USDA Nondiscrimination Statement 2015

Dear Sponsors, Sponsoring Organizations, Directors, and Superintendents:

On November 6, 2015, the U.S. Department of Agriculture (USDA) issued the following update to the Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

The new full statement must be used for all Food and Nutrition Service programs on all materials and documents, Web pages, etc., produced for public information, public education, or public distribution.

The Web pages and documents listed above must be updated as soon as possible given the late notification of this information. We recognize that two of these dates were in 2015 and apologize for the delay in providing you this information more timely.

1. Update Web sites by November 20, 2015.

2. Update documents, pamphlets, brochures, etc., that use a version of the Nondiscrimination Statement older than the 2013 version by December 31, 2015.

3. Update documents, pamphlets, brochures, etc., that use the 2013 version of the Nondiscrimination Statement when supplies are exhausted, or by September 30, 2016.

4. All new printing must use the 2015 Nondiscrimination Statement.

USDA Nondiscrimination Statement Short Version

This institution is an equal opportunity provider.

Please remember that the Nondiscrimination Statement cannot be modified. The short version of the statement can only be used on documents such as brochures, flyers, and pamphlets because they are by nature one-page documents.

If you have any questions regarding this subject, please contact Shirley Rhodes by phone at 916-323-8521 or 800-952-5609, Option 2, or by e-mail at srhodes@cde.ca.gov.

You are receiving this message because your e-mail address is stored in the Child Nutrition Information and Payment System (CNIPS). Please note that you are required to keep your e-mail address up-to-date on your sponsor application in the CNIPS. The NSD sends notification e-mails to the two primary contacts your district/agency lists in the CNIPS. It is beneficial for your district/agency to list two separate e-mail addresses.