

WARREN HILLS REGIONAL BOARD OF EDUCATION

**September 26, 2023**

**6:30 p.m. – Executive Session**

**7:15 p.m. Regular Meeting**

A. Call to Order – Molly Fraumeni, President

B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator

Roll call was taken by Mrs. Donnamarie Palmiere. Members present were Joseph Bodenschatz, Alfred Coscia, Christopher Cannavo, Molly Fraumeni, Lisa Marshall and Paula Merrill. Also present were Earl Clymer, Dennis Mack, Donnamarie Palmiere and Joseph Roselle, Board Attorney. Student Representative, Sydney White was present for public meeting. Thomas Dufner, Jean Hansen, and Corey Piasecki were absent.

C. Executive Session- 6:34 p.m.

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

Motion by Mr. Cannavo and seconded by Mr. Bodenschatz to go into Executive Session at 6:34 p.m. with full board consent.

D. Reconvene: 7:33 p.m.

President's Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- September 5, 2023 Regular & Executive Session Meetings

Motion by Mr. Cannavo and seconded by Mrs. Merrill to approve the minutes of the September 5, 2023 Regular and Executive Session Meeting.

MOTION: Chris Cannavo		SECOND: Paula Merrill		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner				X
Jean Hansen				X
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

**E. Communications** – Mr. Earl C. Clymer, III, Superintendent of Schools  
None

**F. Student Liaison Report** – Sydney White

Ms. White reported that the field hockey team won 2-1 in overtime earlier. Last week was the club fair. Homecoming will be on October 14<sup>th</sup> and tickets will be available. The student council elections are coming up.

**G. Superintendent’s Report** – Mr. Earl C. Clymer, III

- Website redesign rollover
  - What to expect
  - Timeline

<https://warrenhillsorg.finalsite.com>.
- Sydney White recorded 300 saves as goalie for field hockey.

**H. Presenter(s):**  
None

**I. Goals:**

**Warren Hills Board of Education District Goals for 2023-2024:**

District Goal 1:

Provide faculty & staff with resources, best practices and strategies and tiered systems of support through vertical articulation for grades 6&7 and 8&9. Analyses of common in-district assessments and standardized testing data will focus on increasing student achievement in Math and ELA on the New Jersey Graduation Proficiency Assessment (NJGPA).

District Goal 2:

To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with local and state agencies, including but not limited to, in-house professional development programs, the District Mental Health Team (DMHT), SCAIP initiative, the Nurtured Heart Approach, the DREAMS Program and Restorative Justice techniques.

District Goal 3:

To implement strategies and tools to enhance and protect district technology data, information, and applications from emerging technology issues such as cybersecurity and the appropriate use of artificial intelligence in schools.

**Warren Hills Board of Education Board Goal for 2022-2023:**

1. Provide support to the administration, faculty and staff in the pursuit and achievement of the district goals.

2. Support and recognize student achievements and success with student presentations at Board of Education Meetings.

Under District Goal 1 – Mr. Clymer shared meeting dates with the cluster superintendents.

Under District Goal 2 – Mr. Clymer met with the coordinator for the Culture & Climate program via zoom and will be meeting again in person on November 8<sup>th</sup>.

Under District Goal 3 – AI information and Mr. Jaw’s discussion in Executive Session.

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No Meeting Held	By Chair: Mr. Piasecki
Education, Policy & Technology	September 11, 2023	By Chair: Mr. Bodenschatz
Personnel & Student Activities	September 19, 2023	By Chair: Mrs. Marshall
Negotiations	No Meeting Held	By Chair: Mrs. Fraumeni

Mr. Bodenschatz reported that Education, Policy & Technology Committee met and discussed the following:

- Admin Code of Ethics
- Sick Leave Policy
- Retention Policy
- School Calendar – Half days added (Semester courses and final exams).

Mrs. Marshall reported on Personnel & Student Activities during executive session and pointed out that resolution #4 is amended to include hiring of paraprofessionals.

**K. Old Business**

Mrs. Fraumeni is planning to schedule a meeting with Oxford to discuss the feasibility study and regionalization.

**L. New Business**

Mrs. Marshall is meeting with the task force to discuss anti-bullying. There will be a NJ School Boards meeting tomorrow night at Architects. She also shared a newsletter she received from Washington Township regarding 2023 tax breakdown.

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written communication. The Board will then hear any additional comments that may come as a result of the Board's response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

None

**N. ACTION ITEMS**

Motion by Mrs. Marshall and seconded by Mr. Cannavo to accept the recommendation of the Superintendent to approve and adopt motions I.1 through I.5, as amended and described below:

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Jacqueline LaFrance	Approve	Teacher - Special Services 4th Teaching Partner	\$300.00 per semester	MS	8-28-23	6-30-24	2023-2024 School Year, per contractual language
2	Debra Barnes	Approve	Paraprofessional	\$26.16/hr	MS	9-27-23	6-30-24	AA Step 1 - 5.75 hours per day - Pending receipt of required paperwork
3	Alexa Giordano	Approve	Paraprofessional	\$26.71/hr	MS	9-18-23	6-30-24	AA Step 2 - 5.75 hours per day - Pending receipt of required paperwork
4	Philip Walker	Approve	Grounds Personnel	\$43,033.00 Pro-rated	District	On or about 10-02-23	6-30-24	Step 6 - Pending receipt of required paperwork
5	Mohamed Elnager	Approve	Security	\$22.59/hr Pro-rated	District	On or about 9-27-23	6-30-24	Step 1 - Part-time 4 hours/day Pending receipt of required paperwork
6	Cynthia Oszmianski	Approve	Substitute Driver	\$27.00/hr	District	9-27-23	6-30-24	Pending receipt of required paperwork
7	Marcus Gurdineer	Amend	Curriculum Improvement 2023-2024	\$46.00/hr	HS	7-07-23	8-23-23	Amend effective from BOE Mtg. 9-5-23, Personnel, Code No.1
8	Bonita Duryea	Approve	Nurse	\$59.14/hr	District	8-21-23	8-21-23	Lifelines Training, 6.5 hrs @ per diem rate, per CBA, Grant Funded
9	Patricia Smith	Approve	FFA Advisor	\$1,200.00	HS	7-28-23	8-5-23	Supervision of students at the Warren County Fair
10	Noelle Andreoli	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
11	Maureen Flora	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
12	Jason Graf	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
13	Jacqueline LaFrance	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
14	Nicole Nothnagel	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
15	Catherine O'Neal	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
16	Nicole Labrit-Petrewski	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training
17	Sarah Reichard	Approve	Mentor Training	\$46.00/hr	N/A	9-20-23	12-4-23	2 Hour Mentor Training

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
18	Christine Tyburczy	Approve	Chaperone Cross-Country	\$31.00/hr	MS	9-18-23	End of Fall Season	IEP Driven
19	DeanaMarie Balas	Approve	Advisor DECA	\$3,500	HS	9-6-23	6-30-24	Tier 2
20	Ari Eisner	Approve	Advisor Robotics Coach	\$5,756 Pro-rated	HS	9-27-23	6-30-24	Tier 4 Step 4
21	Timothy Zavacki	Approve	Robotics Advisor	\$2,700 Pro-rated	MS	9-27-23	6-30-24	Tier 5
22	Angela Iantosca	Approve	Advisor Drama Director	\$4,100	MS	9-27-23	6-30-24	Tier 1
23	Salvatore Montero	Approve	Advisor Drama Director Assistant	\$2,050	MS	9-27-23	6-30-24	Tier 1
24	Geri McKelvey	Approve	NJSLA Test Coordinator	\$4,000.00	MS	9-27-23	6-1-24	Building Test Coordinator
25	Emily Kablis	Approve	NJSLA Test Coordinator	\$4,000.00	MS	9-27-23	6-1-24	Building Test Coordinator
26	Kelsey Connelly	Approve	After-School Peer Tutor	\$46.00/hr	HS	9-27-23	6-30-24	Peer tutor monitor after school on Tuesday and Thursday
27	Sandra Young	Approve	After-School Peer Tutor	\$46.00/hr	HS	9-27-23	6-30-24	Peer tutor monitor after school on Tuesday and Thursday
28	Diane DeVivo	Approve	After-School Peer Tutor	\$46.00/hr	HS	9-27-23	6-30-24	Peer tutor monitor after school on Tuesday and Thursday
29	Danielle Miksch	Approve	After-School Peer Tutor	\$46.00/hr	HS	9-27-23	6-30-24	Peer tutor monitor after school on Tuesday and Thursday
30	Sharon Fretz	Approve	LCSW	\$63.28/hr	Excel	On or about 10-10-23	On or about 12-15-23	Not to exceed 8 hours/week. Effective once Excel Program reopens
31	Christina Dock	Approve	Teacher - Business	\$81,803.00 Prorated	HS	On or about 11-27-23	6-30-24	MA+30 Step 10 - Pending receipt of required paperwork
32	Nicole Nothnagel	Accept	Asst Band Color Guard	\$7,260.00	HS	4-27-23	N/A	Resignation
33	Nancy Stasyshyn	Approve	Substitute - Secretarial/Clerical	\$16.00/hr	District	9-22-23	6-30-24	Pending receipt of required paperwork
34	Sarah Codd	Approve	Advisor - Yearbook Business Assistant	\$2,050.00	HS	9-27-23	6-30-24	Tier 1
35	Kayla Cichlar	Approve	Paraprofessional	\$27.68/hr Pro-rated	District	on or about 9-27-23	6-30-24	BA Step 1 - 5.75 hours/day - 5 days/week Pending receipt of required paperwork

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
36	Jose Vigo	Approve	Custodian	\$37,433.00 Pro-rated	District	on or about 10-02-2023	6-30-24	Step 5 - Pending receipt of required paperwork

\*2. Motion to approve the following internships/observations/volunteers:

Code No.	Name	Position	Degree/Step/ # of Hours	Salary/Stipend	Location	Date Effective	Date Terminated	Discussion
1	Stephanie Scupoline	Observation	20 Hours	N/A	HS	9-27-23	12-31-23	Under direction of East Stroudsburg University, M Rowlin and C Kavcak
2	Bridget Bray	Observation	20 hours	N/A	HS	9-27-23	12-31-23	Under direction of WCCC, H Apple and C Kavcak
3	Abigale Collins	Observation	20 hours	N/A	HS	9-27-23	12-31-23	Under direction of WCCC, K Dennison and C Kavcak
4	Brian Bigham	Volunteer - Football	N/A	N/A	HS	9-27-23	End of Season	N/A

\*3. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	Jeremy Willis	2024 World Baseball Coaches Convention	Mohegan Sun Hotel Uncasville CT	\$175.00 Registration, Mileage	January 11, 12, 13, 2024
2	M Gurdineer S Plenge E Brown B Bevins D Wright J Lucenti A Biasi	CPI Training	WHRSD	\$400.00 Total cost for all 7 Participants	August 9, 2023
3	M Rowlin	NJPSA/FEA Legal One Special Education Litigation Certificate Program Fall 2023	Foundation for Educational Administration 12 Centre Drive Monroe Township NJ	\$435.00 Registration, Mileage	October 19, November 16, December 14, 2023

\*4. Motion to authorize the Superintendent to hire a LCSW or School Psychologist for the Excel building for the 2023-2024 school year and paraprofessionals. The board will not unreasonably withhold approval at the next regular board meeting.

\*5. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	98206238	Maternity Leave/ Child Care Leave	Teacher - Health & PE	HS	on or about 01-16-24	20	2/13/24	2/13/24	5/1/24	on or about the start of 24-25 School Year	

Approval of Personnel Motions

MOTION: Lisa Marshall		SECOND: Chris Cannavo		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner				X
Jean Hansen				X
Lisa Marshall	X	*2. code 4		
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

**II. EDUCATION AND POLICY**

Motion by Mr. Bodenschatz and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions II.1 through II.6, as amended and described below:

\*1. Motion to approve the **FIRST READ** and **ADOPTION** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education, Policy and Technology Committee and the Superintendent:

**P&R # 1642.01 - Sick Leave**

\*2. Motion to approve the **FIRST READ** of the following revised policies & regulations for inclusion in the district’s policy manual, as recommended by the Education, Policy and Technology Committee and the Superintendent:

**P #1540 - Administrator Code of Ethics**  
**P&R #5410 - Promotion & Retention**

\*3. Motion to affirm the administrative decision regarding the following HIB cases:

MS – 2022-2023 - 001,  
 HS - 2022-2023 - 001, 002

\*4. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	J Giamoni H Wight	Yussi Milo Gallery 245 10 <sup>th</sup> Avenue NY NY	Transportation	Honors IV English
2	J Giamoni T Downs	Sheraton Boston Hotel Boston MA	Transportation to and from Newark Penn Station	Harvard University Model Congress Debate Competition
3	C Yanoff M Gurdineer M McGann	Donaldson's Farm 358 Allen Road Hackettstown NJ 07840	Transportation	LifeSkills

\*5. Motion to approve the 2023-2024 Local Mentoring Plan as recommended by the Education, Policy & Technology Committee and the Superintendent.

\*6. Motion to approve the amended 2023-2024 School Year Calendar to include Early Dismissal Days on January 4, 5 & 8, 2024, with a dismissal time of 12:30 PM as recommended by the Education, Policy and Technology Committee and the Superintendent.

Approval of Education, Policy & Technology Motions

MOTION: Scott Bodenschatz		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			
Thomas Dufner				X
Jean Hansen				X
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X		*4. Code 3	

**III. BUDGET AND FINANCE**

Motion by Mrs. Merrill and seconded by Mrs. Marshall to accept the recommendation of the Superintendent to approve and adopt motions III. 1 through II. 11 as amended and described below:

\*1. The Warren Hills Regional Board of Education approves the August, 2023 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the revised monthly financial report of the Secretary and the Treasurer for the month of August, 2023; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period September 6, 2023 through September 26, 2023, in the amount of \$2,156,086.49.

\*3. Motion to approve transfers in the amount of \$114,528.14 for the month of August, 2023.

\*4. Motion to approve Student Activities bill list for the period of August 1, 2023 through August 31, 2023 in the amount of \$3,915.00.

\*5. Motion to approve the Personal Paraprofessional Agreements for the 2023-2024 school year as follows:

<b>Student</b>	<b>Sending District</b>	<b>Amount</b>	<b>Effective</b>
4819804283	Lopatcong Township	\$29,800.00	8/28/23-6/30/24
6264277903	Pohatcong Township	\$29,800.00	8/28/23-6/30/24
1621577524	Oxford Township	\$29,800.00	8/28/23-6/30/24

\*6. Motion to accept the following quotes for the 2023-2024 Central Late Bus Transportation Route as recommended by the Superintendent:

Vendor Name	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	\$133.78/diem	N/A	\$133.78/diem	\$1.50 per mile
Brad & Kim Dalrymple	No Quote	N/A	N/A	N/A
Krapf School Bus	No Quote	N/A	N/A	N/A

Be It Resolved to award the following contracts for the 2023-2024 Central Late Bus Transportation Route as recommended by the Superintendent:

Vendor Name	Route Cost	Aide Cost	Total Route Cost	Mileage Adjustment Cost
GST Transport	\$133.78/diem	N/A	\$133.78/diem	\$1.50 per mile

\*7. Motion to use Title IA Funds for the following summer work:

- |                    |                   |
|--------------------|-------------------|
| Guidance Summer:   | ESL:              |
| Christine Tyburczy | Lourdes Garcia    |
| Megan Thompson     |                   |
| Bagels & Locks:    | Freshman Academy: |
| Maureen Bukowski   | Marcus Gurdineer  |
| Tara Paulus        | Toni Manfra       |
| Craig Green        | Penny Giamoni     |
| Maureen Flora      | Laura Slane       |
| Elizabeth McKeown  | Adam Slack        |
| Geri McKelvey      | Abigail Makoski   |
| Tasjaana Miraglia  | Bonita Duryea     |
| Michelle Gaffney   |                   |

- Summer Boost Program:  
Michael Quinto  
Barbara Merritt

\*8. Motion to approve the submission of Amendment #2 for ARP ESSER III.

\*9. Motion to approve the Public Donor Agreement between the Center of Family Services and the Warren Hills Regional School District, effective July 1, 2023 through June 30, 2024.

\*10. Motion to approve 1-year Sponsorship in amount of \$500.00 from the following companies to provide additional financial resources to club and athletic programs in the Warren Hills Regional School District:

- Jessica A. Wormeck, Realtor  
Washington Diner

\*11. SOMERSET COUNTY EDUCATIONAL SERVICES COMMISSION  
2023-2024 School Year  
Resolution/Agreement for Participation in Coordinated Transportation Services

WHEREAS Warren Hills Regional School District (“Board”) desires to transport special education, public and vocational school students to specific destinations; and

WHEREAS, the Somerset County Educational Services Commission (“SCESC”) offers coordinated transportation services; and

WHEREAS, the SCESC will organize, provide and schedule routes to achieve the maximum cost effectiveness;

NOW THEREFORE, it is agreed the Board will pay prorated contract costs, plus an administration fee of 5%, as presented to the Board as calculated by the billing formula adopted by the SCESC. The total amount to be charged to the Board will be adjusted based on actual costs. Payments will be due within 30 days of receipt by the district and deemed late after 60 days with an additional 1% fee for late payments. At the discretion of the SCESC, late fee charges may be waived for extenuating circumstances.

- 1) The SCESC will provide the following services for Special Education Transportation:
  - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b) Monthly billing and invoices;
  - c) Student lists for all routes coordinated by SCESC;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Constant/timely review and revision of routes;
  - g) Transportation as soon as possible after receipt of the formal written request;
  - h) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.
- 2) The SCESC will provide the following services for Nonpublic Transportation:
  - a) Routes coordinated with other districts when possible to achieve a maximum cost reduction while maintaining a realistic capacity and travel time;
  - b) Monthly billing of all district nonpublic students within State allocated funding;
  - c) Student lists for all routes coordinated by SCESC;
  - d) All information necessary for the accurate submission of the District Report of Transported Resident Students;
  - e) All necessary interaction and communication between the sending district, receiving school, and the respective transportation contractors;
  - f) Transportation provided within five days or sooner during school year after receipt of the formal, signed, written request and B6T form;
  - g) Timely submission of contracts, contract renewals or contract addenda to the county office for approval.

- 3) It is further agreed that the Board will provide the SCESC with the following:
- a) Copies of district policies as they relate to ride time or other specific transportation parameters;
  - b) Request for transportation on forms or software provided by the SCESC, completed in full and signed by authorized district personnel;
  - c) Forms will contain all necessary and relevant information, medical or otherwise, regarding individual student's condition and transportation needs;
  - d) Withdrawal or long term suspension (over 5 school days) for any special education transportation communicated in writing by authorized district personnel; no billing adjustments will be made if not submitted in writing in advance;
  - e) Strict adherence to the established payment schedule.
- 4) Additional Cost: All additional costs generated by unique requests, including but not limited to mid-day runs or early dismissals, will be borne by the district making such request. It is understood that any change in the number of students being transported on each route, or changes in mileage during the course of the year may necessitate a reapportionment and adjustment of costs. If an athletic or field trip charter cancellation occurs after the bus departs from the terminal, a cancellation fee of the first 2 hours of the scheduled trip contracted amount will be charged.
- 5) The SCESC accepts no responsibility for assuring a pupil's use of arranged transportation or attendance on an established route. Once assigned to a route, the monthly billings for the pupil's reserved seat will continue until the SCESC is otherwise notified, in writing, to delete the pupil from the assigned route.
- 6) The SCESC will contract transportation each day while school or classes attended are in session unless the Board's district is closed due to weather conditions (snow, ice, flooding, etc.). The SCESC accepts no responsibility for defaults by transportation contractors; however, the SCESC will make every effort to re-establish transportation expeditiously.
- 7) Other Services: The SCESC also provides safety training, and other related transportation services for an additional fee as a shared services program, the Board may participate at any time.
- 8) Length of Agreement: This agreement and obligations and requirements therein shall be in effect between September 1, 2023 and August 31, 2024.
- 9) Entire Agreement: This agreement constitutes the entire and only agreement between the parties and may be amended by an instrument in writing over authorized signature.
- 10) It is understood and agreed by the parties hereto that this agreement shall be without force and effect until it shall have been approved by the Executive County Superintendent of the County of Somerset.

Approval of Budget & Finance Motions

MOTION: Paula Merrill		SECOND: Lisa Marshall		
Name	Ayes	Nays	Abstain	Absent
Joseph Bodenschatz	X			
Alfred Coscia	X			

Thomas Dufner				X
Jean Hansen				X
Lisa Marshall	X			
Paula Merrill	X			
Corey Piasecki				X
Christopher Cannavo	X			
Molly Fraumeni	X			

**O. Public Comment**  
None

**P. Second Executive Session – 8:04 p.m.**

Motion by Mrs. Hansen and seconded by Mrs. Merrill to go into Executive Session at 7:45 p.m. with full board consent to discuss personnel and matters of attorney client privilege. No action will be taken.

**Q. Adjournment 8:11 p.m.**

Approval to Adjourn

Motion by Mrs. Merrill and seconded by Mr. Cannavo to adjourn at 8:11 p.m. with full board consent.

Respectfully submitted,

Donnamarie Palmiere  
Business Administrator/Board Secretary