

**LEGAL NOTICE  
REQUEST FOR PROPOSALS  
TOWN OF VERNON, CT  
CONTRACT #2131 DESIGN/BUILD SERVICES FOR CITIZENS BLOCK ELECTRICAL SYSTEM(S)**

The Town of Vernon, Connecticut is seeking qualified, licensed contractors for the design and construction of the Electrical at the Citizen's Block, 28-34 Park Place, Vernon, Connecticut. The selected firm must have demonstrated experience in providing such service and adhere to standards and requirements typical for such service.

A certified check or bid bond in the amount of five percent (5%) of the total bid and insurance certificates must accompany each proposal. Electronic copies of the RFP/Bid Specs are available online at the Connecticut State Department of Administrative Services website at <https://portal.ct.gov/DAS> or on the Town of Vernon website at <https://www.vernon-ct.gov/government/bid-opportunities> with reference to Contract #2131.

**A mandatory pre-bid conference and walkthrough is scheduled for Tuesday, October 31, 2023, at 8:30 am at 28-34 Park Place, Vernon, Connecticut 06066.** Walk-through attendees remain at the walk-through until its completion. Proposals from any parties/firms who fail to attend the mandatory walk-through will be disqualified without further consideration.

All questions about the project should be directed by e-mail only to Dwight Ryniewicz, Director of Public Works, at [dryniewicz@vernon-ct.gov](mailto:dryniewicz@vernon-ct.gov), no later than 3:30 PM on Monday, November 6, 2023. Answers to all received questions shall be posted by Friday, November 10, 2023, on the Town's website at <https://www.vernon-ct.gov/government/bid-opportunities> and at the Connecticut State Department of Administrative Services (DAS) at <https://portal.ct.gov/DAS/CTSource/CTSource> by referencing Contract #2131. It is the sole responsibility of the respondent to review any or all addendum or question responses related to this RFP.

Three (3) copies of all proposals should be submitted in a sealed envelope, with "**BID DOCUMENT – DO NOT OPEN – CONTRACT #2131 - DESIGN/BUILD SERVICES FOR CITIZENS BLOCK ELECTRICAL SYSTEM(S)**" clearly marked on the outside of the envelope, to: Michael J. Purcaro, Town Administrator, Town of Vernon, Memorial Building, 14 Park Place, 3<sup>rd</sup> Floor, Vernon, Connecticut 06066 no later than **Wednesday, November 15, 2023, on 10:30 am**. E-mailed faxed or late bids will not be accepted.

Proposals shall be opened and read aloud publicly on **Wednesday, November 15, 2023, at 10:30 am**. Bid results will be posted on the Town website.

This is a prevailing wage job and certified payrolls must be provided to the owner's representative. CT Commission on Human Rights and Opportunities requirements for Affirmative Action Plans and

Disadvantaged Business Enterprises set-asides are likewise part of this assignment. MBEs/WBEs/SBEs are encouraged to apply. The selected firm must meet all municipal, state, and federal AA and EEO practices and requirements. MBE's, WBE's, SBE's are encouraged to apply. The Town reserves the right to reject any or all proposals in whole or part, to award any one service or group of services or all services, to negotiate with any or all companies submitting proposals, and to enter into an agreement with any contractor for any services mentioned in this RFP; if it is deemed to be in the best interest of the Town.

**Confidentiality:** If Respondent believes that any information in its proposal should be treated as confidential, that material shall be clearly marked. The Town shall endeavor to protect confidential materials from disclosure to non- Town employees to the extent permitted by State or Federal law. In no event will the Town be responsible for the inadvertent disclosure of your response to this RFP.

Michael J. Purcaro,  
Town Administrator