

SOUTH HADLEY PUBLIC SCHOOLS



Facilities Usage Application

Name of Organization: \_\_\_\_\_

Category: In-town Civic/Recreation \_\_\_\_ In-town Non-Profit/Individual \_\_\_\_ Commercial/Out-of town \_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Name of Person Requesting Usage \_\_\_\_\_

School Requested \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Hours Requested \_\_\_\_\_

A custodian will be required on site and all groups will be charged the overtime rate of pay for assigned custodian(s).

Areas Requested:	Auditorium* ____	Music Room ____	Classrooms (state # needed) ____
	Library ____	Locker Room ____	Kitchen ____ Cafeteria ____
	Gym ____	Pool * ____	Other (specify) _____

\*Auditorium – If renter will be using any lighting equipment, audio equipment and/or rigging changes (the process of hanging backdrops) other than the equipment the renter holds ownership of, an experienced technician familiar with that equipment and general theater safety **MUST** be on site when that equipment is being used. If your organization does not have an experienced technician, you may hire a technician from any professional production company or the Technical Director from the SHHS Harlequins. You may call South Hadley High School for contact information. Any hired technicians are considered independent contractors and must be paid at their own rate by the renter.

Technician to be used: \_\_\_\_\_ Contact Number: \_\_\_\_\_

\* Pool: will you provide your own lifeguards? \_\_\_\_Yes \_\_\_\_ No (School Department will provide at cost)

Purpose for which space will be used \_\_\_\_\_

List any equipment needed \_\_\_\_\_

Estimated # of people \_\_\_\_\_ (including participants and spectators)

As an official representative of the above-named organization, I have read and am empowered to guarantee that this organization will fully comply with the rules and regulations governing this use of the school facility. I have read and will comply with M.G.L. Chapter 269 printed on the back of this form. I further agree that my organization will be responsible for any facility use costs and any costs caused by damages incurred during our use of the facility. I further agree that the Town of South Hadley (including the School Department) will not be liable for any injuries or damages caused by or during our use of the facility.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

The use as outlined is: \_\_\_\_\_ Approved \_\_\_\_\_ Not approved (reason \_\_\_\_\_)

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_

Facility Director's Approval \_\_\_\_\_ Date \_\_\_\_\_

Fees: Facility Rental \_\_\_\_\_ Custodial Overtime \_\_\_\_\_

Forward copies to: Requester \_\_\_\_\_ Head Custodian \_\_\_\_\_ Business Office \_\_\_\_\_ School \_\_\_\_\_ Cafeteria \_\_\_\_\_

Updated: 09/07/12  
Re-adoption date: July 8, 2014  
Revised: 08/08/16

**CHAPTER 269 – AN ACT INCREASING THE PENALTIES FOR HAZING**

**Section 17.** Whoever is a principal organizer or participant in the crime of hazing, as defined herein, shall be punished by a fine of not more than three thousand dollars or by imprisonment in a house of correction for no more than one year, or both such fine and imprisonment.

The term “hazing” as used in this section and in sections eighteen and nineteen, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which willfully and recklessly endangers the physical or mental health of any student or other person. Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any such student or other person, or which subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.

Notwithstanding any other provisions of this section to the contrary, consent shall not be available as a defense to any prosecution under this action.

**Section 18.** Whoever knows that another person is the victim of hazing as defined in section seventeen and is at the scene of such crime shall, to the extent that such person can do so without danger or peril to himself or others, report such crime to an appropriate law enforcement official as soon as reasonable practicable. Whoever fails to report such crime shall be punished by a fine of not more than one thousand dollars.

**Section 19.** Each institution of secondary education and each public and private institution of post secondary education shall issue to every student group, student team or student organization which is part of such institution or is recognized by the institution or permitted by the institution to use its name or facilities or is known by the institution to exist as an unaffiliated student group, student team or student organizer, a copy of this section and sections seventeen and eighteen provided, however, that an institution’s compliance with this section’s requirements than an institution issue copies of this section and sections seventeen and eighteen to unaffiliated groups, teams or organizations shall not constitute evidence of the institution’s recognition or endorsement of said unaffiliated student groups, teams or organizations.

Each group, team or organization shall distribute a copy of this section and sections seventeen and eighteen to each of its members, plebes pledge or applicants for membership. It shall be the duty of each such group, team or organization, acting through its designated officer, to deliver annually to the institution an attested acknowledgement stating that such group, team or organization had received a copy of this section and said sections seventeen and eighteen, that each of its members, plebes, pledges, or applicants has received a copy of sections seventeen and eighteen and that such group, team or organization understands and agrees to comply with the provisions of this section and sections seventeen and eighteen.

Each institution or secondary education and each public or private institution of post-secondary education shall at least annually before or at the start of enrollment, deliver to each person who enrolls as a full time student in such institution a copy of this section and sections seventeen and eighteen.

Each institution of secondary education and each public or private institution of post-secondary education shall file, at least annually, a report with the regents of higher education and in the case of secondary institutions, the board of education, certifying that such institution has complied with its responsibility to inform student groups, teams, or organizations and to notify each full time student enrolled by it of the provisions of this section and sections seventeen and eighteen and also certifying that said institution has adopted a disciplinary policy with regard to the organizers and participants of hazing, and that such policy has been set forth with appropriate emphasis in the student handbook or similar means of communicating the institution’s policies to its students. The board of regents and, in the case of secondary institutions, the board of education shall, promulgate regulations governing the content and frequency of such reports, and shall forthwith report to the attorney general any such institution, which fails to make such report.