

**ADOPTION OF AGENDA**

**TREASURER'S RECORDS COMMISSION**  
Schedule of Records Retention and Disposition

**ADJOURNMENT**

Nancy Brown, President of the Board, called the Records Commission Board Meeting of the Stow-Munroe Falls Board of Education to order at 11:05 a.m. on September 7, 2023. The meeting was held at the Stow-Munroe Falls Board of Education Office.

MEMBERS PRESENT – Mark Baxter and Nancy Brown

President Brown led with the Pledge of Allegiance.

**200-23 ADOPTION OF AGENDA**

It was moved by Baxter, seconded by Bratten, that the Stow-Munroe Falls City School District Board of Education adopt the agenda for September 7, 2023.

ON ROLL CALL "AYES" – Bratten, Goclano, Baxter and Brown

"NAYS" – None

Motion Carried

**201-23 TREASURER'S CONSENT AGENDA**

The Treasurer recommends that the Board of Education approve all items listed in the Treasurer's Consent Agenda. Action by the Board of Education in "Adoption of the Consent Agenda" means that all items are adopted by one single motion unless a member of the Board or the Treasurer requests that any such item be removed from the consent agenda and voted upon separately.

Schedule of Records Retention and Disposition

Approve FORM RC-2 Schedule of Records Retention and Disposition as shown in Exhibit #1.

It was moved by Baxter, seconded by Bratten, that the Stow-Munroe Falls City School District Board of Education approve the Treasurer's Consent Items.

ON ROLL CALL "AYES" – Bratten, Goclano, Baxter, and Brown

"NAYS" – None

Motion Carried

**202-23 ADJOURNMENT**

Motion to adjourn meeting.

It was moved by Baxter, seconded by Bratten, to adjourn at 11:12 a.m.

ON ROLL CALL "AYES" – Bratten, Goclano, Baxter, and Brown

"NAYS" – None

Motion Carried

  
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President

  
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Treasurer