Job Title: Groundskeeper Non-Exempt

Reports to: Grounds Foreman

Dept./School: Maintenance

Primary Purpose:

Maintain safe and attractive grounds and landscaping for the district.

Qualifications:

Education/Certification:
Valid Texas driver's license

Special Knowledge/Skills:
Ability to operate tractor and landscaping equipment
Ability to operate riding or power mower, power tools, and hand tools
Ability to tolerate exposure to extremes in temperature and weather conditions, both indoor and outdoor
Competence in operating all equipment and tools associated with the grounds/athletics trade
Requirement for lifting and carrying up to fifty (50) pounds unassisted, for walking, standing, bending and pushing lawn mowing equipment for 8 hours per day
Exposure to fumes, gases, grease and oils
Alternatives to the above qualifications which the administration may find appropriate and acceptable

Experience:
None

Major Responsibilities and Duties:

1. Mow and detail district grounds, including athletic fields.
2. Care for trees, shrubs, and flowers by watering, pruning, fertilizing, mulching, caring for beds, and controlling weeds.
3. Plant shrubs and vegetation.
4. Assist with the preparation of athletic fields for games, including chalking fields.
5. Water grounds and apply fertilizer.
6. Collect and dispose of leaves, dirt, rubbish, and refuse from district facilities.

7. Assist with the inspection, repair, and installation of sprinkler systems.

8. Operate tools and equipment according to prescribed safety procedures.

9. Follow established safety procedures and techniques to perform job duties, including lifting, climbing, etc.

10. Correct unsafe conditions in work area and report any conditions that are not correctable to supervisor immediately.

11. Help keep vehicle, equipment, and tools in safe operating condition.

12. Inspect and adjust tools and equipment for safety and efficiency and perform preventive maintenance as needed.

13. Transport workers and equipment to work sites throughout the district.

14. Assist in all areas of Auxiliary Services as needed (i.e., plumbing, electrical, carpentry, custodial, HVAC, grounds, painting, food service, transportation, distribution center, etc.)

15. Perform such other duties and assume such other responsibilities as may, from time to time, be assigned.

Supervisory Responsibilities:

None.

Equipment Used:

Tractor and mower, riding and power mower, gas-powered weed trimmer, blower, edger, sprayer, striping machine, garden and hand tools, posthole auger, aerator. Light truck.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:
Continual walking, standing, climbing, stooping, bending, kneeling, reaching, and heavy lifting and carrying. Work outside and around moving objects or vehicles. Exposure to extreme temperatures, chemicals (herbicides and fertilizer), and loud noises. Frequent district-wide travel.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Signature: **Date:**