



1901 Selma Road Springfield Ohio 45505 937.325.7368
www.SCCTC.org

September 11, 2023
Board of Education Meeting: 5:00 p.m.

BOARD OF EDUCATION MEETING MINUTES

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.
There is a time for public participation during the meeting as indicated in the agenda (to be requested in advance per Board Policy).*

I. OPENING

- A. The meeting was called to Order by Board President, Mr. Jamie Callan at 5:00 p.m. in the Springfield-Clark CTC Board of Education Conference Room**
- B. Mr. Jamie Callan led the Board in the Pledge of Allegiance**
- C. Roll Call**

Present:

_____ Mr. Jamie Callan, Springfield City Schools, Term: 1/11/2021– 12/31/2023
_____ Mr. Ben Galbreath, Clark-Shawnee Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. John Kitchen, Southeastern Local Schools, Term: 1/9/2023–12/31/2025
_____ Ms. Corinne Scott, Tecumseh Local Schools, Term: 1/11/2021– 12/31/2023
_____ Mr. Stanley Wenclewicz, Clark County ESC, Term: 1/11/2021– 12/31/2023
_____ Mr. Chris Williams, Springfield City Schools, Term: 1/9/2023–12/31/2025

Absent:

_____ Ms. Jill Acuff, Northwestern Local Schools, Term: 1/9/2023–12/31/2025
_____ Mr. Dennis Henry, Greenon Local Schools, Term: 3/15/2021– 12/31/2023
_____ Mr. Chris Thompson, Northeastern Local Schools, Term: 1/9/2023–12/31/2025

Also Present:

Michelle Patrick, Superintendent
Julie Wallace, Treasurer

D. Welcome, Recognition of Guests

II. BOARD/DISTRICT COMMUNICATIONS

- A. Superintendent's Update**
- B. Curriculum Report**

III. NEW BUSINESS

SCCTC RESOLUTION NUMBER: 37-23 - Adoption of the minutes of the August 14, 2023 Springfield-Clark CTC Board of Education Regular Meeting

Mrs. Corinne Scott moved and Mr. Chris Williams seconded adopting the minutes of the August 14, 2023 Board of Education meeting as presented.

Roll Call: Ayes: Callan, Galbreath, Kitchen, Scott, Wenclewicz, Williams

Motion carried, 6-0

SCCTC RESOLUTION NUMBER: 38-23 - ADOPTION OF CONSENT CALENDAR – FINANCIAL, ITEMS A-C.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Ben Galbreath moved and Mr. Chris Thompson seconded the Board of Education adopt the Financial Items A-C.

Roll Call: Ayes: Callan, Galbreath, Kitchen, Scott, Wenclewicz, Williams

Motion carried, 6-0

- A.** Approve August Financials as presented.
- B.** Approve ongoing advisory services with Julian & Grube Inc. on a quarterly basis or FY24 not to exceed \$3,300.
- C.** FY24 Student Activity Budget
 - 1. Approve Student Activity Budget for Auto Body Collision.
 - 2. Approve Student Activity Budget for Auto Services.
 - 3. Approve Student Activity Budget for Auto Technology.
 - 4. Approve Student Activity Budget for BPA SCCTC Chapter.
 - 5. Approve Student Activity Budget for Carpentry.
 - 6. Approve Student Activity Budget for Computer Graphic Arts.
 - 7. Approve Student Activity Budget for Cosmetology Jr.
 - 8. Approve Student Activity Budget for Cosmetology Sr.
 - 9. Approve Student Activity Budget for Creative Arts Club.
 - 10. Approve Student Activity Budget for Culinary Arts FCCLA.
 - 11. Approve Student Activity Budget for Dental Assisting.

12. Approve Student Activity Budget for Early Childhood Education.
13. Approve Student Activity Budget for Electrical Trades.
14. Approve Student Activity Budget for Emergency Medical Technician/Health Occupations.
15. Approve Student Activity Budget for Engineering Architectural Design.
16. Approve Student Activity Budget for FFA.
17. Approve Student Activity Budget for Forestry & Park Management.
18. Approve Student Activity Budget for Heating & Air Technology.
19. Approve Student Activity Budget for Job Training.
20. Approve Student Activity Budget for Medical Assisting/Health Occupations.
21. Approve Student Activity Budget for National Honor Society.
22. Approve Student Activity Budget for National Technical Honor Society.
23. Approve Student Activity Budget for Nurse Assisting/Health Occupations.
24. Approve Student Activity Budget for SkillsUSA.
25. Approve Student Activity Budget for Veterinary Science

SCCTC RESOLUTION NUMBER 39-23 - ADOPTION OF CONSENT CALENDAR-ADMINISTRATIVE, ITEMS A-G.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. Chris Thompson moved and Mr. Stan Wenclewicz seconded the Board of Education adopt the Consent Calendar-Administrative, Items A-G.

Roll Call: Ayes: Callan, Galbreath, Kitchen, Scott, Wenclewicz, Williams

Motion carried, 6-0

A. CELL PHONE REIMBURSEMENT

1. Approve the 2023-2024 teacher cell phone reimbursement as presented.

B. DONATION

1. Approve the donation of approximately \$1,000.00 in tools, supplies and accessories from Tractor Supply Company to the district for use in programs as needed.
2. Approve the donation of a gently used wet lift pet table storage combo unit valued at approximately \$1,500.00 from Mad River Veterinary Hospital to the Veterinary Science program.
3. Approve the donation for \$11,000 from Joyce McElwee of funds generated at the annual Dick Ater Memorial Golf Outing to Drug Free Clubs of America.

C. FIRST READ

1. Approve the first read of *Electrical Systems for Facilities Maintenance Personnel* by Glen A. Mazur, ISBN 978-0-8269-1594-8 for use in the Electrical Trades program.
2. Approve the first read of *Ohio Revised Code Title 29 Crimes Procedure 2022 Edition* by the Ohio Legislature, ISBN 9798847046244 for use in

- the Criminal Justice program.
3. Approve the first read of *NRF Foundation RISE UP Customer Service and Sales Certified Specialist* by the NRF Foundation, no ISBN, for use in the Rise Up course.
4. Approve the first read of *NRF Foundation RISE UP Retail Industry Fundamentals Specialist* by the NRF Foundation, no ISBN, for use in the Rise Up course.
5. Approve the first read of *CORE Introduction to Basic Construction Skills*, by NCCER, ISBN 9780137483358, for use in the Heating and Air program.

D. FINAL READ POLICY

1. Approve Updated Board Policies V41 #2 - po 01311.1
2. Approve Updated Board Policies V41 #2 - po 2271
3. Approve Updated Board Policies V41 #2 - po 2412
4. Approve Updated Board Policies V41 #2 - po 3120.09
5. Approve Updated Board Policies V41 #2 - po 4120.09
6. Approve Updated Board Policies V41 #2 - po 5310
7. Approve Updated Board Policies V41 #2 - po 5610
8. Approve Updated Board Policies V41 #2 - po 6325
9. Approve Updated Board Policies V41 #2 - po 7540.01
10. Approve Updated Board Policies V41 #2 - po 7540.02
11. Approve Updated Board Policies V41 #2 - po 7540.03
12. Approve Updated Board Policies V41 #2 - po 7540.04
13. Approve Updated Board Policies V41 #2 - po 7540
14. Approve Updated Board Policies V41 #2 - po 8120
15. Approve Updated Board Policies V41 #2 - po 8300
16. Approve Updated Board Policies V41 #2 - po 8305
17. Approve Updated Board Policies V41 #2 - po 8315
18. Approve Updated Board Policies V41 #2 - po 8390
19. Approve Updated Board Policies V41 #2 - po 8400
20. Approve Updated Board Policies V41 #2 - po 8420
21. Approve Updated Board Policies V41 #2 - po 8462
22. Approve Updated Board Policies V41 #2 - po 9700.01

E. AGREEMENT

1. Approve the agreement with Greenon Local Schools for shared transportation services for the 2023-24 school year as presented.

F. BOOTS

1. Approve the purchase of or reimbursement of or deduction from other fees for steel-toed work boots for Carpentry students not to exceed \$200 per student. The estimated total is \$9,200.00.

G. OUT OF STATE TRAVEL

1. Approve the out of state overnight travel for Amy Turner, Veterinary

Science Instructor & FFA Advisor, and SCCTC FFA student officers Christy Foster, Samuel Harris, Autumn Lemaster, and Ashlee Stockdale to attend the National FFA Convention in Indianapolis, Indiana November 1-3, 2023. The approximate cost is \$1,000.00.

SCCTC RESOLUTION NUMBER 40-23 ADOPTION OF CONSENT CALENDAR-PERSONNEL, ITEM A-E.

Action by the Board of Education in "Adoption of Consent Calendar" means that items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the "Consent Calendar" and voted upon separately.

Mr. John Kitchen moved and Mr. Ben Galbreath seconded the Board of Education adopt the Consent Calendar Personnel Item A-E.

Roll Call: Ayes: Callan, Galbreath, Kitchen, Scott, Wenclewicz, Williams

Motion carried, 6-0

A. HIRING

1. Approve the hiring of Derek Worthington, long-term substitute, effective August 22, 2023. BCI/FBI background check is on file.
2. Approve the hiring of Michelle Haythe, Business Instructor, Class V, Step 10, \$77,817 effective September 5, 2023. BCI/FBI background check is on file.

B. SALARY CHANGE

1. Approve the salary change for Todd Trainer, Math Instructor, from Class II, Step 14, \$81,697.00, to Class IV, Step 14, \$85,828.00; based on additional coursework completed.
2. Approve the salary change for Michael Hill, Social Studies Instructor, from Class II, Step 9, \$72,207.00, to Class IV, Step 9, \$73,733.00; based on additional coursework completed.
3. Approve the change in pay for Jessica Meyers, Science Instructor, from substitute to salary, Class I, Step 0, \$46,251; effective upon approval and receipt of her teaching license on August 31, 2023.
4. Approve the salary change for Kyla Greenwood, Math Instructor, from Class IV, Step 4, \$61,639.00; to Class V, Step 4, \$62,970.00 based on additional coursework completed.
5. Approve the change in pay for Kaila Leisure-Hoefer, Food Services Helper, from Step 1, \$16.33, to Step 3, \$17.44 based on verified experience.

C. CONTINUING CONTRACT

1. Approve Michael Hill, Social Studies Instructor, for a continuing contract.

D. EXTENDED TIME & CURRICULUM DAYS

1. Approve additional extended time and curriculum days as presented.

E. CONTRACTS

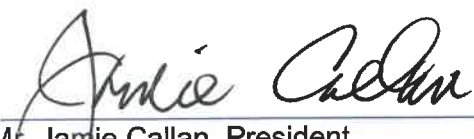
1. Approve the amendments to employee contracts to reflect updated hours per day for cafeteria staff as follows.
 - a. Naomi Schutte-Smith (from 6 hours per day to 4 hours per day).
 - b. Lisa Vanwey (from 4 hours per day to 6 hours per day).
 - c. Kaila Leisure-Hoefer (from 4 hours per day to 5 hours per day,

AD **REDUCTION IN FORCE** start 8/1/23

V. COMMENTS AND QUESTIONS FROM BOARD MEMBERS

VI. ADJOURNMENT of Regular meeting

Mr. Chris Williams moved and Mr. Ben Galbreath seconded the Board of Education adjourn and the Board unanimously agreed to adjourn at 5:45 p.m.

Signed:  Date: 10/9/23
Mr. Jamie Callan, President

Attest:  Date: 10/9/23
Mrs. Julie Wallace, Treasurer

**The next regular Springfield-Clark CTC Board of Education meeting
will be held October 9, 2023 at 5:00 p.m.**

COMING UP AT CTC

SEPTEMBER

22 Interims Sent Home
21-22 SCCTC Blood Drive
28 Fall Advisory Meetings
29 Staff Professional Development

October 9, 2023 - Regular BOE Meeting
November 20, 2023 - Regular BOE Meeting
December 11, 2023 - Regular BOE Meeting
January 8, 2024 - Organizational & Regular BOE Meeting