

BUSINESS MEETING

November 14, 2022

The Business Meeting of the Stafford Township Board of Education was held on November 14, 2022 at 7:32pm at the Stafford Township Arts Center (STAC) and was live streamed over the web.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Taylor Brennan	Member
Kevin Cooney	Member
Patricia Formica	Member
Deborah Lyons	Member (Absent)
Matthew Regulski	Member (Absent)
Joseph Washco	Member
Mark Zoladz	Member (Absent)
Joseph Mangino	Vice President
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

~Hurricane Sandy 10th Anniversary Staff Recognition

- Mr. Chidiac recognized and paid tribute to the Ten-Year Anniversary of Superstorm Sandy. Thanks to grass roots efforts spearheaded by Board Vice President, Mr. Joseph Mangino the group S.T.A.R.T. (Stafford Teachers and Residents Together) was formed. Mr. Mangino applauded the teachers for their impact, helping in time of need outside of the classroom. Mr. Mangino stated that there was \$375k raised from the sale of shirts that was then donated to Ft. Meyers residents effected by Hurricane Ian. Mr. Mangino, on behalf of the Jetty Rock Foundation presented a plaque to the district that recognized the following individuals for their part in S.T.A.R.T.: Jennifer Lowe, Beckie Mangino, Kelly

Potter, Tracy Osborne, Danielle Kossove, Kelly Bodziak, Suzanne Willadsen, Robin Racz, Tracy Sinatra and Madelyn Dunn

~Oxycocus Elementary School Staff/Student Recognition

- Mr. Wilkinson recognized and thanked Nicole Cattelona for stepping into the role of PIRS and helping students and staff with interventions to help students find success. Mr. Wilkinson also recognized several students to going about and beyond.

~Ronald L. Meinders Primary Learning Center Elementary School Staff/Student Recognition

- Ms. Reo recognized and thanked Jen LaRussa, Susie Willadsen, Andre Martinez, Nick DeStefano, Craig Cabera and Mike Nikola for all their efforts with the Walls & Murals project.

B. SUPERINTENDENT'S EDUCATIONAL REPORT - Attachment

Mr. Chidiac shared that during the month of October, there were Halloween parades and celebrations in all of the buildings. Intermediate and McKinley held trunk-or-treat for students, parents and staff. Thank you to our parents and PTO for providing our students with an amazing time. Also celebrated Week of Respect with different themed dress up days and taught our students about respect and kindness as well as anti-bullying. School Violence Awareness week was celebrated the third week of October to promote violence prevention and school safety district wide. McKinley and Intermediate participated in an assembly called "Lead You" which is designed to help provide students with strategies on how to react, reflect and resolve conflict. Blake the Therapy Dog came to visit Oxycocus several times. PLC students successfully participated in school picture days on the 18th and 19th. Officer Lawrence visited classes to review Halloween Safety, including the importance of having parents/guardians check all treats before eating. At Ocean Acres, Mrs. Watson and Ms. Cracchiolo brought a Rock Your School Assembly to the first and second graders. It was a fantastic event with karaoke, science experiments, and rock-n-roll! The annual Make a Difference Day was held at McKinley. This year's charity was Stafford Township PBA 297/Community Policing. McKinley students raised a total of \$18,067.00 which will go towards the purchase of a Bulletproof Vest for K-9 Venus and towards Community Policing Events in town. Thank you to Mr. Aires, Mrs. Aliseo, and Ms. Marro. Intermediate featured the 4th/5th grade musical – "Shrek Jr" which was a tremendous success. All the students worked very hard and put on a great show for our parents and staff. Thank you to Ms. Gioe, Ms. Zuzic, Ms. Aboyou and Ms. Meyers.

Mr. Chidiac reminded everyone of the upcoming events at STAC and shared that tickets can be purchased through the website www.stacnj.com:

- Shadows of the 60's – A Holiday Tribute to Motown – November 19, 2022 @ 7:30pm

- Atlantic City Ballet presents “It’s a Shore Holiday” – November 27, 2022 @ 3:00pm
- Elf the Musical – December 2, 2022 @7:30pm and December 3 and 4, 2022 @3:00pm
- Celtic Angels Christmas – December 17, 2022 @7:00pm
- Forever Plaid – January 21, 2023 @ 7:00pm and January 22, 2023 @2:00pm

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

1. October 10, 2022 Committee of the Whole – No absences
2. October 10, 2022 Business Meeting – No absences
3. October 10, 2022 Closed Session #1 – No absences
4. October 10, 2022 Closed Session #2 – No absences

A motion was made by Mr. Mangino and seconded by Ms. Formica to approve Approval of Minutes of Previous Meeting(s) #1-4. Roll call vote: six (6) members present voted yes; motion passed.

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

None

E. CORRESPONDENCE TO AND FROM THE BOARD

None

F. BOARD BUSINESS

1. There were no incidents of harassment, intimidation, and bullying.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Intermediate #1, McKinley #1.
3. To approve to reschedule the Board Reorganization Meeting from January 4, 2023 to Tuesday, January 3, 2023 at 6:00pm.
4. To approve the Division of Early Childhood Services: Annual Preschool Operational Plan Update; Former Abbott’s, Charter Schools, and PEA Districts, beginning July 1, 2023 and ending June 30, 2024.
5. To approve the attached revised District Wellness Plan for the 2022-2023 school year.

6. To approve the attached Memorandum of Agreement Between Stafford Township Board of Education and Stafford Township Administrators' Association for the period July 1, 2022 to June 30, 2025.

A motion was made by Mr. Cooney and seconded by Mr. Washco to approve Board Business item(s) #1-6. Roll call vote items #1-5: six (6) members present voted yes; motion passed. Roll call vote item #6: five (5) members present voted yes; motion passed. Mr. Mangino abstained on item #6.

NEW BUSINESS

G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of November 2022 bills list totaling \$1,345,474.26 as attached. (G-1)

Fund 10 - \$1,135,169.59

Fund 20 - \$137,264.48

Fund 30 - \$0

Fund 40 - \$0

Fund 60 - \$59,350.88

Fund 61 - \$13,689.31

*Note - \$499,462.32 of the amounts listed were made as EFT payments. (G-1a)

*To approve for payment of September/October additional bills list totaling \$479,420.37 as attached. (G-1b)

Fund 10 - \$232,494.51

Fund 20 - \$243,948.61

Fund 30 - \$0

Fund 40 - \$0

Fund 60 - \$220.95

Fund 61 - \$2,756.30

*Note - \$2,358.28 of the amounts listed were made as EFT payments. (G-1c)

2. To approve for payment of payroll
 - a. dated September 30, 2022 totaling \$1,363,427.83
 - b. dated October 15, 2022 totaling \$1,402,538.20
3. To accept the Treasurer's Report for the month of September 2022.
4. To accept the Secretary's Report for the month of September 2022.
5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of September 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of September 2022 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers.

7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of November 2022 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
8. To approve the attached School Bus Emergency Evacuation Drill Reports for the Intermediate, McKinley, Ocean Acres, Primary Learning Center and Oxycocus schools that took place on October 17th, October 18th, October 19th, and October 20th, 2022.
9. To approve an out of district tuition contract to Shore Center for Students with Autism (Bayshore Jointure Commission) for student #22509 for the 2022-2023 school year in the total amount of \$80,421 (SY \$44,488; Extraordinary Services \$35,933). Stafford Township is responsible for the education of this student. This student requires a 1:1 aide.
10. To approve an out of district tuition contract to Verona School District for student #23512 for the 2022-2023 school year in the total amount of \$38,500. Stafford Township is responsible for the education of this student. This student was deemed as McKinney Vento.
11. To approve the attached Change Order GC-11 from Wallace Brothers, Inc. in the amount of \$1,076.15 for Credit to District for unused portion of the Allowance. This is part of the Bus Garage Project.

A motion was made by Mr. Mangino and seconded by Mr. Cooney to approve Finance/Insurance/Transportation item(s) #1-11. Roll call vote item #1: six (6) members present voted yes; motion passed. Roll call vote item #2: five (5) members present voted yes; motion passed. Mr. Mangino abstained on item #2. Roll call vote items #3-11: six (6) members present voted yes; motion passed.

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

NO ACTION ITEMS

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached professional

development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.
2. To approve the attached revised list of field trips for the 2022-2023 school year.

A motion was made by Ms. Formica and seconded by Mr. Washco to approve Curriculum/Instruction/Technology item(s) #1-2. Roll call vote: six (6) members present voted yes; motion passed.

J. PERSONNEL

The following Personnel items were discussed:
Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve the attached list of substitutes for the 2022-2023 school year.
2. To approve the change of assignments for the attached list of personnel for the 2022-2023 school year.
3. To approve the following retirements:
 - a. Susan Madara, Teacher, effective March 1, 2023
 - b. Patricia Rosinski, Teacher, effective January 1, 2023
4. To approve the following resignations:

- a. Kristina Rutherford, Long Term Sub Floater Nurse, effective December 24, 2022
 - b. Christine LaPointe, Teacher, effective December 13, 2022
 - c. Doreen Falk, School Nurse, effective July 1, 2023
5. To approve the following leaves:
- a. Employee ID #5843, unpaid leave of absence, beginning November 2, 2022 and returning November 7, 2022
 - b. Employee ID #6177, unpaid family leave FMLA, beginning November 17, 2022 and returning February 17, 2023 – REVISED
 - c. Employee ID #6177, unpaid contractual child rearing leave, beginning February 20, 2023 and returning April 6, 2023
 - d. Employee ID #6187, unpaid family leave FMLA, beginning December 7, 2022 and returning March 6, 2023 – REVISED
 - e. Employee ID #6187, unpaid contractual child rearing leave, beginning March 6, 2023 and returning July 1, 2023 – REVISED
6. To approve the attached list of student fieldwork placements for the 2022-2023 school year.
7. To approve the following as additional staff for the Extended Day Program for the 2022-2023 school year:
- a. Diane Petrozzino
8. To approve the attached list of additional staff for Extra-Curricular and Performing Arts Enrichment Programs for the 2022-2023 school year.
9. To approve the attached substitute pay rate increases for the 2022-2023 school year.
10. To approve the attached revised job description:
- a. A-15 Payroll Assistant Coordinator
11. To approve Elizabeth McCue to provide homebound instruction beginning November 1, 2022 and ending June 30, 2023, in accordance with the STEA Agreement.
12. To approve Jessica Perry to provide homebound instruction beginning November 1, 2022 and ending June 30, 2023, in accordance with the STEA Agreement.
13. To approve Jill Potts to provide homebound instruction beginning November 1, 2022 and ending June 30, 2023, in accordance with the STEA Agreement.
14. To approve Stephanie Sullivan as Elementary School Teacher, Grades 1 & 2, Ocean Acres Elementary School, beginning November 1, 2022 and ending June

30, 2023, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.

15. To approve Leah Scali as Resource Teacher, Grade 3, McKinley Avenue Elementary School, beginning January 16, 2023 and ending June 30, 2023, Step 16, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

16. To approve Alexis Kirk as Elementary School Teacher, PENDING CERTIFICATION, Grade 5, Intermediate School, beginning December 1, 2022 and ending June 30, 2023, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

17. To approve Janet Corbett as School Nurse, Intermediate School, beginning December 1, 2022 and ending June 30, 2023, Step 14, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

A motion was made by Mr. Mangino and seconded by Mr. Cooney to approve Personnel item(s) #1-17. Roll call vote: six (6) members present voted yes; motion passed.

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2022-2023 board/district goals.

1. To approve the **second reading** of the following **revised** policy:
 - 5512 Harassment, Intimidation, or Bullying
2. To approve the **first reading** of the following **revised** policy and regulation:
 - 8505 Local Wellness Policy - Nutrient Standards for Meals and Other Foods
 - R8505 Nutritional Guidelines

A motion was made by Mr. Washco and seconded by Mr. Mangino to approve Policy/Legislative item(s) #1-2. Roll call vote: six (6) members present voted yes; motion passed.

BUSINESS MEETING

November 14, 2022

L. ADVANCED PLANNING

None

M. PUBLIC COMMENT

None

N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION

None

ADJOURNMENT

A motion was made by Ms. Formica and seconded by Mr. Washco to adjourn the meeting at 7:59pm. Voice vote: All members present voted yes (6-0); motion passed.

Lourdes LaGuardia
School Business Administrator/Board Secretary

LL/km/11-23-2022