

CFES PTO MINUTES – OCTOBER 4, 2023

9:30 a.m.

- **PTO Business:** (Michelle Boyle & Amanda Frake)
 - (1) Community Service – Sara Krausz (Chair) & Michelle Bickings (4th grade teacher) - 1,894 pounds of food were donated for KACS by CFES families during the September food drive. Future plans for the year include:
 - a. Friends Home in Kennett – students to make cards and video messages in Nov/Dec.
 - b. MLK Day – Partner with Mitchell Elementary, potentially restart the student pen pal program and refill teacher supplies.
 - c. Habitat for Humanity – Spring donation drive.
 - (2) Homeroom Parents – Kristen Zimmerman (Chair) – all zoom sessions have been held, and FAQs emailed out. All positions are filled.
 - (3) Book Fair – Kristen Zimmerman (Chair) – Books will be delivered this week, SignUpGenius is out, there will be book raffles for students.
 - (4) Read-A-Thon – Kristen Zimmerman (Chair) – this year’s theme is Charlie and the Chocolate Factory. The kick-off will be on Friday, 10/13.
 - (5) Buddy Breakfast – Michele DeNardo (Chair) – Sponsorships have been secured with Costco, Wegman’s and Acme. Signups are out for volunteers and RSVP’s. There will be two donut lines this year to help with traffic flow and crowds.
 - (6) Spirit Wear – Steph Maurer (Chair) – A new shirt design has been finalized. All students K-5 will receive a free shirt, paid for by the PTO. Board approves also supplying all teachers and staff with a spirit wear shirt, and PTO volunteers. Unanimous approval given for a \$1,000 budget to create a spirit wear inventory to sell at future events.
 - (7) Hospitality – Meredith Petruccelli (Chair) – Teachers and staff appreciation will occur monthly again this school year with different themes each month, and including a luncheon on Teacher Appreciation Day in May.

- **Treasurer’s Report:** (John Mitchell)

Budget updates to date include:

 - a. Income: \$7,004 from Fall Festival, \$1,125 passive fundraising, \$945 PTO Booster campaign, and \$895 spirit wear sales.
 - b. Expenses: \$4,802 for Fall Festival, \$300 for FOCUS, and \$250 for the KIND fund.

- **Principal's Report:** (Danielle Clark)
 - (1) Jeff's bench dedication was well received, thank you for the contributions to make that happen.
 - (2) Kids really enjoyed Fall Festival, 400 (students, siblings, parents) attended.
 - (3) Greenhouse delivery is running a few weeks late, will be installed this month, weather dependent.
 - (4) October's core essential is Integrity.
 - (5) CFE-TV kicked off this week with student staff.
 - (6) Students have earned 153,000 stickers of the 1 million goal for First in Math.
 - (7) The Halloween parade will be at 9:15am on 10/31. Students and teachers will make two laps around the school. Each class will be holding a sign.
 - (8) The Centennial parade preparations are ready to go.

- **Fall Enrichment Grants:** Review and Vote on PTO grant requests from teachers and staff. The PTO budget for grants totals \$6,000 for this school year. Any remaining funding not used will be allocated to the Spring Enrichment Grant cycle.
 - (1) Mrs. Roberts: \$1,999 for a school-wide Mystery Science subscription to video mini-lessons covering a variety of standards aligned topics. **Yes 11-1 (approved)**
 - (2) Mr. Miller: \$420.97 for a music mixer and condenser mics to be used for lessons, band and string rehearsals and concerts. **Yes 12-0 (approved)**
 - (3) Ms. Martens & Ms. Puleo: \$110 for vinyl playground communication board for special education, speech and language needs. **Yes 12-0 (approved)**
 - (4) Ms. Lindsay: \$118.90 for Ellison Die Cut Machine numbers 1-9 to decorate bulletin boards in the classrooms and hallways. **Yes 12-0 (approved)**
 - (5) Ms. Poulos: \$1,592.13 to create a lending library of materials to support focus, sensory and social-emotional regulation. **Yes 12-0 *partial funding (approved for \$845.03)**
 - (6) Mrs. Price: \$800 for an author visit in collaboration with the other elementary schools in our district. **Yes 12-0 (approved)**
 - (7) Mrs. Bickings: \$234 for the Building Thinking Math Classroom student-

centered program that includes a book and white boards. **Yes 12-0
(approved)**

- **Meeting Adjourned at: 11:50 p.m.**