

BUSINESS MEETING

June 5, 2023

The Business Meeting of the Stafford Township Board of Education was held on June 5, 2023 at 7:01pm at the Stafford Township Arts Center (STAC) and was live streamed over the web.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Cono Cirone	Member (Absent)
Kevin Cooney	Member
Patricia Formica	Member
Deborah Lyons	Member
Matthew Regulski	Member
Christopher Smith	Member
Joseph Washco	Member
Taylor Brennan	Vice President
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

~Friendship Field Day Student/Staff Recognition

- Ms. Reo recognized the students and staff who participated in Friendship Field Day; a day of fun and interactive play for the MD classes and Intermediate Peer Mediators.

~Ocean County Math League Student/Staff Recognition

- Mr. Reilly and Mrs. Eberle recognized the students and staff who participated in the Ocean County Math League. There was a fourth-grade student who placed first overall in Ocean County.

~Presentation – NJDOE District and School Grade Self-Assessment Reports under the Anti-Bullying Bill of Rights – David Ytreboe

- Mr. Ytreboe reported the official New Jersey Department of Education School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act from **July 1, 2021 thru June 30, 2022**. The school safety/ climate teams in the five buildings met and completed the assessment earlier this year. The self-assessment is divided into eight core elements with a best possible score of 78. The elements are HIB Programs, Training on HIB policy, Training Programs, HIB curriculum, HIB personnel, HIB incident reporting, HIB investigations, and HIB State Reporting.

For the school year:

- Intermediate School received a **75/78**
- McKinley Avenue received a **78/78**
- Ocean Acres Elementary received a **77/78**
- PLC received a **76/78**
- Oxycocus received a **77/78**

Stafford Township School District is committed to teaching our students and staff about the Anti-Bullying Law. We are committed to teaching our students about respect, empathy, leadership, resiliency, problem solving, positive change and helping others through our Social and Emotional Learning programs such as Project Team, Kelso's Choice and Second Step. Our Upstander program and other initiatives such as the Great Kindness Challenge at the PLC and We Are One movement at the Intermediate School has helped our district promote a positive school climate. We are hoping these virtues can help guide our students in their classrooms, homes, sporting or club events, and of course as they interact using social media.

B. SUPERINTENDENT'S EDUCATIONAL REPORT - Attachment

- Mr. Chidiac conveyed that during the month of May Staff Appreciation Week was celebrated in all of the buildings. Ocean Acres hosted Support Our Troops where more than 175 local veterans and family members enjoyed a patriotic-themed show presented by our entire student population. The Stepping Up Ceremonies for our 4-year-old preschool students were held at Oxycocus. There was a kindergarten show at PLC. McKinley held their spring concert. Intermediate held a Community Paint Night and Red Carpet Art Night. Friendship Field Day took place at The Field of Dreams in Toms River. DARE Day was also a success this year for our 5th graders. Intermediate is now preparing for their promotion ceremonies, which will take place on June 8th. Scheduled at STAC for July 7th and 8th is a Strawberry Fields Beatles Tribute. Please go to our website www.stacnj.com for tickets.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

- | | |
|-------------------|--|
| 1. April 27, 2023 | Special Meeting (Work Session) – 2 Absences (D. Lyons, M. Regulski) |
| 2. April 27, 2023 | Public Budget Hearing – 2 Absences (D. Lyons, M. Regulski) |
| 3. April 27, 2023 | Closed Session – 2 Absences (D. Lyons, M. Regulski) |
| 4. May 8, 2023 | Committee of the Whole – 3 Absences (K. Cooney, C. Smith, J. Washco) |
| 5. May 8, 2023 | Business Meeting – 3 Absences (K. Cooney, C. Smith, J. Washco) |
| 6. May 8, 2023 | Closed Session - - 3 Absences (K. Cooney, C. Smith, J. Washco) |

A motion was made by Ms. Formica and seconded by Mrs. Lyons to approve Approval of Minutes of Previous Meeting(s) #1-6. Roll call vote items #1-3: six (6) members present voted yes; motion passed. Mrs. Lyons and Dr. Regulski abstained on items #1-3. Roll call vote items #4-6: five (5) members present voted yes; motion passed. Mr. Cooney, Mr. Smith and Mr. Washco abstained on items #4-6.

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

None

E. CORRESPONDENCE TO AND FROM THE BOARD

None

F. BOARD BUSINESS

1. There were eight incidents of harassment, intimidation, and bullying.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Intermediate #14, Intermediate #15.
3. To readopt the attached Stafford Township School District Mission Statement for the 2023-2024 school year.
4. To readopt the existing Stafford Township School District bylaws, policies, and regulations for the Board’s operation and for the operation of the school district, as listed on the Stafford Township School District Intranet for the 2023-2024 school year.
5. To readopt the existing Stafford Township School District procedures, plans, forms, handbooks, standing orders, health regulation, and health supplies as

listed on the Stafford Township School District Intranet for the 2023-2024 school year.

6. To readopt the Board of Education's Internal Standard Operating (SOP) Procedures as on file in the Board Secretary/Business Administrator's Office for the 2023-2024 school year.
7. To approve Meridian Health Center as medical waste disposal site, this is free resource made possible by the Township for the 2023-2024 school year.
8. To approve petty cash funds, as per Policy 6620 – Petty Cash for the 2023-2024 school year.
9. To readopt the Integrated Pest Management Plan for the 2023-2024 school year.
10. To approve the following Annual Administrative Appointments as required by statute within employee contractual responsibilities:
 - a. David Ytreboe as Title IX Coordinator through June 2024.
 - b. To appoint David Ytreboe as Affirmative Action Officer, Anti-Bullying Coordinator, and School Safety Specialist for the 2023-2024 school year.
 - c. To appoint Sean Reilly as the 504 Officer for the 2023-2024 school year.
 - d. To appoint Dawn Reo as the Homeless Liaison for the 2023-2024 school year.
 - e. To appoint Dawn Reo as the I&RS Coordinator for the 2023-2024 school year.
 - f. To appoint Michael Nikola as the Right-To-Know Officer, Asbestos Management Officer, Safety and Health Designee, Indoor Air Quality Designee, District Integrated Pest Management Coordinator, Chemical Hygiene Officer (as per Policy 7420 – Director of Facilities), PEOSHA, Occupational & Environmental Analysis, and AHERA Coordinator for the 2023-2024 school year.
 - g. To appoint each school Principal as the School/Building Integrated Pest Management Coordinator for the 2023-2024 school year.
 - h. To appoint Kelsey Molzon as the Student Assistance Coordinator for the 2023-2024 school year.
 - i. To appoint Tina Leonard as Attendance/Tuant Secretary for the 2023-2024 school year.

- j. To appoint Sean Reilly as SEMI Coordinator for the 2023-2024 school year.
 - k. To appoint Stephanie Bush as ELL Coordinator for the 2023-2024 school year.
 - l. To appoint Dawn Reo as Bloodborne Pathogens designated district person for the 2023-2024 school year.
 - m. To appoint Michael Nikola as the Americans with Disabilities designated district person for the 2023-2024 school year.
 - n. To appoint Dawn Reo as Child Nutrition/Wellness Coordinator for the 2023-2024 school year.
 - o. To appoint Sean Reilly as Compliance Officer/Committee Coordinator under P.L. 94-142 Sec. 504 NJ Rehabilitation Act 1973 for the 2023-2024 school year.
 - p. To appoint Lourdes LaGuardia, School Business Administrator/Board Secretary, as Custodian of Government Records and Public Access to Records for the 2023-2024 school year.
 - q. To appoint Lourdes LaGuardia as Affirmative Action Officer for Outside Contracts for the 2023-2024 school year.
 - r. Lourdes LaGuardia as Qualified Purchasing Agent (QPA) and Public Agency Compliance Officer (PACO) through June 2024.
 - s. To appoint Kathleen Martin as Acting Board Secretary for backup purposes only for the 2023-2024 school year.
 - t. To reappoint Stephen Brennan as Treasurer of School Monies for the 2023-2024 school year.
11. To acknowledge the following Stafford Township Board of Education law firms, as previously appointed:
- a. Dasti, Murphy & McGuckin Law Group of Toms River, NJ as Board Attorney (January – December 2023)
 - b. Wilentz, Goldman & Spitzer, P.A. of Woodbridge, NJ as Bond Counsel (January – December 2023)
12. To approve Comegno Law Group of Moorestown, NJ for Labor Relations Services for the Stafford Township Board of Education from July 1, 2023 to June

30, 2024 at a rate of \$185/hour. The proposal was one of two received and was selected based on the factors set forth in the RFP.

13. To approve Comegno Law Group of Moorestown, NJ for Conflict Attorney Services for the Stafford Township Board of Education from July 1, 2023 to June 30, 2024 at a rate of \$185/hour. The proposal was the only one received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
14. To approve Machado Law Group of Springfield, NJ for Special Education Issues for the Stafford Township Board of Education from July 1, 2023 to June 30, 2024 at a rate of \$175/hour. The proposal was one of two received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
15. To approve the attached Hold Harmless Agreement, whereas the Stafford Township School District wishes to utilize the Ocean Acres Community Center located at 489 Nautilus Drive, Manahawkin, NJ, which is owned by the Township of Stafford for the purpose of socially distancing students during the 2023-2024 school year.
16. To approve the first and only reading of the attached handbooks/manuals:
 - a. Custodian & Building Mechanic Procedure Manual
 - b. Non-Affiliated Employee Handbook
 - c. Staff Training Manual
 - d. Substitute Teacher Handbook
 - e. Substitute Instructional Support Staff Handbook
 - f. Substitute Training Manual
 - g. Purchasing Manual
 - h. Substitute Custodial Manual
 - i. Transportation Department Operations Manual

A motion was made by Mr. Washco and seconded by Dr. Regulski to approve Board Business item(s) #1-16. Roll call vote: eight (8) members present voted yes; motion passed.

NEW BUSINESS

G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of June 2023 bills list totaling \$1,282,793.74 as attached. (G-1)

- Fund 10 - \$333,696.47
- Fund 20 - \$870,784.61
- Fund 30 - \$3,405.02
- Fund 40 - \$0
- Fund 60 - \$67,919.73
- Fund 61 - \$6,987.91

*Note - \$753,243.91 of the amounts listed were made as EFT payments. (G-1a)

*To approve for payment of May 2023 additional bills list totaling \$304,852.67 as attached. (G-1b)

- Fund 10 - \$178,757.31
- Fund 20 - \$10,885.19
- Fund 30 - \$0
- Fund 40 - \$0
- Fund 60 - \$113,855.46
- Fund 61 - \$1,354.71

*Note - \$1,354.71 of the amounts listed were made as EFT payments. (G-1c)

*To approve for payment of April 2023 additional bills list totaling \$4,214 as attached. (G-1d)

- Fund 10 - \$0
- Fund 20 - \$4,214
- Fund 30 - \$0
- Fund 40 - \$0
- Fund 60 - \$0
- Fund 61 - \$0

*Note - \$4,214 of the amounts listed were made as EFT payments. (G-1e)

2. To approve for payment of payroll

- a. dated May 15, 2023 totaling \$1,423,594.14
- b. dated May 30, 2023 totaling \$1,422,637.11

3. To accept the Treasurer's Report for the month of April 2023.

4. To accept the Secretary’s Report for the month of April 2023.
5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of April 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary

Date

Board Resolution:

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of April 2023 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers.
7. To approve the attached list of donations.
8. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of June 2023 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
9. To authorize the Business Administrator to make payments on July 2023 invoices in advance of scheduled Board meeting to comply with due dates. Bill List will be provided at the Board of Education’s next regularly scheduled meeting for the 2023-2024 school year.
10. To authorize the Business Administrator to make payment of post-Board meeting final bills for the 2022-2023 school year, to make transfers to bring all accounts into balance as of June 30, 2023, and to affect adjustments to reserves as required. Specifics of these transactions, if any, will be provided for ratification at a subsequent regular board meeting.
11. To authorize the Business Administrator/Board Secretary to implement the budget pursuant to local and state policies, to pay bills and transfer funds between Board meetings, to sign warrants (checks), act as the School Funds

Investor of the Board of Education as per Board policies (#6422, 6470, 6700) for the fiscal year 2024.

12. To authorize the Business Administrator to transfer unanticipated excess current year revenues or unexpended appropriations from general fund into a capital reserve, maintenance reserve and emergency reserve at year end in an amount not to exceed \$600,000 in each reserve pursuant to N.J.A.C. 6A:23-A-14.3; 14.4.
13. To approve authorization to award contracts up to bid threshold of \$44,000 and quote threshold of \$6,600 through June 2024, based upon the Qualified Purchasing Agent (QPA) certification of the Business Administrator.
14. To acknowledge the attached Tax Levy Request Schedule for the 2023-2024 school year in the amount of \$32,342,549.
15. BE IT RESOLVED by the Stafford Township Board of Education to approve the following Resolution:

Pursuant to PL 2015, Chapter 47 the Stafford Township Board of Education intends to renew, award, or permit to expire all the contracts previously awarded by the Board of Education in the 2022-2023 fiscal year, ending June 30, 2023. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18.et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR, Part 200.317 et.seq. A listing of all contracts is not attached as all purchase orders issued by the district are considered contracts thus all purchase orders issued during 2022-2023 fall under this certification.

16. To approve the procurement of Goods and Services through State Agencies (State Contracts) or other cooperative purchase agreements (Camden County Educational Services Commission (CCESC), Hunterdon County Educational Services Commission (HCESC), PEPPM Cooperative Purchasing, Educational Services Commission of NJ (ESCNJ), Monmouth Ocean Educational Services Commission (MOESC), Educational Data Services (EDS), Alliance for Competitive Energy Services (ACES), Alliance for Competitive Telecommunications (ACT), Stafford Township Cooperative Pricing System, Ocean County Procurement Portal, Equalis Group, U. S. Communities Government Purchasing Alliance National Cooperative/Omnia Partners, Sourcewell, Bergen Bids, The Interlocking Purchasing System Program (TIPS) through Texas Region 8 Education Service Center or others) through June 30, 2024. The Board authorizes single purchases up to \$6,500 under approved cooperatives without competitive pricing. The Board requires all other purchases under approved cooperatives to solicit two additional quotes.

17. To approve Ford-Scott and Associates of Ocean City, NJ as Board Auditor for the June 30, 2024 Audit. The annual audit service fee for the year ending June 30, 2024 is \$34,000. Rates for additional services were provided. This is a professional service. Selection factors and documentation are on file in the Board Secretary/Business Administrator's Office. (Year 3 of 4)
18. To approve the Trust Agreement as well as the SEHBP Health Benefit Plan, Dental Plan, Prescription Plan and Vision Plan Renewal Rates as presented by Brown and Brown Benefit Advisors from July 1, 2023 to December 31, 2023.
19. To reapprove AmeriFlex of Cherry Hill, NJ as the management company for COBRA insurance for the 2023-2024 school year.
20. To approve an out of district tuition ESY contract to the Shore Center for Students with Autism (Bayshore Jointure Commission) for student #21588 in the total amount of \$11,500 (ESY \$8,000; Extraordinary Services \$3500) for the 2023 ESY Program – July 5, 2023 through August 10, 2023. Stafford Township is responsible for the education of this student. This student requires a 1:1 aide.
21. To approve an out of district tuition contract to the Shore Center for Students with Autism (Bayshore Jointure Commission) for student #21588 in the total amount of \$98,000 (SY \$54,000; Extraordinary Services \$44,000) for the 2023-2024 school year. Stafford Township is responsible for the education of this student. This student requires a 1:1 aide.
22. To approve an out of district tuition ESY contract to the Shore Center for Students with Autism (Bayshore Jointure Commission) for student #22509 in the total amount of \$11,500 (ESY \$8,000; Extraordinary Services \$3500) for the 2023 ESY Program – July 5, 2023 through August 10, 2023. Stafford Township is responsible for the education of this student. This student requires a 1:1 aide.
23. To approve an out of district tuition contract to the Shore Center for Students with Autism (Bayshore Jointure Commission) for student #22509 in the total amount of \$98,000 (SY \$54,000; Extraordinary Services \$44,000) for the 2023-2024 school year. Stafford Township is responsible for the education of this student. This student requires a 1:1 aide.
24. To approve an out of district student tuition contract to the Education Academy for student #23753 in the total amount of \$58,079.70 for the 2023 ESY Program and for the 2023-2024 school year.
25. To approve an out of district student tuition contract to the Education Academy for student #22497 in the total amount of \$58,079.70 for the 2023 ESY Program and for the 2023-2024 school year.

26. To approve an out of district student tuition contract to the Education Academy for student #24748 in the total amount of \$58,079.70 for the 2023 ESY Program and for the 2023-2024 school year.
27. To approve an out of district tuition contract to the Hawkswood School for student JV#23439 in the total amount of \$82,981.50 (SY \$82,981.50; Extraordinary Services N/A) for the 2023-2024 school year. Stafford Township is responsible for the education of this student.
28. To approve an in-district tuition contract to Southern Regional Middle School District for the 2023 ESY program – July 5, 2023 through July 27, 2023 in the total amount of \$8,250 (\$2,750 per student).
29. To approve the following agreements from Monmouth-Ocean Educational Services Commission for the 2023-2024 school:
 - a. Nonpublic Services under IDEA
 - b. Nonpublic Nursing Services (Year 3 of 3)
 - c. Instructional Services Agreement for Chapters 192/193 (Year 8 of 10)
30. To approve JMT Associates of Haddon Heights, NJ to complete the June 30, 2023 Fixed Asset Management Report in the amount of \$1,150.
31. To approve Todd Schmoll, D.O. of Long Beach Township, NJ as the School Student Physician beginning July 1, 2023 to June 30, 2024 at a cost of \$2600 annually. The proposal was the only one received and was selected based on the factors set forth in the RFP. (Year 1 of 3)
32. To approve Acenda Integrated Health of Glassboro, NJ for School-Based Mental Healthcare Services at a cost of \$97,650 (\$52,650 funded through ARP Grant and \$45,000 through ARP Subgrant – Mental Health) for the 2023-2024 school year. (Year 2 of 2)
33. To approve PARS Environmental, Inc. of Robbinsville, NJ as the Stafford Township School District Environmental Specialist beginning July 1, 2023 until June 30, 2024. (Year 2 of 3)
34. To approve Bay Physical Therapy of Manahawkin, NJ for Physical Therapist Services at a rate of \$69/hour for up to 20 hours/week for Summer 2023 and up to 30 hours/week for the 2023-2024 school year. (Year 3 of 3)
35. To approve Elite Rehabilitation Services, LLC of Cedar Run, NJ for Occupational Therapist Services at a rate of \$69/hour for up to 20 hours/week for Summer 2023 and up to 18 hours/week for the 2023-2024 school year and for Physical Therapist Services at a rate of \$69/hour for up to 20/hours/week for Summer 2023 and up to 30 hours/week for the 2023-2024 school year. (Year 3 of 3)

36. To approve Southern Ocean Rehabilitation Services of Manahawkin, NJ to provide Speech Services beginning September 1, 2023 and ending June 30, 2024 at a rate of \$80/hour for approximately 10 to 20 hours per month. The proposal was one of two received and was selected based on the factors set forth in the RFP. (Year 2 of 2)
37. To approve Elite Rehabilitation Services of Cedar Run, NJ to provide Speech Services beginning September 1, 2023 and ending June 30, 2024 at a rate of \$69/hour for approximately 20 hours per month. The proposal was the only one received and was selected based on the factors set forth in the RFP. (Year 2 of 3)
38. To approve a goods and services contract to Meadowbrook Industries LLC of Elizabeth, NJ for Trash Removal Services in the amount of \$74,880 inclusive of tipping fees for the 2023-2024 school year. All other containers will be rented in accordance with unit prices in the bid for the 2023-2024 school year. (Year 2 of 2)
39. To approve a goods and services contract to Lou's Electric, Inc of Surf City, NJ in the amount of \$95/hour technician straight time for the 2023-2024 school year. (Year 2 of 2)
40. To approve the proposal from Atlantic Tomorrows Office for an outright investment for six copy machines under the NJ State Contract A40467 in the amount of \$77,922.
41. To approve the attached list of software for the 2023-2024 school year for:
 - a. district and management systems
 - b. classroom use
42. To approve NJ State Contract A40467 and related proposal from Atlantic Tomorrows Office for copy machines for the teacher faculty rooms at Intermediate and McKinley in the amount of \$12,987 each.

A motion was made by Dr. Regulski and seconded by Mr. Brennan to approve Finance/Insurance/Transportation item(s) #1-42. Roll call vote: eight (8) members present voted yes; motion passed.

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve and recognize the following groups as a School-Related Group under Level/Class I for Use of School Facilities, as per Policy #7510 for the 2023-2024 school year:

Girl Scout Troops of Stafford Township
Boy Scout Troops of Stafford Township
Stafford Adult Basketball League (limited to two nights per week)

2. To rescind the April 17, 2023 approval for the renewal of the Sodexo Food Service Program for the 2023-2024 school year.
3. To approve the renewal of the Sodexo Food Service Program for the 2023-2024 school year with the following revised rates:

Increase Breakfast price at current CPI 5.50%
Proposed Fixed Price Breakfast Meal: \$2.9330
Increase Lunch price at current CPI 5.50%
Proposed Fixed Price Lunch Meal: \$3.8959

Sodexo guarantees the district shall receive a surplus guarantee of \$35,000 for the 2023-2024 school year.

4. To approve the attached Sodexo School Services Meal Price List for the 2023-2024 school year.

A motion was made by Mr. Smith and seconded by Mrs. Lyons to approve Buildings/Grounds/Cafeteria item(s) #1-4. Roll call vote: eight (8) members present voted yes; motion passed.

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.
2. To approve the additional 2022-2023 Stafford Township School District Field/Class Trip shown on the attached listing.

A motion was made by Dr. Regulski and seconded by Mr. Washco to approve Curriculum/Instruction/Technology item(s) #1-2. Roll call vote: eight (8) members present voted yes; motion passed.

J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

A motion was made by Mr. Smith and seconded by Ms. Formica to amend item #24 to include the employee's name. Roll call vote: eight (8) members present voted yes; motion passed.

1. To approve the attached list of substitutes for the 2023-2024 school year.
2. To approve the transfers for the attached list of personnel for the 2023-2024 school year.
3. To approve the change of assignment for the attached list of personnel for the 2023-2024 school year.
4. To approve the following resignations:
 - a. Laura Traphagen, Custodian, effective June 3, 2023
 - b. Kathryn Sutton, Teacher Aide, effective July 1, 2023
 - c. Lori Silberberg, Bus Attendant, effective July 1, 2023
5. To approve the following retirements:
 - a. Donna-Lynne Navarro, Teacher Aide, effective July 1, 2023
 - b. Debra Hayzler, Bus Driver, effective July 1, 2024
 - c. Stacy Goddard, Teacher, effective July 1, 2023
6. To approve the following leaves:
 - a. Employee ID #4516, unpaid family leave FMLA, beginning May 1, 2023 and returning July 1, 2023

- b. Employee ID #6037, unpaid family leave FMLA, beginning May 8, 2023 and returning July 1, 2023 – REVISED
 - c. Employee ID #6577, unpaid family leave FMLA, beginning September 1, 2023 and returning December 1, 2023
 - d. Employee ID #4499, unpaid leave of absence, beginning March 24, 2023 and returning March 27, 2023
 - e. Employee ID #6421, unpaid family leave FMLA, beginning October 9, 2023 and returning January 16, 2024
 - f. Employee ID # 5915, unpaid leave of absence, beginning May 22, 2023 and returning May 23, 2023
 - g. Employee ID # 6610, unpaid leave of absence, beginning May 2, 2023 and returning May 3, 2023
 - h. Employee ID #4499, unpaid leave of absence, beginning April 24, 2023 and returning April 25, 2023
 - i. Employee ID #6485, unpaid leave of absence, beginning May 2, 2023 and returning May 3, 2023
 - j. Employee ID #6410, unpaid family leave FMLA, beginning May 2, 2023 and returning July 1, 2023
 - k. Employee ID #6282, unpaid leave of absence, beginning May 3, 2023 and returning May 5, 2023
 - l. Employee ID #6282, unpaid leave of absence, beginning May 9, 2023 and returning May 15, 2023
 - m. Employee ID #6282, unpaid leave of absence, beginning May 16, 2023 and returning May 17, 2023
 - n. Employee ID #6284, unpaid family leave FMLA, beginning October 10, 2023 and returning January 16, 2024
 - o. Employee ID #6284, unpaid contractual child rearing leave, beginning January 16, 2024 and returning July 1, 2024
 - p. Employee ID #6266, unpaid family leave FMLA (REVISED), October 9, 2023 and returning January 16, 2024
 - q. Employee ID #5915, unpaid leave of absence, beginning May 12, 2023 and returning May 15, 2023
 - r. Employee ID #6452, unpaid leave of absence, beginning May 23, 2023 and returning May 24, 2023
 - s. Employee ID #6506, unpaid leave of absence, beginning April 25, 2023 (half day) and returning April 26, 2023 and beginning May 11, 2023 (half day) and returning May 12, 2023
7. To approve the attached list of student fieldwork placements for the 2022-2023 and 2023/2024 school years.
8. To approve Lenina McCord as School Transportation Aide Trainer for the 2023-2024 school year.
9. To approve Lenina McCord as School Bus Driver Trainer for the 2023-2024 school year.

10. To approve the attached list of staff as Mentors for Novice Teachers for the 2023-2024 school year.
11. To approve the attached list of staff as Homebound Instruction Teachers for the 2023-2024 school year.
12. To approve Shannon Mastrogiovanni as videographer for the 2023-2024 school year.
13. To approve the attached list of personnel as staff for Summer Camp/Extended Day Program 2023, beginning July 5, 2023 and ending August 25, 2023.
14. To approve the attached list of personnel as staff for Extended School Year 2023, beginning July 5, 2023 and ending August 10, 2023.
15. To approve the attached list of personnel as staff for the Summer WAVE Program, beginning July 5, 2023 and ending July 27, 2023.
16. To approve the attached list of Extended School Year 2023 transportation staff, beginning July 5, 2023 and ending August 10, 2023.
17. To approve the attached list of substitute pay rates for the 2023-2024 school year, beginning July 1, 2023.
18. To approve the Charlotte Danielson Evaluation Rubric for all certified staff members, beginning July 1, 2023 and ending June 30, 2024.
19. To approve the Stronge Leadership Evaluation Rubric for all administrators, beginning July 1, 2023 and ending June 30, 2024.
20. To approve the attached list of personnel for the School Improvement Panels (SciP) for the 2023-2024 school year.
21. To approve the attached list of personnel for the School Behavioral Threat Assessment Teams for the 2023-2024 school year.
22. To approve the attached list of personnel for Safety Teams for the 2023-2024 school year.
23. To approve Jenna Cipriano as Elementary School Teacher, Grade 3, McKinley Avenue Elementary School, beginning September 1, 2023 and ending June 30, 2024, Step 14, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
24. To approve the attached salary for Marybeth Weidenhof for the 2023-2024 school year. **AMENDED**

25. To approve the attached contract between Stafford Township Board of Education and David Ytreboe, Director of Personnel, beginning July 1, 2023 and ending June 30, 2024.
26. To approve the attached contract between Stafford Township Board of Education and Stephanie Bush, Director of Curriculum, Instruction and Planning, beginning July 1, 2023 and ending June 30, 2024.
27. To approve the attached contract between Stafford Township Board of Education and Lourdes LaGuardia, Business Administrator, beginning July 1, 2023 and ending June 30, 2024. This contract has been approved by the Executive County Superintendent.
28. To approve Alexis Popovitch as Speech Language Specialist, Intermediate School, beginning September 1, 2023 and ending June 30, 2024, Step 5, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
29. To approve Amanda Guida as Speech Language Specialist, Ocean Acres Elementary School, beginning September 1, 2023 and ending February 2, 2024, Step 5, +MA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
30. To approve Jullian Frangipani as Speech Language Specialist (PENDING CERTIFICATION), McKinley Avenue Elementary School, beginning October 1, 2023 and ending March 15, 2024, Step 4, +MA, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
31. To approve Rachel Geller as School Social Worker (PENDING CERTIFICATION), Oxycocus Elementary School, preschool, beginning September 1, 2023 and ending June 30, 2024, Step 4, +MA, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
32. To approve William Sweeney as Part Time Probationary Custodian, Ronald L. Meinders Primary Learning Center, beginning July 1, 2023 and ending September 30, 2023, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position funded through ARP.
33. To approve Richard Mowatt as Part Time Probationary Custodian, McKinley Avenue Elementary School, beginning July 1, 2023 and ending September 30, 2023, Step 1, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

34. To approve Katrina D'Agusto as Elementary School Teacher, LLD Class, McKinley Avenue Elementary School, beginning September 1, 2023 and ending June 30, 2024, Step 4, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
35. To approve Madison Denise as Elementary School Teacher, World Cultures/Social Emotional Learning, Ocean Acres Elementary School, beginning September 1, 2023 and ending June 30, 2024, Step 5, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
36. To approve Jillian Lucas as Elementary School Teacher, Resource, Intermediate School, beginning September 1, 2023 and ending June 30, 2024, Step 5, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
37. To approve Kaitlyn Siciliano as Elementary School Teacher, Grade 5, Intermediate School, beginning September 1, 2023 and ending June 30, 2024, Step 5, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
38. To approve Andrea Dante as Elementary School Teacher, Grade 1, Ocean Acres Elementary School, beginning September 1, 2023 and ending June 30, 2024, Step 5, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.
39. To approve Trisha Costello as STAC Secretary, beginning August 1, 2023 and ending June 30, 2024, salary as attached, pro-rated. This is a replacement position.
40. To approve Amanda Walker as Preschool Teacher, Ocean Acres Elementary School, beginning September 1, 2023 and ending June 30, 2024, Step 4, of the Stafford Township Board of Education/STEA Agreement. This is a new position funded through the preschool grant.
41. To approve Casey Jashembowski as Elementary School Teacher (PENDING CERTIFICATION), Kindergarten, Ronald L. Meinders Primary Learning Center, beginning September 1, 2023 and ending February 2, 2024, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.
42. To approve Samantha Palermo as Elementary School Teacher, Grade 6, Intermediate School, beginning September 1, 2023 and ending June 30, 2024, Step 5, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenure track leave replacement position.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

A motion was made by Ms. Formica and seconded by Mr. Smith to approve Personnel item(s) #1-42. Roll call vote: eight (8) members present voted yes; motion passed.

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2022-2023 board/district goals.

NO ACTION ITEMS

L. ADVANCED PLANNING

M. PUBLIC COMMENT

None

N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION

None

ADJOURNMENT

A motion was made by Dr. Regulski and seconded by Mr. Smith to adjourn the meeting at 7:26pm. Voice vote: All members present voted yes (8-0); motion passed.

Lourdes LaGuardia
School Business Administrator/Board Secretary

LL/km/6-8-2023