

Kineton High School



Provider Access Policy

Chair of Governors signature

Headteacher's signature

Ratified: September 2023

Review: September 2024

Person responsible for overseeing the implementation: Charlotte Bonser



Stowe Valley Multi Academy Trust

Registered Office: Southam College, Welsh Road West, Southam, Warwickshire, CV47

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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- To understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11). For pupils in the 'third key phase' (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the Making it meaningful checklist.

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- Access Creative College (Access to Music)
- Army
- Ashorne Hill
- Aston Martin Lagonda
- British Motor Museum
- Coventry Building Society
- Department for Work & Pensions
- EON
- Evenlode Investments for Life
- Fine Lady Bakeries
- Fire Service
- Heart of England Training Ltd (HOET)
- HS2 (EKFB)
- National Grid
- Police
- Ricardo
- South Warwickshire NHS Foundation Trust
- Stratford upon Avon College
- The Engineering Trust
- The Royal Air Force
- Tool Connection
- Unique Care
- Warwick District Council
- Warwickshire College (WCG)
- Warwickshire Garage & Transport Association (WGTA)
- Wates Group Construction
- West Northamptonshire council
- WorkPays (Amazing Apprenticeships)
- JLR

Destinations of our pupils

Last year our year 11 pupils moved to a range of providers in the local area after school:

- Kineton High School Sixth Form
- Other 6th Forms
- Other Colleges
- Apprenticeships

Last year our year 13 pupils moved to range of providers after school:

- Universities
- Apprenticeships
- Full time employment

Management of provider access requests

Procedure

A provider wishing to request access should contact;

Ms. Turnbull, Careers Coordinator, turnbull.s@stowevalley.com or Miss Bonser, Careers Leader, Bonser.C@stowevalley.com

Opportunities for access

The school offers the six provider encounters required by law (**marked in bold text**) and a number of additional events, integrated into the school careers programme (Appendix 1). We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Coordinator to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available any required equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with School Reception to pass onto the Careers Coordinator. This will then be made available via the Careers Resource Library to all pupils at lunch and break times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved [date:] 5th October 2023 by Governors at Curriculum and Standards Committee

Next review [date]:October 2024.....

Signed:

Chair of Governors [name]:.....David Savory.....

Signature:

[name] Head teacher:Helen Bridge.....

Signature:



Appendix 1
Kineton High School
Careers Programme 2023/4



Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Introduction to the Careers Department (small group/classes)	Employer/provider/university/college event – market stall event giving overview of local, regional and national opportunities and skills requirements Parents evening – careers appointments	Employability workshops as part of Character and Culture Student Surveys Provider and employer encounters as part of enrichment week
Year 8	Whole year group Post 16 Apprenticeships Assembly with presentations from local Apprenticeship Providers from various sectors	Employer/provider/university/college event – market stall event giving overview of local, regional and national opportunities and skills requirements Parents evening – careers appointments Employability workshops as part of Character and Culture	Whole year group Post 16 technical education options assembly with General Further Education College Provider and employer encounters as part of enrichment week Student Survey
Year 9	Employability workshops as part of Character and Culture	Employer/provider/university/college event – market stall event giving overview of local, regional and national opportunities and skills requirements Options event –college, apprenticeship provider and university attending to give presentations/market stall information to pupils	<i>No provider encounters – legislation requires encounters to take place by 28 February if in year 9</i> Provider and employer encounters as part of enrichment week Student Survey



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Year 9 cont.		<p>Parents evening – careers appointments</p> <p>Options evening – supported by careers department</p>	
Year 10	<p>Meeting with Careers professional to develop a ‘Careers Action Plan’</p> <p>Work experience preparation sessions and interviews</p> <p>Parents evening – careers appointments</p>	<p>Employer/provider/university/college event – market stall event giving overview of local, regional and national opportunities and skills requirements</p> <p>Student Survey</p> <p>Employability workshops as part of Character and Culture</p> <p>Work experience preparation sessions and interviews</p> <p>Whole year group Post 16 technical education options assembly with General Further Education Colleges and Apprenticeship training providers</p>	<p>Work experience preparation sessions and interviews</p> <p>Support with CV writing and preparing for interview</p> <p>Work Experience week</p> <p>External visits to Local employers</p>
Year 11	<p>Student Survey</p> <p>Whole year group Post 16 Apprenticeships Assembly with</p>	<p>Employer/provider/university/college event – market stall event giving overview of local,</p>	<p><i>No provider encounters – legislation requires encounters to take place by 28 February if in year 11</i></p>



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<p>Year 11 cont</p>	<p>presentations from local Apprenticeship Providers from various sectors and colleges.</p> <p>Mock interviews supported by external Companies</p> <p>Career advisor interviews to support post 16 destinations</p> <p>Parents evening – careers appointments</p>	<p>regional and national opportunities and skills requirements</p> <p>Advertise Post 16 provider open evenings and Apprenticeship opportunities on school, website, career bulletins and Social Media</p> <p>Support with CV writing and preparing for interview</p> <p>Career advisor interviews to support post 16 destinations</p> <p>Assembly talks from universities</p>	<p>Meeting with Careers Advisor to review ‘Careers Action Plan’ if no destination yet confirmed</p> <p>Confirmation of post-16 education and training destinations for all pupils</p>
<p>Year 12</p>	<p>Assembly with presentations from local university regarding HE courses and student finance advice</p> <p>Post 18 assembly – with higher and degree apprenticeship providers</p>	<p>Employer/provider/university/college event – market stall event giving overview of local, regional and national opportunities and skills requirements</p> <p>Career advisor interviews to support post 18 destinations</p>	<p>Support with CV writing and preparing for interview</p> <p>UCAS applications and personal statement writing advice, guidance and support in partnership with Coventry and/or Oxford Brookes Universities.</p> <p>Work experience week</p>



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Year 12 cont			Whole year group visit to Coventry University as part of their 'Phoenix Partnership Scheme' for Discover [subjects] taster sessions
Year 13	<p>Visits to additional universities; tour of facilities and interaction with practical workshops in a variety of departments</p> <p>Post 18 assembly – with higher and degree apprenticeship providers</p>	<p>Employer/provider/university/college event – market stall event giving overview of local, regional and national opportunities and skills requirements</p> <p>Advertise Post 18 provider open evenings and Apprenticeship opportunities on school, website, career bulletins and Social Media</p>	<p><i>No provider encounters – legislation requires encounters to take place by 28 February if in year 13</i></p> <p>Meeting with Careers Advisor to review 'Careers Action Plan' if no destination yet confirmed</p> <p>Confirmation of post-18 education and training destinations for all pupils</p>