



**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Agenda for Thursday, October 20, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645**

This meeting will be broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

AGENDA

A. Call to Order

B. MRHS Student Representative

C. Public Comment: Speakers are limited to three minutes; additional time at the discretion of the Chairperson

D. Approval of Minutes

- i. August 24, 2022 MRSC Meeting
- ii. September 8, 2022 MRSC Meeting

E. Reports and Discussions

- i. Recognizing Nancy Scott
- ii. CES Field Trip to Sturbridge Village: November 18, 2022
- iii. FY24 Budget Timeline and Preliminary Discussion
- iv. Assigning an Emergency Signer for Accounts Payable and Payroll Warrants
- v. Contract for Preventive Maintenance and Repair of HVAC Equipment - Potential Vote
- vi. First Reading: Policy File JFABD - Homeless Students: Enrollment Rights and Services
- vii. First Reading: Policy File BDA - School Committee Organization
- viii. Creation of MRHS Robotics Club Student Activity Account
- ix. MRSC Chatham Vacancy

F. Subcommittee, Representatives, Liaison Report

- i. Policy Subcommittee - reporting out from the September 12, 2022 meeting
- ii. Superintendent Evaluation - reporting out from the September 27th and October 13th meetings
- iii. Strategic Plan / Portrait of a Graduate Focus Groups and Survey Update
- iv. MASC Legislative Liaison Report - Tina Games

G. Superintendent's Report

- i. Recognition of Donations, Grants, and other Acknowledgments
- ii. CrisisGo Training
- iii. October 1st Enrollment

H. Action Items

- i. Contract for Preventive Maintenance and Repair of HVAC Equipment - Potential Vote
- ii. Creation of MRHS Robotics Club Student Activity Account
- iii. Second Reading: 2022-2023 MRSC Goals
- iv. Second Reading: Policy File JFABF - Educational Opportunities for Children in Foster Care
- v. Second Reading: Policy File JFABE - Educational Opportunities for Military Children
- vi. Permission for Boys Basketball Pre-Season Travel to Western MA
- vii. Declaration of Surplus
- viii. Presentation of the Warrants

I. Adjournment

'22 OCT 14 PM 3:52:02

Authorized Posting Office

Leah Tambolleo

October 14, 2022

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Wednesday, August 24, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the MRSD [YOUTUBE MEETING LINK](#)

Members present in person: Jackie Zibrat-Long, Chair; Meredith Henderson, Vice-Chair; Danielle Tolley; Tina Games; Jessica Rogers; Terry Russell

Members present in Zoom: Sharon Stout

Administrators present: Dr. Scott Carpenter, Superintendent; Marc Smith, Melissa Maguire, Joy Jordan, Jim Birchfield

A. Call to Order The meeting was called to order at 6:34 PM by Chair Jackie Zibrat-Long.

ROLL CALL ATTENDANCE: Sharon Stout (zoom): present; Danielle Tolley, present; Tina Games: present; Jessica Rogers, present; Terry Russell, present; Meredith Henderson: present; Jackie Zibrat-Long, present.

B. Public Comment: None

C. Approval of Minutes

i. MRSC Meeting Minutes: July 14, 2022

MOTION: Meredith Henderson moved to approve the minutes from the July 14, 2022 MRSC meeting, seconded by Terry Russell.

DISCUSSION: Sharon Stout asked that Nancy Scott be identified as the member who reported out on the Finance Subcommittee meeting per section E.ii. of the meeting minutes. No objections were made to this proposed modification.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

ii. MRSC Workshop Minutes: August 10, 2022

MOTION: Meredith Henderson moved to approve the minutes from the August 10, 2022 MRSC workshop, seconded by Jessica Rogers.

DISCUSSION: Sharon Stout asked that she be noted as 'not present' in these minutes. No objections were made to this proposed modification.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: abstain.

The motion passes with 6 ayes and 1 abstention.

D. Reports and Discussions

i. School Handbooks - Updates & Changes: CES, HES, MRMS & MRHS

The 2022-2023 School Handbook modifications were shared with the school committee by school Principals and Assistant Principals. Some of the presented changes relate to staffing updates, the removal of the mask policy, cell phone policies, and arrival and dismissal policies. All school handbooks are digitally available on the district website under Our District>School Handbooks.

ii. Math Curriculum

MRSD Director of Curriculum, Instruction and Assessment Marc Smith, presented information to committee members supporting the adoption of a new math curriculum at the High School. After having reviewed the math and resource materials available at the HS, team members took a deeper dive into the purchasing process of new math curriculum resource materials. Carnegie Learning was selected as the new vendor for these materials.

The district also received the DESE Accelerating Math grant that will help offset costs associated with the purchase and contract commitment to this new curriculum resource.

As the school committee must approve contract terms beyond three years, Mr. Smith asked the committee for their vote to approve the purchase of these materials and enter a 7-year contract with Carnegie.

In discussion, school committee members asked questions related to the purchase of these materials, the contract term, curriculum policies, and providing updates on student success.

MOTION: Meredith Henderson moved to approve that the District enter into a seven year contract with Carnegie Learning for a High School Math Solution, including textbooks, software, and other materials, and professional development services. The motion was seconded by Terry Russell.

Discussion: It was recommended that the term length and cost should be included in the motion.

AMENDMENT TO MOTION: Meredith Henderson re-read her original motion to include the new language:

Motion to approve that the District enter into a seven year contract with Carnegie Learning for a High School Math Solution, including textbooks, software, and other materials, and professional development services. The total cost of this contract to the district is \$151,143.60 over seven years. In addition to these costs the Department for Elementary and Secondary Education is contributing \$31,199.48 to pay for some of the professional development costs and materials.

The amendment was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

iii. Review of MRSC Remote Participation/Policy File BE

At the MRSC meeting of July 14, 2022, the school committee voted on and passed 4:3:1 the motion “to discontinue virtual participation for the school committee members at scheduled meetings and to follow the language of remote participation in Policy File BE”. After that motion was voted on, the committee asked the Chair to seek further clarification from legal counsel on remote participation at subcommittee meetings. The discussion this evening started with Ms. Zibrat-Long sharing the response from legal counsel as it relates to the language of the original motion. The committee then engaged in a robust exchange on how the REMOTE PARTICIPATION part of Policy File BE reads. Some members expressed that the policy itself lacked clarity as it relates to Governor’s extension of certain provisions pertaining to Open Meeting Law. After much debate, the Chair offered that those seeking more clarity to please provide specific questions in writing and she will go back to legal counsel for additional clarification on the original motion, its intent, and remote participation at subcommittee meetings. Until that information is provided, the Chair reiterated that anyone requesting remote participation to a scheduled subcommittee meeting get permission from her for that access.

iv. District Safety Crisis Trainings/CrisisGO/Sept 23, 2022 half day request

MRSD Director of Instructional Technology Jim Birchfield was invited to the podium to share his presentation on the new digital safety and crisis response platform CrisisGo that the district will be utilizing as its new emergency response software. CrisisGo will be available as an app and will work on student, staff, parent/guardian devices to communicate all drill and safety-related issues.

Dr. Carpenter continued on the subject stating that the week of September 19, 2022 will focus on training and safety protocols. As this new CrisisGo software is being implemented in the district, Dr. Carpenter is also asking for school committee members to approve a change to the school calendar for Friday, September 23, 2022 to be a half-day for students. Staff will use the second half of the day for PD/training on the new software.

Dr. Carpenter also noted that the district will be holding a Parent University on Monday, September 19, 2022 at 6PM in the MRHS Auditorium.

MOTION: Meredith Henderson moved to adjust to the 2022-2023 school calendar to reflect a half-day for students on Friday, September 23, 2022 in order for staff to have a district safety crisis training which will include the new app, CrisisGo. The motion was seconded by Jessica Rogers.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

v. First Reading: 2022-2023 School Committee Goals

Vice-Chair Meredith Henderson read the 22-23 MRSC goals that were set at the workshop, held on August 11, 2022. Some edits were suggested to Action Steps 1, 2, & 4. These edits will be added to the draft and presented for a new first reading at the September 8, 2022 MRSC meeting.

E. Subcommittee, Representatives, Liaison Report

i. Strategic Plan Update

On behalf of the Strategic Plan Subcommittee, Danielle Tolley reported out that the group had met on August 10, 2022 with the Teachers Learning Alliance (TLA) to discuss the Potriat of a Graduate and establish a working timeline/schedule.

ii. Housing Task Force Update

On behalf of the Housing Task Force, Jessica Rogers and Tina Games both reported out on their efforts in working with both Chatham and Harwich Housing Authorities. Additionally, work is underway to collaborate with the Nauset Regional School Committee to initiate a joint conversation with that board and involve both Sarah Peake and Julian Cyr to express concerns related to the housing crisis.

F. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgements

Dr. Carpenter thanked and recognized the Custodians for all their hard work and efforts over the summer to ready the buildings for the start of the new school year.

He commended the district Administrative team for their commitment to creating a culture of inclusion and success -of all kinds- for all students.

ii. Back-to-school updates

Dr. Carpenter was pleased to share that the district has hired a new HS Spanish teacher.

Dr. Carpenter also provided an update on enrollment at the HS. New information suggests that there are more students in 8th & 9th grade than previously anticipated.

Lastly, Dr. Carpenter shared that Convocation will be held Wednesday, August 31st at 8:30 AM in the MRHS Auditorium.

G. Action Items

i. Math Curriculum Contract - Potential Vote

MOTION: Meredith Henderson moved to approve that the District enter into a seven year contract with Carnegie Learning for a High School Math Solution, including textbooks, software, and other materials, and professional development services. The motion was seconded by Terry Russell.

Discussion: It was recommended that the term length and cost should be included in the motion.

AMENDMENT TO MOTION: Meredith Henderson re-read her original motion to include the new language:

Motion to approve that the District enter into a seven year contract with Carnegie Learning for a High School Math Solution, including textbooks, software, and other materials, and professional development services. The total cost of this contract to the district is \$151,143.60 over seven years. In addition to these costs the Department for Elementary and Secondary Education is contributing \$31,199.48 to pay for some of the professional development costs and materials.

The amendment was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

ii. Half day for students September 23, 2022 - Potential vote

MOTION: Meredith Henderson moved to adjust to the 2022-2023 school calendar to reflect a half-day for students on Friday, September 23, 2022 in order for staff to have a district safety crisis training which will include the new app, CrisisGo. The motion was seconded by Jessica Rogers.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

iii. Approval of Prior Year Invoices

MOTION: Meredith Henderson moved to approve payment of prior year invoices for a total of \$18,723.79 as presented in the agenda packet. This motion was seconded by Jessica Rogers.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

iv. Declaration of Surplus

MOTION: Meredith Henderson moved to approve the declaration of surplus items as presented in the agenda packets, seconded by Jessica Rogers.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley: aye; Tina Games: aye; Jessica Rogers: aye; Terry Russell: aye; Meredith Henderson: aye; Jackie Zibrat-Long: aye.

UNANIMOUS the motion passes.

v. Presentation of the Warrants

Accounts Payable and Payroll warrants was not made. The warrants will be signed by the designated signer Meredith Henderson tomorrow and the warrants will come to the full committee for signatures at the September 8, 2022 MRSC meeting.

H. Adjournment

MOTION: Danielle Tolley moved to adjourn the meeting, seconded by Meredith Henderson.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Jessica Rogers, aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the meeting adjourned at 9:27 PM.

Respectfully submitted,

Leah Tambolleo
Recording Secretary

Documents reviewed and available upon request:

MRSC Meeting Agenda for August 24, 2022

MRSC Meeting Minutes: July 14, 2022

MRSC Workshop Minutes: August 10, 2022

School Handbooks - Updates & Changes: CES, HES, MRMS & MRHS

Math Curriculum & Proposed Contract

CrisisGo Presentation

2022-2023 School Committee Goals

Prior Year Invoices

Declaration of Surplus

Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, September 8, 2022 at 6:30PM
Monomoy Regional High School Library - 75 Oak Street, MA 02645

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present in person: Jackie Zibrat-Long, Chair; Meredith Henderson, Vice-Chair; Danielle Tolley; Tina Games; Terry Russell

Members not present: Jessica Rogers

Members present via Zoom: Sharon Stout

Administrators present: Dr. Scott Carpenter, Superintendent; Michael MacMillan, Joy Jordan

A. Call to Order The meeting was called to order at 6:33 PM by Chair Jackie Zibrat-Long.

ROLL CALL ATTENDANCE: Sharon Stout (zoom): present; Danielle Tolley, present; Tina Games: present; Terry Russell, present; Meredith Henderson: present; Jackie Zibrat-Long, present.

Chair Jackie Zibrat-Long noted that Nancy Scott has resigned from the School Committee effective August 24, 2022. More information will be shared as it becomes available.

B. Public Comment: None

C. Reports and Discussions

i. Remote Participation - Reply from MRSD Legal Counsel

As a follow-up from the August 24, 2022 meeting discussion, Chair Zibrat-Long shared that she met again with Legal Counsel to review the motion and its intent from the July 14, 2022 MRSC meeting. Legal Counsel confirmed that the intent of the motion was to move forward with going back to in-person meetings. As to the question of the Remote Participation provision of policy file BE as it relates to subcommittees, Legal Counsel confirmed that each subcommittee will have to first meet in person and then vote on how each subcommittee will hold their meetings; either fully in-person, fully remotely or in a hybrid format, through March 31, 2023 when the Governor's amended statute expires.

School Committee members then engaged in an exchange of follow-up and clarifying questions.

ii. Karen Guillemette - Press Box Update

MRSD Athletics Director Karen Guillemette presented information to the school committee on the process of the development of the MRHS Press Box project. Her presentation included timeline, fundraising opportunities and next steps. The committee overseeing fundraising is currently pursuing grant opportunities and the MRSD All-Sports Booster Club has committed to contributing \$30,000 of funds already raised. The hope is that the press box will be completed and open for business by Fall 2023.

iii. Permission for Boys Basketball PreSeason Travel to Western MA- Potential Vote

Remaining at the podium, Ms. Guillemette is seeking permission from the School Committee for the Boys Varsity Basketball Team to travel to Western MA for a team-building opportunity. The proposal is for the team to depart Saturday, December 3, 2022, stop in Uxbridge, MA to play a scrimmage, then travel on to Springfield, MA where they

would stay the night. The next day, they plan to visit the Basketball Hall of Fame, travel to UMASS Amherst to observe a practice and meet the players/coaches and then head back home.

The trip is estimated to cost \$2020.00 in total.

School Committee members will vote on this item at the September 22, 2022 MRSC meeting.

iv. FY22 Annual Financial Report / Budget Transfers - Potential Vote

MRSD Business Manager Michael MacMillan shared an overview of the FY22 Annual Financial Report. The keys points are:

General Operating Budget: 1.3 MIL unencumbered at the end of the fiscal year.

School Choice & Charter Tuition: 20% reduction in the number of students exiting through these programs.

District Revenue: \$500K increase in the District's revenue in FY21

Excess & Deficiency (E&D): \$2.7 MIL estimated balance once FY22 has been certified by the Department of Revenue.

Additionally, Mr. MacMillan provided the below:

"In line with the District's finance policies, the School Committee is asked to approve the budget transfers listed in the table below. These transfers will resolve year end deficits in major account lines.

These deficits have arisen primarily from the purchase of technology to meet student and staff needs, and ongoing maintenance and repair of the HVAC systems. The district has also pre-paid for FY23 transportation Costs."

Major Account	Budget	YTD	Encumbrance	Balance before transfer	Transfer	Ending Balance
Acquisition, Improvement and Replacement of Fixed Assets	\$ 333,226	\$ 184,664	\$ -	\$ 148,562		\$ 148,562
Administration	\$ 1,190,874	\$ 1,067,956	\$ 9,756	\$ 113,162		\$ 113,162
Benefits and Fixed Charges	\$ 7,665,295	\$ 7,349,650	\$ 2,670	\$ 312,975		\$ 312,975
Debt and Retirement Service	\$ 1,934,625	\$ 1,934,625	\$ -	\$ -		\$ -
Guidance, Counseling and Testing	\$ 1,179,603	\$ 1,096,277	\$ 203	\$ 83,123		\$ 83,123
Instructional Leadership	\$ 1,996,274	\$ 1,943,064	\$ 1,458	\$ 51,752		\$ 51,752
Instructional Materials, Equipment and Technology	\$ 944,611	\$ 1,085,152	\$ 15,004	\$ (155,545)	\$ 155,545	\$ (0)
Operations and Maintenance	\$ 3,317,368	\$ 3,368,817	\$ 18,348	\$ (69,797)	\$ 69,797	\$ 0
Other Teaching Services	\$ 3,088,976	\$ 3,002,660	\$ -	\$ 86,316		\$ 86,316
Professional Development	\$ 363,863	\$ 263,920	\$ 4,375	\$ 95,568		\$ 95,568
Programs with Other School Districts	\$ 3,065,583	\$ 2,357,607	\$ -	\$ 707,976	\$ (419,905)	\$ 288,071
Pupil Services	\$ 2,989,139	\$ 3,183,135	\$ 567	\$ (194,563)	\$ 194,563	\$ 0
Teachers	\$13,491,697	\$13,381,590	\$ -	\$ 110,107		\$ 110,107
Total	\$41,561,134	\$40,219,118	\$ 52,381	\$ 1,289,636	\$ -	\$ 1,289,636

MOTION: Meredith Henderson moved to approve the budget transfers as presented in the agenda packet. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

v. Approval of Class of 2027 Student Activity Account

MRSD Business Manager Michael MacMillan shared the following background information:

"Massachusetts General Law allows school districts to receive, deposit and expend funds on behalf of students in connection with student activities (MGL c.71 § 47) . The district has bank accounts set up for this purpose and a number of recognized activities. Each activity should be approved by the School Committee at the time it is created.

The School Committee is asked to approve the creation of a student activity account for the class of 2027 to allow funds to be received and expended for related events for the 2027 class."

MOTION: Meredith Henderson moved to approve the creation of a student activity account for the Class of 2027. The motion was seconded by Danielle Tolley.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

vi. ESP Peer Mentoring Pilot Program

MREA liaison and Harwich Elementary School Instructional Assistant Cindy Gushee presented her proposal for implementing a peer mentoring program for Education Support Professionals (ESPs) in the district. The goal mentoring program is to help retain ESPs longer, for staff and student consistency, and to create a better work environment. This pilot program is due to launch at Harwich Elementary School and eventually expand to all four school locations.

While not seeking funding approval at this time, Ms. Gushee is applying for grants through the National Education Association (NEA), MA Teachers Association (MTA) and the Cape Cod Five to help support this new mentoring program.

Ms. Gushee plans to report back to the School Committee in the new year with an update on her efforts.

vii. First Reading: 2022-2023 MRSC Goals

At the August 24, 2022 MRSC meeting, a draft of the 2022-2023 MRSC goals was presented for a first reading. At that time, several edits were made to the document and therefore had to be re-presented for a new first reading. This evening, questions related to goal #4 and goal #2 were discussed. The committee agreed to add the words '*and conduct an assessment*' to Action Step 1 of goal 4. As this addition to the action step does not alter the integrity of the goals, this minor edit will be added to the draft and come back for a second reading and approval vote at the September 22, 2022 MRSC meeting.

viii. First Reading: Policy File JFABF - Educational Opportunities for Children in Foster Care

On behalf of the Policy Subcommittee, Danielle Tolley presented *Policy File JFABF - Educational Opportunities for Children in Foster Care* for a first reading. No edits or changes were made. This policy will come back for a second reading and approval vote at the September 22, 2022 MRSC meeting.

ix. First Reading: Policy File JFABE - Educational Opportunities for Military Children

On behalf of the Policy Subcommittee, Danielle Tolley presented *Policy File JFABE - Educational Opportunities for Military Children* for a first reading. No edits or changes were made. This policy will come back for a second reading and approval vote at the September 22, 2022 MRSC meeting.

x. Harwich Community Playground at HES Ribbon Cutting Ceremony

Dr. Carpenter shared that the official ribbon cutting ceremony for the playground will be held this Saturday, September 10, 2022 at 10AM. Members from the Harwich Board of Selectmen and other Town Administrators as well as our Vice-Chair Meredith Henderson will be there to say a few words. All are welcome to attend.

D. Subcommittee, Representatives, Liaison Report

i. Strategic Plan Update - TLA Timeline

Dr. Carpenter reported that on Tuesday, August 30, 2022, the timeline for the Portrait of the Graduate (POG) was established. The process will include a community survey and the development of a focus group. A first draft of the POG will be brought to the full committee on February 16, 2022.

E. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgements - None to report.

ii. Convocation and Opening Day Report

Dr. Carpenter reflected on the opening day for the beginning of this year vs. the last two school years. He briefly spoke on the amount of new hires there are in the district this year with only one or two positions yet to be filled. Dr. Carpenter reminded folks that September 19th will begin Safety Week in the district and Friday, September 23rd will be a half-day for students as staff uses the second half of that day to train on the new CrisisGo software.

iii. Reporting out on Chatham SelectBoard August 30, 2022 Meeting

Dr. Carpenter continued in his report to share that at the August 30, 2022 Chatham SelectBoard meeting, Select Members discussed the timeline to fill the vacancy on our committee due to Nancy Scott's recent resignation. Deadline for applications is October 1, 2022 with interviews to be scheduled shortly thereafter. Also at that meeting, the SelectBoard discussed the Stepping Stones parcel, which was recently surplussed back to the Town from the Monomoy Regional School District. This parcel has been recommended for the use of affordable/attainable housing. This issue will now go to Town Meeting where a two-thirds approval vote is required for it to pass.

F. Action Items

i. Budget Transfers - Potential Vote

MOTION: Meredith Henderson moved to approve the budget transfers as presented in the agenda packet. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

ii. Approval of Class of 2027 Student Activity Account

MOTION: Meredith Henderson moved to approve the creation of a student activity account for the Class of 2027. The motion was seconded by Danielle Tolley.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

iii. FY22 Prior Year invoice

MOTION: Meredith Henderson moved to approve payment of prior invoices as presented in the agenda packet. The motion was seconded by Terry Russell.

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the motion passes.

iv. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for school committee member signatures.

G. Adjournment

MOTION: Danielle Tolley moved to adjourn the meeting, seconded by Meredith Henderson

ROLL CALL VOTE: Sharon Stout: aye; Danielle Tolley, aye; Tina Games: aye; Terry Russell, aye; Meredith Henderson: aye; Jackie Zibrat-Long, aye.

UNANIMOUS the meeting adjourns at 8:15 PM.

Respectfully Submitted,
Leah Tambolleo
Recording Secretary

Documents reviewed and available upon request

September 9, 2022 MRSC Meeting Agenda
PressBox sketch and presentation
Basketball trip proposal
ESP Peer Mentoring Handout
FY22 Annual Financial Report
2022-2023 MRSC Goals
Policy File JFABF - Educational Opportunities for Children in Foster Care
Policy File JFABF - Educational Opportunities for Children in Foster Care
Harwich Community Playground at HES Ribbon Cutting Ceremony
FY22 Prior Year invoice

MONOMOY REGIONAL SCHOOL DISTRICT FIELD TRIP REQUEST FORM

Note: This request approved by Principal and Nurse must be submitted to the Superintendent at least one month prior to US trips, and at least six months prior to international trips.

Coordinating Teacher: Margaret Turco

Date of Request: 9/30/22

Other Teacher(s): Allie Howell

Grade(s): 3

School: ☒ CES ☐ HES ☐ MRMS ☐ MRHS

Date of Trip: 11/18/22

School Nurse Needed on Trip: Yes ☐ No ☒

Other accommodations needed: Tree Nut and Peanut Free

Destination:

Old Sturbridge Village, 1 Old Sturbridge Village, Sturbridge, MA 01566

ALL STOPS/TIMES:

Purpose of Trip – Include Direct Connection to Curriculum Standards:

Students will participate in a guided tour of Sturbridge Village as well as a cooking workshop.

13 Concepts and Skills: History and Geography: Observe and describe local or regional historic artifacts and sites and generate questions about their function, construction, and significance.

Time of Departure: 7:00 A.M.

Return Time to School: 4:00 P.M.

Motor Coach # 1 School Bus # _____ Handicap Accessible Bus ☐ Walking – No Bus ☐

School bus 45 – 2/per seat (MS/HS)
71 – 3/per seat
Coach bus 54 seats

Number of Students: 40

Number of Teachers: 4

Number of Chaperones****: 0

Mileage: 280 Miles Round Trip

****** Plan on at least one (1) chaperone per group of 10 students. CHAPERONES MUST BE CARRIED BY MONOMOY REGIONAL SCHOOLS******

Source of funds (must be indicated prior to approval):

School Budget Student Fee Grant

Budget

For Day Trips:

If using the bus company: Hourly rate \$39.73. Mileage Rate \$.90 per mile. Please attached Google Map directions

_____ hrs x \$39.73= _____

_____ miles x 2 (round trip) x .90= _____

of Buses _____

Total Transportation Costs: \$ _____
(\$ per bus X # of buses)

Admission Cost \$ 1,400

Total Cost: \$ _____

Total Cost per student: \$ _____

Please email to: Faith Rushnak - frushnak@monomoy.edu

For out of state and overnight trips please attach a budget and itinerary.

Approval

Margaret Turco 9/30/22
Teacher Date

Kim Daniels 9/30/22
School Nurse Date

Kristen Kelly 9/30/22
Principal Date

[Signature] 10/3/22
Superintendent Date

☐ Approved

☐ Not Approved

FY24 Budget Timeline



Oct 6

Preliminary Budget Discussion

Kick off the budget season with a review of the District's current financial position and a look ahead to the next five years.

Throughout the Budget season the district will present the budget for discussion to the select boards and finance committees of both towns.



Jan 5 & 19

Budget Discussions

Ongoing discussions of the budget at School Committee meetings as more information becomes available and the budget is updated to reflect the views of the School Committee.



Mar 9

School Committee Budget Vote

The final draft of the budget will be presented to the school committee for their vote. If approved, this budget will be shared with both towns to be incorporated in their budgets.

In October and November the District leadership team will develop the FY24 proposed budget, including capital and operating budget priorities.



Dec 8

Draft FY24 Budget Presentation

The Business Manager and Superintendent will present a draft of the budget. The district will have a good idea of the expenditure side although there will be key pieces of information still unavailable such as health insurance figures and state budget figures.



Jan TBD

Budget Workshop

Each Principal will present an overview of their key budget priorities to the School Committee for discussion.



Feb 2

Public Hearing of the FY24 Budget

The district will hold a public meeting to outline and explain the budget. There will be an opportunity for members of the public to ask questions and make suggestions.



April/May

Town Meeting Votes

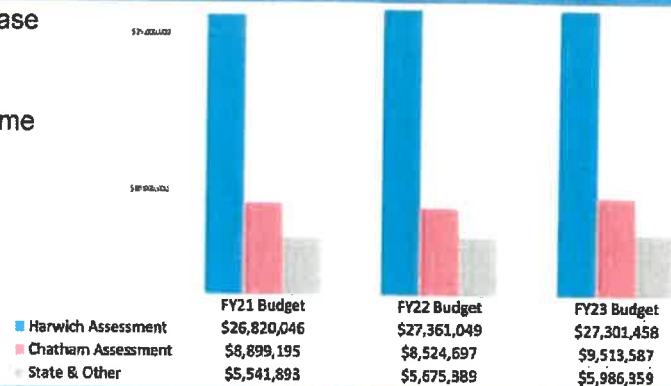
Both Town meetings will include articles to vote on the district's budget and assessments.



FY24 BUDGET PRELIMINARY DISCUSSION

RECAP OF RECENT BUDGETS

Over the last five years, the average budget increase has been 2.35%, until recently, this was ahead of inflation. These increases have been sufficient to meet contractual salary requirements and fund some additional purchases of supplies, equipment, and curriculum materials. In FY23, all the priority requests of principals were budgeted. **Chapter 70 funding** increased by \$265,000 to \$4.1m in 2023. The change to the district's assessment formula moved around \$6-700,000 from Harwich's assessment to Chatham's assessment.



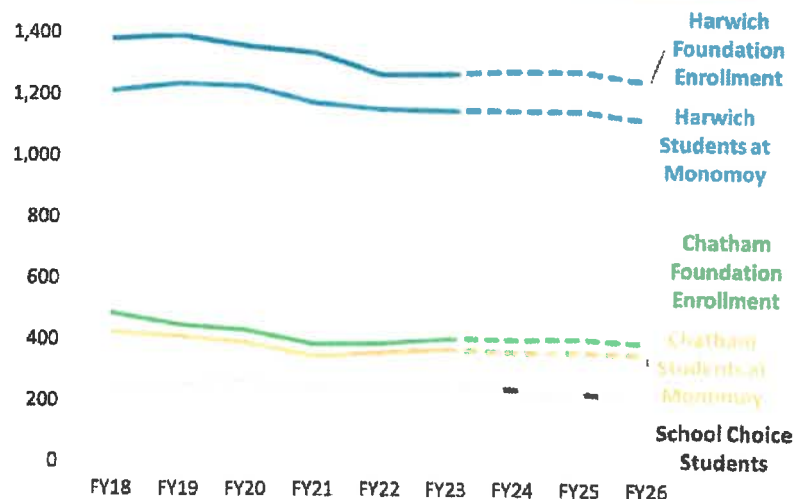
EXPENDITURE FACTORS



Due to the extra funding received from the ESSER grants and the reduction in school choice tuition costs, the district is unlikely to have many **additional operational** increases aside from contractual salary costs, and insurance costs for FY24. However, the district has a number of **capital** needs, particularly at the Middle School and Chatham Elementary School. While, the district was unsuccessful in its applications to the MSBA for new roofs at CES and MRMS these continue to be a priority need, along with replacement of the siding and trim at the middle school, classroom furniture, and upgrading the middle school auditorium. The district is also seeking to upgrade **security** throughout the district including camera systems, door controls, and PA systems. Additional grants are being sought for some of these items.

ENROLLMENT AND ASSESSMENTS

Changing enrollment has an impact on the assessments to each town. After a significant dip from FY18 to FY21, **Chatham** enrollment has increased while **Harwich** enrollment looks to be level for FY23. The assessment calculations include prior year enrollment so previous year changes still impact next year's assessments. This means Harwich is still likely to bear a higher proportion of the increase than Chatham, although this will depend on the state's final Chapter 70 figures, not available until January. The number of **school choice** students has been stable, however, there are higher numbers of school students in the upper grades so we may see a reduction in coming years.



Monomoy Regional School District

Dr. Scott Carpenter
Superintendent

Marc Smith
Director of Curriculum

Melissa Maguire
Director of Student Services



Michael MacMillan
Business Manager

Paul G. Donlan
Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 09/14/2022
Re: District HVAC maintenance and service contract.

Motion

The School Committee is asked to approve:

That the district enter into a contract with Limbach Company LLC for HVAC preventative maintenance and service at Monomoy Regional Middle School, Harwich Elementary School, and Chatham Elementary School, from the contract execution date until December 31, 2024, with the option to extend for two additional years.

Background

The district had a contract for the preventative maintenance and repair of HVAC equipment at the middle and elementary schools. When this contract expired, a bid invitation was issued to select a vendor for a new contract.

The invitation was issued on July 6, 2022, and the bid deadline was August 8, 2022. Only one bid was received. The bid list is attached. Although only one bid was received, the pricing was similar to the High School maintenance contract that was bid earlier in the year, where two bids were received.

The only responsible and responsive bidder was Limbach Company LLC. The district is in a contract with Limbach LLC for HVAC service at the high school. The experience of working with Limbach at the high school has been positive.

The term of the contract has been structured so that it ends at the same time as the existing contract for HVAC maintenance at the High School. This will allow the *next* contract to cover all four schools. As the total possible length of the contract is greater than three years, the School Committee's approval is required.

Michael MacMillan

School Business Manager

MRSD HVAC Maintenance*Aug-22*

Company	Bid?	Bid Deposit	DCAMM cert	Certificate of Authorization	Certificate of Corporate Vote	State Tax Certification	Certificate of Non Collusion	Reference Form	Bid Source (combuys or hard copy?)	3 Year Total	5 Year Total
Limbach	Y	Y	Y	Y	Y	Y	Y	Y	COMBUYS	\$ 212,727	\$ 456,339

Monomoy Regional School District

Homeless Students: Enrollment Rights and Services - DRAFT Revisions

To the extent practical and as required by law, the district will work with homeless children and youth and unaccompanied youth 1 (collectively, "homeless students") as well as their families or legal guardians to provide stability in school attendance and other services ~~students and their families to provide stability in school attendance and other services~~. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school.

Homeless students will be provided district services for which they are eligible, including Head Start and comparable pre-school programs, Title I, similar state programs, special education, Educational programs for English learners, ~~bilingual education~~, vocational and technical education programs, gifted and talented programs and school nutrition programs, summer programming and extracurricular activities.

Homeless students are defined as lacking a fixed, regular and adequate nighttime residence, including:

1. Sharing the housing of other persons due to loss of housing or economic hardship, or similar reason
2. Living in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;
3. Living in emergency or transitional shelters;
4. Being abandoned in hospitals;
5. ~~Awaiting foster care placement;~~
6. Living in public or private places not designed for or ordinarily used as regular sleeping accommodations for human beings;
7. Living in cars, parks, public spaces, abandoned buildings, substandard housing, transportation stations or similar settings;
8. Migratory children living in conditions described in the previous examples.

Students Remaining in Schools of Origin

It is presumed to be in the best interest of homeless students to remain in their schools of origin, i.e. the school that the student was attending at the time he or she became homeless, or the last school the student attended prior to becoming homeless. Homeless students may continue to attend their school of origin for as long as they remain homeless or until the end of the academic year in which they obtain permanent housing.

For homeless students who complete the final grade level served by the school of origin, the term "school of origin" shall also include the receiving school in the same school district educating students at the next grade level.

Homeless students are entitled to transportation comparable to that provided for all other students attending school in the district. The district will transport students who are sheltered or temporarily residing within the district to the students' school of origin.

For homeless students attending a school of origin located outside the district in which the student is sheltered or temporarily residing, the district in which the school of origin is located will coordinate with the district in which the student is sheltered or temporarily residing to provide the transportation services necessary for the student, and these districts will divide the cost equally.

Formerly homeless students who find permanent housing mid-school year will continue to receive transportation services until the end of the school year.

Students Enrolling in District Where Sheltered or Temporarily Residing

Parents or guardians may elect to enroll homeless students in the school district in which the student is sheltered or temporarily residing, rather than having the student remain in the school of origin. Enrollment changes for homeless students should take place immediately.

If homeless students are unable to provide written proof of their shelter or temporary residence in the district, the homeless liaison will work with the family seeking enrollment to determine homelessness.

Information regarding a homeless student's living arrangement shall be considered a student education record, and not directory information. Records containing information about the homeless student's living arrangement may not be disclosed without the consent of the parent or satisfaction of another student-privacy related exemption.

If the student does not have immediate access to immunization records, the student shall be permitted to enroll under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist.

Emergency contact information is required at the time of enrollment consistent with district policies, including compliance with the state's address confidentiality program when necessary.

After enrollment, the district will immediately request available records from the student's previous school.

Attendance rights by living in attendance areas, other student assignment policies, or intra and inter-district choice options are available to homeless families on the same terms as families who reside in the district.

Accordingly, the district will provide transportation services to school in a manner comparable to the transportation provided for all other students in the district.

The homeless education liaison ensures that each homeless student's parent or guardian, and any unaccompanied youth, is fully informed of all transportation services, including transportation to and from the school of origin, and is assisted in accessing transportation to the school of origin.

Unaccompanied Homeless Youth

The Homeless liaison ensures that unaccompanied homeless youth are

- a) enrolled in school;

- b) have opportunities to meet the same challenging State academic standards as other children and youth; and
- c) are informed of their status as an independent students and are provided with verification of their status for FASFA.

Dispute Resolution

If after conducting a best interest determination based on consideration of the presumption clause, and student-centered factors, the district determines it is not in the best interest to attend the school of origin or the school requested by the parent or guardian or (in the case of an unaccompanied youth) the youth:

1. The student is immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals;
2. The school provides the parent or guardian of the student, or unaccompanied homeless youth is provided with a written explanation of any decision related to school selection or enrollment made by the school, the district, or the state educational agency, including the right of the parent, guardian, or unaccompanied youth to appeal the decision;
3. The student, parent, or guardian is referred to the homeless education liaison, who carries out the dispute resolution process prescribed by the Department of Elementary and Secondary Education and, in the case of an unaccompanied youth, ensures that the youth is immediately enrolled in the school the youth seeks enrollment pending resolution of the dispute;
4. In the case of an unaccompanied youth, the local homeless liaison assists in placement or enrollment decisions giving priority to the views of the unaccompanied youth and provides notice to the youth of the right to appeal.

The Massachusetts Department of Elementary and Secondary Education's Advisory on Homeless Education Assistance contains additional information about educating homeless students and the appeal process. This advisory is available at the following link: <http://www.doe.mass.edu/mv/haa/mckinney-vento.docx>

Homeless children and youth with disabilities

For homeless children and youth who have IEPs or 504 plans the LEA shall coordinate the provision of programs for children with disabilities served by the LEA and other involved LEAs.

Parent Engagement

The homeless education liaison ensures that parents and guardians of homeless students are informed of the educational and related opportunities available to their children and are provided with meaningful opportunities to participate in their children's education.

Homeless Liaison

The Superintendent shall designate an appropriate staff person to be the district's liaison for homeless students and their families.

The district's liaison for homeless students and their families shall coordinate with local social service agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies.

This coordination includes providing public notice of the educational rights of homeless students in locations such as schools, family shelters and soup kitchens.

The district's liaison will also review and recommend amendments to district policies that may act as barriers to the enrollment of homeless students. The liaison shall ensure district staff receive professional development and other support on issues involving homeless students.

~~The Superintendent shall designate an appropriate staff person to be the district's liaison for homeless students and their families.~~

~~To the extent feasible, homeless students will continue to be enrolled in their school of origin while they remain homeless or until the end of the academic year in which they obtain permanent housing. Instead of remaining in the school of origin, parents or guardians of homeless students may request enrollment in the school in the attendance area in which the student is actually living, or other schools. Attendance rights by living in attendance areas, other student assignment policies, or intra and inter district choice options are available to homeless families on the same terms as families resident in the district.~~

~~If there is an enrollment dispute, the student shall be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parent or guardian shall be informed of the district's decision and their appeal rights in writing. The district's liaison will carry out dispute resolution as provided by state rule. Unaccompanied youth will also be enrolled pending resolution of the dispute.~~

~~Once the enrollment decision is made, the school shall immediately enroll the student, pursuant to district policies. If the student does not have immediate access to immunization records, the student shall be admitted under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist.~~

~~Records from the student's previous school shall be requested from the previous school pursuant to district policies. Emergency contact information is required at the time of enrollment consistent with district policies, including compliance with the state's address confidentiality program when necessary.~~

~~Homeless students are entitled to transportation to their school of origin or the school where they are to be enrolled. If the school of origin is in a different district, or a homeless student is living in another district but will attend his or her school of origin in this district, the districts will coordinate the transportation services necessary for the student, or will divide the costs equally.~~

~~The district's liaison for homeless students and their families shall coordinate with local social service agencies that provide services to homeless children and youths and their families; other school districts on issues of transportation and records transfers; and state and local housing agencies responsible for comprehensive housing affordability strategies. This coordination includes providing public notice of the educational rights of homeless students in schools, family shelters and soup kitchens. The district's liaison will also review and recommend amendments to district policies that may act as barriers to the enrollment of homeless students.~~

Foster Care

School Stability and School Selection: Best Interest Determination

1. Maintain a child foster care's enrollment in the school of origin, unless a determination is made that it is not in the child's best interest to attend the school of origin, which decision shall be based on all factors relating to the child's best interest, including consideration of the appropriateness of the current educational setting and the proximity to the school in which the child is enrolled at the time of placement.

Immediate Enrollment of Foster Care Students

1. When a determination is made that it is not in the child's best interest to remain in the school of origin, ensure the child is immediately enrolled in a new school, even if the child is unable to produce records normally required for enrollment. The enrolling school shall immediately contact the school last attended by that child to obtain relevant academic and other records.

Foster Care Point of Contact

1. The Superintendent will designate a district staff person as the foster care point of contact.

Transportation

transportation to maintain children in foster care in their schools of origin will be provided, arranged, and funded for the duration of the time in foster care.

Military Connected Students

Data for State Report Card

1. The district will collect and report information voluntarily shared about military status. [Each annual state report card is required to provide minimum information, including information on student achievement on the academic assessments at each level of achievement as determined by the state for all students and disaggregated subgroups, including students with the status as a child with a parent who is a member of the Armed Forces on active duty.

Educational Records and Enrollment

1. If official education records cannot be released to the parents for the purpose of transfer, the custodian of the records in the sending state shall prepare and furnish to the parent a complete set of unofficial education records containing uniform information as determined by the interstate commission.
 - a. Upon receipt of the unofficial education records by a school in the receiving state, the school shall enroll and appropriately place the student based on the information provided in the unofficial records, pending validation by the official records, as soon as possible.
2. Simultaneous with the enrollment and conditional placement of the student, the school in the receiving state shall request the student's official education records from the school in the sending state.
 - a. Upon receipt of this request, the school in the sending state shall process and furnish the official education records to the school in the receiving state within 10 days or within the time as is reasonably determined under the rules promulgated by the interstate commission.
3. Compacting states shall give 30 days from the date of enrollment or within the time as is reasonably determined under the rules promulgated by the interstate commission for students to obtain any immunizations required by the receiving state. For a series of immunizations, initial vaccinations shall be obtained within 30 days or within the time as is reasonably determined under the rules promulgated by the interstate commission.
4. Students shall be allowed to continue enrollment at the grade level in the receiving state that is equal with the grade level from the local education agency in the sending state at the time of transition, regardless of age.
5. A student that has satisfactorily completed the prerequisite grade level in the local education agency in the sending state shall be eligible for enrollment in the next highest grade level in the receiving state, regardless of age. A student transferring after the start of the school year in the receiving state shall enter the school in the receiving state at the level validated by an accredited school in the sending state.

Placement and Attendance

1. When a student transfers before or during the school year, the receiving state school shall initially honor placement of the student in educational courses based on the student's enrollment in the sending state school or educational assessments conducted at the school in the sending state if the courses are offered and space is available.
2. Course placement shall include, but not be limited to, honors, international baccalaureate, advanced placement, vocational, technical and career pathways courses. Continuing the student's academic program from the previous school and promoting placement in academically and career challenging courses should be paramount when considering placement. This shall not preclude the school in the receiving state from performing subsequent evaluations to ensure appropriate placement and continued enrollment of the student in the courses.
3. The receiving state school shall initially honor placement of the student in educational programs based on current educational assessments conducted at the school in the sending state or participation or placement in like programs in the sending state.
4. Such programs shall include, but not be limited to: (i) gifted and talented programs; and (ii) English as a second language programs. This shall not preclude the school in the receiving state from performing subsequent evaluations to ensure appropriate placement of the student.
5. In compliance with the federal requirements of the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq, the receiving state shall initially provide comparable services to a student with disabilities based on: (i) the student's current individualized education program; (ii) the requirements of section 504 of the Rehabilitation Act, 29 U.S.C. section 794; and (iii) title II of the Americans with Disabilities Act, 42 U.S.C. sections 12131-12165.
6. The receiving state shall make reasonable accommodations and modifications to address the needs of incoming students with disabilities, subject to an existing 504 or title II plan, to provide the student with equal access to education. This shall not preclude the school in the receiving state from performing subsequent evaluations to ensure appropriate placement of the student.
7. Local education agency administrative officials shall have flexibility in waiving course or program prerequisites or other preconditions for placement in courses or programs offered under the jurisdiction of the local education agency.
8. A student whose parent or legal guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from or immediately returned from deployment to a combat zone or combat support posting, may be granted additional excused absences at the discretion of the local education agency superintendent to visit with that parent or legal guardian on leave or preparing for or returning from deployment.

Eligibility

- (a) The following shall be required to be eligible for enrollment in the receiving state's school:
 - (1) special power of attorney, relative to the guardianship of a child of a military family and executed under applicable law, shall be sufficient to enroll or take any other action requiring parental participation and consent under this compact;
 - (2) a local education agency shall not charge local tuition to a transitioning military child placed in the care of a non-custodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent; and
 - (3) a transitioning military child placed in the care of a non-custodial parent or other person standing in loco parentis who lives in a jurisdiction other than that of the custodial parent, may continue to attend the school in which the child was enrolled while residing with the custodial parent.
- (b) State and local education agencies shall facilitate the opportunity for transitioning military children's inclusion in extracurricular activities, regardless of application deadlines; to the extent the children are otherwise qualified.

Graduation

1. To facilitate the on-time graduation of children of military families, local education agency administrative officials shall waive specific courses required for graduation if similar course work has been satisfactorily completed in another local education agency or shall provide reasonable justification for denial.
2. Should a waiver not be granted to a student who would otherwise qualify to graduate from the sending school, the local education agency shall provide an alternative means of acquiring required coursework so that graduation may occur on time.
3. To facilitate the on-time graduation of children of military families, receiving states may accept exit or end-of-course exams required for graduation from the sending state or national norm-referenced achievement tests or alternative testing, in lieu of testing requirements for graduation in the receiving state; require the student to take scheduled exit test in the receiving state, if the student is able to take the tests prior to the end of grade 12; or accept evidence or information from the sending or receiving district that demonstrates that the student has met the receiving state's graduation standard, either through a transcript of courses taken and grades received from the sending and or receiving district; a portfolio of work samples for the student that addresses the required high school standards; standardized norm-referenced test results in the subject required by the receiving state for graduation; or other relevant information.
4. To facilitate the on-time graduation of children of military families, should a military student transferring at the beginning or during grade 12 be ineligible to graduate from the receiving local education agency after all alternatives in subsection (b) have been considered, the sending and receiving local education agencies shall ensure the receipt of a diploma from the sending local education agency if the student meets the graduation requirements of the sending local education agency. In the event that either the transferring or receiving state is not a member of this compact, the member state shall use best efforts to facilitate the on-time graduation of the student under subsections (a) and (b).

M.G.L. Chapter 15E. Sec. 6

[Massachusetts Guidance on the Military Interstate Children's Compact Commission](#)

Legal references:

Title I, Part C

No Child Left Behind Act, 2002

The McKinney-Vento Act and Title I, Part A, as Amended by the Every Student Succeeds Act of 2015

SOURCE: MASC - Reviewed 2021

M.G.L. Chapter 15E. Sec. 4

Adopted: March 27, 2013

Revised:

**Monomoy Regional School District
School Committee Organization - Draft First Reading**

The powers, duties and liabilities of a regional school district shall be vested in and exercised by a regional district school committee organized in accordance with the agreement.

Overview

1. The Monomoy Regional School Committee shall annually elect officers, all of whom will hold their respective offices for a term of one year or until a successor is elected, at the first regularly scheduled meeting held after the last of the elections in the member towns. Such officers shall exercise the powers expressed and implied in G.L. Chapter 71, section 16A.
2. Any vacancy among the officers occurring between organizational meetings will be filled by a member elected by the School Committee. The election will be conducted as described below.

Elections

1. The Superintendent shall serve as the chairperson during the time the chair is being elected.
2. Nominations for the office of Chair may be made by any member of the School Committee. Upon a second to the nomination following any discussion, the Chair will be elected by majority roll-call vote of the members present and voting. If the nominee fails to receive a majority vote, the nomination will fail and another nomination must be made. The process will be repeated until the School Committee elects a Chair. Upon election, the new Chair will preside.
3. After the election of a Chair, the Chair shall call for the election of a Vice-Chair. The procedure used for their election will be the same as that for electing the Chair.
4. The Secretary may or may not be a committee member.
5. The Committee will have as standard practice that the position of Chairperson will rotate annually between the member towns as per the District Agreement. By a two-thirds (2/3)

vote, and with at least one Committee member from each of the member towns voting in the affirmative, the Committee may in any given year deviate from this standard practice. The Committee will proactively communicate with the community if there is a deviation from this policy due to unforeseen circumstances.

6. Vice-Chairperson in any given year shall be drawn from the members who reside in the member town different from that of the Chairperson.
7. In the event the School Committee fails to elect a Chair and a Vice-Chair is in office, the Vice-Chair shall preside. In the event the School Committee fails to elect a Chair and there is no Vice-Chair in office, the School Committee shall elect a Chair Pro-Tem to preside. The organization of the School Committee shall be the first order of business at each regular School Committee meeting until a Chair and Vice-Chair are elected.

Regular Business

1. Following the organization of the School Committee, the School Committee may proceed into such other business as included on the agenda.

Filling of Post-Organization Vacancies of Chair and Vice-Chair

1. In the event of a vacancy in the office of Chair before 180 days from the date of the first organizational meeting, the School Committee will elect a new Chair from the same member town, completing the remainder of the term of Chair service for that member town.
2. In the event of a vacancy in the office of Chair on or after 180 days from the date of the first organizational meeting, the Vice-Chair will assume the role of Chair through the later of the annual town elections, and a new Chair shall be elected from the same member town at the organizational meeting thereafter.
3. In the event of a vacancy in the office of Vice-Chair, the vacancy shall be filled using the same process as outlined above for the Chair.

Treasurer/Secretary

1. The School Committee shall appoint a Treasurer who shall not be a member of the School Committee.

2. The School Committee shall appoint a Secretary who shall not be a member of the School Committee.

Payroll Warrants and Accounts Payable

The regional school committee may designate any 1 of its members for the purpose of signing payroll warrants and accounts payable warrants to allow for the release of checks; provided, however, that the member shall make available to the board, at its next meeting, a record of such actions. This provision shall not limit the responsibility of each member of the board in the event of a noncompliance with this section.

Legal References

M.G.L. 71:16A

MASC

Regional Agreement Section III (C, D, E, and F)

Adopted: March 27, 2013

Revised:

Monomoy Regional School District

Dr. Scott Carpenter

Superintendent

Marc Smith

Director of Curriculum

Melissa Maguire

Director of Student Services



Michael MacMillan

Business Manager

Paul G. Donlan

Treasurer

To: Monomoy Regional School Committee
From: Michael MacMillan
Date: 09/30/2022
Re: Approval of student activity account for the Robotics Club

Motion

To approve the creation of a student activity account for the Robotics Club.

Background

Massachusetts General Law allows school districts to receive, deposit and expend funds on behalf of students in connection with student activities (MGL c.71 § 47). The district has bank accounts set up for this purpose and a number of recognized activities. Each activity should be approved by the School Committee at the time it is created.

The School Committee is asked to approve the creation of a student activity account for the Robotics Club, see details below.

Advisor(s) name:	Mr. Oldach & Mr. Souza
Mission/Purpose of club:	To explore the field of robotics, build robots, and compete in local and national robotics competitions.
Fundraising plans:	Organize bake sales, attend local Harwich and Chatham events (and ask for support), and ask parents for support. Other fundraising activities.
Expenditure plans:	Purchase robotics equipment. Pay for travel to robotics events. Pay to register the robotics team for the VEX competition.

Michael MacMillan

School Business Manager

2022-2023 School Committee Goals

Goal #1: The MRSC will understand how housing affordability and regional inflation is impacting families and staff.

Action Steps:

1. The designated committee members will participate in regional conversations on housing affordability, and the Committee will support efforts to provide affordable housing in our region.
2. The Committee will review reasons for staff losses and unsuccessful recruitment into open positions.
3. The Committee will review regional union contract scales to understand where Monomoy's salary scale sits in comparison to other area districts.
4. The Committee will review regional non-union salaries to understand where Monomoy's pay sits in comparison to other area districts.
5. The Committee will strategize on what steps need to occur to have or maintain regionally competitive salaries and benefits.
6. With the support of the administration, the Committee will develop a 5-year long-term plan to be competitive, thereby supporting the recruitment and retention of staff.

Goal #2: The MRSC will prepare a redline Regional Agreement for the Annual Town meetings in Spring of 2023.

Action Steps:

1. The Committee will continue updating language and cleaning up Regional Agreement.
2. The Committee will prepare a final version of the Regional Agreement by Winter 2023.

Goal #3: The MRSC will continue to support equity and diversity work within our District.

Action Steps:

1. The Committee will adopt and Support recommendations by Equity Task Force.
2. The Committee will invite representatives of local tribes to discuss history of indigenous people of Chatham and Harwich.
3. The Committee will explore land acknowledgement for our area

Goal #4: Support a Comprehensive and Proactive District-Wide Curriculum Audit

Action Steps:

1. The Committee will review and conduct an assessment of all policies related to curriculum.
2. The Committee will receive updates and administrative presentations regarding process and financial implications.
3. The Committee will receive ongoing reports from Administration with status updates.

Goal #5: Develop the Portrait of a Graduate Process with Administration

Action Steps:

1. The School Committee's Strategic Planning Subcommittee will work with the consultant to develop a timeline and process for the development of the Portrait of a Graduate.
2. School Committee members will participate as a focus group in this process.
3. The School Committee will get updates on the progress in the development of the Portrait of a Graduate and will provide feedback on the final draft.
4. The School Committee will support the Administration in operationalizing the Portrait as a PreK-12 guiding document where desired characteristics and skills are embedded in the district's curriculum across the grades.

Monomoy Regional School District
EDUCATIONAL OPPORTUNITIES FOR CHILDREN IN FOSTER CARE

The purpose of this policy is to ensure the educational stability of students in foster care. Educational stability has a lasting impact on students' academic achievement and wellbeing, and the School Committee is committed to supporting all efforts to ensure that students in foster care have equal access to high-quality, stable educational experiences from preschool (if offered) through high school graduation.

Irrespective of the location of a foster care placement, students in foster care will continue to attend their school of origin, unless after a collaborative decision-making process, it is determined to be in the student's best interest to enroll in and attend school in the district in which the student resides in foster care. Enrollment of students in the district where they reside in foster care will take place immediately upon such a determination.

The district has designated a point of contact for students in foster care. The district and the point of contact will collaborate with The Department of Children and Families (DCF) to ensure that students can access transportation and the other services to which they may be entitled.

A. Best Interest Determination

1. Decisions about whether a student in foster care should continue to attend the school of origin should be made collaboratively by DCF, the student (as appropriate), the student's family and/or foster family (or, if different, the person authorized to make educational decisions on behalf of the student), the school and district of origin, and (when appropriate) the local district where the student is placed. Best interest determinations should focus on the needs of each individual student and account for unique factors about the student and his or her foster care placement. Every effort should be made to reach agreement regarding the appropriate school placement of a student in foster care; however, DCF will finalize the best interest determination if the relevant parties cannot agree on the best school for the student to attend.
2. The district can seek review of DCF's decision by utilizing a Foster Care School Selection Dispute Resolution Process established by DESE and DCF. Decisions made through this process are not subject to review. To the extent feasible and appropriate, the district will ensure that a child remains in his or her school of origin while the disputes are being resolved to minimize disruptions and reduce the number of moves between schools.

B. Transportation

1. The district of origin must collaborate with DCF on how transportation will be arranged and provided to ensure that students in foster care who need transportation to remain in their school of origin will receive such transportation while they are in foster care.
2. Transportation options may include using Title I funds, establishing regional collaborations among districts, coordinating with existing routes for transportation, seeking help from foster parent(s), etc. Absent other agreements between the district and DCF, the district of origin is responsible for providing transportation to and from the school of origin.

C. Immediate Enrollment

1. If it is in the best interest of a student in foster care to leave the school of origin, the student must be immediately enrolled in the district in which he or she resides in foster care. During enrollment of students in foster care, DCF representatives will present the district with a form indicating that the student is in foster care, along with a state-agency identification badge.
2. If the student does not have immediate access to immunization records, the student shall be permitted to enroll under a personal exception. Students and families should be encouraged to obtain current immunization records or immunizations as soon as possible, and the district liaison is directed to assist. Emergency contact information is required at the time of enrollment consistent with district policies, including compliance with the state's address confidentiality program when necessary. After enrollment, the district will immediately request available records from the student's previous school.
3. Attendance rights by living in attendance areas, other student assignment policies, or intra and inter-district choice options are available to students in foster care (homeless families) on the same terms as families who reside in the district. Accordingly, the district will provide transportation services to school in a manner comparable to the transportation provided for all other students in the district.

LEGAL REFS: Every Student Succeeds Act (ESSA);

Fostering Connections to Success and Increasing Adoptions Act of 2008 (Fostering Connections Act)

Approved

Revised

**Monomoy regional School District
EDUCATIONAL OPPORTUNITIES FOR MILITARY CHILDREN**

To facilitate the placement, enrollment, graduation, data collection, and provision of special services for students transferring into or out of the District because of their parents or guardians being on active duty in the U.S. Armed Services, the District supports and will implement its responsibilities as outlined in the Interstate Compact on Educational Opportunity for Military Children. The district believes it is appropriate to remove barriers to educational success imposed on children of military families resulting from frequent moves required by parents' or guardians' military deployment.

A. Definitions

1. **Children of military families:** School aged children, enrolled in kindergarten through 12th grade, in the household of an active-duty member of the uniformed service of the United States, including members of the National Guard and Reserve serving on active duty.
2. **Deployment:** The period one month before the service members' departure from their home station on military orders through six months after return to their home station.
3. **Education(al) records:** Official records, files, and data directly related to a student and maintained by the school including, but not limited to, records encompassing all the material kept in the student's cumulative folder.

B. Eligibility

1. Eligible students are children of military families as well as the children of veterans who have been severely injured and medically discharged, and children of active-duty personnel who died on active duty. Children of retired active-duty personnel are also eligible to receive services for one year following the discharge due to severe injury, or the retirement or death of an active military parent. The Compact does not apply to children of inactive Guard or Reserves, veterans and retired personnel not included above, or U.S. Department of Defense personnel and other federal civil service employees and contract employees.
2. The District's responsibilities to eligible students include the following:
 - a. Sending schools must send either official or unofficial records with the moving students and District receiving schools must use those records for immediate enrollment and educational placement.
 - b. Upon enrollment of an eligible student, the receiving school must request official records and the sending schools shall respond within 10 days with the records.
 - c. Immunization requirements of the District may be met within 30 days from the date of enrollment (or be in progress).
 - d. Receiving schools must initially honor placement of students in all courses from the sending school. These include, but are not limited to, Honors, International Baccalaureate, Advanced Placement, vocational-technical, and career pathway courses if those courses are offered in the receiving school and space is available. The receiving schools must also initially honor

- placement of like programs to those of the student in the sending state, including, but not limited to, Gifted and Talented programs, and English as a Second Language programs. Receiving schools are not precluded from performing subsequent evaluation to ensure the appropriate placement and continued enrollment of the student in courses and programs.
- e. In compliance with federal law, the district will assume financial and programmatic responsibility for the special education programs of students with existing IEPs drafted in other states.
 - f. As appropriate, the District will exercise the right to waive prerequisites for all courses and programs, while also maintaining its right to re-evaluate the student to ensure continued enrollment, also as deemed appropriate.
 - g. Students of active-duty personnel shall have additional excused absences, as necessary, for visitations relative to leave or deployment.
 - h. An eligible student living with a noncustodial parent or other person standing in loco parentis shall be permitted to continue to attend the school in which he or she was enrolled while living with the custodial parent or guardian, without any tuition fee imposed.
 - i. The District high school will accept exit or end-of-year exams required from the sending state, national norm-referenced tests, or alternate testing instead of testing requirements for graduation in the District (receiving state.) If this is not possible, the alternative provision of the Interstate Compact shall be followed to facilitate the on-time graduation of the student in accordance with Compact provisions.

LEGAL REFS: M.G.L. Part I, Title II, Chapter 15E,

Interstate Compact on Educational Opportunity for Military Children

SOURCE: MASC - Updated 2021

Adopted

Revised

Proposed Western MA Trip
Monomoy Boys Varsity Basketball Team
December 3rd and 4th, 2022

Rough Itinerary:

Saturday December 3rd:

- 730AM Depart Monomoy High School
- 10am-12pm Scrimmage at Uxbridge High School.
- 12pm-1pm Get Lunch at Uxbridge House of Pizza.
- 3pm – Check into La Quinta Inn and Suites - 100 Congress Street, Springfield, MA, 01104
- 5pm-7pm: Scrimmage at Hampshire Regional High School
- 7pm- Go back and Relax at the hotel – have dinner as a team.

Sunday December 4th.

- 830am-930am - Complimentary Breakfast as a team at the hotel
- 903am - Check out of hotel
- 10am-12pm Visit Naismith Basketball Hall of fame, including Subway Lunch.
- 12pm-1245pm Head to Umass Amherst
- 1pm-3pm Observe Umass Amherst Men's Basketball Practice, meet the players/coaches.
- 3pm depart Umass Amherst
- 6pm arrive Monomoy High School

Trip Expenses:

- Transportation/Gas. Using school minibus so only expense would be gas. Coach Dan Taylor to drive.

ESTIMATED \$400
- Hotel Accommodations: 4 rooms for 10-12 players and 4 coaches/chaperones. (3 players, 1 coach per room.)

ESTIMATED \$700
- Basketball Hall of Fame Admission – \$20 per person admission including Subway Lunch

ESTIMATED \$320
- Team Lunch and Team Dinner 12/2

ESTIMATED \$600

Total Expense Estimate: \$2,020

****Note: \$5,490.86.in Boys Basketball fund as of 9/1/2022****



Menu of Member Services

POLICY SUPPORT	TRAINING	ADVOCACY	RESOURCES	SUPERIN- TENDENT SEARCHES
We provide technical assistance and materials to help School Committees develop, update, and maintain district policies. • Policy Reference Manual • Online Policy Manuals • Sample policies • Policy alerts • Contract Policy Service • Policy Twenty-One subscription service	We offer School Committee members professional development in a range of governing skills and educational issues. • Annual Joint Statewide Conference with MASS • “Charting the Course” new/veteran member orientation • District Governance Program • Summit on Poverty • Summer Institute • Onsite workshops • Webinars • Parliamentary Procedure training • Customized trainings	We advocate on behalf of School Committees across the Commonwealth with State policy-makers, regulators, legislators, and funders. • Day on the Hill – State House Lobbying • Advocacy Guide • Public Policy Priorities • Legislative Bulletins • Position papers • Charting the Course new member orientation • Customized trainings	We produce a range of print and digital resource materials, and respond to members’ inquiries. • Website • The Bulletin • Regional meetings • Selected Mass. General Laws • Legal Services • Legal Alerts • Policy Newsletter • Critical Issues publication • DESE/BESE updates • New Member packet • Superintendent Evaluation Guide • Advocacy Guide • MISC Report • Member Handbook • Parliamentary Procedure Guide • Customized guides • Social media updates • Interactive listservs • Member hotline	We facilitate the search process to hire a Superintendent of Schools, including candidate recruitment and screening. • Search process planning and management • Resource guides • Interim Superintendent selection • Job description development • Search committee formation • Promotional materials • Position advertising • Community engagement • Candidate recruitment • Candidate screening • Reference checks • Interview preparation • Contract negotiation • Induction support

Monomoy Regional School District
Disposal of Surplus Materials Estimated Value Under \$5,000

Name of Individual Completing the Form: RICHARD SIROIS Date _____
(print)

Submitted To: _____ Date _____
(signature)

Current Location of Item(s) *(please be specific)* _____

Complete one form for each type of material (i.e. computers on one and books on another)
Please send a digital photo of items listed below

[illegible]

For Administrative Use:

Approved By School Committee: Yes No

Date: / / 20



WARNING!

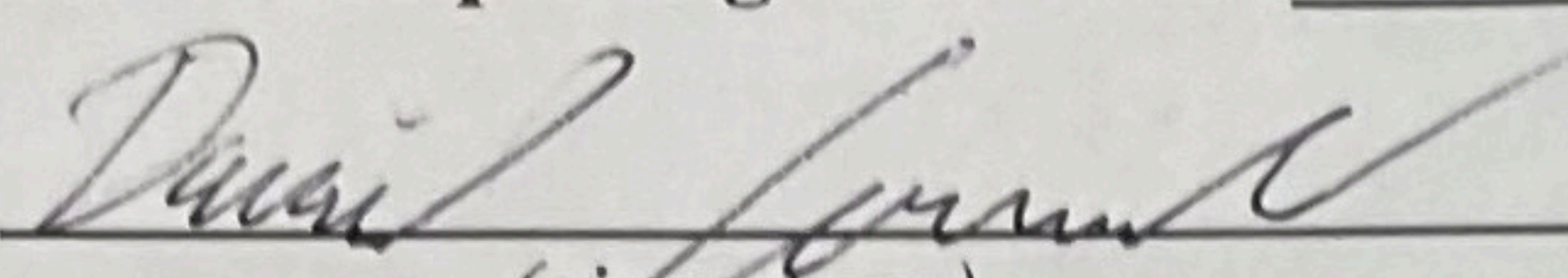
THIS DOOR CLOSED
AT ALL TIMES

SCALE

Monomoy Regional School District

Disposal of Surplus Materials Estimated Value Under \$5,000

Name of Individual Completing the Form: Daniel Cogswell Date 9/30
(print)

Submitted To:  Date 9/30
(signature)

Current Location of Item(s) (please be specific) MRHS

Complete one form for each type of material (i.e. computers on one and books on another)
 Please send a digital photo of items listed below

Description	Model Number	Make/ Brand Name	Condition	Approximate Year of Purchase	Quantity	Estimated Value (source of estimation)
Chromebook	63	HP	Broken	2017	50	—
Chromebook	61	HP	Broken	2015	30	—
Chromebook	62	HP	Broken	2016	20	—
Chromebook	64	HP	Broken	2017	100	—
~~binders~~						

For Administrative Use:

Approved By School Committee: Yes ☐ No ☐

Date: / / 20



