

## AGENDA

### CHESTER COMMUNITY CHARTER SCHOOL BOARD OF TRUSTEES OCTOBER 19, 2023 MEETING, 5:15 PM

- I. **Call To Order**
- II. **Pledge of Allegiance**
- III. **Roll Call**
- IV. **Public Comment on Agenda Items**
- V. **Executive Session** – Personnel, Litigation, information session.
- VI. Any Board vote needed on any Executive Session items, subject to attorney review for form and content.
- VII. **Approval of Minute(s)**  
  
September 21, 2023 Meeting – Motion to approve minutes.
- VIII. **CEO Report – Dr. Clark**  
  
Motion to accept and file the October 19, 2023 CEO Report as presented.
- IX. **Human Resources Report**
  - a. Motion to accept and file the October 19, 2023 Board Meeting Report New Hires and Separations from Service (all reasons) from September 19, 2023 through October 16, 2023.
  - b. Motion to approve and ratify personnel actions since the September 21, 2023 meeting as reflected on the Board Meeting Reports of New Hires and Separations from Service (all reasons) as presented.
- X. **Treasurer Report**
  - a. Motion to accept and file the YTD Budget/Actual Report, Accountants Report, Cash Report/Fund Report, and Check Register for September 2023.

- b. Motion to authorize the expenditures listed in the Cash Report/Fund Report and Check Register for September 2023.
- c. Motion for acceptance of The Chester Community Charter School 401(k) Plan audited financial statements for the calendar year ended December 31, 2022 issued by Stephano Slack LLC on October 12, 2023.
- d. Motion to ratify filing electronically with the Internal Revenue Service The Chester Community Charter School 401(k) Plan Form 5500 electronically submitted with a copy of the audited financial statements for the 2022 Plan Year. Electronic submission of Form 5500 was accepted on October 13, 2023.
- e. Update status of the Chester Community Charter School's audited financial statements for the fiscal year ended June 30, 2023.
- f. Motion to approve Santa's Heating & Air Conditioning annual service agreements for East and West Campus buildings for \$26,450.00 and the Upland Campus building for \$3,775.00 (Each service agreement includes 2 service inspections and 2 additional filter changes on all HVAC equipment. No increase in cost to renew the services agreements.), subject to attorney review for form and content.
- g. Motion to approve D.J. Wagner Heating & Air Conditioning, Inc. annual inspection and service agreement for commercial/industrial HVAC systems for Aston Campus building for \$9,345.00 (Service includes 2 inspections and 3 filter changes on HVAC equipment. No increase in cost to renew the service agreement.), subject to attorney review for form and content.

**XI. Attorney's Report**

- a. Receiver Litigation status.
- b. Transportation issues – monitoring.
- c. Comments on Agenda items.
- d. Motion to accept Attorney's Report as presented.

**XII. Board Actions**

- a. Motion to approve the CCCS 2023-2024 Organizational Chart.

**XIII. Old Business**

**XIV. New Business**

**XV. Closing Public Comment**

**XVI. Adjournment**