

**BOARD OF TRUSTEES
SARATOGA UNION SCHOOL DISTRICT
Regular Board Meeting
May 9, 2006**

M I N U T E S

Present: Cindy Ruby, Cathie Thermond, Shinku Sharma, Michael Gipe, John Poo

1. Call to Order

The meeting was called to order at 5:30 p.m. by Board President Cindy Ruby.

2. Closed Session

Board members met in Closed Session for:

- 2.1 Personnel Report for May 9, 2006
- 2.2 Public Employee Discipline/Dismissal/Release
- 2.3 Classified and Certificated Negotiations: Conference with Labor Negotiator Lane Weiss

3. Open Session

Board President Cindy Ruby called the meeting into Open Session and announced action taken in Closed Session.

A motion was made by Cathie Thermond and seconded by Michael Gipe to approve the Personnel Report.

Personnel Report

Resignation

Arredondo Dangerfield, 1 on 1 Aide at Foothill Elementary School, resigned effective April 28, 2006

Leave of Absence

Pat Burnham, Counselor at Redwood Middle School is requesting a medical leave April 24, 2006 through June 1, 2006.

AYES: Ruby, Thermond, Sharma, Gipe, Poo

NOES: 0

A motion was made by Cathie Thermond and seconded by Shinku Sharma to approve charges and resolutions 306.5/06 and 307.5/06 for two certificated employees.

AYES: Ruby, Thermond, Sharma, Gipe, Poo

NOES: 0

The Board will continue in closed session to discuss Item 2.3 at the end of the meeting.

4. **Action/Consent Items**

- 4.1 Approval of Agenda
- 4.2 Approval of Minutes for April 25, 2006
- 4.3 Approval of Warrants for April 2006

A motion was made by John Poo and seconded by Michael Gipe to approve the Action Consent Items.

AYES: Ruby, Thermond, Sharma, Gipe, Poo
NOES: 0

5. **Communications**

5.1 **Community Comments**

There were no comments from the community.

5.2 **Comments from Employee Groups**

There were no comments from employee groups.

5.3 **Superintendent Lane Weiss made the following comments:**

- Invited all to attend Staff Appreciation tomorrow afternoon from 3:00 – 4:30 p.m. at the District Office.
- Pragati Grover was selected as the ACSA Parent Volunteer of the Year and will be honored in Campbell on May 24, 2006.
- STAR testing is underway.
- Noyce Foundation representatives will meet to discuss an increase in resources to support math education.
- MARS exam results are expected to be released soon.
- History-Science Instructional Materials Task Force will hold a parent meeting with textbook publishers tomorrow night at 7:00 p.m.
- SEF events: Leadership Event May 19th, 6:00 p.m., Golf Tournament May 22nd, end of the year luncheon on May 24th. He thanked Terrie Creamer for her work and extra effort in building a partnership with SUSD and the SEF board for organizing these events.
- Open Houses are planned at Argonaut and Foothill Schools on May 18th.
- Human Resources Director Kym Plaing and Linda Jacobs from Terrance Insurance Services, Inc. were congratulated for a great job in organizing our first ever Wellness Fair.

5.4 **Comments from the Board**

- Shinku Sharma reported the Redwood Middle School Musical *Seussical* was a huge success and played to a sold-out audience.
- Cindy Ruby and Cathie Thermond attended the Hoffman Awards dinner where an exemplary program from Campbell High School District was presented.
- Cindy Ruby reported it was exciting to serve on the Health and Welfare Task Force and help in planning the first Wellness Fair.

6. **Spotlight: Linda Jacobs, Terrance Insurance Services, Inc.**

Human Resources Director Kym Plaing introduced Linda Jacobs from Terrance Insurance Services, Inc. She is SUSD's insurance broker for health and welfare and has been with us for one year.

Linda Jacobs shared her background in the insurance business and reported this transitional year has gone very smoothly. The Wellness Fair was well attended and vendors have expressed interest in returning next year.

Chief Business Official Ellen Tipton thanked Linda for all she has done this year, especially with regard to claims issues with employees and retirees.

Superintendent Weiss thanked Linda for her attention to detail and business mindset, her partnership in making connections with the community for the Wellness Fair and for her customer service attitude which has made a very positive impact.

7. **Action/Discussion Item**

7.1 **Public Hearing to Sunshine Tentative Health and Welfare Agreement for 2006-07 with the Saratoga Teachers' Association**

The Saratoga Teachers' Association and the Saratoga Union School District have reached tentative agreement for the 2006-07 school year on:

Article XVI – Health and Welfare Benefits – The district proposes to negotiate fair and equitable adjustments in compensation (Health and Welfare benefits), consistent with the District's ability to pay now and in the future, and the reality of state and local economies.

Tentative Agreement

Commencing July 1, 2006 the district will pay Health and Welfare Benefits for all qualified bargaining unit members and families at a rate no greater than the highest cost family HMO plan rate. Any cost above the highest cost family HMO will be paid by the bargaining unit member.

Board President Cindy Ruby opened the Public Hearing at 6:55 p.m. and the public was invited to comment. Letters may be sent to the Board or Superintendent, 20460 Forrest Hills Drive, Saratoga, CA 95070. Emails may be sent to the Superintendent at lweiss@saratogausd.org or to the Board of Trustees at board@saratogausd.org.

Copies of the agreement may be reviewed at the District Office. The Public Hearing will be closed May 23, 2006 and after hearing comments from the community the Board will be asked to vote on the agreement.

7.2 **Foothill School Softball Fields – Steve Zankich**

Superintendent Lane Weiss updated the Board members on a community request to name the Foothill School softball fields in honor of Steve Zankich. Mr. Zankich contributed his talent, energy and time to our youth, schools, and community.

The Board discussed a proposal which includes a brick pathway and memorial plaque. Mr. Zankich' construction company will provide the labor and equipment for installation. Superintendent Lane Weiss will continue discussion regarding facilities with staff and update the Board.

7.3 **Budget Update – Discussion**

CBO Ellen Tipton reviewed the following documents:

- Summary of General Fund Income/Expense History and Forecast
- 2005-06 Year to Date Budget Summary, through April 30, 2006
- 3-Year Projections – 2005-06, 2006-07, 2007-08

Superintendent Weiss reviewed the agenda for the May 15th District Budget Advisory Committee. The agenda includes a review and prioritizing of requests and preparation of a report for the Board. If there is an ending balance we will be in a position to implement items from the priority list.

Superintendent Weiss reviewed the SUSD Major Grant Request to the Saratoga Education Foundation which will be voted on tomorrow. The proposal includes a request to continue the 2005-06 programs with the following modifications:

- K-5 Theatre/Visual Arts program continue contingent upon funding and coordination of scheduling and facility allocation at each school site by principals, teacher representatives and the Superintendent
- Deletion of the Art Aide Position at Redwood Middle School
- Addition of 30 hours of Library Aide at Redwood Middle School
- Elementary School Counselor
- Technology Program (computer labs, computer lab instructors)

Some areas for discussion include technology, physical education at Redwood Middle School and science aides.

7.4 Staff Learning and Collaboration Time (SLCT) – Discussion

Superintendent Lane Weiss updated the board on staff discussions about Staff Learning and Collaboration Time and the status of the Webfeedback Survey that is currently underway.

Webfeedback

- Seven surveys including students, staff, and parents are in progress.
- An analysis of results will be presented in May.

Staff Learning and Collaboration Time

- Math Focus: *Math Framework*

Student Assessment Data (CST, NRT, MARS, Teacher Assessments, Teacher Tool Kits)

Instructional Practice (Math Concept, Coaching, Workshops, Collaboration)

- Focus will be on analyzing student work in all curricular areas.
- A copy of the California Department of Education seven-year curriculum adoption cycle was shared.

7.5 Report on Board Policy Timeline

Superintendent Lane Weiss presented a draft timeline for the updating of SUSD Board Policies and Administrative Regulations in collaboration with the California School Boards Association. December 12, 2006 was set as a deadline to accomplish policy updates. CSBA will be asked to provide a chart to show the relationship between the old and new policies.

7.6 Approval of School Board Election – Resolution: 305.5/06 Request for and Consent to Consolidation of Elections

Superintendent Lane Weiss presented Resolution 305.5/06 Request for and Consent to Consolidation of Elections requesting Consolidation of election and determining Specifications of Election relating to tie votes and candidates' statements, as required by the County Registrar of Voters, Santa Clara County for November 7, 2006.

A motion was made by Cathie Thermond and seconded by Shinku Sharma to approve Resolution: 305.5/06 Request for and Consent to Consolidation of Elections.

AYES: Ruby, Thermond, Sharma, Gipe, Poo
NOES: 0

7.7 Approval of Board Meeting Calendar for 2006-07

Superintendent Lane Weiss presented a draft Board meeting calendar for 2006-07 and requested the Board's approval.

Board members agreed to meet for a Board Workshop, on June 27, 2006, 3:00 – 6:00 p.m. at the District Office. This immediately precedes the regularly scheduled Board meeting.

A motion was made by Cathie Thermond and seconded by Michael Gipe to approve the Board meeting calendar for 2006-07.

AYES: Ruby, Thermond, Sharma, Gipe, Poo

NOES: 0

8. Communications

8.1 Community Comments

There were no comments from the community.

9. Future Agenda Items

The Board discussed items for future agendas:

- Close Sunshine with STA on Tentative Agreement for Health and Welfare
- Budget Update
- History/Social Studies Instructional Materials Task Force Recommendation
- First Reading: Wellness Policy
- Staff Learning and Collaboration Time
- School Accountability Report Cards

Next Meeting: May 23, 2006 – Redwood Middle School Library

10. Adjournment to Closed Session

Board members adjourned to Closed Session to continue discussion of:

- 2.3 Classified and Certificated Negotiations: Conference with Labor Negotiator Lane Weiss

11. Open Session

Board President Cindy Ruby reported no action was taken in Closed Session.

12. Adjournment

The meeting was adjourned at 9:42 p.m.

Clerk of the Board