

**LEGAL NOTICE  
REQUEST FOR PROPOSALS  
TOWN OF VERNON, CT  
CONTRACT #2132 MUNICIPAL FLEET AUTOMATED CAR WASH SERVICES**

The Town of Vernon, Connecticut is seeking proposals from a qualified vendor located in Vernon, Connecticut to provide automated car wash services and access to interior vacuum-cleaning equipment for municipal fleet vehicles (approximately 60 vehicles). Usage is estimated at one car wash per vehicle per month under normal circumstances. Potential vendors must have demonstrated experience in providing such products and services and adhere to standards and requirements of the industry typical for such service.

Questions about this RFP should be directed to Dwight Ryniewicz, Director of Public Works, by e-mail at [dryniewicz@vernon-ct.gov](mailto:dryniewicz@vernon-ct.gov), no later than 3:30 PM on Thursday, November 2, 2023. Answers to all received questions shall be posted by Wednesday, November 8, 2023, on the Town's website at <https://www.vernon-ct.gov/government/bid-opportunities> and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract #2132. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Three (3) copies of all proposals should be submitted in a sealed envelope, with **"BID DOCUMENT – DO NOT OPEN – CONTRACT #2132 MUNICIPAL FLEET AUTOMATED CAR WASH SERVICES"** clearly marked on the outside of the envelope, to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3<sup>rd</sup> Floor, Vernon, Connecticut 06066 no later than **Wednesday, November 15, 2023, at 11:00 am**. E-mailed faxed or late bids will not be accepted.

Proposals shall be opened and read aloud publicly on **Wednesday, November 15, 2023, at 11:00 am**. Bid results will be posted on the Town website.

The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any contractor for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

**Confidentiality:** If Respondent believes that any information in its proposal should be treated as confidential, that material shall be clearly marked. The Town shall endeavor to protect confidential materials from disclosure to non- Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro, Town Administrator