



# A NOTE TO TIMBERCREST MIDDLE SCHOOL

Student Name \_\_\_\_\_ ID # \_\_\_\_\_ Grade \_\_\_\_\_ Date \_\_\_\_\_  
*Print*

Is late due to (reason) \_\_\_\_\_

Will be picked up by \_\_\_\_\_ at \_\_\_\_\_ am/pm

Reason for early dismissal \_\_\_\_\_

Is returning to school after an absence on \_\_\_\_\_ due to \_\_\_\_\_  
*Date Reason*

Will be absent from school on \_\_\_\_\_ through \_\_\_\_\_

Reason for extended absence \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_



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