

**BOARD OF TRUSTEES
SARATOGA UNION SCHOOL DISTRICT
Regular Board Meeting
September 13, 2005**

M I N U T E S

Present: Cathie Thermond, Michael Gipe, John Poo, Cindy Ruby, Shinku Sharma

1. Call to Order

The meeting was called to order at 6:00 p.m. by Board President Cathie Thermond.

2. Closed Session

Board members met in Closed Session for:

- 2.1 Personnel Report
- 2.2 Conference with Labor Negotiator Lane Weiss
- 2.3 Public Employee Discipline/Dismissal/Release
- 2.4 Public Employee Performance Evaluation – Title: Superintendent

3. Open Session

Board President Cathie Thermond called the meeting into Open Session and announced action taken in Closed Session.

A motion was made by Michael Gipe and seconded by Cindy Ruby to approve the Personnel Report and Addendum as presented.

AYES: Thermond, Gipe, Poo, Ruby, Sharma

NOES: 0

Personnel Report

New Hires

Charneece Fraticelli has been hired for Noon Duty at Argonaut Elementary School effective August 31, 2005.

Allyson Hedricks has been hired as the Library Technician at Foothill Elementary School effective September 6, 2005.

Sandra McConnell has been hired as the Library Aide at Foothill Elementary School effective August 26, 2005.

Sylvie Meyer has been hired as a 20% French teacher at Redwood Middle School effective August 30, 2005.

Melissa Mizell has been hired as a 1 to 1 Instructional Aide at Saratoga Elementary School effective August 26, 2005.

Sebastien Nicolas has been hired as an RSP Instructional Aide at Redwood Middle School effective August 29, 2005.

Jeanine Seagrave has been hired as the Kindergarten Instructional Aide at Foothill Elementary School effective August 29, 2005.

Ken Saltman has been hired as the Gardener (75%) effective September 1, 2005.

Leaves of Absence

Christina Valvo-Hellner, Spanish teacher at Redwood Middle School is requesting a 33% leave of absence for the 2005-2006 school year.

Resignations

Marla Hendrickson, District Office Assistant resigned effective September 9, 2005.

Change of Status

Marla Hendrickson, District Office Assistant has been hired as a 1 to 1 Instructional Aide at Saratoga Elementary School effective September 14, 2005.

Board President Cathie Thermond announced Superintendent Lane Weiss received his evaluation and that the Board was pleased with his superior performance, leadership and progress toward district goals. The Superintendent's contract was extended to 2007-08.

4. Action/Consent Items

- *Approval of Agenda
- *Approval of Minutes for August 30, 2005
- *Approval of Personnel Report for September 13, 2005
- *Approval of Warrants for August 2005

A motion was made by Shinku Sharma and seconded by Michael Gipe to approve the Action/Consent Items.

AYES: Thermond, Gipe, Poo, Ruby, Sharma

NOES: 0

5. Communications

5.1 Community Comments

- There were no comments from the community.

5.2 Comments from Employee Groups

- There were no comments from employee groups.

5.3 Comments from the Superintendent

- Superintendent Weiss announced that all schools are participating in activities in support of victims of hurricane Katrina.
- California School Boards Association (CSBA) has been informed that the Board has adopted the CSBA Board Governance Standards and will send a poster of the standards for our Board meeting conference room.
- Superintendent Weiss attended all K-5 back to school nights and thanked staff for their work in preparing for these well attended events.
- Superintendent Weiss announced the Los Gatos-Saratoga Recreation and Community Education Department will celebrate a 50th Anniversary Gala on September 24th from 11:30 a.m. to 8 p.m. at the Civic Center. This organization has done a superior job in serving our community.

5.4 Comments from the Board

- Cathie Thermond reported she attended all four school PTA meetings where she reviewed district goals, staffing and enrollment, and the current budget status. Attendance at all meetings was very good and principals did an excellent job in tying into 3-D Success, district goals and budget. A budget forum was suggested to help parents understand the process and how decisions will be made on future spending. Other areas of interest are revisiting why we do not have grades for K-5 students and the direction for Redwood Middle School.

6. **Spotlight: After School Math Program at Redwood Middle School**

Superintendent Weiss introduced Ewa Garg who presented highlights about the After School Math Program at Redwood Middle School and the many student achievements.

- Enrollment has grown from 3 classes of 100 students 3 years ago to 8 classes of 250 students last year.
- Math Competitions:

MathCounts – 2nd place- California State Team Title

Student participants: Aaron Garg, Andy Tsao, Timothy Chan, Rolland Wu

American Mathematics Contest

Student participants: Andy Tsao, Timothy Chan, Rahul Tahkkar, Rolland Wu

Harker Math Invitational

Team competition: 6th grade team /1st place & 8th grade team /2nd place

Individual competition: 6th grade – Albert Gu – 1st place

7th grade – Karen Wai – 5th place

8th grade – Raphael Kung – 5th place

Math Olympiad

Three perfect scorers: Brandon Lin, Emi Ichikawa and Jocelyn Ye
6th and 8th grade teams received highest team achievement award

2005 Primary Math World Contest

Student Logan Short was selected to be one of four students representing the USA team in the world math contest in July, 2005. The team, led by Ewa Garg, won 3 honorable awards and was featured in many local newspapers.

Superintendent Weiss and Board members thanked Mrs. Garg for her many volunteer hours in math after school activities for students at Argonaut and Redwood Schools over the years.

7. **Action/Discussion Items**

7.1 **Interdistrict Attendance Agreement Appeal**

The parent request for an Interdistrict Agreement appeal was withdrawn.

7.2 **Enrollment Update**

Chief Business Official Ellen Tipton presented Class Size Reduction (CSR) funding and CSR penalty information, including:

- Full Funding and Adjusted Funding for each K-5 school in Grades K-3
- Scenario for a Rebalance of Classes, 9/13/05
- CSR Penalty Guide

Copies of this information are available in the District Business Office.

Discussion included maintaining existing classes, a possibility of adding a new class or creating combination classes. Enrollment fluctuations occur throughout the year. The Board will continue to receive updates on class size.

7.3 Approval of J200 – 2004-05 Unaudited Actuals and 2005-06 Budget

Chief Business Official Ellen Tipton presented the J200, 2004-05 unaudited actuals and the 2005-06 budget for board approval. The board reviewed and discussed the budget forecast for the 2005-06 school year which has been updated to reflect the unaudited, unrestricted ending balance from 2004-05 and the revised property tax estimate for 2005-06. The ending balance for June 30, 2005 is \$1,215,242.00.

A motion was made by Cindy Ruby and seconded by Michael Gipe to approve the J200, 2004-05 unaudited actuals

AYES: Thermond, Gipe, Poo, Ruby, Sharma

NOES: 0

Note: Board member Shinku Sharma left the meeting at this time.

7.4 Facility Use Schedule

The board reviewed the SUSD Facilities Use Schedule and a copy of the recently adopted Los Gatos-Saratoga Joint Union High School District schedule and rates. The board discussed next steps:

- A policy sub-committee will work on revising the Facilities Use Schedule
- Local school districts' fee schedules will be researched
- A California School Boards Association policy will be reviewed
- Staff will discuss use of schools, philosophy, fees for wear and tear

This information will be brought back to the board for further discussion.

7.5 Board Member Rotation for School PTA Meetings

Board members discussed a rotation for attending PTA meetings. A list of dates will be included in the Board's Friday packet.

8. Communications

8.1 Community Comments

- There were no comments from the community.

9. Future Agenda Items

The Board discussed items for future agendas.

- Budget Update
- Facilities Use Policy
- Instructional Materials Hearing (September 27, 2005)
- Board Budget Workshop on am/pm
- Special Reserve (October 11, 2005)
- Testing Report

Next meeting: September 27, 2005

10. Adjournment

The meeting was adjourned at 7:37 p.m.

Clerk of the Board