

Bellview Elementary

School Engagement Plan

2023-2024



1: Jointly Developed

Bellview Elementary recognizes a child's education is a responsibility shared by the school and the family. Parents are an integral component of a school's ability to provide for the educational success of their children. Bellview works hard to meet the diverse cultural and language needs of parents and students. Bellview Elementary jointly developed, with parents, their Parent and Family Engagement Plan and Packet. In addition, Bellview invites parents to provide feedback at the end of each school year to help staff make improvements and/or adjustments for the following school year. The results of the survey are shared by the principal with staff in an August professional development meeting.

2: Communication

Communication between home and school is regular, two-way, and meaningful.

To encourage communication with parents, Bellview will ensure that the following supports are in place:

1. Provide students and parents a school handbook in the form of the Parent & Family Engagement Packet at the beginning of each school year. This packet includes the necessary information for parents to get involved at Bellview, as well as, school calendar, school procedures, the process for addressing and resolving concerns, and ways to participate in the PTA. This packet is provided in English and Spanish.
2. Parent/Teacher conferences will be held in the fall and the spring of each school year. 100% parent participation is expected. When necessary, additional conferences are scheduled throughout the school year in order to meet the parents' or students' needs. These conferences will be held in person, but can also be done via zoom or by phone to accommodate parent/guardian needs. A translator will be provided for families that need language assistance.
3. A parent involvement meeting is held every fall to report on the state of the school and give an overview of what students will be learning, school test results, and how parents can assist and make a difference in their child's education.
4. Regularly update the school's website and other forms of social media to inform parents of upcoming events.
5. A weekly folder will be sent home on Tuesdays. This folder serves as a communication tool between parents and school and includes items such as weekly work samples and/or information from school.
6. Teachers develop and use distribution lists to communicate with parents daily and/or weekly by email.
7. The school website will be utilized to allow partners and parents to be kept aware of special events occurring at Bellview ([Bellview Elementary Website](#))
8. Bellview utilizes Facebook to share information with partners and parents to be aware of special events occurring at Bellview. Facebook: <https://www.facebook.com/BellviewElementaryRogers>
9. PTA sends out a weekly email called the Bobcat Blast to keep parents and staff updated on events and projects. Parents can sign up for this newsletter at <https://lp.constantcontactpages.com/su/TbldZNO> or by emailing Brenda Salinas Valdez at Bs Salinas1905@gmail.com with your name and email
10. Remind 101 is a texting service that was purchased for 2021-2022 school year and beyond. This service allows Bellview to communicate instantaneously with parents regarding reminders, emergencies, etc. This is a one-way system, so parents will receive text messages, but will not be able to send text messages via this system.
11. Rogers Public School District has a Board of Education approved Statement of Commitment to Parental Involvement, August 2004. The Statement of Commitment is published in the yearly information packet that is sent home with each child upon enrollment. The Rogers Public School District recognizes parents play a crucial role in the success of their children in school and commits to encouraging parents to be full partners in the education of their children.

3: Building Staff Capacity

1. Bellview Elementary will support the development, implementation, and regular evaluation of the parent involvement program in order to involve parents in the decisions and practices of the school, while using to the degree possible the components included within. The principal will designate one certified staff member as the parent facilitator for the purpose of organizing meaningful training for staff and parents in order to promote and encourage a welcoming atmosphere to parents. Efforts will be made to ensure that parental and community participation is recognized as an asset to the school. All certified staff members will participate in professional development, in accordance with state requirements and timelines, which are designed to enhance understanding of effective parent involvement strategies. The parent facilitator, Mrs. Macechko, can be contacted through the Bellview main office.
2. To help parents assist students during their learning processes, Bellview Elementary will:
 - a. Provide assistance to parents by educating teachers, principals, and other staff in the value and utility of the contributions of parents.
 - b. When possible, a staff member and/or principal, will attend the monthly PTA meeting in order to understand how to meet the common needs of students, parents, and the community.
3. It is our goal at Bellview Elementary to provide a child centered educational service that we can be proud of. If at any time, a parent has a problem or a concern, the parent is encouraged to visit with his/her child's teacher first. If the issue can't be resolved, the parent is encouraged to seek counsel with the assistant principal or principal. Any conflict that can't be resolved at the building with the principal may be brought to the appropriate Assistant Superintendent followed by the Superintendent.

4: Building Parent Capacity

Parents play an integral role in assisting and promoting student learning. The staff at Bellview Elementary recognizes that parents are the first and most influential

teachers.

To help parents in assisting students, the school will:

1. Provide a paper copy of grade level learning expectations at the beginning of each quarter. Both English and Spanish versions are available for parents.
2. Hold a bi-annual parent/teacher conference in the Fall and in the Spring. 100% participation is expected. When necessary, additional conferences are scheduled throughout the school year in order to meet the students' needs. A translator is provided during the conferences when needed.
3. Hold a parent involvement meeting in the Fall to report on the state of the school and give an overview of what students will be learning, school test results, school goals, and how parents can assist and make a difference in their child's education.
4. Share classroom information and grade level expectations with parents at the beginning of the school year.
5. Provide strategies for parents to use at home based on the specific needs of the child.
6. Hold a STREAM night. Information is sent home prior to the STREAM night to help parents better understand the concepts of STREAM. Teachers offer different STREAM activities for students and parents to work together to complete.
7. Provide assistance to parents of children served by the school, as appropriate, in understanding topics such as state and local assessments and how to monitor a child's progress and work with educators to improve the achievement of the child.
8. Work with the families of homeless children to ensure that adequate nighttime shelter, food, clothing, and medication are accessible through various community resources.
9. Provide parents with the opportunity to express feedback on an end of the year survey.
10. Make parents aware of our parent resource center located in the front foyer of the school.
11. Participate in monthly PTA meetings. The purpose of these meetings is to collaborate on meeting the common needs of students, parents, and the community.
12. Encourage feedback from parents either through emails or phone calls regarding issues that directly affect their child.
13. Encourage parents to contact their child's teacher first, if they have concerns about their child's academics and/or behavior to discuss the concerns and possible next steps.
14. Provide parents with the Family Engagement Packet (school handbook) at the

beginning of the school year. There is a section in the packet that informs parents of different volunteering opportunities through PTA.

15. Send out a counselor newsletter twice a year with helpful parenting tips and suggestions.

16. Provide parents with the contact information for Bellview's 504 and IEP liaison. Mrs. Alyssa Peterson, the assistant principal, is the 504 and IEP liaison. She can be reached either by email (alyssa.peterson@rpsar.net) or phone (479-631-3605) during school hours.

5: Coordination

1. The building principal will attend monthly meetings with the PTA. Other teachers may attend as the need arises. The purpose of these meetings is to collaborate on achieving common needs of the students, parents, and the community.
2. The building principal has designated one certified staff member (Mrs. Macechko) to serve as a parent facilitator. This individual will organize meaningful trainings for staff and parents as needed as well as make parents and staff aware of training opportunities offered within the surrounding area.
3. Ensuring that information related to school and parent programs, meetings, and other activities is sent to the parents of participant children in a format and, to the extent practicable, in a language the parents can understand.
4. Engaging in other activities determined by the school to help parents/guardians assist in their child's learning.
5. Hold a parent orientation meeting for incoming kindergarteners the week before school starts.
6. Work with the feeder middle school to set up a field trip for 5th graders in the spring.
7. Hold an assembly recognizing previous Bellview students who are graduating from high school in the spring.
8. Determine the students who would benefit from the Samaritan Snack Pack program annually.
9. The Rogers Public School District encourages the development of and participation in family-oriented community based physical activity programs.

6: Annual Title I Meeting (*Title I schools*)

Not Applicable

7: School-Parent Compact (*Title I schools*)

Not Applicable

8: Reservation of Funds (*Title I schools*)

Not Applicable

Assurances

Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.

- ✓ **A.1:** The School understands that annually by August 1, the public School's Engagement Plan shall be developed, or reviewed and updated.
[ADE Rules Governing Parental Involvement Section 3.02.3]
- ✓ **A.2:** The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:
 - The School Engagement Plan
 - A parent-friendly explanation of the School and District's Engagement Plan
 - The informational packet
 - Contact information for the parent facilitator designated by the School.
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]
- ✓ **A.3:** The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.
[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02]
- ✓ **A.4:** The School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. (2 hours every 4 years with 2022 being a required year)
[A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709; Standards for Accreditation of Arkansas Public Schools and School Districts July 2020 Standard 4-G.1 Professional Development (D/C)]
- ✓ **A.5:** The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District's Engagement Plan summary/explanation.
[A.C.A. § 6-15-1704(a)(3)(B)]
- ✓ **A.6:** The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

to help organize meaningful training for staff and parents,
to promote and encourage a welcoming atmosphere, and
to undertake efforts to ensure that engagement is recognized as an asset to the School.

[A.C.A. § 6-15-1702(c)(1)]

- ✓ **A.7:** The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.
[ADE Rules Governing Parental Involvement Section 3.02.2]
- ✓ **A.8:** The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:
 - What students will be learning
 - How students will be assessed
 - What a parent should expect for his or her child's education
 - How a parent can assist and make a difference in his or her child's education.[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]
- **A.9:** Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.
[A.C.A. § 6-15-1702(b)(7)(B)(ii)]
- **A.10:** The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.
[A.C.A. § 6-15-1702(b)(6)(B)]
- **A.11:** The School understands its obligation to reserve at least 1 percent of its Title I, Part A allocation for engagement purposes should such total allocation amount to \$500,000 or more. Nothing limits LEAs from reserving more than 1 percent of its allocation for engagement purposes.
[ESSA § 1116(a)(3)(A)]
- ✓ **A.12:** The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.
[ESSA § 1116(a)(3)(D)]
- ✓ **A.13:** The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to ade.engagementmatters@ade.arkansas.gov
[ESSA § 1116(b)(4)]
- ✓ **A.14:** The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
[ESSA § 1116(c)(4)(C)]

References

State

- [Ark. Code Ann. § 6-15-1701 et seq.](#)
- [Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement](#)

Federal

- [Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312, 6318, 6320](#)

School Name:	Bellview Elementary
School Engagement Facilitator Name:	Whitney Macechko
Plan Revision/Submission Date:	May 1, 2023
District Level Reviewer Name, Title:	Melody Sebastian
District Level Approval Date:	May 24, 2023

Committee Members, Role

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Role <i>(Teacher, Staff, Parent, Student, or Community Member)</i>
Dan	Cox	Principal
Alyssa	Peterson	Assistant Principal
Whitney	Macechko	Parent Engagement Facilitator
Lindsey	Hall	Teacher
Madison	Charles	Teacher
Melissa	Bryan	Parent
Krystina	Pepper	Parent
Melody	Winberry	Parent

(Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at ade.engagementmatters@ade.arkansas.gov or 501-371-8051.)