

**BOARD OF TRUSTEES  
SARATOGA UNION SCHOOL DISTRICT  
Regular Board Meeting  
October 25, 2005**

**M I N U T E S**

Present: Cathie Thermond, Michael Gipe, John Poo, Cindy Ruby, Shinku Sharma

**1. Call to Order**

The meeting was called to order at 5:30 p.m. by Board President Cathie Thermond.

**2. Closed Session**

Board members met in Closed Session for:

- 2.1 Personnel Report
- 2.2 Conference with Labor Negotiator Lane Weiss
- 2.3 Public Employee Discipline/Dismissal/Release

**3. Open Session**

Board President Cathie Thermond called the meeting into Open Session and announced action taken in Closed Session.

A motion was made by Cindy Ruby and seconded by Michael Gipe to approve the Personnel Report and Addendum as presented.

AYES: Thermond, Gipe, Ruby, Sharma

ABSENT: Poo

NOES: 0

Personnel Report

New Hire

Joyce Fang has been hired for Noon Duty at Foothill School, effective October 21, 2005

Supriya Krishnamoor has been hired for Noon Duty at Foothill School, effective October 18, 2005

YuFan Lu has been hired for Noon Duty at Argonaut School, effective October 25, 2005

Annie Yang has been hired for Noon Duty at Argonaut School, effective October 25, 2005

Change of Status

Dale Engleson, Administrative Assistant to Principal at Foothill School has requested a transfer to Secretary at Foothill School, effective October 26, 2005

Joyce ZumBrunnen, Secretary at Foothill School has been appointed the Administrative Assistant to the Principal at Foothill School, effective October 26, 2005

**4. Action/Consent Items**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes for October 11, 2005
- 4.3 Approval of Personnel Report for October 25, 2005
- 4.4 Approval of Mileage Rate Increase  
Chief Business Official Ellen Tipton requested board approval for an increased mileage rate for employees effective September 1, 2005.
- 4.5 Tax Deferred Services, Inc.  
Superintendent Lane Weiss presented an agreement between Tax Deferred Services, Inc. and Saratoga Union School District.

A motion was made by Shinku Sharma and seconded by Cindy Ruby to approve the Action/Consent Items.

AYES: Thermond, Gipe, Poo, Ruby, Sharma  
NOES: 0

**5. Communications**

**5.1 Community Comments**

- There were no comments from the community.

**5.2 Comments from Employee Groups**

- There were no comments from employee groups.

**5.3 Comments from the Superintendent**

- Superintendent Weiss invited Board members to a special assembly at Saratoga School tomorrow morning at 8:30 a.m. to thank students for their hard work in selling gift wrap for the Saratoga Education Foundation.

**5.4 Comments from the Board**

- Shinku Sharma reported that the volunteer “Pack a Bag Lunch for a Friend” program has been very successful. Over 200 lunch bags were made and decorated by Redwood Middle School students. Nancy Wokas, Saratoga volunteer, will leave this Friday with a truck containing an expected 6000 lunch bags for students who were victims of recent hurricanes. This is a great example of our Focusing Goal: 3-Dimensional Success - Caring, Responsible Citizens.
- Cathie Thermond shared a letter from Mary Jean Finn, from the Saratoga Book Go Round, which was presented to the Saratoga City Council. The letter expressed concern for the health and safety of our students who walk from Redwood Middle School to the Saratoga Library.

**6. Spotlight: Redwood Middle School After School Program**

Superintendent Lane Weiss introduced Marie Bordeleau, After School Program Coordinator, who presented highlights of Redwood Middle School After School Programs for 2005-06. Over 303 students enrolled for the Fall Program which offered the following classes: Math Olympiad (Grades 6,7 and 8), American Math Competition (Grade 9), MathCounts, Auditioning Workshop, JAVA Programming, Robotics Workshop, Ceramics, Fall Play, Success Chess, Writer’s Workshop and Martial Arts I.

Board members thanked Marie for an excellent job and a very successful year!

**7. Action/Discussion Items**

**7.1 Quarterly Board Goals Update**

Superintendent Lane Weiss presented a quarterly progress update on Board Priority Goals for 2005-06 in the areas of Organizational Culture, Curriculum and Instruction, Communication, Finance, Human Resources and Technology. Copies are available at the District Office. Board members thanked Superintendent Weiss for providing the information quarterly report.

**7.2 School Accountability Report Cards (SARCs)**

Superintendent Lane Weiss presented information on the district's new process for collecting data and publishing School Accountability Report Cards (SARCs). Staff works with eSARC to electronically produce the report. This will allow posting of the report more efficiently. The 2004-05 SARC reports are expected to be published in January, 2006.

**7.3 Interdistrict Transfer Report**

Superintendent Lane Weiss presented a report to the Board on 2005-06 interdistrict transfers.

**7.4 First Reading: Procedure 5000 Open Intradistrict Enrollment**

Superintendent Lane Weiss introduced Procedure 5000 - Open Intradistrict Enrollment. This procedure was revised to align with requirements of No Child Left Behind. Notifications will be added to the annual First Day Packet. Procedure 5000 - Open Intradistrict Enrollment will be presented for Second Reading at the next Board meeting on November 8, 2005.

**7.5 First Reading: Procedure 5210 Interdistrict Attendance Agreements**

Superintendent Lane Weiss introduced Procedure 5210 – Interdistrict Attendance Agreements. This procedure will clarify dates and align with District policy 5210 and the Education Code. Procedure 5210 – Interdistrict Attendance Agreements will be presented for Second Reading at the next Board meeting on November 8, 2005.

**7.6 CSBA Policy Workshop**

Superintendent Lane Weiss presented information regarding a Policy Development Workshop offered by the California School Boards Association.

A motion was made by Cindy Ruby and seconded by John Poo to approve purchase of the Policy Development Workshop and online service offered by the California School Boards Association.

AYES: Thermond, Gipe, Poo, Ruby, Sharma

NOES: 0

**8. Communications**

**8.1 Community Comments**

- There were no community comments.

**9. Future Agenda Items**

The Board discussed items for future agendas.

- Second Reading: Procedures 5000 and 5210
- Update on meeting with City of Saratoga/Saratoga Library
- Budget Workshops: November 29, 2005, 9:00 a.m., Redwood Middle School  
February 2006, TBA

Next meeting: November 8, 2005

**10. Adjournment**

The meeting was adjourned at 7:55 p.m.

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Clerk of the Board