## FY 2024 Per Diem Rates for Texas (October 2023 - September 2024)

|  |  | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

Cities not appearing may be located within a county for which rates are listed.
To determine what county a city is located in, visit the National Association of Counties (NACO) website (a non-federal website).

## Footnotes

1. Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, then the agency may authorize the rate where lodging is obtained.
2. Unless otherwise specified, the per diem locality is defined as "all locations within, or entirely surrounded by, the corporate limits of the key city, including independent entities located within those boundaries."
3. Per diem localities with county definitions shall include "all locations within, or entirely surrounded by, the corporate limits of the key city as well as the boundaries of the listed counties, including independent entities located within the boundaries of the key city and the listed counties (unless otherwise listed separately)."
4. When a military installation or Government-related facility (whether or not specifically named) is located partially within more than one city or county boundary, the applicable per diem rate for the entire installation or facility is the higher of the rates which apply to the cities and/or counties, even though part(s) of such activities may be located outside the defined per diem locality.
5. Meals and Incidental Expenses, see Breakdown of Meal Expenses for important information on first and last days of travel.

## Meals Breakdown

## October 2023 - September 2024

The separate amounts for breakfast, lunch and dinner listed in the chart are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the government (such as through a registration fee for a conference), you will need to deduct those meals from your voucher. Refer to Section 301-11.18 of the Federal Travel Regulation for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six Meal tiers in the lower 48 continental United States (currently ranging from $\$ 59$ to $\$ 79$ ). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The Meal rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table and then look below for each specific meal deduction amount.

NOTE: The first and last calendar day of travel is calculated at 75 percent when using federal funds.

| Total | Continental Breakfast/ <br> Breakfast |  |  | Lunch |  | Dinner |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\$ 54(75 \%=\$ 40.50)$ | $\$ 13$ | $(75 \%=\$ 9.75)$ | $\$ 15$ | $(75 \%=\$ 11.25)$ | $\$ 26$ | $(75 \%=\$ 19.50)$ |  |
| $\$ 59(75 \%=\$ 44.25)$ | $\$ 14$ | $(75 \%=\$ 10.50)$ | $\$ 16$ | $(75 \%=\$ 12.00)$ | $\$ 29$ | $(75 \%=\$ 21.75)$ |  |
| $\$ 64(75 \%=\$ 48.00)$ | $\$ 16$ | $(75 \%=\$ 12.00)$ | $\$ 17$ | $(75 \%=\$ 12.75)$ | $\$ 31$ | $(75 \%=\$ 23.25)$ |  |
| $\$ 69(75 \%=\$ 51.75)$ | $\$ 17$ | $(75 \%=\$ 12.75)$ | $\$ 18$ | $(75 \%=\$ 13.50)$ | $\$ 34$ | $(75 \%=\$ 25.50)$ |  |
| $\$ 74(75 \%=\$ 55.50)$ | $\$ 18$ | $(75 \%=\$ 13.50)$ | $\$ 20$ | $(75 \%=\$ 15.00)$ | $\$ 36$ | $(75 \%=\$ 27.00)$ |  |

