

# BURRELL SCHOOL DISTRICT

## Board of Directors MEETING SUMMARY - OCTOBER October 10 and 17, 2023

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- Executive Sessions **ANNOUNCED**
- Minutes: Agenda Meeting – September 12, 2023; Regular Meeting – September 19, 2023 **APPROVED**
- Monthly Financial Reports: **APPROVED**
  - a. Treasurer’s Report
  - b. General Fund Report
  - c. Capital Reports
  - d. Food Service Reports
  - e. Student Activity Reports
- Comments from Public - Agenda Items Only **NONE**

### Reports of Administration and Standing Committees

#### SUPERINTENDENT - DR. WAGNER

- Student/Staff Recognition and Reports **HEARD**
- Student Representatives Report **NONE**
- Enrollment Report Information **HEARD**
- District Comprehensive Plan 2023–2026 **APPROVED**
- Athletic Information **HEARD**

#### OTHER ADMINISTRATION - DR. TURK / DR. EGNOR

- Public Review of the K-8 ELA Resource Options Information **HEARD**
- Agreement with Wesley Family Services for partial hospital program for 2023-2024 school year **APPROVED**
- Agreement with Wesley Family Services for school based outpatient services for 2023-2024 school year **APPROVED**
- Athletic Trips and Field Trips 2023-2024 **APPROVED**
- PERSONNEL: Personnel Logs dated October 10, 2023 and October 17, 2023 **APPROVED**
- Northern Westmoreland Career & Technology Center Report - Mr. Kaczor/Mr. Vinkovich **HEARD**
- Westmoreland Intermediate Unit Report - Mrs. Watson **HEARD**
- PSBA Liaison Report - Mr. Deiseroth **HEARD**

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## Board of Directors MEETING SUMMARY - OCTOBER October 10 and 17, 2023

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### BUSINESS - MRS. CALLAHAN

- Budgetary transfers **APPROVED**
- Permission to participate in Westmoreland Intermediate Unit Joint Purchasing Consortium bids for Paper and Diesel Fuel/Gasoline for 2024-2025 school year, authorization for Consortium to act as District's agent during bid process, and authorization for Jennifer S. Callahan, District's representative to Consortium, to act on behalf of District **APPROVED**
- Permission to advertise jointly as a member of the Westmoreland Intermediate Unit Joint Purchasing Board for the purchase of the following supplies for 2024-2025 school year: Multi-Purpose Paper and Unleaded Gasoline/Diesel Fuel **APPROVED**
- Permission to advertise for bids for Janitorial and Athletic Supplies for 2024-2025 school year **APPROVED**
- Requests to close the following student activity accounts: **APPROVED**
  - Chess Club
  - French Club
  - Literary Society
  - Relay for Life
  - Rugby
  - Spanish Club
- Communications **NONE**
- Requests for Use of Buildings **APPROVED**
- Payment of Bills **APPROVED**
- Additions to Agenda (Agenda Meeting only) **NONE**
- Comments from Public **NONE**

# BURRELL SCHOOL DISTRICT

Personnel Log - October 10, 2023

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## APPOINTMENTS

### CLASSIFIED

1 Jonathon Piroch Custodian - Bon Air, \$18.00/hour

## TERMINATIONS

### CLASSIFIED

1 Christine Ament Resignation - Custodian, retroactive to October 2, 2023

**BURRELL SCHOOL DISTRICT****Personnel Log - October 17, 2023****CONFERENCE**

- |   |                |  |
|---|----------------|--|
| 1 | Melinda Kulick | HundrEd Summit, October 30 - November 2, 2023<br>Helsinki, Finland (no cost to District) |
| 2 | Marissa Ameris | CPI Train the Trainer Training, December 4 - 5, 2023<br>New Oxford, PA                   |

**APPOINTMENTS****PROFESSIONAL**

- |   |                   |  |
|---|-------------------|--|
| 1 | Susan Scarpiniti* | Substitute - Teacher - French  |
| 2 | Dawn Rhea*        | Type 06 Day to Day Substitute - Emergency Teaching Permit<br>Subject K-12 All Instructional Areas (pending clearances) |

**CLASSIFIED**

- |   |                  |   |
|---|------------------|---|
| 1 | Nicole Kuhn      | Substitute - Health Office Nurse (pending clearances)                     |
| 2 | Tammy Zelznak    | Substitute - Recess Aide  |
| 3 | Craig Anderson*  | Substitute - Custodian (pending clearances)                               |
| 4 | Dina Szymanski*  | Part-Time Building Secretary - Bon Air, \$16.50/hour (pending clearances) |
| 5 | Michelle Napier* | Substitute - Secretarial (pending clearances)                             |
| 6 | Barbara Krider*  | Substitute - Secretarial (pending clearances)                             |
| 7 | Ashley Breneman* | Substitute - Custodian (pending clearances)                               |
| 8 | Shawn Bennett*   | Substitute - Custodian (pending clearances)                               |

**VOLUNTEERS**

- |    |                    |   |
|----|--------------------|---|
| 1  | John Carpenzano    | Athletic Volunteer                                |
| 2  | Christine Schantz  | General Volunteer                                 |
| 3  | Kelly Wilson       | General Volunteer, retroactive to October 2, 2023 |
| 4  | Nicole Atkinson    | General Volunteer, retroactive to October 2, 2023 |
| 5  | Alyssa Kostick     | General Volunteer, retroactive to October 2, 2023 |
| 6  | Donna Reinhart     | General Volunteer                                 |
| 7  | John E. Cottom     | General Volunteer, retroactive to October 6, 2023 |
| 8  | Monica Glunt       | General Volunteer (pending clearances)            |
| 9  | Karyn Tolman       | General Volunteer                                 |
| 10 | Elizabeth McGrane* | General Volunteer (pending clearances)            |
| 11 | Sarah Zeglowsch*   | General Volunteer                                 |

**SUPPLEMENTALS 2023-2024**

- |   |                  |                                       |
|---|------------------|---------------------------------------|
| 1 | Melinda Kulick*  | National Honor Society, \$952.00      |
| 2 | Andrew Twidwell* | Basketball - Assistant Girls, \$4,170 |
| 3 | David Ferres*    | Softball - Head, \$4,480              |

**LEAVE OF ABSENCE****CLASSIFIED**

- |   |            |   |
|---|------------|---|
| 1 | Amy Mazzei | FMLA - Paid/Unpaid - October 4 - 25, 2023 |
|---|------------|---|

## **TERMINATIONS**

### **CLASSIFIED**

- |   |              |   |
|---|--------------|---|
| 1 | Bethany Buck | Resigned - Part-time Building Secretary, retroactive to October 5, 2023 |
|---|--------------|---|

### **SUPPLEMENTALS 2023-2024**

- |   |                  |   |
|---|------------------|---|
| 1 | Amanda Pagnotta* | Resigned - National Honor Society       |
| 2 | Andrew Jonczak*  | Resigned - Basketball - Assistant Girls |

***\*Added after the October 10, 2023 Agenda Meeting***