

# 2023-2024 SENECA FALLS CENTRAL SCHOOL DISTRICT

## Mission Statement

The mission of the Seneca Falls Central School District is to provide quality educational opportunities and experiences for all students in a safe and positive environment that promotes academic excellence.

Vision

Pride & Opportunity

## OCTOBER 12, 2023 Board Meeting

### 6:00 PM

### Public Meeting #8

### Robert McKeveny Training Room

### 2 Butler Avenue

#### MEMBERS OF THE BOARD OF EDUCATION

Deborah Corsner

Anthony Ferrara

Cara Lajewski

Matthew Lando

Denise Lorenzetti

Joseph McNamara

Michael Mirras

Erica Sinicropi

Dr. Michelle Reed, Superintendent  
James Bruni, Business Administrator

SENECA FALLS CENTRAL SCHOOL DISTRICT  
Board of Education Meeting  
October 12, 2023-6:00 PM  
Robert McKeveny Board/Training Room

**I. Meeting called to order**

**II. Quorum Check**

**III. Pledge of Allegiance**

**IV. Approval of Agenda**

**MOTION: to approve the agenda with the following addendums as listed.**

Revise Kathy Arsenault's last day of work from 9/27/23 to 9/29/23

**ADD under X. Consent Agenda**

A. Retirements/Resignations/Terminations

2. SFSSA-Resignation

c. Name: Itasha William

Position: Cleaner

Effective: 10/13/2023

d. Name: Mary True

Position: Cashier/FSH

Effective: 09/01/2023

B. Appointments

1. Professional Appointments

a. Name: Daniel Bobbett

Position: School Counselor

Certification: School Counselor-Permanent Certification

Tenure: School Counselor

Effective date: 10/16/2023

Probation: 10/16/2023 through 10/16/2026

Base Salary: \$52,949 (to be pro-rated for the remainder of 2023-2024)

2. Coaching Appointments

Sport/Position	Employee	Stipend
Boys Basketball -8 <sup>th</sup> Gr. Coach	<u>Devin Anderson</u>	<u>\$2,211.99</u>
Boys Basketball -7 <sup>th</sup> Gr. Coach	<u>Marshal Wasman</u>	<u>\$2,211.99</u>

3. Civil Service Appointments

e. Name: Athena Arroya-De La Toba

Civil Service Position: Teacher Aide

Effective: 10/27/2023

Probationary Period: 10/27/2023 -10/22/2024

Hours/day: 6.0

Hourly Rate: \$16.00

**V. Approve or Amend**

A. Board of Education Minutes- September 21, 2023

**MOTION: to approve the Board of Education minutes dated September 21, 2023**

B. Treasurer's Report

C. Extra-Curricular Treasurer's Report

**VI. Recognitions, Celebrations and Presentations**

A. Matthew Mahoney-National Rural & Small Town Award (NRSTA)-academic honor from College Board's National Recognition Program.

## **VII. Public Comment**

The Seneca Falls Board of Education welcomes public comment. Speakers may comment on matters related to agenda items specifically or district matters generally. No speaker will be permitted to speak for longer than three (3) minutes. Public comments will be limited to thirty (30) minutes. All speakers and observers are to conduct themselves in a civil manner. Obscene language, defamatory statements, threats of violence, statements advocating racial, religious, or other forms of prejudice will not be tolerated. In the unlikely event the meeting becomes unruly, the board will recess the meeting and return once order has been restored.

Persons addressing the Board of Education during public comment should not expect to engage in discussion with the Board. The Board will not permit any comments involving specific individual personnel or students.

Questions and comments from the public concerning matters which are not on the agenda will be referred to the Superintendent. Persons wishing to have matters included on the agenda shall contact the Superintendent in accordance with Policy 2342, Agenda Preparation.

---

## **VIII. Committee Reports**

### **A. Audit Committee**

---

## **IX. Information**

### **A. Warrants**

#### 07/01/2023 – 07/31/2023

Warrant #3 (A)	\$ 9,723.38
Warrant #4 (A)	\$ 16,111.00
Warrant #5 (A)	\$ 24,402.27
Warrant #6 (A)	\$ 4,102.68
Warrant #7 (A)	\$ 422,153.04
Warrant #8 (A)	\$ 650.00
Warrant #2 (C)	\$ 259.14
Warrant #3 (C)	\$ 68,785.24
Warrant #4 (C)	\$ 525.84
Warrant #1 (F)	\$ 6,270.60
Warrant #2 (F)	\$ 3,971.32
Warrant #3 (F)	\$ 19,859.00
Warrant #1 (H)	\$ 474,260.54

#### 08/01/2023 – 08/31/2023

Warrant #11 (A)	\$ 72,011.33
Warrant #12 (A)	\$ 189,795.57
Warrant #15 (A)	\$ 433,264.79
Warrant #18 (A)	\$ 3,891.24
Warrant #5 (C)	\$ 1,305.99
Warrant #8 (C)	\$ 1,413.99
Warrant #4 (F)	\$ 7,392.00
Warrant #5 (F)	\$ 1,365.00
Warrant #6 (F)	\$ 468.13
Warrant #7 (F)	\$ 1,269.92
Warrant #8 (F)	\$ 43,547.10
Warrant #1(CM)	\$ 200.00

#### 09/01/2023 – 09/30/2023

Warrant #19 (A)	\$ 44,349.18
Warrant #20 (A)	\$ 49,253.11
Warrant #22 (A)	\$ 466,904.51
Warrant #7 (C)	\$ 5,794.99
Warrant #8 (C)	\$ 36.96

Warrant #9 (C)   \$ 18,514.68

Warrant #9 (F)   \$ 21,074.32

Warrant #5 (F)   \$ 9,920.00

- B. Business Administrator
- C. Superintendent Report
- D. BOE President Report
- E. BOE Member Comments

---

## **X. Consent Agenda**

### **3. Retirements/Resignations/Terminations**

#### **1. SFEA-None at this time**

#### **2. SFSSA-Resignation**

Upon the recommendation of the Superintendent, the Board of Education accepts the following resignation(s).

a. Name: Kathy Arsenault  
Position: Cashier/FSH  
Effective: 09/29/2023

b. Name: Sonia Rivera  
Position: Cleaner  
Effective: 09/27/2023

c. Name: Itasha Williams  
Position: Cleaner  
Effective: 10/13/2023

d. Name: Mary True  
Position: Cashier/FSH  
Effective: 09/01/2023

### **B. Appointments**

#### **1. Professional Appointments**

The Board of Education of the Seneca Falls Central School District, pursuant to Section 3012 of the Education Law and in compliance with Part 30.3 of the Rules of the Board of Regents, upon the recommendation of Dr. Michelle Reed, Superintendent of Schools, hereby appoints the following: *(Probation dates are tentative and conditional only. Except to the extent required by the applicable provisions of Education Law sections 2509, 2573, 3212 and 3014 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time)*

a. Name: Daniel Bobbett  
Position: School Counselor  
Certification: School Counselor-Permanent Certification  
Tenure: School Counselor  
Effective date: 10/16/2023  
Probation: 10/16/2023 through 10/15/2027  
Base Salary: \$52,949 (to be pro-rated for the remainder of 2023-2024)

#### **2. Coaching Appointments**

Upon the recommendation of the Superintendent, the Board of Education approves the following 2023-2024 coaching position(s)

Sport/Position	Employee	Stipend
Boys Basketball -8 <sup>th</sup> Gr. Coach	Devin Anderson	\$2,211.99
Boys Basketball -7 <sup>th</sup> Gr. Coach	Marshal Wasman	\$2,211.99

### 3. Civil Service Appointments

Upon the recommendation of the Superintendent, the Board of Education approves the following civil service position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

- a. Name: Meaghan Hagadorn  
Civil Service Position: Teacher Aide  
Effective: 09/25/2023  
Probationary Period: 09/25/2023 – 09/24/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- b. Name: Katie L. Terry  
Civil Service Position: Teacher Aide  
Effective: 10/23/2023  
Probationary Period: 10/23/2023-10/22/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00
- c. Name: Nona Stymus  
Civil Service Position: Cashier/FSH  
Effective: 10/16/2023  
Probationary Period: 10/16/2023 – 10/15/2024  
Hours/day: 3.75  
Hourly Rate: \$16.00
- d. Name: Brandon Naylor  
Civil Service Position: Cleaner (12 month)  
Effective: 10/13/2023  
Probationary Period: 10/13/2023 – 10/12/2024  
Hours/day: 8.0  
Hourly Rate: \$15.25
- e. Name: Athena Arroya-De La Toba  
Civil Service Position: Teacher Aide  
Effective: 10/27/2023  
Probationary Period: 10/27/2023 -10/22/2024  
Hours/day: 6.0  
Hourly Rate: \$16.00

### 4. Substitute Appointments

Upon the recommendation of the Superintendent, the Board of Education approve the following substitute position(s) (All appointments are conditional until paperwork is completed and fingerprints are cleared).

- a. Name: Guyette Dougherty  
Position: Substitute Teacher (Tutor)  
NYSED Certification: Uncertified  
Effective: 10/13/2023
- b. Name: Maria Gallina  
Position: Substitute Teacher

5. Probationary to Permanent-None at this time

C. CSE Minutes

Upon the recommendation of the Superintendent, the Board of Education approves the following CSE minutes:

08/31/2023, 09/11/2023 (1), 09/11/2023 (2), 09/14/2023 (1), 09/14/2023 (2), 09/15/2023, 09/19/2023, 09/20/2023, 09/22/2023 (1), 09/22/2023 (2), 09/22/2023 (3), 09/25/2023, 09/26/2023 (1), 09/26/2023 (1).

D. Gifts and Donations-None at this time

E. Transportation Requests-None at this time

**MOTION: to approve the consent agenda as listed.**

---

XI. **Old Business**

A. Correction

**MOTION: to correct the following effective date that was approved at the Aug. 31, 2023 board meeting as presented.**

**XI. Consent Agenda**

**B. Appointments**

**3. Civil Service Appointments**

- i. Name: Stephen Tillinghast  
Civil Service Position: Bus Monitor  
Effective: ~~09/05/2023~~ 09/01/2023  
Probationary Period: 09/01/2023 through 08/31/2024  
Hours/day: 2.0  
Hourly Rate: \$15.38

---

XII. **New Business**

A. RESOLUTION OF THE BOARD OF EDUCATION OF THE SENECA FALLS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK (THE "DISTRICT") AUTHORIZING THE SUBMISSION OF A PROPOSITION TO BE VOTED UPON BY THE QUALIFIED VOTERS OF SAID DISTRICT AT A SPECIAL MEETING THEREOF TO BE HELD ON DECEMBER 12, 2023

**MOTION: WHEREAS,** the Board of Education of the Seneca Falls Central School District, Seneca County, New York (the "District") proposes to have the District undertake a capital improvement project consisting of additions, alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Elizabeth Cady Stanton Elementary School, Frank Knight Elementary School and the Middle School, to enhance the safety, efficiency, and functionality of its schools and facilities, including site improvements for various school purposes, athletic complex improvements and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto (collectively, the "Project"), all at a total estimated cost not to exceed \$24,750,000, with such cost being raised by the expenditure of \$4,250,000 from the District's existing "General Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 17, 2022), and with the balance thereof, not to exceed \$20,500,000, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by

New York State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

WHEREAS, the Board, acting as lead agency under the State Environmental Quality Review Act and the regulations thereunder (6 NYCRR Part 617) (collectively, "SEQRA"), by resolution adopted on August 31, 2023, determined that (i) the actions to be undertaken as part of the Project constitutes a "Type II" action within the meaning of SEQRA and, as such, (ii) no further actions under SEQRA need be undertaken; and

WHEREAS, the Board of Education now intends to schedule a special meeting of the qualified voters of the District to be held on December 12, 2023 for the purpose of voting on a proposition on whether to authorize the District to undertake the Project.

NOW THEREFORE, BE IT RESOLVED BY THIS BOARD OF EDUCATION OF THE SENECA FALLS CENTRAL SCHOOL DISTRICT, SENECA COUNTY, NEW YORK, AS FOLLOWS:

SECTION 1. A special meeting of the qualified voters of the Seneca Falls Central School District, Seneca County, State of New York (the "District"), shall be held in the District's Operations Center, 2 Butler Avenue, Seneca Falls, New York 13148, on December 12, 2023, at 12:00 p.m. (noon), with polls to be open between the hours of 12:00 p.m. (noon) and 8:00 p.m. for the purpose of voting upon the following proposition:

**PROPOSITION NO. 1**

Shall the Board of Education of the Seneca Falls Central School District, Seneca County, New York (the "District") be authorized to undertake a capital improvement project consisting of additions, alterations, renovations and improvements to the District's school buildings and associated facilities, including improvements to the District's Elizabeth Cady Stanton Elementary School, Frank Knight Elementary School and the Middle School, to enhance the safety, efficiency, and functionality of its schools and facilities, including site improvements for various school purposes, athletic complex improvements and other appurtenant and related improvements, and the acquisition and installation in and around the foregoing improvements of original furnishings, equipment, machinery, apparatus and technology improvements, and preliminary and incidental costs related thereto; for a total aggregate maximum cost of \$24,750,000, with such cost being raised by the expenditure of \$4,250,000 from the District's existing "General Capital Reserve Fund" (said fund being established pursuant to a proposition approved by the qualified voters of the District on May 17, 2022), and with the balance thereof, not to exceed \$20,500,000, being raised by a tax upon the taxable property of the District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be offset by State aid available therefore, and in anticipation of such tax, by obligations of the District as may be necessary; and

SECTION 2. Said special meeting shall be called by the publication of a notice of special meeting substantially in the form attached to this resolution as Exhibit A. The District Clerk is hereby authorized and directed to publish said notice of special meeting, in the manner required by law, in the *Finger Lakes Times* and the *Auburn Citizen*, each a newspaper of general circulation within the District.

SECTION 3. Voting on the above referenced proposition shall be by ballot with the full text of such proposition appearing thereon.

SECTION 4. This resolution shall take effect immediately upon its adoption.

**MOTION: to set the following date, time and location for the Special Meeting of the 2023 Capital Project Referendum:**

Tuesday, December 12, 2023  
Operations Center, 2 Butler Avenue  
12:00 pm to 8:00 p.m.

---

C. Set Date, Time and Location of Public Hearing for the 2023 Capital Project Referendum

**MOTION: to set the following date, time and location for a public hearing on the Capital Project Vote:**

Thursday, November 30, 2023  
Robert McKeveny Training Room  
Operations Center, 2 Butler Avenue  
6:00 pm

---

D. Policy- 2nd Reading

**MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 2<sup>nd</sup> final reading of the following policies:**

Policy 0100- NON-DISCRIMINATION AND EQUAL OPPORTUNITY  
Policy 0110.2- SEXUAL HARASSMENT IN THE WORKPLACE  
Policy 4321 PROGRAMS FOR STUDENTS WITH DISABILITIES UNDER THE IDEA AND NEW YORK'S  
EDUCATION LAW ARTICLE 89  
Policy 8414.5- ALCOHOL AND DRUG TESTING OF DRIVERS

---

E. Overnight Requests

**MOTION: to approve the overnight conference request for Carleen Mull, Jaclyn Barker and Catherine Sargent to attend the National K-8 Litcon Literacy & RR Conference in Columbus Ohio from Jan. 27 to Jan. 30, 2024 pending compliance with Policy 6740.**

---

F. Agreements

1. Agri-Business Child Development (Seneca Falls Head Start)

**MOTION: upon the recommendation of the Superintendent, the Board of Education approves the agreement between the Seneca Falls Central School District and Agri-Business Child Development at Seneca Falls Head Start.**

- 
2. Kara James- 2023-2024 Agreement

**MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 agreement between the Seneca Falls Central School District and Kara James, NYS Certified School Psychologist, for the purpose of Psychological Testing Services.**

- 
3. 2023-24 Seneca County Cooperative Counseling Agreement

**MOTION: upon the recommendation of the Superintendent, the Board of Education approves the 2023-2024 agreement between the Seneca Falls Central School District and Seneca County Cooperative Counseling.**

---



4. Family Counseling Service of the Finger Lakes Agreement

**MOTION:** upon the recommendation of the Superintendent, the Board of Education approves the Therapist Service Agreement between the Seneca Falls Central School District/ Wayne-Finger Lakes BOCES and the Family Counseling Service of the Finger Lakes, Inc., for services provided to Seneca Fall Central School District from January 1, 2024 through June 30, 2024.

---

G. External Audit Ending June 30, 2023

**MOTION:** to accept the External Audit Report and Management Letter of the Seneca Falls Central School District's Basic Financial Statements for the fiscal year ended June 30, 2023 completed by Mengel, Metzger, Barr & Co. LLP and that the Business Administrator, in conjunction with the Audit Committee, respond to such audit.

---

H. Section V Combined Team-Geneva Ice Hockey Merger

**MOTION:** Whereas the Seneca Falls Central School District and Geneva City School District have met to ascertain the advantages of combining sports teams; and

Whereas Seneca Falls Central School District and Geneva City School District have agreed on terms for combining Varsity Ice Hockey;

Be it therefore resolved, upon the recommendation of the Superintendent of Schools that the Board of Education approve up to five (5) Seneca Falls Central School District students participate in the Geneva City School District Varsity Ice Hockey program;

Be it further resolved that the Geneva City School District will be the host school, following the Geneva City School District coach's salary schedule and coaches handbook; and

Be it further resolved, that the students from each district will follow their own schools' code of conduct; and

Be it further resolved, that all of the costs associated with the Varsity Ice Hockey program for the 2023-2024 school year (such as supplies, officials, salaries, and transportation) will be based on a percentage of the athletes that participate from Seneca Falls CSD and Geneva CSD, and will be billed to Seneca Falls Central School District.

---

**XIII. Executive Session-** (Contingent upon adoption of a motion during the public portion of the meeting in accordance with Section 105 of the Public Officers Law).

**MOTION:** to move into Executive Session to discuss the details of medical, financial, credit or employment history or a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

---

**XIV. Adjourn**

**MOTION:** to adjourn the meeting.