.g. classroom teacher, auxiliary teacher, etc.) as soon as a concern arises.
3. If the problem cannot be resolved, the parents may then contact the school principal.
4. The principal will confer with the appropriate school personnel.
5. A meeting will be held with all involved parties (e.g. parents, principal, school personnel, etc.) in an attempt to resolve the problem. Possible solutions acceptable to all parties will be discussed and adopted in this conference. It is recommended that parents bring their personal records to this meeting. Personal records will assist in addressing the problem.

#### **4: Building Parent Capacity**

4.1 Grade-level expectations are shared with parents during the Open House and/or Parents Make a Difference Night, and during the Parent-Teacher Conferences. An Academic Improvement Plan (AIP) and an Intensive Reading Improvement Plan (IRI's) is written for each student who is struggling academically. These plans provide home and school intervention strategies. Plans are reviewed and shared with parents during the Parent/Teacher Conferences of the first quarter. Learning activities are provided to support classroom instruction and address specific academic needs. Students are asked to put forth their best effort at all times throughout the school year and are expected to adhere to all district and school policies.

4.2, 4.3, 4.4, 4.5 The Parent Information Center has been set up in the school lobby. School and community pamphlets covering a wide range of parenting topics are available at this center. These resources will cover the following topics: social development, emotional health, educational strategies, nutrition information, organizational skills, etc. These materials are free and all Tillery parents are encouraged to take pamphlets home. Lists of books, learning activities, and videos are also posted in this center. The school librarian or any other Tillery staff member will assist parents with strategies for using these materials at home. Tillery also hosts parental engagement events throughout the school year.

4.6 Tillery offers parent nights throughout the year focusing on providing practices that enhance parental involvement and address specific academic needs of the school. These events include Parents Make a Difference Night and a spring parental engagement event such as STEM Night.

---

## **5: Coordination**

5.1 Tillery enlists business and community resources for school supplies and clothing for needy students (Community Kid's Closet, Central United Methodist Church, Caring and Sharing, Samaritan House, etc.) Opportunities for school-based therapy are available to be delivered for students who qualify. Area businesses sponsor "spirit nights" at local restaurants (PTO). Local businesses are solicited to donate supplies, materials and services for school events. Student are provided opportunities to visit local venues for field trips, including an overnight trip to Ozark Natural Science Center.

5.2 The Rogers School District offers a pre-school program through ABC funds to those students that qualify. Hippy is available for wrap around services for families of 3 & 4 year olds. Tillery, coordinated by the district, offers Kids' World which is an after-school program that provides extended learning and child care opportunities for those in need. Summer school and summer lunch programs are also made available to students that qualify.

5.3 The Parent-Teacher Organization (PTO) meets once a month at Tillery or virtually. It strives to provide a successful education for students. We encourage all parents to become involved with Tillery's PTO. There are several ways in which parents may get involved with their child's education. Becoming a member of PTO is an excellent way. Teachers appreciate parents who volunteer to assist with special projects, parties, making copies, creating classroom materials, field trips, etc. It is also great to see parents becoming homeroom moms and dads. The school is always searching for local businesses to serve as "Partners in Education," and would be most appreciative if parents encourage employers to partner in improving their community's educational process.

## **6: Annual Title I Meeting** *(Title I schools)*

6.1 Each year during the Month of October, Tillery hosts a Parents Make a Difference Night and Annual Title I meeting. During the Parents Make a Difference Night, parents learn more about what students will be learning, how they will be assessed, how they can make a difference in their child's education, and what Tillery's school accountability status is. During the Annual Title I meeting, parents learn what Title 1 is, how Title I funds are used included being introduced to our Title I instructional assistants. They also learn about the Right to Know, Parent/School Compact that goes home during this time, and they receive an overview of upcoming events.

## **7: School-Parent Compact** *(Title I schools)*

7.1 Title I Parent Compacts are discussed during fall Parent-Teacher Conferences and parents are expected to sign these compacts at this time. Parents also have the opportunity to sign a volunteer survey. Translators are provided for these conferences. Parent-Teacher Conferences are held twice a school year; once in October (at the end of the first quarter) and a second time in

---

February (after progress reports in the third quarter). Evening conferences are held from 3:00 p.m. - 6:00 p.m.

7.2 Parents receive the Compact annually during the first Parent/Teacher Conferences. The compact may also be accessed at the following link:  
<https://www.rogersschools.net/Page/510>

**8: Reservation of Funds** *(Title I schools)*

8.1 Title I funds are used to upgrade the entire educational program of the school. We use our funds to hire additional staff such as instructional assistants (title aides), purchase instructional materials and provide professional development to support students' academic progress.

8.2 Each Spring, Tillery invites parents to an annual Parent and Family Engagement meeting to review our Parent Involvement Plan, Information Packet, Compact, and how funds are distributed.

**ROGERS PUBLIC SCHOOL CALENDAR**

<b>1<sup>st</sup> Quarter Begins</b>	Aug 16
Labor Day - No School	Sept 4
Professional Development – No School	Sept 22
Parent Teacher Conferences Parent	Oct 2-13
1 <sup>st</sup> Quarter Ends	Oct 12
Days in Quarter	40
<b>2<sup>nd</sup> Quarter Begins</b>	Oct 13
Vacation Day	Oct 20
Thanksgiving Break - No School	Nov 20 - Nov 24
2 <sup>nd</sup> Quarter Ends	Dec 15
Teacher Work Day – No School	Dec 18
Winter Break - No School	Dec 19 - Jan 1
Days in Quarter	40
Professional Development - No School	Jan 2
<b>3<sup>rd</sup> Quarter Begins</b>	Jan 3
Vacation Day – No School	Jan 15
Parent Teacher Conferences	Feb 12-24
Professional Development - No School	Feb 19
<b>3<sup>rd</sup> Quarter Ends</b>	Mar 13
Days in Quarter	49
<b>4<sup>th</sup> Quarter Begins</b>	Mar 14
Spring Break - No School	Mar 18-22
Professional Development - No School	Mar 25
Days in Quarter	49
4 <sup>th</sup> Quarter Ends	May 30

## Tillery PTO Responsibilities

**Fall Festival:** This fun event is held each year during the month of October. Tillery offers carnival style games, prizes, food, and hayrides. **Come and join the celebration!**

**Fundraisers:** PTO hosts a variety of fall and spring fundraisers.

**5<sup>th</sup> Grade Celebration:** This event celebrates the fifth graders completion of elementary school. Parents typically host outside games, a cold snack such as snow cones or ice cream, and music.

**Box Tops:** PTO receives money by purchasing materials and utilizing the online Box Top portal.

**Memory Books:** Volunteers will be taking photos of Tillery events throughout the year. These pictures will be compiled into memory books for students to purchase at the end of the school year.

**Sweetheart Dance:** Each year PTO hosts a dance for the students to bring a guest.

**Homeroom Parents:** These “VIP” volunteers organize classroom parties and special events. They are responsible for calling other parents, coordinating to bring food, drinks, and activities to the classroom. Your child’s teacher can assist you with additional information.

**Field Day:** This exciting day in May is full of outdoor fun and games. This event is specifically for Tillery elementary children **ONLY**. Approved adult volunteers will be permitted.

**Volunteer Survey:** All parents are encouraged to volunteer at Tillery. Teachers will send out a volunteer survey at the beginning of the school year.

*On behalf of Frank Tillery Elementary PTO, we would like to thank you for all you do to help your child and our school!*



## NOTIFICATION OF FRANK TILLERY ELEMENTARY HANDBOOK



### Parent Friendly Explanation of Parent Involvement Plan

*Frank Tillery Elementary encourages strong partnerships with our families, our community and our school. The Parent Involvement Plan is designed to help begin a conversation about increasing parental involvement and growing student achievement. Together we focus on academic needs through programs, educational resources, and initiating conferences. We will continue to build respectful and trusting relationships among school staff, families, and community members.*

\_\_\_\_\_ I have received the Parent Friendly Summary.

\_\_\_\_\_ I have read and understand the policies in the Tillery Handbook.

\_\_\_\_\_ I have read and understand the Parent Involvement Plan.

\_\_\_\_\_ I have submitted the Volunteer Survey.

\_\_\_\_\_ I have read and understand the policies in the Rogers Public School Handbook.

Students Name: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher: \_\_\_\_\_ Grade: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

***Please sign this page and complete the Volunteer Survey. These two pages must be returned to the classroom teacher no later than the 3<sup>rd</sup> day of school. We hope that you have a wonderful school year at Frank Tillery Elementary!***



# Rogers Public Schools

where all **belong**, all **learn**, and all **succeed**

500 West Walnut Street • Rogers, AR 72756 • [www.rogersschools.net](http://www.rogersschools.net) • (479) 636-3910

• Fax (479) 631-3504

Dr. Jeff Perry, Superintendent

Dear Parent:

In December 2015, former President Barack Obama signed the Every Student Succeeds Act into law.

Parents continue to have the same rights as they did under “No Child Left Behind”.

Under ESSA, parents have a right to know the professional qualifications of their children’s teachers(s).

This letter is to inform you of your right to ask for the following information about each of your child’s classroom teachers:

- Whether the state of Arkansas has licensed or qualified the teacher for the grades and subjects he or she teaches (Note: We are also required to send a notice to parents affected if the teacher is not fully licensed, so if you haven’t received such notice, your child’s teacher(s) is/are fully licensed.)
- Whether the teacher is teaching under an emergency permit or other provisional status through which state licensing criteria have been waived.
- The teacher’s college major, whether the teacher has any advanced degrees, and, if so, the subject of the degrees.
- If any time your student has been taught for four (4) or more consecutive weeks by a teacher(s) that is not highly qualified, then you will be notified by the school.

You also have the right to request information regarding the qualifications of the paraprofessional(s) assisting your child’s teacher(s). If your child is receiving Title I, Part A services from a paraprofessional, then our district or school is able to provide you with the following information:

1. Whether the paraprofessional has completed at least two years of study at an institution of higher education.
2. Whether the paraprofessional has completed an associate’s degree (or higher).
3. Whether the paraprofessional has met a rigorous standard of quality through our state’s certification procedure for determining the quality of paraprofessional staff.
4. Whether the paraprofessional has: (a) the knowledge of and ability to assist in instructing reading, writing, and mathematics or (b) the knowledge of and the ability to assist in learning activities, such as homework, reading readiness, writing, mathematics, and other support as appropriate.

If you would like to receive specific information about your child’s teacher or paraprofessional, please visit our office at 500 West Walnut Street to fill out a Parent Request Form. A response will be mailed to you within ten working days from the date of the request. Our office is open from 7:30 a.m. to 4:30 p.m. Monday through Friday.

Our district is fully committed to the success of your child. We appreciate your partnership in our efforts.

Sincerely,  
Dr. Roger Hill  
Assistant Superintendent for Human Resources