

REORGANIZATION MEETING

January 3, 2023

The Reorganization Meeting of the Stafford Township Board of Education was held on January 3, 2023 at 6:10pm at the Oxycocus Elementary School.

CALL TO ORDER – Board Secretary

The Stafford Township’s Board of Education is called to order in compliance with the Open Public Meeting Act Law – 1975 Chapter 231 (P.L. 1975-231C). This meeting was advertised in the Atlantic City Press. Notice has been posted in the office of the Stafford Township Clerk and all school buildings. Further please take notice that this is the first regular meeting of the Board of Education and required Reorganization of elected board members pursuant to 18A:10-3 through 10-6.

FLAG SALUTE

ELECTION RESULTS

The following are the official results of the November 8, 2022 annual school election for three, three-year term office seats 2022-2025 and one, one-year term office seat 2022-2023:

Three-Year Term

Kevin Cooney	5,888 votes
Christopher Smith	5,866 votes
Joseph Washco	5,156 votes
Gregory Gioe	2,321 votes
Write-In	75 votes

One-Year Term

Cono Cirone	4,111 votes
Karin Kleban-Allen	2,908 votes
Write-In	32 votes

SWEARING IN OF NEW MEMBERS – Board Secretary

Newly sworn in board members were welcomed. No swearing in occurred during the meeting due to lack of quorum.

ROLL CALL

Taylor Brennan	Member
Cono Cirone	Member
Kevin Cooney	Member
Patricia Formica	Member
Deborah Lyons	Member
Matthew Regulski	Member (Absent)
Christopher Smith	Member
Tammy Wagner	Member
Joseph Washco	Member

ALSO PRESENT

George J. Chidiac	Superintendent
Lourdes LaGuardia	School Business Administrator/Board Secretary
Martin J. Buckley, Esq.	Board of Education Attorney

THE BOARD SECRETARY ENTERTAINS NOMINATIONS FOR THE OFFICE OF BOARD PRESIDENT

1. Tammy Wagner was nominated by Taylor Brennan for the office of Board President.

It was moved by Mr. Brennan and seconded by Mr. Cooney for Tammy Wagner as Board President. Roll call vote: seven (7) members present voted yes; motion passed. Ms. Formica voted No.

The Board Secretary turns the meeting over to the Board President.

THE BOARD PRESIDENT ENTERTAINS NOMINATIONS FOR THE OFFICE OF BOARD VICE PRESIDENT

1. Taylor Brennan was nominated by Tammy Wagner for the office of Board Vice President.

It was moved by Ms. Wagner and seconded by Ms. Formica for Taylor Brennan as Board Vice President. Roll call vote: eight (8) members present voted yes; motion passed.

RECOGNITION / PRESENTATION

Mr. Chidiac presented an update on the Board Goals and the District Goals.

COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

Please feel free to speak to the Board during the public session. Pursuant to Board Policy 0167, comments and discussion will be limited to one three (3) minute period per individual unless requested by the chairperson to continue on a point of clarification.

Public comment at special meetings of the Board shall be related to the call of the meeting. In accordance with the Board of Education Policy, each participant must be recognized by the presiding officer and must preface their comments by an announcement of their name, address and group affiliation, if applicable.

Your anticipated courtesy to the members of the public and the Board is appreciated.

None

BOARD BUSINESS

1. To approve the Acknowledgement of Receipt for the Code of Ethics and to adopt the Code of Ethics as distributed.
2. To reapprove the 2022-2023 Board of Education Goals and the 2022-2023 Stafford Township School District Goals as attached and presented.
3. To approve the Board of Education meeting dates from January through December 2023 as attached.
4. To adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct Board meetings and appoint the Board Secretary and Board Attorney to act as the parliamentarian ending at the next organization meeting of the Board of Education.
5. To designate Atlantic City Press, Asbury Park Press and/or The Beacon as official Board newspapers for advertisements and on-line services through December 2023.
6. To designate OceanFirst Bank as official depository for all Board funds with the following signatories: Stafford Township Board of Education President, Treasurer of School Monies, Board Secretary/School Business Administrator through December 2023.
7. To approve the VanDyk Group, Beach Haven Terrace, NJ as our Risk Management Consultant for insurance needs through December 2023. (All brokers under the SAIF program receive the same percentage of commission. This exception to the advertised bidding requirements is in accordance with N.J.S.A. 18A:18A-5.)
8. To approve Brown & Brown Benefit Advisors of Shrewsbury, NJ as Health Insurance Broker through December 2023. This exception to the advertised bidding requirements is in accordance with N.J.S.A. 18A:18A-5. Proposals were solicited for the 2023 calendar year with option to renew for two additional years. Selection factors and documentation are on file in the Board Secretary/Business Administrator's Office.
9. To acknowledge the following providers for Life Insurance Options:
 - a. Legacy Benefits Group to broker New York Life's Voluntary Guaranteed Issue Whole Life Insurance Program and Colonial Life's Voluntary Guaranteed Issue Short Term Disability Insurance Program as voluntary providers for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.

- b. Maja Meighan as a broker for New York Life Insurance Company as a voluntary provider for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
10. To approve the following provider for Life Insurance Options:
- a. Creative Financial Group to broker MassMutual's Voluntary Group Whole Life Insurance as a voluntary provider for Stafford Township Board of Education. All plans will be offered at no cost to the school district through payroll deduction.
11. To approve Spiezle Architectural Group of Hamilton, NJ as Architect of Record through December 2023. Proposals were solicited for the 2023 calendar year with option to renew for two additional years.
12. To appoint Acacia of Marlton, NJ as Financial Advisor through December 2023. This is a professional service.
13. To acknowledge the following Stafford Board of Education law firms, as previously appointed:
- a. Dasti, Murphy & McGuckin Law Group of Toms River, NJ as Board Attorney (January – December 2023)
 - b. Machado Law Group of Springfield, NJ as Legal Counsel for Special Education Issues (July 2022 – June 2023)
 - c. Comegno Law Group of Moorestown, NJ as Conflict Attorney (July 2022 – June 2023)
 - d. Wilentz, Goldman & Spitzer, P.A. of Woodbridge, NJ as Bond Counsel (January – December 2023)
- These are professional services. Selection factors and documentation are on file in the Board Secretary/Business Administrator's Office.
14. To appoint Ford-Scott and Associates of Ocean City, NJ as Board Auditor for the June 30, 2023 Audit. Proposals were solicited in December 2021 with option to renew for three additional years. The annual audit service fee for the year ending June 30, 2023 is \$33,500. Rates for additional services were provided. This is a professional service. Selection factors and documentation are on file in the Board Secretary/Business Administrator's Office.
15. To appoint Flett Exchange of Jersey City, NJ to manage the sale of solar generated SRECs through December 2023. There is no cost to the district for this service.
16. To approve authorization to award contracts up to bid threshold of \$44,000 and quote threshold of \$6,600 through June 2023, based upon the Qualified Purchasing Agent (QPA) certification of the Business Administrator.

17. To approve the Stafford Township Board of Education Travel Expense Reimbursement District Maximum and Travel Expense Reimbursement per Employee Resolutions through December 2023 as attached.
18. BE IT RESOLVED by the Stafford Township Board of Education to accept bid proposals from the attached list of companies and further to award the lowest bid from Joseph Porretta Builders of Hammonton, NJ in the total amount not to exceed \$137,600 (\$135,800 - base bid) and (\$1,800 – Alternate Bid AB-1) for the Faculty Toilet Room Alterations at the Primary Learning Center. This proposal was one of two (2) received and selected based on the lowest bidder.
19. To approve the attached contract with the district-appointed architect for
 - a. Pre-Referendum Services for Oxycocus building renovations and expansion for a professional fee of \$29,900;
 - b. For Long Range Facilities Plan (LRFP) planning and NJ ROD Grant / Emergent & Capital Needs scope and development for a professional fee of \$19,900.
20. To approve the following Resolution:

Participation in the Sustainable Jersey for Schools Certification Program

Whereas—The Stafford Township Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Stafford Township Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect

our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Stafford Township Board of Education commits to the formation of at least one Sustainability Leadership Team, based on the guidance of Sustainable Jersey for School.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Whereas—The Stafford Township Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

Therefore, it is resolved that the Stafford Township Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

We hereby appoint Sean Reilly to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize our School(s) as the agent(s) to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

A motion was made by Ms. Formica and seconded by Mrs. Lyons to approve Board Business item(s) #1-20. Roll call vote: six (6) members present voted yes; motion passed. Mr. Cirone and Mr. Smith abstained on items #1-20.

ADVANCED PLANNING

None

PUBLIC COMMENT

The Stafford Township Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest, especially when it is intended to assist the Board of Education.

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None

CLOSED SESSION

None

ADJOURNMENT

A motion was made by Ms. Formica and seconded by Mrs. Lyons to adjourn the meeting. Voice vote: All members present voted yes (8-0); motion passed.

Lourdes LaGuardia
School Business Administrator/Board Secretary

LL/km/1-4-2023