

**BOARD OF TRUSTEES
SARATOGA UNION SCHOOL DISTRICT
Regular Board Meeting
December 13, 2005**

M I N U T E S

Present: Cindy Ruby, Shinku Sharma, Cathie Thermond, Michael Gipe, John Poo

1. Call to Order/Open Session/Action Discussion

Board President Cindy Ruby called the meeting to order at 7:00 p.m. and reported action taken in Closed Session in the Board Organizational Meeting.

A motion was made by Cindy Ruby and seconded by Michael Gipe to approve the Personnel Report and the Personnel Report Addendum.

AYES: Ruby, Sharma, Thermond, Gipe, Poo
NOES: 0

Personnel Report

New Hire

Linda Fry has been hired as a Child Nutrition Technician effective January 3, 2006.

Request for Leave of Absence

Tiffany Cook, Kindergarten Teacher at Foothill School is requesting a leave of absence from January 4 to April 19, 2006.

Resignation

Vanha Nguyen, Noon Duty at Saratoga School is resigning effective December 18, 2005.

Personnel Report Addendum

Resignation

Norm Havercroft, 50% Teacher at Redwood Middle School currently on administrative leave of absence is resigning effective January 17, 2006.

A motion was made by Cindy Ruby and seconded by John Poo to accept a settlement agreement with Norm Havercroft.

AYES: Ruby, Sharma, Thermond, Gipe, Poo
NOES: 0

2. Action/Consent Items

- 2.1 Approval of Agenda
- 2.2 Approval of Minutes for November 22, 2005
- 2.3 Approval of Personnel Report for December 13, 2005
- 2.4 Approval of Warrants for November 2005

A motion was made by Cathie Thermond and seconded by Shinku Sharma to approve the Action Consent Items.

AYES: Ruby, Sharma, Thermond, Gipe, Poo
NOES: 0

3. Communications

3.1 Community Comments

- There were no comments from the community.

3.2 Comments from Employee Groups

- There were no comments from employee groups.

3.3 Comments from the Superintendent

- Superintendent Weiss reported on highlights from the California School Boards Association (CSBA) conference held December 1-3, 2005.
 - Juan Enriques, inspirational keynote speaker and author of *As the Future Catches You*
 - Other topics: Adequate School Funding, Negotiations, Economic Outlook, Prop 98 as a unified interest for both basic aid and other districts, Pre-School, PowerSchool.
 - Next year the CSBA conference will be held in San Francisco and Superintendent Weiss invited Board members, principals and teachers to attend.

3.4 Comments from the Board

- Cindy Ruby also attended the California School Boards Association (CSBA) conference and also enjoyed inspirational speaker Juan Enriques. Cindy shared a CSBA Governance Standards card with the Board and recommended the Masters in Governance Program which will be given next year. She also enjoyed hearing about the Pre-School Program, the Laptops for Learning Program and Interest Based Bargaining.
- Shinku Sharma and Cathie Thermond attended Redwood Middle School's first fall play and were impressed with the great job of cast members and staff Jason Inglis and Charlie Shoemaker (???)
- John Poo attended the very entertaining Argonaut Variety Show which included a performance by Superintendent Weiss.
- Cathie Thermond attended the District Leadership Team meeting and reported all is going very well.

4. Action/Discussion Items

4.1 Budget Update

Chief Business Official Ellen Tipton reported on the current budget forecast for the 2005-06 school year. No changes have been made since the Tax Assessor's meeting mid- November.

4.2 Public Hearing to Sunshine Tentative Compensation Agreement with the Saratoga Teachers' Association

Superintendent Lane Weiss announced the Saratoga Teachers' Association and the Saratoga Union School District have reached tentative agreement on compensation. The Superintendent read the tentative agreement.

Saratoga Teachers' Association and Saratoga Union School District
Tentative Agreement

The Saratoga Teachers' Association and Saratoga Union School District have negotiated in good faith and have reached tentative agreement. This agreement is subject to ratification by the general membership of the Saratoga Teachers' Association and the Saratoga Union School District Board of Trustees

The tentative agreement includes the following:

Cost of Living Adjustment (COLA)

Adjustment/increase to compensation on the salary schedule = 6.5%

- The previously negotiated Health and Welfare package that was negotiated and ratified last spring for the 2005-2006 school year.
- A step and column increase (as per the current step and column contract language and certificated salary schedule).
- In addition to the 6.5% COLA adjustment, further negotiations will take place regarding an adjustment to the compensation for the district’s psychologists and speech therapists who are a part of the STA bargaining unit
- An increase of \$350 per year for the stipend paid to teachers of the Resource Specialist Program and Special Day Class (an increase from \$650 to \$1000)

The Tentative Agreement was signed on December 9, 2005 by Martie Connor, Saratoga Teachers’ Association and Superintendent Lane Weiss, Saratoga Union School District.

Board President Cindy Ruby opened the Public Hearing at 7:19 p.m. and the public was invited to comment. There were no comments from the public. Copies of the agreement may be reviewed at the District Office. The Public Hearing will be closed January 10, 2006 and after hearing comments from the community the Board will be asked to ratify the agreement.

Superintendent Weiss publicly thanked the Saratoga Teachers’ Association and the Saratoga Union School District bargaining teams for their work in reaching the Tentative Agreement.

4.3 Resolution 300.12/05 Annual Accounting For Developer Fees

Chief Business Official Ellen Tipton reviewed Resolution 300.12/05 Annual Accounting for Developer Fees for 2004-05 Fiscal Year in the Following Fund: Fund 250- Developer’s Fees, the Developers’ Fee expenditure report for 2004-05.

A motion was made by Cathie Thermond and seconded by John Poo to approve Resolution 300.12/05 Annual Accounting for Developer Fees for 2004-05 Fiscal Year in the Following Fund: Fund 250- Developer’s Fees, the Developers’ Fee expenditure report for 2004-05.

Roll Call Vote

AYES: Ruby, Sharma, Thermond, Poo, Gipe

NOES: 0

4.4 Approval of Assignments for Teachers in Accordance with Education Code Section 44258.3

In order to comply with Education Code 44258.3 and Board Policy 2225, teachers whose credentials do not fully cover the subject matter they teach at the middle school may comply under certain Education Code sections. Board approval is requested to bring the District into full compliance. These teachers have given their consent to their assignments for the 2005-06 school year.

Education Code Section 44258.3(a) Teaching by holder of credential to teach subjects in kindergarten and grades 1 to 12; knowledge of subject; assignments

<u>Name</u>	<u>Assignment</u>	<u>Authorization Needed</u>
Jason Engilis	Video	Arts

Education Code Section 44258.2

<u>Name</u>	<u>Assignment</u>	<u>Authorization Needed</u>
Elizabeth Belles	7 th Grade Core	English
Marie Bordeleau	8 th Grade Core	English
James Conn	8 th Grade Core	English
Pam Demertizis	7 th Grade Core	Social Science
Patience Fielding	6 th Grade Core	Social Science
Alexis Nesper	7 th /8 th Grade Core	English

Education Code Section 44256(b) Multiple Subject Teaching Credential

Amy Bosinger	6 th , 7 th , 8 th , Grade Spanish	Spanish
Denyelle Chapman	6 th Grade Science	Science
Mardi Kambish	6 th Grade Math	Math
Julie Shultz	8 th Grade Science	Science

A motion was made by Shinku Sharma and seconded by Michael Gipe to approve Assignments for Teachers in Accordance with Education Code Section 44258.3.

AYES: Ruby, Sharma, Thermond, Poo, Gipe
NOES: 0

4.5 No Child Left Behind (NCLB) –Highly Qualified Teachers Report

Human Resources Director Kym Plaing updated the Board on No Child Left Behind compliance and credentialing. After reviewing all teachers' credentials for compliance, Kym found only 2 of 79 teachers will be required to take the California Subject Examination for Teachers (CSET). Those credentialed on or after July 1, 2002 are considered to be a new teacher. Teachers who have received their credential prior to July 1, 2002 can be in compliance through the High Objective Uniform State Standard of Evaluation (HOUSSE).

Superintendent Weiss commended Kym Plaing on her hard work in reviewing all teachers' credentials. She has attended various workshops, met with each school principal and teachers who are required to take the CSET.

Board members expressed their appreciation to Kym for her work and the informative report about No Child Left Behind.

4.6 2006-07 Calendar Update

Superintendent Lane Weiss reviewed calendar information from the Los Gatos-Saratoga Joint Union High School District for 2006-07 and announced their board is meeting tonight to get input on three draft proposals. Acting Superintendent Steve Lopez will then meet with Superintendent Weiss and Superintendent Boxer-Gasman from the Los Gatos Union School District for further discussion.

The Saratoga Union School District calendar committee will begin meeting in January and will include representatives from bargaining groups, administrators, staff and a Board representative. Cathie Thermond volunteered to serve on the committee. The anticipated approval of the 2006-07 calendar is late February.

The Board was asked for input on the three draft versions. Priorities include aligning as closely as possible with the high school district and having at least one year lead time before any major changes occur. Superintendent Weiss would like to encourage a three-year calendar to be adopted. He also encouraged the parents of elementary school children to attend the next Los Gatos-Saratoga Joint Union High School District meeting to voice their feelings about the school year calendar.

5. **ADJOURNMENT TO SUSD EDUCATIONAL FACILITIES CORPORATION MEETING**

5.1 **Call to Order**

The Board President called the Saratoga Union School District Educational Facilities Corporation meeting to order.

5.2 **Public Comments**

There were no comments from the public.

5.3 **Other Business**

The Certificate of Participation has been paid off. Board members began the process of dissolving the Saratoga Union School District Educational Facilities Corporation.

- **Appointment of New Directors**

Board members Cindy Ruby, Shinku Sharma and Cathie Thermond were appointed Directors of the Saratoga Union School District Facilities Corporation.

- **Appointment of New Officers**

Superintendent Lane Weiss was appointed President of the Saratoga Union School District Facilities Corporation and Chief Business Official Ellen Tipton were appointed Secretary of the Saratoga Union School District Facilities Corporation.

- **Approval of Resolution 301.12/05 – Resolution of the Board of Directors of the Saratoga Union School District Educational Facilities Corporation Dissolving and Winding Up of the Saratoga Union School District Educational Facilities Corporation**

A motion was made by Cathie Thermond and seconded by Shinku Sharma to approve Resolution 301.12/05 – Resolution of the Board of Directors of the Saratoga Union School District Educational Facilities Corporation Dissolving and Winding Up of the Saratoga Union School District Educational Facilities Corporation

AYES: Ruby, Sharma, Thermond

NOES: 0

- **Approval of Certificate of Dissolution**

Chief Business Official Ellen Tipton reviewed the Certificate of Dissolution.

A motion was made by Cathie Thermond and seconded by Shinku Sharma to approve the Certificate of Dissolution.

AYES: Ruby, Sharma, Thermond

NOES: 0

- **Approval of Certificate of Election to Wind Up and Dissolve**
Chief Business Official Ellen Tipton reviewed the Certificate of Election to Wind Up and Dissolve.

A motion was made by Cathie Thermond and seconded by Shinku Sharma to approve the Certificate of Election to Wind Up and Dissolve.

AYES: Ruby, Sharma, Thermond
NOES: 0

5.4 Adjournment

Board President Cindy Ruby adjourned the meeting of the Saratoga Union School District Educational Facilities Corporation at 8:12 p.m.

6. Reconvene to Open Session

The Board reconvened to Open Session.

7. Communications

7.1 Community Comments

Assistant Superintendent Louise Levy announced she attended the Silicon Valley New Teacher Project celebration of new teachers at the Tech Museum and that she is very proud of our new teachers.

8. Future Agenda Items

The Board discussed items for future agendas.

Next meeting: January 10, 2006

January Board Workshop - TBA
Consolidated Application – January 31st

9. Adjournment

The meeting was adjourned at 8:18 p.m.

Clerk of the Board