




Memorandum

**Mesquite Independent School District**

Mesquite, Texas

**To:** All Administrators

**From:** Gilberto Prado   
Assistant Superintendent  
Finance & Operations

**Re:** 2023-24 Holiday Schedule  
for Auxiliary Employees

**Date:** May 26, 2023

Please find below the holiday schedule for 260-day employees. (Construction, Custodians, Facilities Management, Transportation, Warehouse, etc.)

Please notify the appropriate personnel.

July 4	Independence Day
September 4	Labor Day
November 23, 24	Thanksgiving
December 25, 26	Christmas
January 1	New Year's
January 15	Martin Luther King Holiday
March 29	Good Friday
May 27	Memorial Day
June 19	Juneteenth (flex day) *

*\*260-day employees may choose to work on this day or substitute this day for another workday off during the year when school is not in session.*