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# TRUMBULL PUBLIC SCHOOLS

## TRUMBULL, CONNECTICUT

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Regular Meeting – Tuesday, October 24, 2023, 7:00 p.m.  
Long Hill Administration Building

<https://us06web.zoom.us/j/87490118909?pwd=T1joJ4R7fg3QNzGa5puHHhm8gE6Ymw.gS86hIulv32tG9ZL>

Webinar ID: 874 9011 8909

Password: 915869

Join by telephone: (305) 224-1968 or (888) 475-4499 (Toll Free) / Webinar ID: 874 9011 8909

### I. CALL TO ORDER

### II. PRELIMINARY BUSINESS

- A. Pledge of Allegiance
- B. Recognition: First Selectman's Golf Classic Presentation- Hon. Vicki Tesoro
- C. Correspondence – Ms. Julia McNamee - Correspondence may be sent to [BoardofEd@trumbullps.org](mailto:BoardofEd@trumbullps.org)
- D. Public Comment – The Trumbull Public Schools Board of Education will be allowing public comment at the upcoming Board Meeting. If you are interested in speaking during the Public Comment portion of the meeting, please use [this form to signup](#). We will limit participants to the first **15** individuals that submit the form. Public comment will be limited to 2 minutes.
- E. Superintendent Report
- F. Board Chairman Report
- G. Teacher BOE Representative Report

### III. REPORTS/ACTION ITEMS

- A. Approval/Minutes
  - Regular Meeting- October 10, 2023
- B. Personnel Report
- C. Approval/NEASC Surveys – Mr. Manuel, Mr. Siano
- D. iReady and Monitoring Student Progress – Dr. Iwanicki
- E. Policy Committee Report – Mr. Gallo
  - Policies – First Readings
    - 5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault
    - 5145.511/Sexual Abuse Prevention and Education Program

### IV. RECEIVE AND FILE

- A. Pending Litigation
- B. Negotiations

### V. OTHER

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
October 24, 2023

Hon. Vicki A. Tesoro

Agenda Item II-B

Recognition: First Selectman's Golf Classic Presentation

Proceeds from the First Selectman's Golf Classic will benefit the several student organizations listed below. The students and their advisors bring pride, honor, and distinction to the Trumbull community year after year. These organizations provide extraordinary opportunities outside of the classroom for students to excel, whether through athletic pursuits, musical presentations, or academic team activities.

- Academic Challenge for Excellence (ACE) Foundation
- Trumbull High School Golden Eagle Marching Band
- PowerPlay Club—Hockey
- Laxmen's Club—Boys and Girls Lacrosse
- Touchdown Club—Football
- Diamond Club—Baseball and Softball
- Basketball

First Selectman Vicki A. Tesoro will present a check to a representative of each organization.

Recommendation:

Recognize

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – October 24, 2023

Dr. Semmel

Agenda Item – III-A

Approval/Minutes

- BOE Regular Meeting of  
October 10, 2023

Recommendation:

Approve the minutes of the above noted  
meeting.

**TRUMBULL PUBLIC SCHOOLS**  
**TRUMBULL, CONNECTICUT**  
**Board of Education**  
Regular Meeting – October 10, 2023

The Trumbull Board of Education met for a Regular Meeting at the Long Hill Administration Building.

Members present:

L. Timpanelli – Chairman  
J. Norcel – Vice Chair  
J. McNamee - Secretary  
C. Bandecchi  
T. Gallo  
L. Nuland  
M. Petitti  
A. Squicciarro

Agenda Item I—Call to Order

The meeting was called to order at 7:00 p.m.

Agenda Item II—Preliminary Business

A. Salute to the Flag - The Public Session began with the Pledge of Allegiance to the Flag.

B. Correspondence – There was no correspondence this evening.

C. Public Comment- There were no public comment sign-ups at this evening’s meeting.

D. Superintendent Report

Dr. Semmel held a kickoff meeting to begin the budget process with the Central Office team. The Superintendent, Mr. Cote and Transportation Manager, Ms. Robushi have been meeting weekly with Durham to ensure that all transportation issues are being addressed. Dr. Semmel was fortunate to attend the THSGEMB Fall Classic on September 30. Parents did an amazing job of organizing this fundraising event. The marching band, led by Mr. Murphy, did an excellent job of putting on a wonderful show. We wish the band all the best in the upcoming State and National competitions.

E. Board Chairman Report

Mrs. Timpanelli and Mrs. Norcel met with the leadership from the Trumbull Town Council and Board of Finance to discuss the timeline to ensure our application to the State of Connecticut will be completed by June 30, 2024 for our TPS Master Plan. Mrs. Timpanelli was happy to attend the THSGEMB Fall Classic spectacular evening.

F. Student BOE Representatives Report - Grace Schober reported:

**TECEC** - Fire Safety Day and Apple Cider Day; **Daniels Farm** - in first grade, bridges math helps develop confidence in adding and subtracting single digit numbers; in the music room, second graders are grooving to the ballad of Johnny Applesseed and learning about meters in music. **Booth Hill** - 3rd graders are learning about weather in science; **Tashua** - Spirit Week to

kick off the fall season, Read Aloud Day where community members will visit the school and read to students. **Frenchtown** - students are continuing to learn about TRACKS (Trust, Respect, Accountability, Cooperation, Kindness, and Safety); **Middlebrook** - mentors program where grades 3-5 work with K- 2 students; **Jane Ryan** - in Mrs. Flagg’s art room, students painted Tim Burton inspired portraits; **Hillcrest** - in Señora Valendra’s class students had fun preparing for their quiz by playing Spanish bingo and in Miss Baker’s class the kids are hard at work analyzing “The Outsiders” by S.E. Hinton; **Madison** - in grade 8 Mrs. Cranston introduced the 6 Holland Personality Types to help the students match their strengths to a career; **Trumbull High** - had the first advisory with the new block schedule, nine students were recognized on the Dean's List for exemplifying skills of the Vision of the Graduate, the girls varsity volleyball team has a record of 9 wins after defeating Wilton, the THS Marching Band won a competition on September 30 and PSAT testing is on October 11.

### Agenda Item III—Reports/Action Items

#### A. Approval/Minutes

Minutes of the BOE Regular Meeting of September 26, 2023 were presented.

It was moved (Norcel) and seconded (Bandecci) to approve the minutes of the Regular Meeting of September 26, 2023 Board of Education as presented. Vote: Unanimous in favor.

#### B. Personnel Report

Dr. Semmel reported the following certified appointment:

Abbott, Kelley; BA/5 (\$55,369) special education preschool teacher at Trumbull Early Childhood Education Center effective September 2, 2023.

This was unanimously received/filed by the Board.

Dr. Semmel presented one certified resignation:

Chacon, Nancy; Spanish teacher at Hillcrest Middle School since August 2022, resigning effective September 28, 2023.

It was moved (Gallo) and seconded (Norcel) to accept the above certified resignation. Vote: Unanimous in favor.

#### C. High School Report

THS Principal Mr. Todd Manuel and Guidance Chairperson Cathy Hilser presented updates on the opening of the 2023-2024 school year which included student achievement and participation in AP, SAT and NGSS testing. The THS new bell schedule has created the structure to provide not only more challenging coursework opportunities, but also more time for course selection in meeting new graduation requirements. THS Graduation rates were discussed as well as opportunities for students to earn college credits. Post-secondary trends were reviewed.

#### D. Enrollment

Dr. Semmel presented the current enrollment numbers as of October 1, 2023. The October 1<sup>st</sup> numbers are officially reported to the State of Connecticut.

#### E. TPAUD Surveys

At the September 29, 2023 Curriculum Committee Meeting, it was recommended that the TPAUD (Trumbull’s Prevention Partnership) bi-annual survey be approved by the Board of

Education. Mrs. Melissa McGarry responded to questions posed by the Board members and spoke of grant funding.

It was moved (Petitti) and seconded (McNamee) to approve the TPAUD surveys as presented. Vote: Unanimous in favor.

F. Curriculum Committee Report

Dr. Iwanicki presented the following Curriculum Guides/Texts:

- Curriculum Guide Update Approvals- English Language Arts & Literacy, Grade K, 1, 2, 3 and their corresponding texts:
  - Gr 2- Sateren, S. S., & Sullivan, M. (2012). *Max and Zoe at the Dentist*. Picture Window Books.
  - Gr 2- Sateren, S.S. (2015). *My Teacher is an Idiom*, Clarion Books.
  - Gr 2- Manushkin, Fran. (2022). *Katie Woo & Pedro Mysteries: The Birthday Party Mystery*: Picture Window Books.
  - Gr 3- Smith, Cynthia Leitich., and Jim Madsen. (2022). *Indian Shoes*. HarperCollins.

It was moved (Petitti) and seconded (Norcel) to approve the above curriculum guides and texts as presented. Vote: Unanimous in favor.

- Curriculum Guide Update Approvals- Mathematics, Grade 2, 3, 4, 5

It was moved (Petitti) and seconded (Norcel) to approve the above curriculum guide as presented. Vote: Unanimous in favor.

Adjournment

Board Members gave unanimous consent to adjourn the Public Session at 8:00 p.m.



Trumbull Board of Education  
October 10, 2023

# 2023-24 Planning Updates: Student Enrollment

*Martin J. Semmel, Ed.D.  
Superintendent*

# Kindergarten Actual vs. Projected

<b><u>2022 - 2023</u></b>	<b><u>7/12/22 BOE Mtg</u></b>		<b><u>8/16/22 BOE Mtg</u></b>		<b><u>October 1, 2022</u></b>	
KINDERGARTEN	Actual	Projected	Actual	Projected	Actual	Projected
Booth Hill	72	86	80	86	79	86
Daniels Farm	69	72	73	72	74	72
Frenchtown	66	94	74	94	79	94
Jane Ryan	57	64	71	64	74	64
Middlebrook	81	84	80	84	82	84
Tashua	65	61	66	61	66	61
<b><u>2023 - 2024</u></b>	<b><u>9/1/2023</u></b>		<b><u>9/12/2023</u></b>		<b><u>October 1, 2023</u></b>	
KINDERGARTEN	Actual	Projected	Actual	Projected	Actual	Projected
Booth Hill	68	83	68	83	68	83
Daniels Farm	86	73	86	73	86	73
Frenchtown	75	81	76	81	76	81
Jane Ryan	62	72	61	72	61	72
Middlebrook	62	82	62	82	63	82
Tashua	56	70	56	70	57	70



# Enrollment K-5: Booth Hill

BHS Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	83		
Kindergarten Actual	68	4	
Grade 1	86	4	
Grade 2	86	4	
Grade 3	93	4	
Grade 4	93	4	
Grade 5	94	4	
<b>TOTAL</b>	<b>520</b>	<b>24</b>	

*Class Size Guidelines*  
*Grades K,1,2: 22 students / section*  
*Grades 3-5: 25 students / section*

# Enrollment K-5: Daniels Farm

DFS Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	73		
Kindergarten Actual	86	4	More than expected but meets ratios
Grade 1	77	4	
Grade 2	83	4	
Grade 3	72	3	
Grade 4	94	4	
Grade 5	102	4	
<b>TOTAL</b>	514	23	

**Class Size Guidelines**

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

# Enrollment K-5: Frenchtown

FT Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	81		
Kindergarten Actual	76	4	
Grade 1	78	4	
Grade 2	86	4	
Grade 3	88	4	
Grade 4	90	4	
Grade 5	75	3	
<b>TOTAL</b>	<b>493</b>	<b>23</b>	

*Class Size Guidelines*  
*Grades K,1,2: 22 students / section*  
*Grades 3-5: 25 students / section*

# Enrollment K-5: Jane Ryan

JR Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	72		
Kindergarten Actual	61	4	
Grade 1	79	4	
Grade 2	79	4	
Grade 3	74	3	
Grade 4	63	3	
Grade 5	107	5	
<b>TOTAL</b>	<b>463</b>	<b>23</b>	

**Class Size Guidelines**

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

# Enrollment K-5: Middlebrook

MB Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	82		
Kindergarten Actual	63	4	
Grade 1	83	4	
Grade 2	90	5	
Grade 3	79	4	
Grade 4	92	4	
Grade 5	74	3	
<b>TOTAL</b>	<b>481</b>	<b>24</b>	

**Class Size Guidelines**

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

# Enrollment K-5: Tashua

TA Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten NESDEC Projected	70		
Kindergarten Actual	57	3	Less than expected - Reduced by 1 section
Grade 1	73	4	
Grade 2	70	4	
Grade 3	60	3	
Grade 4	73	3	
Grade 5	86	4	
<b>TOTAL</b>	419	21	

**Class Size Guidelines**

Grades K,1,2: 22 students / section

Grades 3-5: 25 students / section

# Grades K-5: Summary

Grade	Enrolled students	Scheduled sections	Analysis
Kindergarten	411	23	Overall K has fewer students than expected; Reduced 1 K section at TA before the school year began
Grade 1	476	24	
Grade 2	494	25	
Grade 3	466	21	
Grade 4	505	22	
Grade 5	538	23	
<b>TOTAL</b>	<b>2,890</b>	<b>138</b>	

# Grades 6 - 12

## Summary Year to Year

Grade	Enrolled 6/14/23	Enrolled 9/1/23	Enrolled 10/01/23	Current Net Gain/Loss
Hillcrest	770	768	770	0
Madison	793	823	821	28
THS	2,159	2,167	2,167	8
<b>TOTAL SECONDARY</b>	3,722	3,758	3,758	36



TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, October 24, 2023

Dr. Semmel

Agenda Item III-B

Personnel

Resignations – Certified

Billington, Jane; grade 3 teacher at Jane Ryan Elementary School since August 1999, retiring effective June 30, 2024.

Recommendation:

Accept.

Resignations - Non-Certified

McNamara, Michele; Secretary to the Principal at Hillcrest Middle School since May 2012, retiring effective December 1, 2023.

Recommendation:

Accept.

\*Designated teacher shortage area

\*\*THS Graduate

\*\*\*Trumbull Resident

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting – October 24, 2023

Agenda Item –III-C

Mr. Todd G. Manuel, Principal  
Mr. Chris Siano, House Principal  
Trumbull High School

Approval of NEASC Survey for Gr 9-12 students,  
families, and staff members

The Curriculum Committee met on September 29th, 2023, and recommended that the Board of Education approve the NEASC survey administered to 9-12 students, families, and staff members as part of Trumbull High School’s decennial accreditation. This survey is a required part of the accreditation process and will give Trumbull High School’s staff members valuable data on the school and community that will be used to complete the self-study report.

The following is a description of the survey from the official NEASC guide:

“The NEASC Commission on Public Schools Opinion Surveys have been developed in collaboration with Tripod Education Partners. The survey items have been aligned with the NEASC Standards for Accreditation and are intended to provide schools with meaningful data on their alignment to the Standards with a focus on the experience of students, families, and faculty in the school.

“The surveys are entirely online. The survey tool is very easy to use and works well on a computer, tablet, or phone.

“Over 180 schools, including over 100,000 students, have completed the survey. The survey was piloted in 2018 and revised based on a careful analysis of results as well as feedback from schools. Schools can re-administer one or more of the surveys as needed each year to gather comparison data to identify growth over time and identify new opportunities to align with the Standards.”

Recommendation:

Review and Approve

Attachment:

[Survey Questions](#)

Trumbull Public Schools  
Board of Education  
October 24, 2023



# Trumbull High School NEASC Accreditation Overview

*Todd G. Manuel*  
*Principal*

*Chris Siano*  
*A House Principal*

*Trumbull High School*

# Goals of Tonight's Presentation



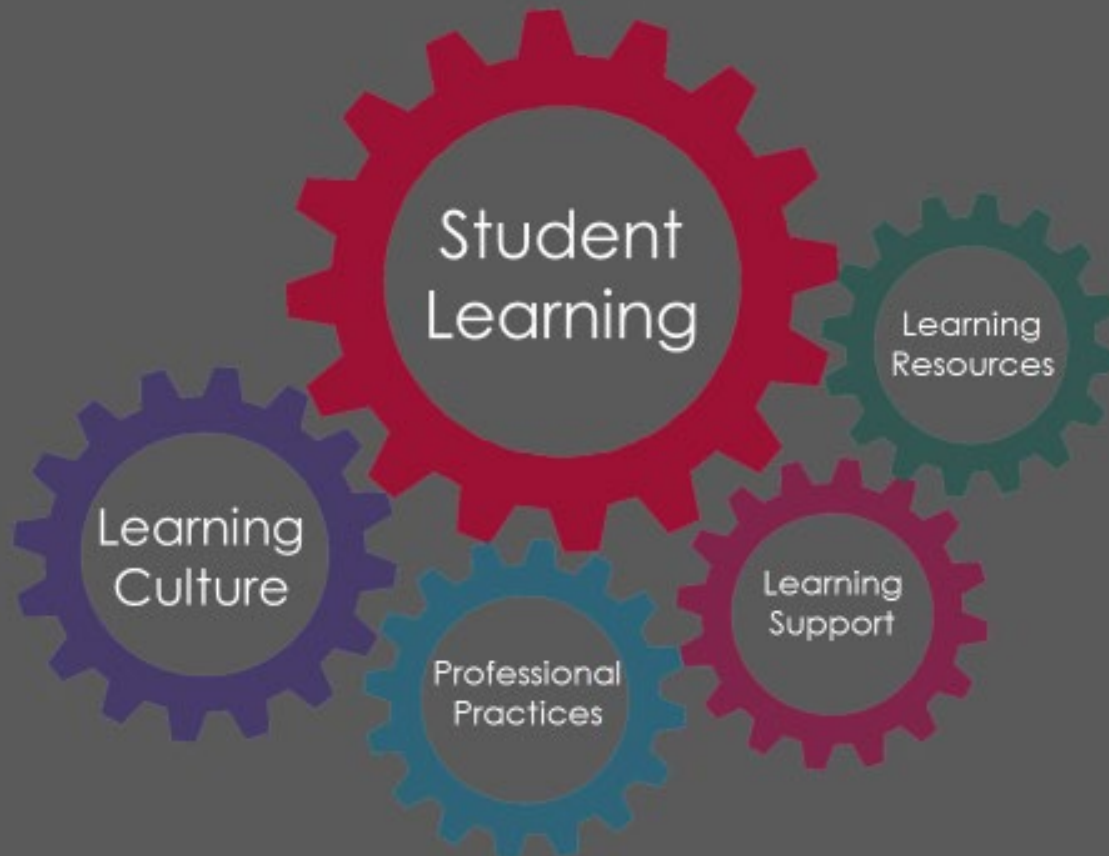
To give the BOE a brief overview of:

- Timeline for Trumbull High School's Accreditation
- NEASC survey for students (9-12), families, and staff

# NEASC Standards



## 2023 Standards for Accreditation



# NEASC Standards



## 2023 Standards for Accreditation

Standard 1 <b>LEARNING CULTURE</b>	Learning Culture promotes shared values and responsibility for achieving the school's vision.
Standard 2 <b>STUDENT LEARNING</b>	Student Learning practices maximize the impact of learning for each student.
Standard 3 <b>PROFESSIONAL PRACTICES</b>	Professional Practices ensure that practices and structures are in place to support and improve student learning.
Standard 4 <b>LEARNING SUPPORT</b>	Learning Support ensures that the school has appropriate systems to support student learning and well-being.
Standard 5 <b>LEARNING RESOURCES</b>	Learning Resources ensure that the school has the resources necessary to meet the learning needs of all students.



# NEW ENGLAND ASSOCIATION OF SCHOOLS AND COLLEGES

## **About NEASC:**

- Oldest regional accreditor in the United States
- Accredits over 1,600 public, independent, and international schools and institutions across New England and around the world

## **About the Accreditation Process:**

- Schools self-evaluate their alignment with the Standards through faculty reflection and evidence collection
- Assist the school in self-discovering areas of growth within the Standards
- Inform the school's plan for growth to guide improvement efforts

# How Do We Do This?



Trumbull High School Staff has already begun work on our self-reflection:

- Formed a Steering Committee
  - Administration, Department Chairs, and two faculty accreditation coordinators
- Formed Standards Committees
  - Staff members serve on committees to gather evidence and write the standards reports
  - PLC facilitators serve as standard committee chairs
  - Meet during Tuesday afternoon PLC time for 2023-24



# NEASC Timeline for Trumbull High School



1. NEASC Survey administered to THS students (9-12), families, and staff	November 2023
<b>2. Liaison Visit</b>	<b>December 12, 2023</b>
3. Self-Reflection Report	June 2024
<b>4. Collaborative Conference Visit</b>	<b>November 18 - 19, 2024</b>
5. Approval of School Growth Plan	Spring 2025
<b>6. Decennial Accreditation Visit</b>	<b>September 27-30, 2026</b>

# Self-Reflection Process

## Step 1–NEASC Survey



Trumbull High School expects to administer the survey throughout November 2023:

- Survey required for parents, students (9-12), and faculty members
- Based on the 2023 Standards for Accreditation
- Provided by NEASC and is complimentary
- The surveys are entirely online, are very easy to use, and work well on a computer, tablet, or phone
- Please see the BOE packet for complete survey questions

# Self-Reflection Process

## NEASC Survey Sample Data



Standard One, School Climate	All of the Time	Almost all of the time	Some of the Time	Once in a While	Never
People treat students from different backgrounds with respect.	118 24.6%	225 47.0%	95 19.8%	35 7.3%	6 1.3%
People like me feel welcome.	145 30.3%	205 42.8%	84 17.5%	34 7.1%	11 2.3%
I treat the adults with respect, even if I don't know them.	366 76.4%	79 16.5%	24 5.0%	4 0.8%	6 1.3%
I feel safe.	193 40.3%	159 33.2%	91 19.0%	26 5.4%	10 2.1%
I trust the teachers at this school, even if I don't have them.	179 37.4%	150 31.3%	80 16.7%	45 9.4%	25 5.2%
I trust other students, even if I don't know them.	32 6.7%	108 22.5%	127 26.5%	131 27.3%	81 16.9%



Thank You!

We welcome any discussion topics or questions.

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting–October 24, 2023

Dr. Iwanicki

Agenda Item – III-D

i-Ready and Monitoring Student Progress

A summary of latest i-Ready procedures, results and impact on teaching and learning. The presentation will include an update on the integration of the Science of Reading as well as i-Ready assessment results and their implications.

Recommendation:

Review and Discuss.

TRUMBULL PUBLIC SCHOOLS

# i-Ready Data

## *Monitoring Student Progress*

October 24, 2023  
Susan Iwanicki, Ed.D  
Assistant Superintendent



## Fall i-Ready Assessments 2023-2024

### *Key Questions*

- ❑ How do the outcomes provide valuable information in terms of **the impact** of our **curriculum** and the **strategies used** in its delivery **in real time**?
- ❑ What does the data tell us about **student progress in the mastery** of the Common Core Standards and where we need to concentrate our instruction?

**Keep in Mind: the Fall results are based on roughly a month of grade level instruction, so it is expected that only a small number of students are at or above grade level to start the year. It also no longer includes Kindergarten and Grade 1 in the data.**

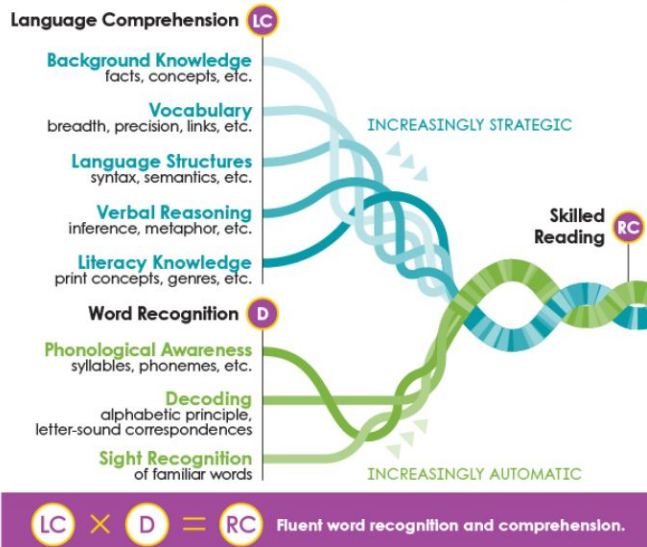
# Why i-Ready Reminder



- ❑ Larger Number of questions - more information for each strand
- ❑ Reporting tools easy to use
- ❑ User Friendly for students, computer adaptive, and meets needs across grade levels
- ❑ Helps to monitor progress in relationship to Smarter Balanced performance
- ❑ Parent Communication- in Parent Backpacks
- ❑ Built-in supports for students needing accommodations
- ❑ Provides a diagnostic as well as a growth score
- ❑ Teacher Toolkit - Resources to help struggling students
- ❑ Ability to create instructional groups based on strands

## THE SCIENCE OF READING & I-READY

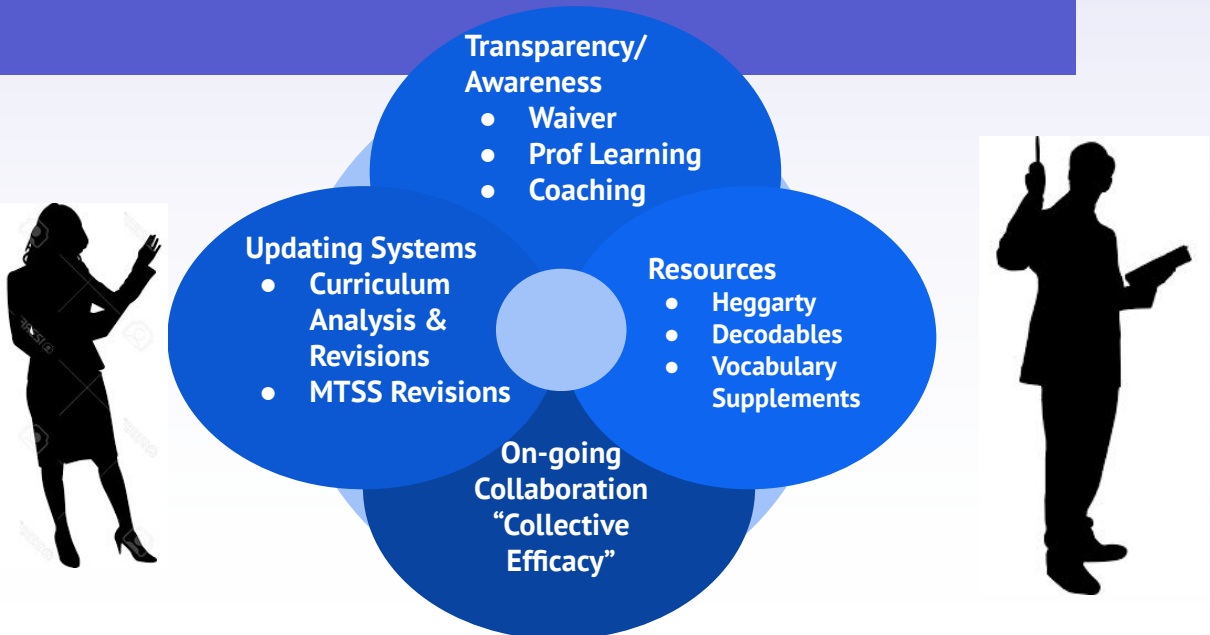
### Scarborough's Reading Rope



## SCIENCE OF READING UPDATE

- Applied for Waiver- meeting with State Department next week for a district meeting with evaluators
- Applied for Right to Read Grant \$217,000 to be spent by December 2024
  - ◆ Cannot pay for personnel
  - ◆ Must only fund approved programs and/or universal screeners (DIBELS)
  - ◆ Even PD must be from pre approved programs
- Revised curriculum was rolled out in August
- District Literacy Team is being trained monthly with State approved trainers
- Additional materials are being purchased to support implementation

## SUPPORTING THE SCIENCE OF READING





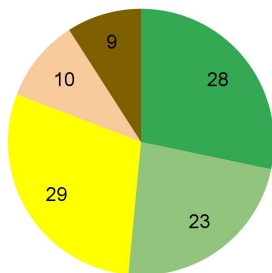


# Changes & i-Ready this Year

- ❑ K-3 taking DIBELS, i-Ready will begin in Grade 2
  - ❑ Amount of dipsticks and screeners
  - ❑ Accuracy of measuring reading foundational skills 1-1
  - ❑ Student readiness
    - ❑ For comprehension sections
    - ❑ For computer based assessments
- ❑ Grades 9-10 - Piloted last year, this year:
  - ❑ Focus on Grade 9
  - ❑ Increase measures for completion
  - ❑ Support staff in usability of data
  - ❑ Longitudinal results overtime
  - ❑ This data are still being collected

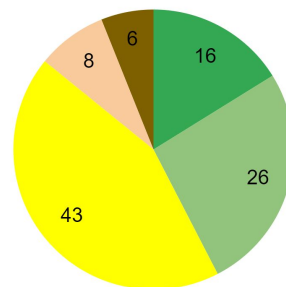
## What were our overall i-Ready Fall 23-24 results Grade 2-8?

**Overall ELA Fall Diagnostic**



**Overall Math Fall Diagnostic**

- Mid or Above Grade Level
- Early on Grade Level
- One Grade Below
- Two Grades Below
- Three or More Grades Below



## i-Ready Reading Fall Analysis by Grade 2023-2024

Grade 2		23%	21%	46%	9%	0%	491/494
Grade 3		19%	39%	25%	13%	4%	464/466
Grade 4		22%	21%	43%	7%	7%	502/505
Grade 5		25%	25%	31%	16%	3%	538/539
Grade 6		36%	16%	26%	11%	11%	514/516
Grade 7		35%	24%	15%	9%	17%	546/551
Grade 8		32%	20%	19%	7%	22%	521/531

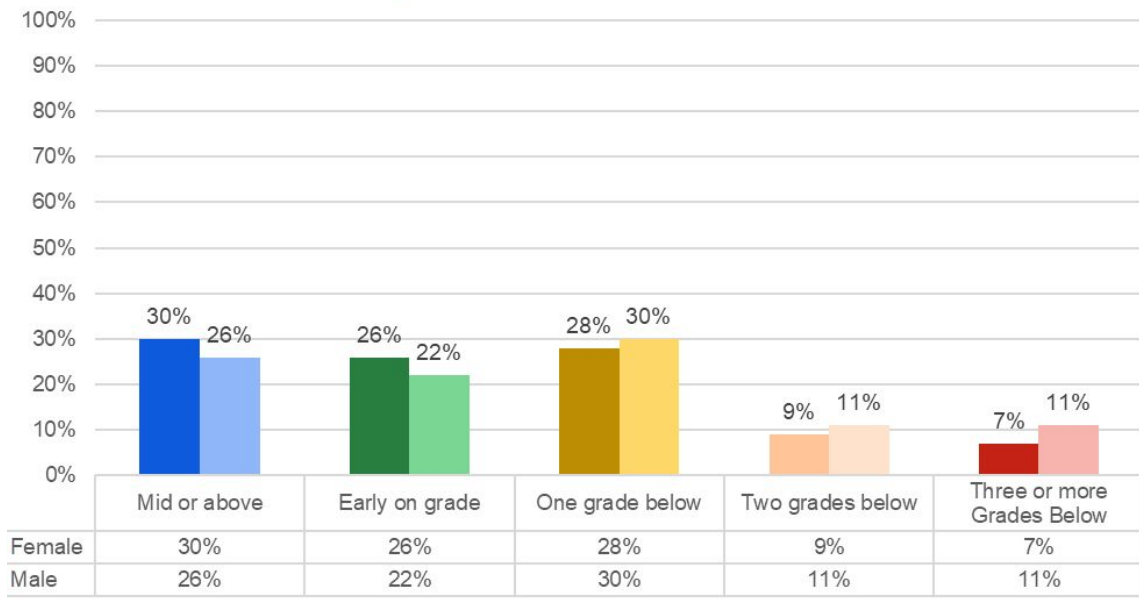
## i-Ready Math Fall Analysis by Grade 2023-24

Grade 2		8%	16%	65%	11%	0%	491/494
Grade 3		6%	18%	61%	13%	2%	463/466
Grade 4		14%	25%	50%	8%	4%	502/505
Grade 5		19%	33%	37%	5%	6%	538/539
Grade 6		24%	32%	32%	5%	7%	516/516
Grade 7		18%	31%	33%	8%	10%	547/551
Grade 8		20%	23%	37%	6%	14%	525/531

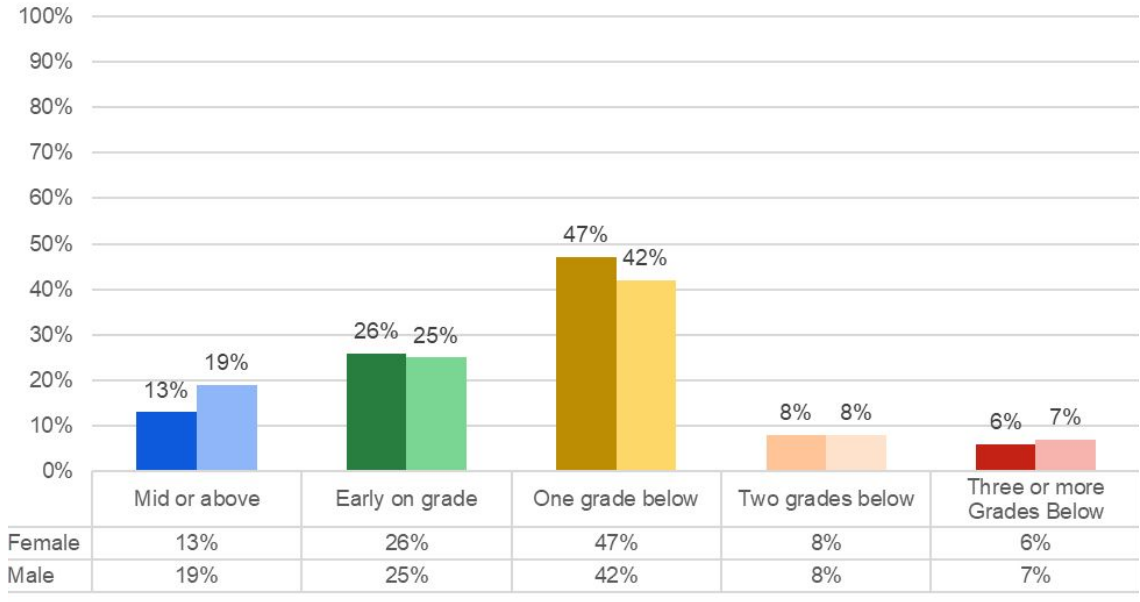
# How do these results look when disaggregated by schools and subgroups?

11

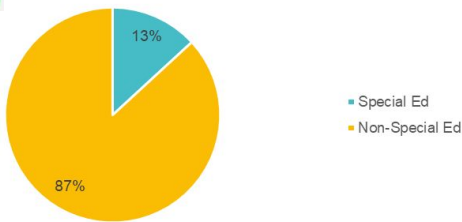
Fall 2023 **Reading** i-Ready Data by Gender- Grades 2-8



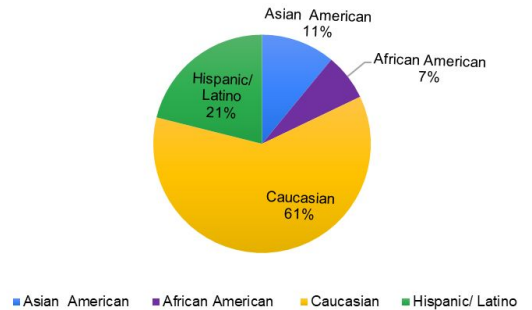
## Fall 2023 Mathematics i-Ready Data by Gender- Grades 2-8



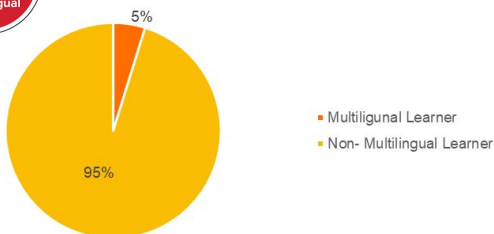
### Number of Participants by Special Education Services



### Number of Participants in i-Ready by Race

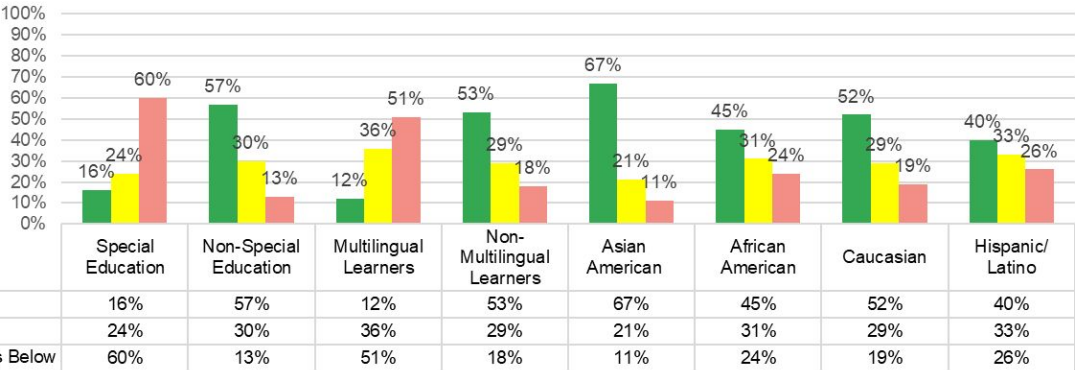


### Number of Participants by Multilingual Services

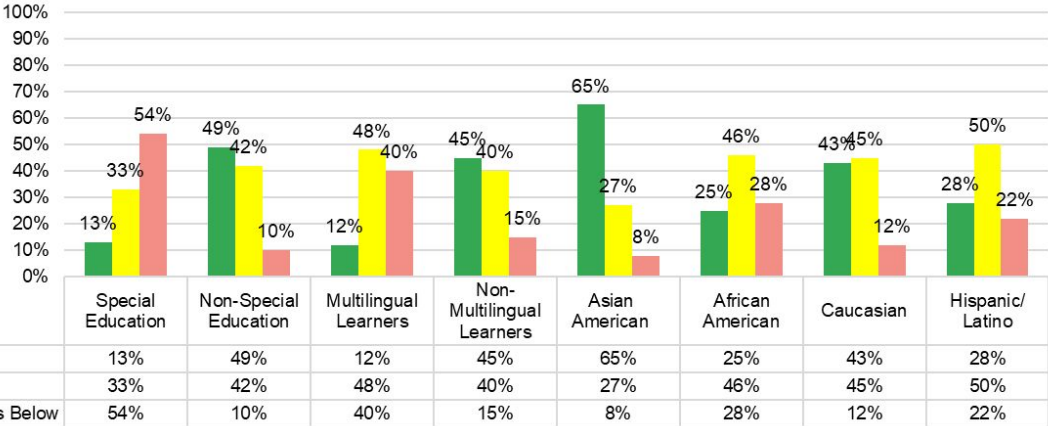


**Participants by Subgroup**














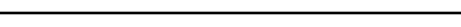
### Fall 2023 ELA i-Ready Data by Subgroup- Grades 2-8

















### Fall 2023 Math i-Ready Data by Subgroup- Grades 2-8



## i-Ready Reading Fall Analysis 2023-24 By School

	 Mid or Above Grade Level	 Early On Grade Level	 One Grade Level Below	 Two Grade Levels Below	 Three or More Grade Levels Below				
BOOTH HILL ELEMENTARY SCHOOL		19%	27%	39%	13%	2%	365/522		
DANIELS FARM ELEMENTARY SCHOOL		28%	28%	34%	8%	1%	351/514		
FRENCHTOWN ELEMENTARY SCHOOL		19%	25%	39%	10%	6%	339/494		
HILLCREST MIDDLE SCHOOL		37%	20%	19%	8%	16%	764/773		
JANE RYAN ELEMENTARY SCHOOL		19%	24%	39%	14%	4%	320/462		
MADISON MIDDLE SCHOOL		32%	20%	21%	10%	17%	817/821		
MIDDLEBROOK ELEMENTARY SCHOOL		23%	24%	35%	13%	5%	333/482		
TASHUA ELEMENTARY SCHOOL		26%	29%	33%	10%	2%	288/419		
TRUMBULL HIGH SCHOOL		30%	22%	28%	4%	17%	474/1,763		

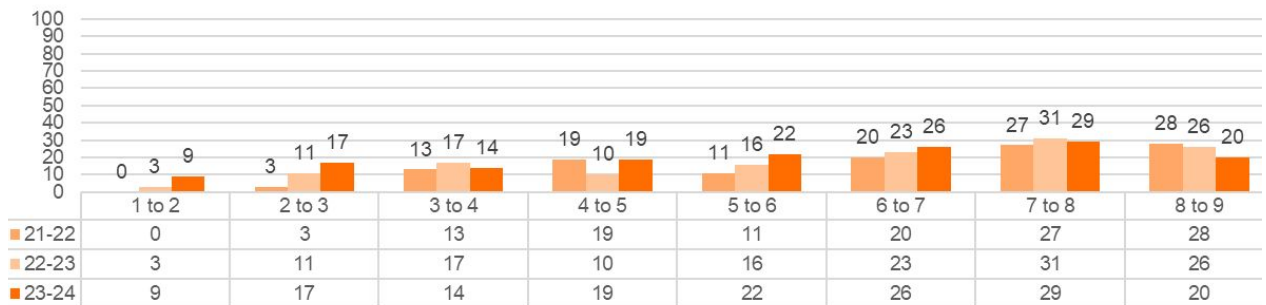
## i-Ready Math Fall Analysis 2023-24 By School

	 Mid or Above Grade Level	 Early On Grade Level	 One Grade Level Below	 Two Grade Levels Below	 Three or More Grade Levels Below				
BOOTH HILL ELEMENTARY SCHOOL		11%	23%	56%	8%	2%	365/522		
DANIELS FARM ELEMENTARY SCHOOL		19%	30%	44%	7%	1%	351/514		
FRENCHTOWN ELEMENTARY SCHOOL		8%	22%	52%	11%	7%	339/494		
HILLCREST MIDDLE SCHOOL		21%	30%	33%	6%	11%	770/773		
JANE RYAN ELEMENTARY SCHOOL		8%	24%	53%	12%	3%	320/462		
MADISON MIDDLE SCHOOL		20%	28%	35%	7%	10%	818/821		
MIDDLEBROOK ELEMENTARY SCHOOL		13%	16%	56%	12%	3%	332/482		
TASHUA ELEMENTARY SCHOOL		12%	24%	56%	5%	3%	288/419		
TRUMBULL HIGH SCHOOL		20%	43%	12%	11%	14%	449/1,619		

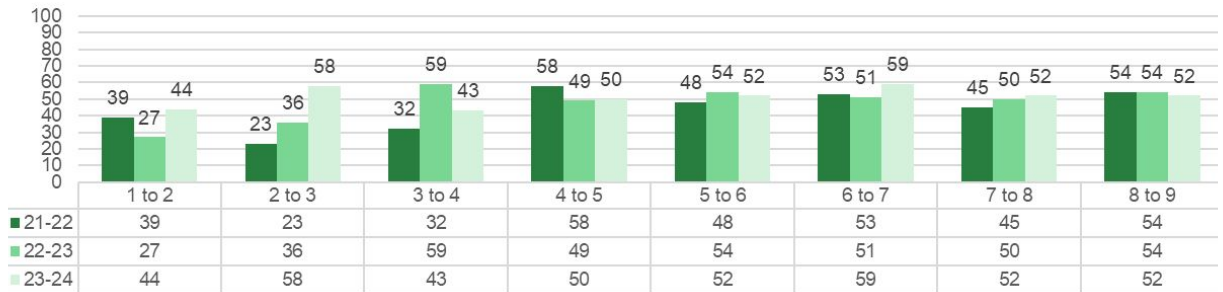
# How do these overall results compare to last year?

## i-Ready Fall Reading Data Cohort Comparison of 3 years

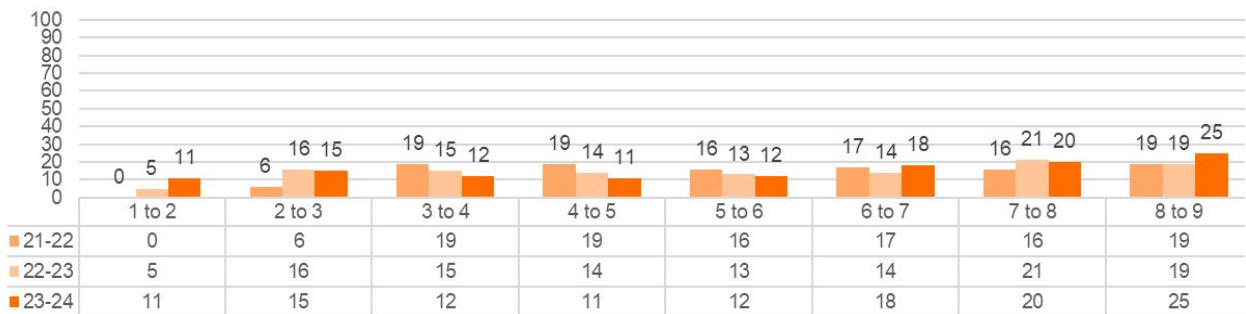
### Students Below Grade level at the Beginning of the Year



**i-Ready Fall Reading Data**  
**Cohort Comparison of 3 years**  
**Students Meeting or Exceeding Grade level**

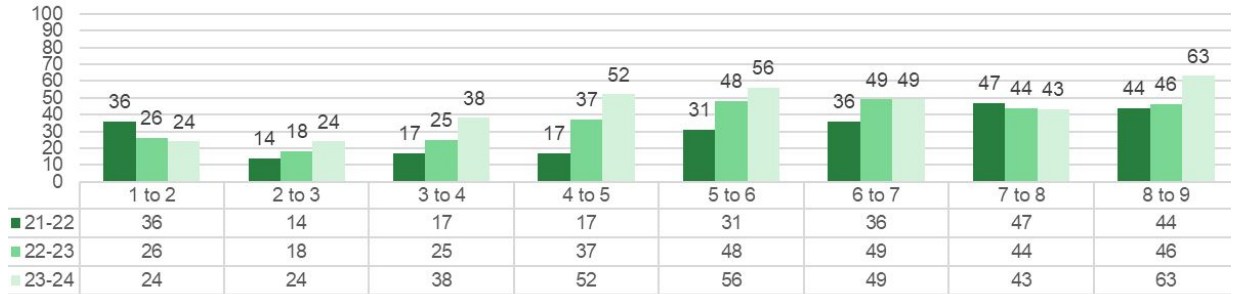


**i-Ready Fall Math Data**  
**Cohort Comparison of 3 years**  
**Students Below Grade level at the Beginning of the Year**





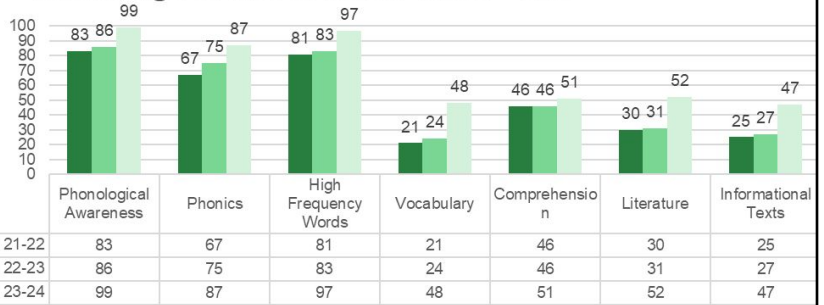
**i-Ready Fall Math Data**  
**Cohort Comparison of 3 years**  
**Students Meeting or Exceeding Grade level**



**How does this data help inform areas of instructional conversation as a whole?**

*One tool  
Used By  
Teachers  
and  
Leadership  
to Inform  
Decisions*

**i-Ready Fall ELA Domain Data  
Cohort Comparison of 3 years  
Percentage of Mid or Above Grade Level**



Fall 2023-24 i-Ready  
Percentages by **ELA Domain**

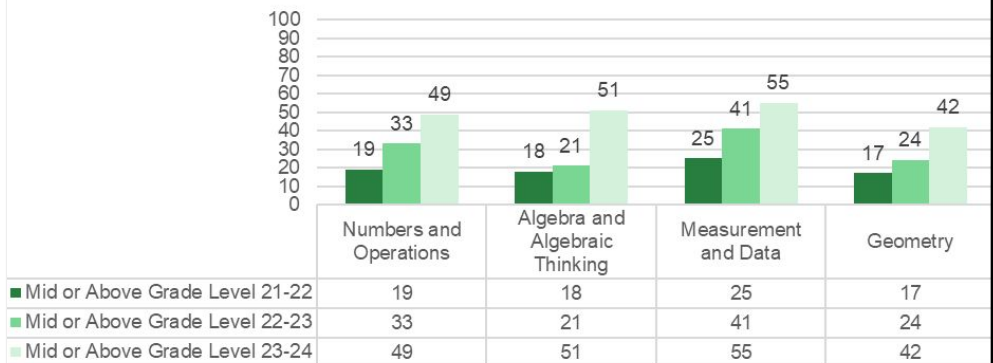


# ELA i-Ready *Needs Analysis* By Grade

Grade	PA	PH	HFW	VOC	COMP	Comp: Overall	
						LIT	INFO
Grade 2	11%	50%	18%	64%	62%	60%	63%
Grade 4	0%	16%	2%	55%	55%	49%	58%
Grade 3	0%	29%	3%	48%	52%	49%	55%
Grade 8	0%	2%	0%	45%	49%	48%	54%
Grade 9	0%	1%	0%	45%	50%	48%	52%
Grade 6	0%	4%	1%	50%	45%	43%	50%
Grade 7	0%	2%	0%	45%	41%	41%	46%
Grade 5	0%	5%	1%	55%	45%	45%	46%

*One tool  
Used By  
Teachers  
and  
Leadership  
to Inform  
Decisions*

**i-Ready Fall Math Domain Data**  
**Cohort Comparison of 3 years**  
**Percentage of Mid or Above Grade Level**



# Fall 2023-24 i-Ready Percentages by **Mathematics Domain**

## Placement by Domain



## Mathematics i-Ready Needs Analysis By Grade

Grade	Needs Analysis: % Students Below Grade Level			
	NO	ALG	MS	GEO
Grade 8	48%	51%	49%	62%
Grade 7	50%	48%	42%	60%
Grade 6	45%	41%	41%	53%
Grade 5	46%	51%	42%	52%
Grade 9	8%	30%	8%	41%

## TPS i-Ready Fall Data Overall

- Our data reflects similar results to last Fall with some pockets of celebration, particularly where coaching and intervention was the focus for the year.
- This data needs to be analyzed with other data– from classroom teachers- running records, unit math assessments, observational data to plan next steps.
- Building and teacher leaders are identifying strategies that can be used across grade levels in addition to those that can be used by individual teachers in their classroom.
- Literacy consultants, math specialists, academic team leaders and administrators continue to work as a team both on the district and building levels to consider best practices and next steps.

## Next Steps with i-Ready Data

- **Collective Efficacy**- provide time to strengthen instruction and intervention practices both individually and collectively- Tier I Differentiation- Cadre Days, Dept meetings and PD time (planning)
- **Progress Monitoring**- Winter Data (mid-January)- we will continue to monitor and fill gaps missed with formative instruction
- **Strategy Selection**- Refining specific School Improvement Plans based on their disaggregation of building-level data
- **Further Examination of Subgroups**- TPS District Equity Leadership Team
- **Provide coaching supports** as needed to implement strategies that work for different types of learners and support teachers
- **Continue to implement high quality curriculum**- teachers will continue to use all resources and knowledge to deliver high quality programming.
- **SBA Analysis tool**- i-Ready recently revealed a tool which may provide helpful correlations.

# **Board Discussion and Questions**

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Report to the Board of Education

Regular Meeting – October 24, 2023

Dr. Iwanicki

Agenda Item – III-E

First Reading  
Policy for Review

Dr. Iwanicki will review with the Board two policies for revision:

- 5141.4 Reporting of Child Abuse, Neglect, and Sexual Assault
- 5145.511 Sexual Abuse Prevention and Education Program

Recommendation:

Review Policies

TRUMBULL PUBLIC SCHOOLS  
TRUMBULL, CONNECTICUT

Policy Committee of the  
Trumbull Board of Education  
Regular Meeting

Tuesday, October 17, 2023-- 5:30p.m.

Minutes

- I. The meeting was called to order at 5:32pm.

Members Present

T. Gallo, Chair of Policy  
M. Petitti, BOE Member  
T. Chaudhary, parent representative  
T. Gray, parent representative  
P. Coppola, TAA representative  
N. Konstantinidis, student representative  
K. Totten, student representative  
Mike Ward, community representative  
S. Iwanicki, Ed.D., administrative designee

Members Absent

A. Squicciarro, BOE Member  
C. Turrieta, parent representative  
B. O'Connor II, community rep  
N. Banks, TEA representative

- II. Correspondence/Public Comment- No public comment has been received.
- III. Approval/Minutes –5/2/2023 T. Gallo made a motion to approve the minutes of the 5/2/2023. M. Petitti seconded. The motion passed unanimously.
- IV. New Business-
- a. Dr. Iwanicki shared that due to Connecticut Public Act 22-87, "An Act Concerning the Identification and Prevention of the Response to Adult Sexual Misconduct Against Children," as well as recommendations from the Connecticut Association of Boards of Education (CABE,) Trumbull Public Schools (TPS) is asking the Policy Committee to revise to *Policy 5141.4 Reporting of Child Abuse, Neglect, and Sexual Assault* as well as *Policy 5145.511 Sexual Abuse Prevention and Education Program*. The changes will ensure annual notification of mandated reporting regarding sexual abuse resources as well as prevention. TPS has already included the recommended resources within this year's annual notifications and trainings. These revisions seek to ensure our policy parallels our practice. Mrs. Gray noted the redundancy of mandated reporter statement in the first addition. It was shared that the language from CABE may have been seeking



to reiterate that these issues must be shared electronically *every year* and that all staff are mandated reporters. Mr. Gallo added that it was very commonly discussed each year. Mr. Gallo motioned to approve the revisions to Policy 5141.4 Reporting of Child Abuse, Neglect, and Sexual Assault and bring them to the Board for full approval. Mrs. Petitti seconded. The motion passed. The motion passed unanimously. Mr. Gallo further motioned to approve the revisions to 5145.511 Sexual Abuse Prevention and Education Program and bring them to the Board for full approval. Mrs. Petitti seconded. The motion passed unanimously.

- b. Dates for Future Meetings and Next Policies for Revision- Mrs. Petitti inquired if the committee should establish next dates for the Policy Committee to meet and it was agreed to establish the next dates for the Policy Committee after the new Board members are decided. It was shared policy which may be brought forward to the Policy Committee for revision is 6112.2 Allotment of Time, Grades K-5. Additionally, any mandated revisions due to changes in the law will be brought forward for revision.

Mrs. Petitti made the motion to adjourn at 6:19pm. Mr. Gallo adjourned the meeting at 7:15pm.

**5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

TRUMBULL PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY MANUAL

SECTION: **5000**  
CATEGORY: **Students**  
POLICY CODE: **5141.4/Reporting of  
Child Abuse, Neglect,  
and Sexual Assault**

**REPORTING OF CHILD ABUSE, NEGLECT, AND SEXUAL ASSAULT**

**Policy Statement**

The Trumbull Board of Education recognizes its legal and ethical obligations in the reporting of suspected child abuse, neglect, and sexual assault. Any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired. Mandated reporters include all school employees, specifically the Superintendent, administrators, teachers, substitute teachers, guidance counselors, school counselors, school paraprofessionals, coaches of intramural and interscholastic athletics, as well as licensed nurses, physicians, psychologists, social workers, and licensed behavior analysts either employed by the Board or working in one of the District schools, or any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in any of the District schools. Any such individual who has reasonable cause to suspect or believe that a child has been abused, neglected, placed in imminent risk of serious harm, or sexually assaulted by a school employee is required to report such abuse, neglect, risk, and/or sexual assault.

The Board shall annually distribute the mandated reporter policy electronically to all school employees. The Board shall annually distribute electronically, to all school employees, Board members, and parents and guardians of enrolled students, (1) guidelines on identifying and reporting sexual abuse, and (2) information on DCF's sexual abuse and assault prevention program.

A mandated reporter's suspicions may be based on factors including, but not limited to, observations, allegations, or facts by a child, victim, or third party. Suspicion or belief does not require certainty or probable cause.

The Board of Education requires all personnel who have reasonable cause to suspect or believe that a child under the age of eighteen (18) has been abused, has been neglected, has had non-accidental physical injury, or injury which is at variance with the history given of such injury, is placed in imminent danger of serious harm, or has been sexually abused by a school employee to report such cases in accordance with the law, Board policy, and administrative regulations.

A mandated reporter shall make an oral report, by telephone or in person, to the Commissioner of Children and Families, or his/her designee, or a law enforcement agency as soon as possible, but no later than twelve (12) hours after the reporter has reasonable cause to suspect or believe that a child has been abused, neglected, or placed in imminent risk of serious harm. The Department of Children and Families has established a 24-hour Child Abuse and Neglect Hotline, the Careline, at 1-800-842-2288 for the purpose of making such oral reports. In addition, the mandated reporter shall immediately inform the building principal that he/she will be making such a report. If the principal is unavailable, the mandated reporter shall immediately inform the principal's designee that he/she will be making the report; if the principal is the alleged perpetrator of the abuse/neglect, the mandated reporter shall immediately inform the Superintendent or the Superintendent's designee. No later than forty-eight hours of making the oral report, the mandated reporter shall file a written or electronic report with the Commissioner of Children and Families, or his/her designee, containing all of the required information.

## **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

A mandated reporter may make the required oral report electronically in the manner prescribed by the Commissioner of Children and Families. An online report may be made to the Careline by a mandated reporter if the report is of a non-emergent nature. A non-emergent situation is one in which a report is mandated but the child is not in immediate risk. An employee making an electronic report shall respond to further inquiries from the Commissioner of Children and Families, or his/her designee, made within twenty-four hours. Such employee shall inform the building principal, the principal's designee, the Superintendent, or the Superintendent's designee, as appropriate, as soon as possible as to the nature of the further communication with the Commissioner or his/her designee.

For purposes of required reporting, a child includes any victim under eighteen (18) years of age educated in a District school. Any person who intentionally and unreasonably interferes with or prevents the making of the required report or attempts to conspire to do so shall be guilty of a class D felony, unless such individual is under eighteen (18) years of age or educated in a District school, other than as part of an adult education program.

The oral and written reports shall include, if known:

- (1) the names and addresses of the child and his/her parent(s)/guardian(s) or other persons responsible for his/her care;
- (2) the child's age;
- (3) the child's gender;
- (4) the nature and extent of the child's injury or injuries, maltreatment, or neglect;
- (5) the approximate date and time the injury or injuries, maltreatment, or neglect occurred;
- (6) information concerning any previous injury or injuries to, or maltreatment or neglect of, the child or his/her siblings;
- (7) the circumstances by which the injury or injuries, maltreatment, or neglect came to be known to the reporter;
- (8) the name(s) of the person(s) suspected to be responsible for causing such injury or injuries, maltreatment, or neglect;
- (9) the reason(s) such person(s) is(are) suspected of causing such injury or injuries, maltreatment, or neglect;
- (10) any information concerning any prior cases in which such person or persons have been suspected of causing an injury, maltreatment, or neglect of a child; and
- (11) whatever action, if any, was taken to treat, provide shelter for, or otherwise assist the child.

If the report of abuse, neglect, or sexual assault involves an employee of the District as the perpetrator, the District shall conduct its own investigation into the allegation, provided that such investigation shall not interfere with or impede any investigation conducted by the Department of Children and Families or by a law enforcement agency.

The Board recognizes that the Department of Children and Families is required to disclose records to the Superintendent of Schools in response to a mandated reporter's written or oral report of abuse or neglect or if the Commissioner of Children and Families has reasonable belief that a school employee abused or neglected a student. No later than five (5) working days after an investigation of child abuse or neglect by a school employee has been completed, the Department of Children and Families is required to notify the school employee, the Superintendent, and the Commissioner of Education of the investigation's results. If the Department of Children and Families has reasonable cause, and recommends that the employee

#### **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

be placed on the Department's Child Abuse and Neglect Registry, the Superintendent shall suspend such employee.

The Board, recognizing its responsibilities to protect children, and in compliance with its statutory obligations, shall provide to each employee in-service training regarding the requirements and obligations of mandated reporters. District employees shall also participate in training offered by the Department of Children and Families. Each school employee is required to complete a refresher training program no later than three years after completion of the initial training program, and shall thereafter retake such refresher training course at least once every three years.

The principal of each school in the District shall annually certify to the Superintendent that each school employee working at that school has completed the required initial training and the refresher training.

State law prohibits retaliation against a mandated reporter for fulfilling his/her obligations to report suspected child abuse, neglect, or sexual assault. The Board shall not retaliate against any mandated reporter for his/her compliance with the law and Board policy pertaining to the reporting of suspected child abuse, neglect, or sexual assault.

The Board will post the telephone number of the Department of Children and Families' Child Abuse Hotline, the Careline, and the Internet web address that provides information about the Careline, in each District school in a conspicuous location frequented by students.

The Board shall maintain a confidential rapid response team to coordinate with the Department of Children and Families to (1) ensure prompt reporting of suspected child abuse or neglect, or 1<sup>st</sup>-, 2<sup>nd</sup>-, 3<sup>rd</sup>-, or 4<sup>th</sup>-degree sexual assault; 1<sup>st</sup>-degree aggravated sexual assault; or 3<sup>rd</sup>-degree sexual assault with a firearm of a student not enrolled in adult education by a school employee; and (2) provide immediate access to information and individuals relevant to the investigation of such cases by the Department of Children and Families.

The confidential rapid response team shall consist of, at minimum, (1) the Superintendent; (2) a District teacher; (3) a local police officer; and (4) the Safe School Climate Coordinator, who shall be the coordinator of this team.

The Department of Children and Families, along with a multidisciplinary team, is required to take immediate action to investigate and address each report of child abuse, neglect, or sexual assault in any school.

The Board of Education shall not employ an individual who was terminated or resigned from employment after a license suspension based on an investigation by the Department of Children and Families if the individual has been convicted of (1) child abuse or neglect; or (2) 1<sup>st</sup>-, 2<sup>nd</sup>-, 3<sup>rd</sup>-, or 4<sup>th</sup>-degree sexual assault, 1<sup>st</sup>-degree aggravated sexual assault, or 3<sup>rd</sup>-degree sexual assault with a firearm of a student who is not enrolled in adult education.

The Board of Education shall not employ an individual who was terminated or resigned if the individual (1) failed to report the suspicion of such crimes when required to do so; or (2) intentionally and unreasonably interfered with or prevented a mandated reporter from carrying

## **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

out this obligation or conspired or attempted to do so. This applies regardless of whether an allegation of abuse, neglect, or sexual assault has been substantiated.

In accordance with the mandates of the law and consistent with its philosophy, the Board in establishing this policy directs the Superintendent of Schools to develop and formalize the necessary rules and regulations to comply fully with the intent of the law. This policy will be distributed annually to all employees.

Adopted: 3/18/1980  
Revised: 10/15/1991, 8/1/2000,  
9/4/2001, 5/6/2003, 6/14/2005,  
2/16/2016, 9/27/2016, 8/28/2018,  
5/26/2020, 11/2023

### References

- Connecticut Public Act 11-93, “An Act Concerning the Response of School Districts and the Departments of Education and Children and Families to Reports of Child Abuse and Neglect and the Identification of Foster Children in a School District”
- Connecticut Public Act 14-186, “An Act Concerning the Department of Children and Families and the Protection of Children”
- Connecticut Public Act 15-112, “An Act Concerning Unsubstantiated Allegations of Abuse and Neglect by School Employees”
- Connecticut Public Act 15-205, “An Act Protecting School Children”
- Connecticut Public Act 16-188, “An Act Concerning Education Issues”
- Connecticut Public Act 18-17, “An Act Requiring Behavior Analysts to be Mandated Reporters of Suspected Child Abuse and Neglect”
- **Connecticut Public Act 22-87, "An Act Concerning the Identification and Prevention of the Response to Adult Sexual Misconduct Against Children."**
- Connecticut General Statutes §§ 10-151, 10-220a, 10-221d, 17a-28, 17a-101, 17a-101a, 17a-101i, 17a-102, 17a-106, 46a-11b, 53a-70a, 53a-71, 53a-72a, 53a-72b, 53a-73a

**Regulations**

1. Reporting of Child Abuse, Neglect, or Sexual Assault

a. What Must be Reported

A report must be made when any mandated reporter of the Board of Education, in his/her professional capacity, has reasonable cause to suspect or to believe that a child under the age of eighteen:

- (1) is in danger of being or has been abused;
- (2) has had non-accidental physical injuries or physical injuries which are at variance with the history given for them, inflicted by a person responsible for the child's health, welfare, or care, or by a person given access to such child by a responsible person;
- (3) has been neglected;
- (4) has been sexually assaulted; or
- (5) has been placed in imminent risk of serious harm.

A mandated reporter's suspicions may be based on such factors including, but not limited to, observations, allegations, or facts by a child, victim, or third party. Suspicion or belief does not require certainty or probable cause.

For the purposes of this policy:

**"Abused"** means that a child (a) has had physical injury or injuries inflicted upon him or her other than by accidental means, or (b) has injuries which are at variance with the history given of them, or (c) is in a condition which is the result of maltreatment, such as, but not limited to, malnutrition, sexual molestation or exploitation, deprivation of necessities, emotional maltreatment, or cruel punishment.

**"Neglected"** means that a child (a) has been abandoned, or (b) is being denied proper care and attention, physically, educationally, emotionally, or morally, or (c) is being permitted to live under conditions, circumstances, or associations injurious to his or her well-being; or (d) has been abused.

**"School employee"** means (a) an administrator, teacher, substitute teacher, guidance counselor, school counselor, school paraprofessional, coach of intramural or interscholastic activities, licensed nurse, physician, psychologist, social worker, or licensed behavior analyst either employed by the Board of working in one of the District schools; or (b) any other person who, in the performance of his or her duties, has regular contact with students and who provides services to or on behalf of students enrolled in the Trumbull Public Schools.

**"Sexual assault"** means a violation of Sections 53a-70a, 53a-71, 53a-72a, 53a-72b, or 53a-73a of the Connecticut General Statutes.

**"Statutory mandated reporter"** means an individual required under Connecticut General Statute § 17a-101 to report suspected abuse and/or neglect of children. The term "statutory mandated reporter" includes all school employees as defined above.

## **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

### b. Reporting Procedures for Statutory Mandated Reporters

The following procedures apply to statutory mandated reporters as defined above.

When an employee of the Board of Education suspects or believes that a child has been abused, neglected, placed in imminent risk of serious harm, or sexually assaulted, the following steps shall be taken:

- (1) The employee shall immediately, upon having reasonable cause to suspect or believe that a child has been abused, neglected, or placed in imminent danger of serious harm, or has had non-accidental physical injury or injury which is at variance with the history of such injury, or sexually assaulted, and in no case later than twelve (12) hours after having such a suspicion or belief, make an oral report by telephone or in person to the Commissioner of Children and Families, or his/her designee, or the local law enforcement agency. The Department of Children and Families has established a 24-hour Child Abuse and Neglect Hotline, the Careline, at 1-800-842-2288 for the purpose of making such oral reports.
- (2) In addition, the mandated reporter shall immediately inform the building principal that he/she will be making such a report. If the principal is unavailable, the mandated reporter shall immediately inform the principal's designee that he/she will be making the report; if the principal is the alleged perpetrator of the abuse/neglect, the mandated reporter shall immediately inform the Superintendent or the Superintendent's designee.
- (3) If a report prepared in accordance with (1) above concerns suspected abuse, neglect, or sexual assault by a school employee, the Superintendent or his/her designee shall immediately notify the child's parent(s)/guardian(s) that such a report has been made.
- (4) No later than forty-eight hours of making the oral report, the mandated reporter shall file a written or electronic report with the Commissioner of Children and Families, or his/her designee, containing all of the required information. The written report should be submitted on the official form designated for that purpose.
- (5) The employee shall immediately submit a copy of the written or electronic report to the principal, with copy to the Superintendent or his/her designee.
- (6) A mandated reporter may make the required oral report electronically in the manner prescribed by the Commissioner of Children and Families. An online report may be made to the Careline by a mandated reporter if the report is of a non-emergent nature. A non-emergent situation is one in which a report is mandated but the child is not in immediate risk. An employee making an electronic report shall respond to further inquiries from the Commissioner of Children and Families, or his/her designee, made within twenty-four hours. Such employee shall inform the building principal, the principal's designee, the

## **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

Superintendent, or the Superintendent's designee, as appropriate, as soon as possible as to the nature of the further communication with the Commissioner or his/her designee.

- (7) If a report prepared in accordance with (1) above concerns suspected abuse, neglect, or sexual assault by a school employee who possesses a certificate, permit, or authorization issued by the State Board of Education, the Superintendent shall submit a copy of the written report to the Commissioner of Education or his/her representative.

### c. Contents of Reports

For purposes of required reporting, a child includes any victim under eighteen (18) years of age educated in a District school. Any person who intentionally and unreasonably interferes with or prevents the making of the required report or attempts to conspire to do so shall be guilty of a class D felony, unless such individual is under eighteen (18) years of age or educated in a District school, other than as part of an adult education program.

Any oral or written report made pursuant to this policy shall include, if known:

- (1) the names and addresses of the child and his/her parent(s)/guardian(s) or other persons responsible for his/her care;
- (2) the child's age;
- (3) the child's gender;
- (4) the nature and extent of the child's injury or injuries, maltreatment, or neglect;
- (5) the approximate date and time the injury or injuries, maltreatment, or neglect occurred;
- (6) information concerning any previous injury or injuries to, or maltreatment or neglect of, the child or his/her siblings;
- (7) the circumstances by which the injury or injuries, maltreatment, or neglect came to be known to the reporter;
- (8) the name(s) of the person(s) suspected to be responsible for causing such injury or injuries, maltreatment, or neglect;
- (9) the reason(s) such person(s) is(are) suspected of causing such injury or injuries, maltreatment, or neglect;
- (10) any information concerning any prior cases in which such person or persons have been suspected of causing an injury, maltreatment, or neglect of a child; and
- (11) whatever action, if any, was taken to treat, provide shelter for, or otherwise assist the child.

### d. Investigation of Reports

If the suspected abuser is a school employee, the Superintendent or his/her designee shall thoroughly investigate the report, provided that such investigation shall not interfere with or impede any investigation conducted by the Department of Children and Families or by a law enforcement agency. (In all other cases, the Department of Children and Families shall be responsible for conducting the investigation with the cooperation and collaboration of the Board, as appropriate.) To the extent feasible, this investigation shall be coordinated with the Commissioner of Children and



#### **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

Families or the police in order to minimize the number of interviews of any child and to share information with other persons authorized to conduct an investigation of child abuse and neglect. When investigating a report, the Superintendent or his/her designee shall endeavor to obtain, when possible, the consent of parent(s)/guardian(s), or other persons responsible for the care of the child, to interview the child, except in those cases in which there is reason to believe that the parent(s)/guardian(s) or other persons responsible for the care of the child are the perpetrators or the alleged abusers.

The investigation shall include an opportunity for the suspected abuser to be heard with respect to the allegations contained within the report. During the course of an investigation of suspected abuse by a school employee, the Superintendent may suspend the employee with pay or may place the employee on administrative leave with pay pending the outcome of the investigation.

A person reporting child abuse, neglect, or sexual assault shall provide any person authorized to conduct an investigation into such claim with all information related to the investigation that is in the possession or control of the person reporting child abuse, neglect, or sexual assault, except as expressly prohibited by state or federal law.

After an investigation has been completed, if the Commissioner of Children and Families, based upon the results of such investigation, has reasonable cause to believe that a child has been abused, neglected, or sexually assaulted by an employee who has been entrusted with the care of a child or has recommended that such employee be placed on the Department of Children and Families Child Abuse and Neglect Registry, the Commissioner shall notify, within five (5) working days after completion of the investigation into child abuse, neglect, or sexual assault by a school employee, the Superintendent, the school employee, and the Commissioner of Education of such finding, and shall provide records, whether or not created by the Department of Children and Families, concerning such investigation to the Superintendent and the Commissioner of Education. The Superintendent shall suspend the employee, if not previously suspended, with pay and without diminution or termination of benefits if the Department of Children and Families has reasonable cause that the employee abused or neglected a child and recommends the employee be placed on the Department of Children and Families Child Abuse and Neglect Registry. No later than 72 hours after such suspension, the Superintendent shall notify the Board of Education and the Commissioner of Education, or his/her representative, of the reasons for the conditions of suspension. The Superintendent shall disclose records received from the Department of Children and Families to the Commissioner of Education and the Board of Education, and/or its attorney, for the purposes of review of employment status, certification, permit, or authorization. Any decision of the Superintendent concerning such suspension shall remain in effect until the Board of Education acts, pursuant to the provisions of the Connecticut General Statutes. The Commissioner of Education shall also be notified if such certified person resigns from his/her employment in the District. Regardless of the outcome of any investigation by the Department of Children and Families and/or the police, the Superintendent and/or the Board of Education, as appropriate, may take disciplinary action up to and including termination of employment, in accordance with the provisions of any

## 5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault

applicable statute, if the Superintendent's investigation produces evidence that a child has been abused by a certified, permitted, or authorized school staff member.

If the contract of employment of a school employee holding a certificate, permit, or authorization issued by the State Board of Education is terminated as a result of an investigation into report(s) of child abuse or neglect, the Superintendent shall notify the Commissioner of Education, or his/her representative, within 72 hours of such termination.

e. Delegation of Authority by Superintendent

The Superintendent may appoint a designee for the purposes of receiving and making reports, notifying and receiving notification, or investigating reports pursuant to this policy.

f. Special Reporting Procedures Concerning Suspected Abuse or Neglect of Intellectually Disabled Persons

In addition to the reporting procedures set forth above, Connecticut General Statutes require that certain school personnel, including teachers, licensed nurses, psychologists, and social workers, report any suspected abuse or neglect of intellectually disabled persons over the age of 18 enrolled in the District. It is policy of the Trumbull Board of Education to require all employees of the Board to comply with the following procedures in connection with the suspected abuse or neglect, as defined below, of any intellectually disabled person over the age of 18 enrolled in the District.

(1) For the purposes of this policy:

**“Abused”** means the willful infliction of physical pain or injury or willful deprivation by a caretaker of services which are necessary to the person's health or safety.

**“Neglect”** means a situation where an intellectually disabled person either is living alone or is not able to provide for himself/herself the services which are necessary to maintain his/her physical and mental health, or is not receiving such necessary services from the caretaker.

(2) If an employee has reasonable cause to suspect that an intellectually disabled person has been abused or neglected, he/she shall, within five calendar days, make an oral report to the Director of the Office of Protection and Advocacy for Persons with Disabilities, to be followed by a written report within five additional calendar days, or shall immediately notify the Superintendent in order for the Superintendent to make such oral and written reports to the Office of Protection and Advocacy. In the event that an employee makes a report to the Office of Protection and Advocacy, the employee shall immediately notify the Superintendent.

(3) Any such report shall contain the following information:

- i. the name and address of the allegedly abused or neglected person;

## **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

- ii. a statement from the reporter indicating a belief that the person is intellectually disabled, together with information indicating that the person is unable to protect himself/herself from abuse or neglect;
- iii. information concerning the nature and extent of the abuse or neglect; and
- iv. any additional information that the reporter believes would be helpful in investigating the report or in protecting the intellectually disabled person.

(4) If the suspected abuser is a school employee, the Superintendent shall thoroughly investigate the report following the procedures regarding the investigation of reports of child abuse set forth in section d above.

If the investigation by the Superintendent and/or the Office of Protection and Advocacy produces evidence that an intellectually disabled person has been abused by a school employee, the Superintendent and/or the Board of Education, as appropriate, may take disciplinary action, up to and including termination of employment.

### **g. Disciplinary Action for Failure to Follow Policy**

Any employee who fails to comply with the requirements of this policy shall be subject to discipline, up to and including termination of employment.

### **h. Non-Discrimination**

The Board of Education shall not discharge or in any manner discriminate or retaliate against any employee who, in good faith, makes a report pursuant to this policy or who testifies or is about to testify in any proceeding involving abuse or neglect.

### **i. Training**

All District employees are required to complete a training program pertaining to the accurate and prompt reporting of abuse and neglect, made available by the Commissioner of Children and Families. In addition, all employees must complete a refresher training program at least once every three years.

The principal of each school in the District shall annually certify to the Superintendent that each school employee working at that school has completed the required initial training and the refresher training.

### **j. Foster Care**

Upon request of the Board of Education, the Department of Children and Families will provide the name, date of birth, and school of origin for each child in the custody of the Department of Children and Families who has been placed in foster care and is attending a District school.

## **2. Confidential Rapid Response Team**

## **5141.4/Reporting of Child Abuse, Neglect, and Sexual Assault**

The Board shall maintain a confidential rapid response team to coordinate with the Department of Children and Families to (1) ensure prompt reporting of suspected child abuse or neglect, or 1<sup>st</sup>-, 2<sup>nd</sup>-, 3<sup>rd</sup>-, or 4<sup>th</sup>-degree sexual assault; 1<sup>st</sup>-degree aggravated sexual assault; or 3<sup>rd</sup>-degree sexual assault with a firearm of a student not enrolled in adult education by a school employee; and (2) provide immediate access to information and individuals relevant to the investigation of such cases by the Department of Children and Families.

The confidential rapid response team shall consist of, at minimum, (1) the Superintendent; (2) a District teacher; (3) a local police officer; and (4) the Safe School Climate Coordinator, who shall be the coordinator of this team.

The Department of Children and Families, along with a multidisciplinary team, is required to take immediate action to investigate and address each report of child abuse, neglect, or sexual assault in any school.

### 3. Hiring Prohibitions

The Board of Education shall not employ an individual who was terminated or resigned from employment after a license suspension based on an investigation by the Department of Children and Families if the individual has been convicted of (1) child abuse or neglect; or (2) 1<sup>st</sup>-, 2<sup>nd</sup>-, 3<sup>rd</sup>-, or 4<sup>th</sup>-degree sexual assault, 1<sup>st</sup>-degree aggravated sexual assault, or 3<sup>rd</sup>-degree sexual assault with a firearm of a student who is not enrolled in adult education.

The Board of Education shall not employ an individual who was terminated or resigned if the individual (1) failed to report the suspicion of such crimes when required to do so; or (2) intentionally and unreasonably interfered with or prevented a mandated reporter from carrying out this obligation or conspired or attempted to do so. This applies regardless of whether an allegation of abuse, neglect, or sexual assault has been substantiated.

**5145.511/Sexual Abuse Prevention and Education Program**

TRUMBULL PUBLIC SCHOOLS  
BOARD OF EDUCATION  
POLICY MANUAL

SECTION: **5000**  
CATEGORY: **Students**  
POLICY CODE: **5145.511/Sexual Abuse  
Prevention and Education  
Program**

**SEXUAL ABUSE PREVENTION AND EDUCATION PROGRAM**

**Policy Statement**

The Trumbull Public Schools shall implement the Sexual Abuse and Assault Awareness and Prevention Program identified or developed, in compliance with Connecticut Public Act 14-196, by the Department of Children and Families, in collaboration with the Department of Education and other assisting entities, with the goal of informing students and staff about child sexual abuse and assault awareness and available resources. The program shall include:

1. Providing teachers instructional modules that may include, but not be limited to:
  - a. Training regarding the prevention and identification of, and response to, child sexual abuse and assault; and
  - b. **Bystander and appropriate interaction with children training programs, and**
  - c. Resources to further student, teacher, and parental awareness regarding child sexual abuse and the prevention of such abuse and assault.
2. Providing students age-appropriate educational materials designed for children in grades kindergarten to twelve, inclusive, regarding child sexual abuse and assault awareness and prevention that may include, but not be limited to:
  - a. The skills to recognize:
    - i. Child sexual abuse and assault;
    - ii. Boundary violations and unwanted forms of touching and contact; and
    - iii. Ways offenders groom or desensitize victims;
  - b. Strategies to promote disclosure, reduce self-blame and mobilize bystanders;
  - c. Actions that child victims of sexual abuse and assault may take to obtain assistance;
  - d. Intervention and counseling options for child victims of sexual abuse and assault;
  - e. Access to educational resources to enable child victims of sexual abuse and assault to succeed in school; and
  - f. Uniform procedures for reporting instances of child sexual abuse and assault to school staff members.

## 5145.511/Sexual Abuse Prevention and Education Program

A student shall be excused from participating in the sexual abuse and assault awareness and prevention program offered in the District, in its entirety or any part thereof, by written notification by the student's parent or legal guardian to the **Director of Curriculum, Instruction, and Assessments Assistant Superintendent**, who shall notify the appropriate school principal. Any student exempted from the sexual abuse and assault awareness and prevention program shall be provided, during the period of time in which the student would otherwise be participating in such program, an opportunity for other study or academic work.

Adopted: 8/23/2016

Revised: 11/2023

### References

- Connecticut Public Act 14-196, "An Act Concerning a State-Wide Sexual Abuse and Assault Awareness Program"
- Trumbull Board of Education Policy Code 5141.4: Reporting of Child Abuse, Neglect, and Sexual Assault
- Connecticut Public Act 22-87, "An Act Concerning the Identification and Prevention of the Response to Adult Sexual Misconduct Against Children."

TRUMBULL PUBLIC SCHOOLS

## Policy Committee

October 24, 2023  
Susan Iwanicki, Ed.D.  
Assistant Superintendent



### Policy 5141.4 Reporting of Child Abuse, Neglect, and Sexual Assault *and* Policy 5145.511 Sexual Abuse Prevention and Education Program

- ❖ Policies were reviewed by the committee.
- ❖ Committee agreed to update based on current legislation.
- ❖ Connecticut Public Act 22-87, "An Act Concerning the Identification and Prevention of the Response to Adult Sexual Misconduct Against Children," as well as recommendations from the Connecticut Association of Boards of Education (CABE)

Other resources to families. These resources are available to families by clicking below:

- [School-Community Mental Health Services](#)
- [Guidelines in Reporting Abuse and Neglect](#)
- [Statewide K-12 Sexual Assault & Abuse Prevention & Awareness Program Guidelines](#)

TPS  
Website

# **Board Discussion and Questions**



TRUMBULL BOARD OF EDUCATION  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, October 24, 2023

Martin Semmel, Ed.D.

Agenda Item IV-A

Pending Litigation

Recommendation:

Receive and file.

**PENDING LITIGATION**

CASE TOWN/BOARD	DESCRIPTION	CASE	REPRESENTATIVE TOWN/BOARD
1. C.T., J.T. and L.T. vs.	C.T., a Trumbull minor, his parents J.T. and L.T., alleged that he was injured on or about November 13, 2019 while playing soccer at recess and fell into a hole on the soccer field near the goal. Their claim covers that the soccer field was in an uneven, defective and/or dangerous condition. This claim seeks monetary damages against Board of Education, Town of Trumbull and Parks and Recreation Department. (Notice of claim received January 9, 2020).	Pending	Town/Board
2. M.D. vs.	M.D., former Director of Facilities, claims his termination of employment on 2/7/20 constitutes a breach of his employment contract with Trumbull Board of Education. This claim seeks monetary damages against Trumbull Board of Education. (Notice of claim received 5/20/20).	Pending	Town/Board

TRUMBULL BOARD OF EDUCATION  
TRUMBULL, CONNECTICUT

Report to the Board of Education  
Regular Meeting, October 24, 2023

Agenda Item IV-B

Status of Negotiations

Please see reverse side for status of  
negotiations with the eight bargaining units.

Recommendation:

Receive and file.

## STATUS OF NEGOTIATIONS

<u>Unit</u>	<u>Member of Board's Negotiating Team</u>	<u>Status of Negotiations</u>
Teachers TEA	Attorney Floyd Dugas Marie Petitti Alison Squicciarino	The TEA Agreement covers the period from July 1, 2023 to June 30, 2026.
Administrators TAA	Attorney Floyd Dugas Marie Petitti Alison Squicciarino	The TAA Agreement covers the period from July 1, 2021 to June 30, 2024. Negotiations for a successor Agreement have begun.
Administrative Support Services	Attorney Floyd Dugas	The (TASS) Administrative Support covers the period from July 1, 2021 to June 30, 2025.
CALU		
Custodial/Maintenance UPSEU LOCAL #424	Attorney Floyd Dugas	The Custodial/Maintenance Agreement covers the period from July 1, 2021 to June 30, 2025.
Paraprofessionals UPSEU LOCAL #424	Attorney Floyd Dugas	The Paraprofessional Agreement covers the period from July 1, 2021 to June 30, 2025.
Cafeteria Workers UPSEU LOCAL #424	Attorney Floyd Dugas	The Cafeteria Workers Agreement covers the period from July 1, 2020 to June 30, 2024.
CILU Supervisor/ Support Staff CILU LOCAL #21	Attorney Floyd Dugas	The CILU Supervisors Agreement covers the period from July 1, 2021 to June 30, 2024.  The CILU Support Agreement covers the period from July 1, 2021 to June 30, 2024.