

**Monomoy Regional School District - Monomoy Regional School Committee
Meeting Minutes for Thursday, June 22, 2023 at 6:30 PM
Monomoy Regional High School Library - 75 Oak Street, Harwich, MA 02645**

This meeting was broadcast to Channel 22 as well as live-streamed/recorded to the [MRSC YOUTUBE CHANNEL](#)

Members present: Meredith Henderson, Chair; Betty Gray, Vice-Chair; Ryan Clarke; Scotti Finnegan; Jackie Zibrat-Long; Terry Russell

Members not present: Jessica Rogers; Tina Games

Administrators present: Dr. Scott Carpenter, Superintendent; Marc Smith; Michael MacMillan; Joy Jordan

A. Call to Order The meeting was called to order at 6:30 PM by Chair Meredith Henderson.

B. Public Comment: None

C. Approval of Minutes

i. June 8, 2023 MRSC meeting

MOTION: Jackie Zibrat-Long moved to approve the June 8, 2023 MRSC meeting minutes. The motion was seconded by Ryan Clarke.

UNANIMOUS the motion passes.

D. Reports and Discussions

i. Recognition of former school committee member Sharon Stout

Chair Meredith Henderson invited former school committee member Sharon Stout to the podium to receive a plaque of recognition for her years of service on the committee. Ms. Stout served from 2011-2023 representing the town of Harwich.

ii. AP Government trip proposal to Washington, DC in November 2023 - John Dickson **Potential Vote**

MRHS teacher John Dickson presented his proposal to travel with approximately 24 AP students in November 2023 to Washington, DC. The group will leave on Wednesday, November 8th and travel by plane to DC. While there, they will visit Capitol Hill, visit with representatives, sit in on Committee Hearings and House/Senate sessions and visit local landmarks. The group will return on Sunday, November 12th.

MOTION: Jackie Zibrat-Long moved to approve the November 2023 AP Government trip to Washington, DC as presented. The motion was seconded by Terry Russell.

UNANIMOUS the motion passes.

iii. Recognition of retiring Monomoy staff

Dr. Carpenter thanked the following retiring staff members for their service to the district: Gordon Napier, Matthew Brown, Susan Rusch, Leslie Simmons, Jill Malinowski, Mary Anne Bragdon, and Janet Ferro.

iv. OPEB Presentation - Michael MacMillan

MRSD Business Manager Michael MacMillan shared his overview of OPEB (other post employment benefits) data with committee members. OPEB costs are calculated based on data and assumptions like active

employees, retirees, health insurance costs, mortality rates, life expectancy and discount rates. When the district was first established in 2013, there was 1 retiree and has since grown to over 178 retirees. This means that OPEB related costs are also a growing part of the district budget. This is the first of many conversations to be presented to the school committee in order to strategize a plan for appropriately addressing and funding OPEB as the district's liability grows.

v. Strategic Plan Development – Discussion on process and facilitation

Dr. Carpenter shared that the district is planning to enter the strategic plan development phase and asked school committee members for their input on potential options that the district might consider. This might include hiring a facilitator to oversee the development of the strategic plan or engaging the services of a consultant to manage the process. After school committee members had an opportunity to express their opinions, it was agreed that the Strategic Plan Steering Subcommittee would meet to discuss this further.

vi. Approval of MRMS donation to Habitat for Humanity

MOTION: Jackie Zibrat-Long moved to approve MRMS donation, in the amount of \$312.00, to Habitat for Humanity. The motion was seconded by Terry Russell.

UNANIMOUS the motion passes.

E. Subcommittee, Representative, Liaison Reports - None

F. Superintendent's Report

i. Recognition of Donations, Grants, and other Acknowledgments (in reverse order)

Dr. Carpenter took a moment to acknowledge the retirement of Sheila House, the Harwich Youth and Family Counselor. Sheila will be retiring from her position as Director of Harwich Youth & Family Services. The Town of Harwich has hired Ashley Symington to take the reins at Harwich Youth & Family Services, who will begin her role on July 3rd.

ii. DEIBAC report (in reverse order)

Dr. Carpenter shared that DEIBAC (Diversity, Equity, Inclusion and Belonging Advisory Committee) met for the last time of the school year on June 13th. The committee will continue their work into next year and will plan to come to the school committee for a formal report/update of their work.

G. Action Items - Vote Required

i. AP Government trip proposal to Washington, DC in November 2023 - John Dickson **Potential Vote**

MOTION: Jackie Zibrat-Long moved to approve the November 2023 AP Government trip to Washington, DC as presented. The motion was seconded by Terry Russell.

UNANIMOUS the motion passes.

ii. Approval of MRMS donation to Habitat for Humanity

MOTION: Jackie Zibrat-Long moved to approve MRMS donation, in the amount of \$312.00, to Habitat for Humanity. The motion was seconded by Terry Russell.

UNANIMOUS the motion passes.

iii. Student Trip to Greece with EF Tours in April 2025

MOTION: Betty Gray moved to approve the April 2025 trip to Greece as presented at the June 8, 2023 MRSC meeting. The motion was seconded by Ryan Clarke.

UNANIMOUS the motion passes.

H. Presentation of the Warrants

Accounts Payable and Payroll warrants were presented for school committee member signatures.

I. Adjournment

MOTION: Jackie Zibrat-Long moved to adjourn the meeting, seconded by Betty Gray.

UNANIMOUS the meeting adjourns at 7:54 PM.

Respectfully submitted,

Leah Tambolleo
Recording Secretary