

**BOARD OF TRUSTEES
SARATOGA UNION SCHOOL DISTRICT
Regular Board Meeting
November 22, 2005**

M I N U T E S

Present: Cathie Thermond, Michael Gipe, John Poo, Cindy Ruby, Shinku Sharma

1. Call to Order

The meeting was called to order at 6:00 p.m. by Board President Cathie Thermond.

2. Closed Session

Board members met in Closed Session for:

- 2.1 Personnel Report
- 2.2 Conference with Labor Negotiator Lane Weiss
- 2.3 Public Employee Discipline/Dismissal/Release

At this time Board member Shinku Sharma left the meeting.

3. Open Session

Board President Cathie Thermond called the meeting into Open Session and announced action that took place in Closed Session.

A motion was made by Michael Gipe and seconded by Shinku Sharma to approve the Personnel Report and Addendum as presented.

AYES: Thermond, Gipe, Poo, Ruby, Sharma

NOES: 0

4. Action/Consent Items

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes for November 22, 2005
- 4.3 Approval of Personnel Report and Addendum for November 22, 2005

A motion was made by Cindy Ruby and seconded by John Poo to approve the Action/Consent Items.

AYES: Thermond, Gipe, Poo, Ruby

ABSENT: Sharma

NOES: 0

Personnel Report

Request for Leave of Absence

Pat Burnham, Counselor at Redwood Middle School, is requesting a medical leave from November 29, 2005 to January 3, 2006.

Eve Roux, Core Teacher at Redwood Middle School, is requesting a medical leave from November 29, 2005 to December 12, 2005.

Personnel Report Addendum

Request for Leave of Absence

Michelle Kiehl, Kindergarten Teacher at Foothill School, is requesting a maternity leave effective January 16, 2006 to April 10, 2006.

5. Communications

5.1 Community Comments

- There were no comments from the community.

5.2 Comments from Employee Groups

- There were no comments from employee groups.

5.3 Comments from the Superintendent

- Superintendent Lane Weiss wished everyone a happy Thanksgiving.

5.4 Comments from the Board

- There were no comments from Board members.

6. Action/Discussion Items

6.1 Report on County Committee on School District Organization

Superintendent Lane Weiss introduced Dr. Steven Glickman, one of two representatives from Supervisorial District 1 to the County Committee on School District Organization.

Dr. Glickman provided an overview of the responsibilities of the County Committee on School District Organization which include hearing requests for boundary changes, trustee area changes, district unifications and territory transfers. In most cases, the committee defers to local school boards and in recent years granting territory transfers has changed from “if there’s no reason not to” to “if there’s not a compelling reason you can’t”. Dr. Glickman has served on the County Committee for School District for eight years, and is currently running for election for another four years.

6.2 Facilities Use and Fees Policy Update

Superintendent Lane Weiss and Chief Business Official Ellen Tipton presented comparative information from local school districts on their Facilities Use policies and fee structures. Superintendent Weiss shared the California School Boards Association Use of School Facilities Policy and Administrative Regulations. CBO Ellen Tipton shared documents pertaining to facilities use from Cupertino, Los Altos, Los Gatos, Moreland and Sunnyvale districts. There is a wide range in rate structures and differences include energy fee charges, application fees, non-operating hour fees, profit/not for profit/non profit, fields and restroom charges.

Superintendent Weiss will work with the Board policy committee, Cindy Ruby and Michael Gipe, and CBO Ellen Tipton to research and prepare a draft Facilities Use and Fees Policy to bring back to the Board. Other discussion:

- CBO Ellen Tipton will provide print outs indicating funds earned this year
- Rate philosophy – will it be cost recovery or other? Have moderate use and recover costs
- Review CSBA – Option 2 (cover cost we are incurring, utility, wear and tear, may do better for those making a profit)
- Like to have schools available for community
- Consider type of activities – impact on neighborhood on weekend days
- Difficult for teachers to have their rooms used
- Annually review the policy

6.3 First Interim Report/Approval of J200

The Board is required to certify that the District is able to meet its financial obligations for the remainder of the 2005-2006 school year and the subsequent two years. Chief Business Official Ellen Tipton reviewed changes to the current year budget, through October 31, 2005. The Board was then asked to approve the First Interim Report-J200.

A motion was made by Cindy Ruby and seconded by John Poo to approve the First Interim Report-J200.

AYES: Thermond, Gipe, Poo, Ruby

ABSENT: Sharma

NOES: 0

6.4 2006-07 Calendar Update

Board President Cathie Thermond reviewed calendar options from a meeting with Steve Lopez, Los Gatos-Saratoga High School District, on calendar possibilities for 2006-07 and reviewed input received from the Presidents' Council meeting.

- Option A – same calendar as 2005-06 with a change in graduation dates, final exams in January, mid-June is late for end of school
- Option B – less desirable, classes begin earlier, January finals, end earlier
- Option C – very early start, very early graduation date of June 1st, 11 day inequity between the semesters
- Option E – early start, begin December recess a week later and end first semester before December recess, end school first week in June

Review of calendars at Presidents' Council indicated parents are in favor of finishing the semester before December recess. Concern was expressed about impact on staff for childcare if December recess is offset from other neighboring districts.

Cathie Thermond will seek input from parents and will post these calendar versions on the high school website. Los Gatos-Saratoga High School District is planning to approve the 2006-07 calendar in January.

Superintendent Lane Weiss will form a calendar committee comprised of representatives from administration, Saratoga Teachers' Association, Saratoga Classified Association and confidential employees to study calendar options and will report back to the Board.

6.5 Update on Sale of Property Adjacent to Redwood Middle School

Chief Business Official Ellen Tipton updated the Board on the sale of a .45 acre parcel of property adjacent to Redwood Middle School. The process of selling the property, which was not suitable for any district purpose and had become a nuisance, began in April 2003 when the Board of Trustees proposed a Settlement Agreement with neighbors Mr. Mehra and Mr. Narayan.

The property was appraised at \$150,000 and by April 2005 the Settlement Agreement was worked out. Since that time the neighbors have been going through the process with the City of Saratoga to make the lot line adjustments required. At a Public Hearing at the City of Saratoga on November 9, 2005 the Application for Lot Line

Adjustment was approved 6-0. We expect to complete the process in January or February 2006. The funds, which must be spent on facilities, are currently in an escrow account and will be distributed according to the Settlement Agreement. The District expects to net no less than \$125,000 after our share of closing costs are paid.

6.6 Report on the Santa Clara County School District Organization Official Ballot

Cindy Ruby, Board member designated to vote in the Santa Clara County School District Organization election, recommended Dr. Steven Glickman be re-elected. It is helpful to have someone from this area that shares our issues serve on the County Committee.

7. Communications

7.1 Community Comments

- There were no comments from the community.

8. Future Agenda Items

The Board will discuss items for future agendas.

Next meeting: December 13, 2005

9. Adjournment

The meeting was adjourned at 7:55 p.m.

Clerk of the Board