

### **1: Jointly Developed**

Fairview Elementary School jointly developed, with stakeholders, the following school parental involvement plan that describes how the school will carry out parental involvement requirements according to Arkansas Act 1002 of 2011. Fairview's written parental involvement plan is made available to parents and the local community. Each year, the advisory committee will review and update the Parent Involvement Plan, develop school goals and address specific student needs, reflecting the commitment to facilitating parental involvement.

A child's education is a responsibility shared by Fairview Elementary School and family during the entire time a child attends. Fairview faculty, staff, parents/guardians, and community members must work together as knowledgeable partners to support educating all students effectively. Parents/guardians of students attending Fairview Elementary School are diverse in culture, language, and needs, and they are an integral component of the school's ability to provide for the educational and personal successes of the children.

Fairview Elementary School believes that engaging parents/guardians in their child(ren)'s educational experiences are essential to high student achievement and the school should foster and support parent/guardian involvement in all of its educational endeavors.

### **2: Communication**

In order to promote student learning and encourage parents to participate as full partners in the decisions that affect their children and our families, Fairview Elementary will offer support to parents and encourage regular, meaningful, two-way communication.

To assist in welcoming parents in the school and to assist in seeking parent support and assistance, Fairview Elementary School will ensure that:

- it will not implement any policy or procedure that will discourage a parent from visiting the school. However, parents/guardians are asked to follow routines designed to promote the safety of all students when picking up their children at the end of the school day. Parents/Guardians are encouraged to visit the school during school events but are asked to follow safety procedures by registering in the school office and wearing a visitor's tag. Parents are encouraged to contact the regular classroom teacher and make an appointment should they want to visit in their child's classroom at a time other than a special event.
- it will develop a volunteer resource, which lists the interests and availability of volunteers for school staff members' use. Parents will be surveyed requesting their specific interests so that volunteer work will be meaningful. A determination will be made concerning how frequently a volunteer desires to participate including the option of one time per year. Options will also be included for those who are available to help at home and the volunteer resource book will be utilized to help correlate school needs with volunteer interest.
- it will print and distribute statements which attest to the school's commitment to parent involvement.

- information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.

To encourage communication with parents, Fairview Elementary School will:

- provide students and parents a school handbook in the form of the Parent & Family Engagement Packet that includes necessary information for parents to get involved and be aware of school procedures, expectations, and processes for addressing and resolving parent concerns.
- send home a weekly folder of student work and school and district communications.
- regularly update the school's website and other forms of social media to inform parents of upcoming events, in addition to sending a monthly newsletter and calendar of events.
- schedule no less than two parent and teacher conferences per school year where 100% participation will be expected.
- engage in other activities determined by the school to be beneficial in the fostering of effective communication with parents like educational nights and PTO committees, events, and spirit nights.

Working together, as partners, in the education of our children is vital for their success. In an effort to provide our students with the highest quality education possible, we recommend the following roles for parents, students, teachers and administrators.

Teachers and administrators will:

- Provide high quality curriculum and instruction in a supportive and effective learning environment based on the standards set forth by the State of Arkansas.
- Encourage parent involvement in their child's school experience.
- Provide frequent reports to parents/guardians on proficiency levels that children are expected to meet and their child's progress toward meeting those State standards.
- Offer parents reasonable access to staff by school email and opportunities to meet during parent/teacher conferences and/or by appointment.
- Provide timely responses to parents' questions or recommendations.

Parents/Guardians will:

- See that your child(ren) are punctual and attend school regularly.
- Provide a quiet place to study/read, ensure that homework is completed in a neat and acceptable way, and monitor screen time.
- Encourage the efforts of your child(ren) and be available for questions.
- Support the school/district discipline policy.
- Read and respond to communications from the school and attend parent/teacher conferences.

Students will:

- Attend school regularly.
- Come to school each day with the necessary supplies, a positive attitude, and ready to learn.
- Let my teacher and/or family know if I need help.
- Complete and return homework assignments.
- Follow expectations and rules of student conduct while respecting adults, myself, and other students.

### **3: Building Staff Capacity**

Fairview Elementary School will support the development, implementation, and regular evaluation of the parent involvement program in order to involve parents in the decisions and practices of the school, while using to the degree possible the components included within. The principal will designate one certified staff member as the parent facilitator for the purpose of organizing meaningful training for staff and parents in order to promote and encourage a welcoming atmosphere to parents involved in the school and undertake efforts to ensure that parental and community participation is recognized as an asset to the school. All certified staff members will participate in professional development, in accordance with State requirements and timelines, which are designed to enhance understanding of effective parent involvement strategies. The parent facilitator can be contacted through the Fairview office.

To help parents assist students during their learning processes, Fairview Elementary School will:

- provide assistance to parents and collaborate with the community by educating teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents. Topics to be addressed include: how to reach out to, communicate with, and work with parents as equal partners; how to implement and coordinate parent programs; and how to build ties between parents and the school.
- provide assistance to parents and collaborate with the community by designating at least one staff member and an administrator or designee to attend monthly PTO meetings in order to understand how to meet the common needs of students, parents, and the community.

At any time a parent feels concerned about any matter related to Fairview Elementary School, the parent should first contact the appropriate teacher, staff member, or administrator. We strive to have open and honest communication, but if the concern cannot be resolved, the appropriate Assistant Superintendent may be contacted followed by the Superintendent.

### **4: Building Parent Capacity**

Rogers Public School District has a Board of Education approved Statement of Commitment to Parental Involvement, August 2004. The Statement of Commitment is published in the yearly informational packet that is available online through the enrollment process. The Rogers Public School District recognizes that parents play a crucial role in the success of their children in school and commits to encouraging parents to be full partners in the education of their children.

Parental involvement is a critical component of a child's success in school. Benefits of parental involvement include, but are not limited to, the following: students flourish, schools are strengthened, student attendance and behavior is better, students receive a higher quality education, and a safer, more effective learning environment is created.

Parents may become involved at Fairview Elementary in numerous ways. They can volunteer at school and/or for PTO events and attend at least the two scheduled parent teacher

conferences, student performances, orientation, and other parent nights. At home, parents can read to children, teach moral values, monitor screen time and what is watched on television, help with homework, establish a regular bedtime routine, ensure children arrive at school on time and maintain regular attendance, and assist teachers by helping with tasks that can be completed at home.

To help parents assist students during their learning processes, Fairview Elementary School will:

- schedule regular parent nights in order that parents may be given an overview of
  - what students will be learning and the curriculum used to support grade level standards.
  - how students will be assessed.
  - what parents/guardians should expect concerning their children's education.
  - how parents/guardians can assist and make a difference in the education of their children.
  - ways parents can support classroom instruction and address specific academic needs.
- provide assistance to parents of children served by the school, as appropriate, in understanding topics such as
  - the State's academic content standards and state academic achievement standards.
  - state and local assessments.
  - how to monitor a child's progress and work with educators to improve the achievement of the child.
  - materials and training to work with the child to improve the child's achievement, such as literacy and math training, and using technology, as appropriate, to foster parental involvement.
  - developmentally appropriate learning activities for the home environment through role play and demonstration, strategies developed for at-home parental instruction, and assistance with nutritional meal planning and preparation.
  - use of the Arkansas Department of Education, Rogers School District, and Center for Effective Parenting websites.
  - establishing an individualized district parent account for online payments.
- provide assistance to parents and collaborate with the community by
  - involving parents in making decisions and the development of school goals and priorities along with regular evaluation of the School Level Improvement Plan.
  - ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
  - offering other reasonable support for parental involvement activities as parents may request.
  - engaging in other activities determined by the school to help parents/guardians assist in their children's learning.
- promote and support responsible parenting by ensuring the school
  - purchases of child care books, magazines, and other informative materials regarding responsible child care.
  - advertises the current selection of such books, magazines, and other informative materials.

- provides parents opportunities to borrow the books, magazines, and other informative materials for review.
- maintains an effective parent resource center.
- plans and engages in other activities determined by the school to be beneficial for the promotion and support of responsible child care.
- provide online resources such as:
  - Fairview Elementary: <http://rogersschools.net/Fairview>
  - Rogers Public School: <http://www.rogersschools.net>
  - State Department of Education: <http://arkansased.org>
  - Federal Department of Education: <http://www.ed.gov>
  - AR Kids First (health insurance): <http://www.arkidsfirst.com/home.htm>
  - AR Department of Human Services: <http://www.arkidsfirst.com/serv.htm>
  - Arkansas 211: <https://www.211ct.org/>
  - Center for Effective Parenting: [www.parenting-ed.org](http://www.parenting-ed.org)
  - Fairview Facebook page: Fairview Elementary, @FairviewRogersAR.

### **5: Coordination**

To help parents assist students during their learning processes, Fairview Elementary School will coordinate and integrate, to the extent feasible and appropriate, parental involvement programs and activities with Head Start, Even Start, the Home Instruction Programs for Preschool Youngsters (HIPPY), the Parents as Teachers Program, public preschool, and other programs. These activities can be conducted in parent resource centers to encourage and support parents in more fully participating in the education of the child. To support and encourage successful transitions from elementary school, multiple student and parent engagement opportunities will be coordinated with district middle schools. Fairview Elementary School will also encourage, along with the Rogers Public School District, the development of and participation in family-oriented community based physical activity and mental health programs.

Fairview Elementary School involves parents in numerous ways as outlined in our Parent Engagement Plan. The Parent Teacher Organization and its leaders contribute to making appropriate decisions in order to create an environment where all belong, all learn, and all succeed.

### **Assurances**

*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

√**A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.

[ADE Rules Governing Parental Involvement Section 3.02.3]

√**A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:

- The School Engagement Plan
- A parent-friendly explanation of the School and District's Engagement Plan
- The informational packet

- Contact information for the parent facilitator designated by the School.  
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]

√**A.3:** The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]

√**A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)

[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]

√**A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.

[A.C.A. § 6-15-1704(a)(3)(B)]

√**A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- to help organize meaningful training for staff and parents,
- to promote and encourage a welcoming atmosphere, and
- to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1)]

√**A.7:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.

[ADE Rules Governing Parental Involvement Section 3.02.2]

√**A.8:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- What students will be learning
- How students will be assessed
- What a parent should expect for his or her child's education
- How a parent can assist and make a difference in his or her child's education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

√**A.9:** Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.

[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

√**A.10:** The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.

[A.C.A. § 6-15-1702(b)(6)(B)]

√**A.11:** The School understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more. Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes.

[ESSA § 1116(a)(3)(A)]

√**A.12:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.

[ESSA § 1116(a)(3)(D)]

√**A.13:** The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)

[ESSA § 1116(b)(4)]

√**A.14:** The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.

[ESSA § 1116(c)(4)(C)]

### References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312,6318, 6320](#)

<b>School Name:</b>	Fairview
<b>School Engagement Facilitator Name:</b>	Lisa Snyder
<b>Plan Revision/Submission Date:</b>	April 21, 2023
<b>District Level Reviewer Name, Title:</b>	Melody Sebastian – Fed. Prog. Director
<b>District Level Approval Date:</b>	May 17, 2023

### Committee Members, Role

<b>First Name</b>	<b>Last Name</b>	<b>Role</b> <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Lisa	Snyder	Counselor & Parent Involvement Coordinator
Brooke	Bradley	Principal
Ryan	White	Assistant Principal
Amanda	Bidwell	Business Partner & Parent
Maranda	Nash	Parent
Laura	Farris	Parent
Tara	Roach	Business Partner & Parent
Amy	Gautier	Media Specialist & Parent
Karle	Schmitt	Literacy Facilitator & Parent
Rea	Smith	Math Facilitator & Parent