

BUSINESS MEETING

January 19, 2023

The Business Meeting of the Stafford Township Board of Education was held on January 19, 2023 at 7:00pm at the Stafford Township Arts Center (STAC) and was live streamed over the web.

CALL TO ORDER

The Stafford Township Board of Education is called to order in compliance with the Open Public Meeting Act Law - 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk, all school buildings and on the district website. A mechanical device is being used to video record this meeting.

ROLL CALL

Cono Cirone	Member
Kevin Cooney	Member (Absent)
Patricia Formica	Member
Deborah Lyons	Member (Absent)
Matthew Regulski	Member
Christopher Smith	Member
Joseph Washco	Member
Taylor Brennan	Vice President (Absent)
Tammy Wagner	President

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	Business Administrator/Board of Education Secretary
Martin J. Buckley, Esq.	Board of Education Attorney
Student Representatives	Ambassadors

FLAG SALUTE

A. RECOGNITION/PRESENTATIONS

~Intermediate Staff Recognition

- Mr. Chidiac and Mr. Reilly praised Mr. Blomquist and gave him kudos for his effort of performing the Heimlich maneuver on a student and in doing so saved the student's life.

~Board Recognition

- Mr. Chidiac thanked the board of education members. Mr. Reilly conveyed that the ambassadors were nominated by homerooms and they will speak on behalf of the community.

~Fall 2022 Start Strong Assessment Data Presentation – Stephanie Bush

- Mrs. Bush reported that testing is required by the state and she presented the testing scores from the prior year.

B. SUPERINTENDENT’S EDUCATIONAL REPORT - Attachment

Mr. Chidiac conveyed that this year’s Teacher of the Year and Support Staff of the Year were announced district wide on December 6, 2022.

Congratulations to the following staff members who were honored with this prestigious award:

- Jennifer Horner – Oxycocus
- Carrieanne McDowall – Support Staff Oxycocus
- Jennifer LaRussa – PLC
- Ivette Zambardi – Support Staff PLC
- Jennifer Nadeau – Ocean Acres
- Laura Attardi – Support Staff Ocean Acres
- Julie Buck – McKinley
- Colleen Ficken – Support Staff McKinley
- Julie Molettiere – Educational Service Provider of the Year
- Mary Ruiz – Intermediate
- Diane Corrigan – Support Staff Intermediate
- Eric McIlhenny – Support Staff Transportation

These staff members have done an amazing job and we are so grateful and thankful for having them as part of our schools! In April, these staff members will be formally recognized.

Mr. Chidiac announced the STAC Event - Forever Plaid – January 21, 2023 @ 7:00pm and January 22, 2023 @2:00pm Please go to our website www.stacnj.com for tickets.

C. APPROVAL OF MINUTES OF PREVIOUS MEETING(S)

*NOTE: If a board member was absent (listed below), they are to abstain from the vote on that item/meeting.

To approve the minutes of the following meeting(s):

- | | |
|----------------------|---|
| 1. December 12, 2022 | Committee of the Whole – No Absences |
| 2. December 12, 2022 | Business Meeting – No Absences |
| 3. December 12, 2022 | Closed Session – No Absences |
| 4. January 3, 2023 | Reorganization Meeting – 1 Absence (Dr. Regulski) |

A motion was made by Ms. Formica and seconded by Mr. Washco to approve Approval of Minutes of Previous Meeting(s) #1-4. Roll call vote: six (6) members present voted yes; motion passed.

D. COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

None

E. CORRESPONDENCE TO AND FROM THE BOARD

None

F. BOARD BUSINESS

1. There were five incidents of harassment, intimidation, and bullying.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Intermediate #2.

A motion was made by Ms. Formica and seconded by Mr. Washco to TABLE Board Business item(s) #1-2 to Closed Session. Roll call vote: six (6) members present voted yes; motion passed.

NEW BUSINESS

G. FINANCE/INSURANCE/TRANSPORTATION

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent, school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached bill list and are satisfied that curriculum related expenditures are directly related to the results of assessment data and that professional development expenditures are directly related to professional development plans.

1. To approve for payment of January 2023 bills list totaling \$1,545,389.36 as attached. (G-1)

Fund 10 - \$1,185,190.75
Fund 20 - \$179,620.35
Fund 30 - \$0
Fund 40 - \$115,375
Fund 60 - \$52,160.92
Fund 61 - \$13,042.34

*Note - \$701,696.93 of the amounts listed were made as EFT payments. (G-1a)

*To approve for payment of December 2022 additional bills list totaling \$824,834.59 as attached. (G-1b)

- Fund 10 - \$486,714.05
- Fund 20 - \$212,334.20
- Fund 30 - \$108,139.21
- Fund 40 - \$0
- Fund 60 - \$0
- Fund 61 - \$17,647.13

*Note - \$8,616.68 of the amounts listed were made as EFT payments. (G-1c)

2. To approve for payment of payroll
 - a. dated November 30, 2022 totaling \$1,388,142.35
 - b. dated December 15, 2022 totaling \$1,388,401.93
 - c. dated December 23, 2022 totaling \$1,407,685.46
3. To accept the Treasurer’s Report for the month of November 2022.
4. To accept the Secretary’s Report for the month of November 2022.
5. Certification of Overexpenditures:

Pursuant to N.J.A.C. 6A:23-2.11(c)3, I, Lourdes LaGuardia, Board of Education Secretary, certify that as of November 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Board of Education Secretary
Board Resolution:

Date

Through the adoption of this resolution, we, the Stafford Township Board of Education, pursuant to N.J.A.C. 6A:23-2.11(c)4, certify that as of November 2022 after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the business administrator and other appropriate district officials, that no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b)4 I-VI and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

6. To approve the attached line item transfers.
7. To authorize the Business Administrator to make payment of post-Board meeting bills for the month of January 2023 and to execute mid-cycle contracts such as utilities and out-of-district contracts. Specifics of these transactions, if any, will be provided for ratification at the next regular scheduled board meeting.
8. To approve the attached list of donations.
9. To approve the attached Resolution Authorizing the Stafford Township School District to Purchase Electric Generation Services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS through May 2028.
10. To approve the attached Resolution Authorizing the Stafford Township School District to Purchase Natural Gas Services through the Alliance for Competitive Energy Services (ACES) Bid Cooperative Pricing System ID#E8801-ACESCPS through May 2028.
11. BE IT RESOLVED by the Stafford Township Board of Education to accept bid proposals from the attached list of companies and further to award the lowest bid from Lou's Electric, Inc of Surf City, NJ in the amount of \$95/hour technician straight time for the 2022-2023 school year. This bid was one of three (3) received and selected based on the lowest bidder. (Year 1 of 2)
12. To approve for the Business Administrator to initiate a Demographic Study to be conducted through Statistical Forecasting LLC of Dorset, VT at a cost not to exceed \$25,000 per contract agreement.
13. To approve the attached Amendment to the Cafeteria Plan Documents through our third-party administrator, AmeriFlex Services for the 2023 Plan Year. This plan is designed to allow an Eligible Employee to pay for his or her share of Contributions on a pre-tax salary reduction basis under the Premium Component, to an account for reimbursement of certain Medical Care Expenses (Health FSA Account) and to an account for reimbursement of certain Dependent Care Expenses (DCAP Account). Cost may be borne by the employee.
14. To approve an out of district tuition contract with Little Egg Harbor Board of Education for student #24708 in the amount of \$29,023 from December 14, 2022 to June 14, 2023. This is a McKinney Vento student and Little Egg Harbor is responsible for the education of this student.
15. To approve an out of district tuition contract with Little Egg Harbor Board of Education for student #24715 in the amount of \$14,658 from December 22, 2022 to June 14, 2023. This is a McKinney Vento student and Little Egg Harbor is responsible for the education of this student.

16. To approve New Age Behavioral Consultants as a Consultant to the Child Study Teams for the 2022-2023 school year as per the fee sheet attached.
17. To approve the submission of the National School Lunch Program FY'22 Equipment and Assistance Grant for each school. Each application total funding request totals no more than \$20,000 as stipulated in the grant.
18. To approve the attached additional American Rescue Plan Funds (ARP) funded personnel for the 2022-2023 school year with salaries from grant and local funds specified.
19. To acknowledge the use of CRRSA-ESSER II Grant Funds for portion of Gicela Pacheco custodial salary in the amount of \$5,116.65.
20. To approve to apply and accept the funds in the amount of \$10,000 from the NJ Sustainable Schools Grant beginning January 20, 2023 to June 30, 2024.

A motion was made by Mr. Washco and seconded by Mr. Smith to approve Finance/Insurance/Transportation item(s) #1-20. Roll call vote: six (6) members present voted yes; motion passed.

H. BUILDINGS/GROUNDS/CAFETERIA

The Buildings/Grounds/Cafeteria Committee has reviewed the following action items, has consulted with the school business administrator/board secretary and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

NO ACTION ITEMS

I. CURRICULUM/INSTRUCTION/TECHNOLOGY

The Committee of the Whole has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals. In addition, we further certify that we have reviewed the attached professional development request list and are satisfied that each professional development event is directly related to the employee's duties, each event is fiscally prudent (consistent with N.J.S.A. 18A:11-12), that teaching staff requests are aligned to the New Jersey Student Learning Standards, and that administrator requests are aligned to the Professional Standards for School Leaders.

1. To approve the professional development requests shown on the attached listing.
2. To approve the attached revised Dyslexia Protocol.

3. To approve the attached Extended School Year Program, beginning July 5, 2023 and ending August 10, 2023. This program will be held at the Intermediate School.

A motion was made by Ms. Formica and seconded by Dr. Regulski to approve Curriculum/Instruction/Technology item(s) #1-3. Roll call vote: six (6) members present voted yes; motion passed.

J. PERSONNEL

The following Personnel items were discussed:

Chairperson of the Personnel Committee – Tammy Wagner

Report: The superintendent recommends the board approve/ratify the appointment of the following named individuals who constitute a careful selection and screening of applicants, in accordance with the board/district hiring policies/procedures, and are hereby recommended for an employment contract contingent upon the successful completion of their accredited degree program, New Jersey Department of Education certification requirements, Federal NCLB Highly qualified Teacher requirements, a criminal history clearance and the successful completion of a medical examination as required by the board of education. These initial assignments/appointments may be changed as district needs develop unless otherwise stipulated. The Personnel/Policy Committee has reviewed the following action items, has consulted with the superintendent and other appropriate district officials, and hereby certifies that the actions being approved are consistent with the 2022-2023 board/district goals.

1. To approve the attached list of substitutes for the 2022-2023 school year.
2. To approve the transfers for the attached list of personnel for the 2022-2023 school year.
3. To approve the change of assignments for the attached list of personnel for the 2022-2023 school year.
4. To approve the following retirements:
 - a. Suzanne Lhota, Teacher Aide, effective July 1, 2023 – REVISED
 - b. Doreen Falk, Nurse, effective July 1, 2023
5. To approve the following resignation:
 - a. Mackenzie Cmiel, Teacher, effective July 1, 2023
6. To approve the following leaves:
 - a. Employee ID #6393, unpaid leave of absence, beginning December 12, 2022 and returning December 20, 2022

- b. Employee ID #6294, unpaid family leave FMLA, beginning February 27, 2023 and returning May 30, 2023
 - c. Employee ID #6035, unpaid contractual child rearing leave, beginning January 19, 2023 and returning July 1, 2023
 - d. Employee ID #6403, unpaid leave of absence, beginning November 28, 2022 and returning November 30, 2022
 - e. Employee ID #6403, unpaid leave of absence, beginning December 6, 2022 and returning December 7, 2022
 - f. Employee ID #6410, unpaid family Leave FMLA, beginning January 18, 2023 and returning March 28, 2023
 - g. Employee ID #6386, unpaid contractual child rearing leave, beginning January 9, 2023 and returning July 1, 2023
 - h. Employee ID #6264, unpaid family leave FMLA, beginning February 7, 2023 (½ Day PM) and returning May 8, 2023
7. To approve the following additional staff for the WAVE Program for the 2022-2023 school year:
 - a. Jennifer Fay, McKinley Avenue Elementary School, Sessions 2 and 3
8. To approve the attached affiliation agreement between Seton Hall University College of Education and Human Resources, Stafford Township School District, beginning June 30, 2022 and ending June 30, 2025
9. To approve the attached list of student fieldwork placements for the 2022-2023 school year.
10. To approve Kristi Deren as additional staff to Mentors for Novice Teachers for the 2022-2023 school year.
11. To approve the attached list of detention monitors for Intermediate and McKinley Avenue Elementary Schools for the 2022-2023 school year.
12. To approve Madison Denise as Long-Term Substitute Teacher, Interventionist, Intermediate School, beginning March 1, 2023 and ending June 30, 2023, Step 4, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a non-tenured track leave replacement position.
13. To approve Holly Pucci as Bus Attendant, beginning February 1, 2023 and ending June 30, 2023, Step 6, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a new position due to the preschool grant.
14. To approve Megan Scheffler as Elementary School Teacher (PENDING CERTIFICATION), PSD Class, Oxycocus Elementary School, beginning March 22, 2023 and ending June 30, 2023, Step 9, BA+15, pro-rated, of the Stafford Township Board of Education/STEA Agreement. This is a replacement position.

Employee appointments are provisional pending satisfactory completion of the Criminal History Background Check, Pre-employment P.L. 2018,C.5 Disclosure and Physical Exam Requirements required by the State of New Jersey.

A motion was made by Mr. Washco and seconded by Dr. Regulski to approve Personnel item(s) #1-14. Roll call vote: six (6) members present voted yes; motion passed.

K. POLICY/LEGISLATIVE

The Committee of the Whole has reviewed the following policies and regulations, has consulted with the board attorney and other appropriate district officials, and hereby certify, pursuant to N.J.S.A. 18A:11-1, that the attached policies and regulations are in compliance with all applicable statutes and administrative code provisions and are consistent with the 2022-2023 board/district goals.

1. To approve the **second reading** of the following **revised** regulation:
 - R2120 Organizational Chart

2. To approve to **rescind** the following policies:
 - 1648.11 The Road Forward COVID-19 – Health and Safety
 - 1648.13 School Employee Vaccination Requirements

3. To approve the **first reading** of the following **revised** policies and regulations:
 - 0152 Board Officers
 - 0161 Call, Adjournment, and Cancellation
 - 0162 Notice of Board Meetings
 - 2423 Bilingual and ESL Education (M)
 - 5200 Attendance (M)
 - 8140 Student Enrollments (M)
 - 8330 Student Records (M)
 - R2423 Bilingual and ESL Education (M)
 - R5200 Attendance (M)
 - R8140 Enrollment Accounting (M)
 - R8330 Student Records (M)
 - R8420.2 Bomb Threats (M)
 - R8420.7 Lockdown Procedures (M)
 - R8420.10 Active Shooter (M)

A motion was made by Dr. Regulski and seconded by Ms. Formica to approve Policy/Legislative item(s) #1-3. Roll call vote: six (6) members present voted yes; motion passed.

L. ADVANCED PLANNING

None

M. PUBLIC COMMENT

None

N. BOARD INFORMATIONAL ITEMS

O. CLOSED SESSION – Student Matters, Specifically HIB Related

Whereas Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting under certain circumstances; and

Whereas, this public body is of the opinion that such circumstances presently exist;

Now, therefore, be it resolved by the Stafford Township Board of Education, County of Ocean, State of New Jersey, as follows:

The public shall be excluded from discussion of and action of the hereinafter specified subject matters.

The general nature of the subject matter to be discussed is as follows:

Student Matters, Specifically HIB Related

It is anticipated at this time that the above-stated subject matters shall be made public at such time as the reasons for non-disclosure no longer exists.

A motion was made by Ms. Formica and seconded by Mr. Smith to move on the above Resolution. Voice vote: All members present voted yes (6-0); motion passed.

A motion was made by Ms. Formica and seconded by Dr. Regulski to exit closed session. Voice vote: All members present voted yes (6-0); motion passed.

TIME IN: 7:42pm

TIME AT CONCLUSION OF CLOSED SESSION: 8:50pm

F. BOARD BUSINESS

1. There were five incidents of harassment, intimidation, and bullying.
2. To affirm the determination of the Superintendent regarding harassment, intimidation, and bullying incident investigation – Intermediate #2.

BUSINESS MEETING

January 19, 2023

A motion was made by Ms. Formica and seconded by Mr. Smith to approve Board Business item(s) #1-2. Roll call vote: six (6) members present voted yes; motion passed.

ADJOURNMENT

A motion was made by Ms. Formica and seconded by Mr. Washco to adjourn the meeting at 8:53pm. Voice vote: All members present voted yes (6-0); motion passed.

Lourdes LaGuardia
School Business Administrator/Board Secretary

LL/km/1-23-2023