

CFES PTO MINUTES – SEPTEMBER 13, 2023

9:30 a.m.

- **PTO Business:** (Michelle Boyle & Amanda Frake)
 - (1) Welcome & Board Introductions.
 - (2) Appointing Kristen Cutler as the new Social Media and Website Chair, taking over online duties for the PTO. The Corresponding Secretary role will remain a one-person position, in charge of the bi-monthly newsletter. Michele DeNardo was voted into that role in May 2023, taking over for Kristin Nicholson.
 - (3) Jeff Ellison’s memorial “Kindness Bench” will be dedicated at the school on 9/14 at 4pm.
 - (4) Buddy Breakfast – Jessica Eldridge (Chair) – event will take place on 10/20. The planning team has secured donations from Wegman’s, is putting out a SignUpGenius for volunteers, and plans to have a photo booth and Chadd the mascot there.
 - (5) Homeroom Parents – Kristen Zimmerman (Chair) – Hoping to finalize the list by Friday, then schedule a training zoom.
 - (6) Book Fair – Kristen Zimmerman (Chair) – event will be 10/16-10/20. Class shopping Monday to Thursday, evening family shopping on Tuesday. Will offer raffle basket prizes this year, and shopping at Buddy Breakfast. Adding a second register to help with lines.
 - (7) Community Service – Sara Krausz (Chair) – Our first service project will be a food drive for KACS the last two weeks of September. Students will then help sort and organize donations on Monday 10/2.
 - (8) Fall Festival – Amanda Frake (Chair) – Tickets are on sale; high school students will help volunteer.
 - (9) Foreign Language classes are TBD this year, will not be ready for the Fall.
 - (10) Adult Dinner – Steph Maurer (Chair) – Being planned for 1/27 at The Crown. Attendance will be capped at 120 max. There will be an auction for in person items, and an online component for school experiences on 32 Auctions website.
 - (11) Spirit Wear – Steph Maurer (Chair) – Considering a hand me down exchange for Kindergarteners.
 - (12) Art Show – needs committee chairs.

- **Treasurer’s Report:** (John Mitchell)

In a unanimous vote, the PTO approves the new 2023-2024 school year budget after a line-item review of all income and expenses starting with

August 2023 and ending in July 2024.

(1) Estimated Income: \$44,700

(2) Estimated Expenses: \$54,200

(3) PTO reserves will be used to make up the difference of \$9,500

- **Principal's Report:** (Danielle Clark)
 - (1) Welcome Breakfast – thank you to the PTO for the food from Hank's and staff treats.
 - (2) The PTO funded trail signs are up and running around the CFE campus. They use QR codes and give facts about school history.
 - (3) The new concrete pad for the Greenhouse is up. The building will be delivered in mid-September and then installed behind the school. There will be a dedication ceremony in the future. And the first seedling will be planted in the winter.
 - (4) Centennial Parade – a volunteer form for participants is being sent out. There will be an early dismissal that day.
 - (5) September's core essential trait is Friendship, creating community in the classrooms.
 - (6) First in Math is back with a goal of one million stickers and a celebration at the end of the year.
 - (7) Teachers will be rolling out the new math program i-Ready this month.
 - (8) Several improvement projects were finished over the summer, including: additional security cameras on the playground and in the back of the school, the well was replaced, new carpeting in the hallways, new cafeteria lighting, masonry work, and alarms for exterior doors.

- **Meeting Adjourned at:** 11:58 p.m.