

JACKSON-MILTON LOCAL SCHOOLS
REGULAR MEETING OF THE BOARD OF EDUCATION
MINUTES

September 21, 2023 – Middle School/High School Building – Board Meeting 6:00 p.m.

- A. Pledge of Allegiance - Mr. Huff
- B. Moment of Silence - Mr. Campbell
- C. Attendance

Roll Call

Mr. Campbell	<u>Present</u>
Mr. Huff	<u>Present</u>
Mr. Vernon	<u>Present</u>
Mrs. Pittman	<u>Present</u>
Mrs. Bacorn	<u>Present</u>

- D. Minutes

Review and approval of the August 15, 2023 Regular Meeting Minutes of the Board of Education.

Motion by Mr. Vernon
Seconded by Mrs. Bacorn

Campbell, yes; Huff, yes; Vernon, yes; Pittman, yes; Bacorn, yes

Approved X Not Approved _____

- E. Presentation/Recognition

1. Mrs. Kim Fisk
2. Mr. Dave Vega
3. Dr. Holly Welch
4. Mrs. Abbey Fishtorn

- F. Administrative Report

1. Superintendent's Report

- a. Mahoning Valley Skilled Trades Expo
- b. Opening Day of School
- c. Facilities Update
- d. Enrollment Currently and Past Five Years
- e. Staff Appreciation by Years of Service
- f. Student School Board Liaison(s)
- g. Drone Class
- h. Homecoming Game – Friday, September 29th vs Waterloo
- i. Homecoming Dance – Saturday, September 30th at the Shrine 7:00 pm – 10:00 pm
- j. Parent-Teacher Evening Conference Night – October 12, 2023
- k. NEOEA Day – Friday, October 13th – No Classes
- l. North Jackson Flag Design
- m. On-Line Board Policies
- n. Ohio Department of Education
- o. Middle School and High School Fall Sports Awards Program –
Monday, November 6th – Middle School 5:00 pm
High School 6:30 pm

2. Treasurer’s Report

3. Legislative Report

G. Roundtable Discussion

H. Public Presentation

The Board Meeting will now be open for Public Discussion under the direction of the Board President, Mr. Tom Huff.

I. Adoption of Consent Calendar

Motion by Mrs. Bacorn

Seconded by Mr. Huff

Campbell, yes; Huff, yes; Vernon, yes; Pittman, yes; Bacorn, yes

Approved X Not Approved _____

I. Old Business

1. Superintendent’s Business

II. New Business

1. Board Business

Remove (*) 2. Treasurer’s Business

_____ a. Review and approval of the monthly Spending Plan, Reconciliation Report, Disbursement Detail and Cash Summary Reports for the month of August, 2023.

_____ b. Review of bills for the month of August, 2023.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-01 _____ c. Treasurer recommends that the Board approve the In-Service Day of August 28, 29 and September 5, 2023 for breakfast and lunch purchased at a cost of \$1,375.22.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-02 _____ d. Treasurer recommends that the Board approve, upon recommendation from the Athletic Director, to approve the 2023-2024 Admission Fees for Athletic Events, Official Fees and Ticket/Taker Pay Scale as found in Attachment #1.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-03 _____ e. Treasurer recommends that the Board approve creating expenditure and revenue accounts for 507 9023, 507 9024, 516 9024, 572 9024, 584 9024, 590 9023, 587 9024 451 9023, 451 9024, 499 9024, 551 9024, and 584 9124 (if applicable and approved).

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-04 _____ f. Treasurer recommends that the Board approve the Superintendent and Athletic Director to spend no more than \$300 for staff appreciation on September 1, 2023 at the varsity football game. The funds will be pay for food, supplies, and pop from the Athletic Account.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-05 _____ g. Treasurer recommends that the Board approve the FY24 ARP ESSER funding plan budget as found in Attachment #2.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-06 _____ h. Treasurer recommends that the Board approve the expense report effective July 1, 2023 as found in Attachment #3.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-07 _____ i. Treasurer recommends that the Board approve the following Permanent Appropriations for FY24 at the fund level as found in Attachment #4:

General Fund	\$9,265,362.29
Special Revenue	3,664,610.86
Debt Service	0
Capital Project	2,432,985.36
Enterprise	512,676.25
Trust/Internal/Custodial	5,788.00
 Total	 \$15,881,422.76

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-08 _____ j.

Treasurer recommends that the Board approve a \$500.00 donation from Jackson Township received to fund 200 995A.

Motion by _____

Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-09 _____ k.

Treasurer recommends that the Board approve the revised FY24 Pay Rates/Other "As Needed Pay" effective July 1, 2023, as found in Attachment #5.

Motion by _____

Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-10 _____ l.

Treasurer recommends that the Board approve the "in lieu of transportation reimbursement for the 2023 - 2024 school year for the following:

1. Shannon Campbell - Drake Campbell to Ursuline High School
2. Mike Frisk - Landree and Adalee Frisk to Heartland Christian School
3. Susan Kingston - Matthew Kingston to Heartland Christian School
4. Jolene Deley - Ethan Deley to Ursuline High School

Motion by _____

Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-11 _____ m.

Treasurer recommends that the Board approve the change to IGS Energy for natural gas at a rate of \$3.82 (effective January 1, 2024) per MCF from the current rate of \$4.93 MCF. This is a 22 month agreement expiring October 32, 2025. This is a potential saving of a minimum \$3,000 per year depending on weather conditions.

Motion by _____

Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-12 _____ n.

Treasurer recommends that the Board approve the JM Band Instrument Trade-in per Nick Penfound and the Greenhorn Project. This will help the JM Band maintain up-to-date inventory as found in Attachment #6.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-13 _____ o.

Treasurer recommends that the Board approve the payment of \$871.52 to Day Break Music from FY23. This is for several invoices verified to be paid and received just this month.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-14 _____ p.

Treasurer recommends that the Board approve the reimbursement of \$271.14 for materials purchased through TPT last fiscal year but authorized by the High School Principal. Materials were received this fiscal year.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-15 _____ q.

Treasurer recommends that the Board approve the \$1,000 PTA donation to fund 018 923A.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-16 ____ r.

Treasurer recommends that the Board approve allowing the substitute nurses to be paid above seven (7) hours per day for the 2023-2024 school year due to time needed waiting for parents. Prior Board Resolution stated seven (7) hours a day.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-17 ____ s.

Treasurer recommends that the board approve the donation of \$4,500.00 from Spitzer for test drives and cheerleader uniform purchases deposited to 018 921A.

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

2. Superintendent's Business

23-09-18 ____ a.

Recommend that the Board approve the following request for professional leave as indicated:

1. Sean Sich to attend the OSDA Conference on September 9, 2023 in Columbus, Ohio.
2. Tausha Bacorn to attend the OSBA Capital Conference from November 12-14, 2023 in Columbus, Ohio.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-19 ____ b.

Recommend that the Board approve the written request from Amanda Fanning to resign as a member of the classified staff effective August 28, 2023.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-20 _____ c. Recommend that the Board approve the hiring and one year contract to Caitlyn Summers as a Cleaner, effective September 11, 2023, at Step 1.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-21 _____ d. Recommend that the Board approve the hiring and one year contract to Tami Santiago as a Cleaner, effective September 11, 2023, at Step 1.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-22 _____ e. Recommend that the Board approve the hiring and one year contract of Genna Pellin as a Cleaner, Step 1, effective October 2, 2023.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-23 _____ f. Recommend that the Board approve the following nurse as a substitute for the 2023-2024 school year at a rate of \$30.00 an hour at seven hours per day and will be paid from the 467 Wellness Fund:

- 1. Annette Wilson
- 2. Ashley Cameron

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-24 _____ g.

Recommend that the Board approve the Memorandum of Understanding between OAPSE #424 and the Jackson-Milton Board of Education regarding Mary Vansach to work additional hours on an as needed basis as found in Attachment #7.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-25 _____ h.

Recommend that the Board approve paying nurses and Title 1 tutors additional time for in-service days above contracted hours as they were needed for training purposes.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-26 _____ i.

Recommend that the Board approve the Success by Six compensation amounts of \$30 per hour for teachers, bus drivers at their hourly rate as per negotiated agreement, and aides at \$20 per hour. This is for the FY24 program.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-27 _____ j.

Recommend that the Board approve the following as mentor teachers for the 2023-2024 school year:

1. Michele Freer – Mike Grazier
2. Lyndsay Devlin – Paige Coon
3. Dody Houser- Amanda Ridzon
4. Mariah Ciccolelli – Kasey Rininger
5. Amelia Manenti – Dana Scott

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-28 k. Recommend that the Board approve the following as certificated substitute teachers:

- 1. Mary Beth Shobel
- 2. Stephanie Palmer
- 3. Elise Yantes

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-29 l. Recommend that the Board approve the following as classified substitutes:

- 1. Tina Ray – Bus Driver effective September 7, 2023
- 2. Brenda Byich – Payroll effective September 6, 2023

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/ N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-30 m. Recommend that the Board approve that Mrs. Kim Fisk, Dr. Holly Welch, Mr. Dave Vega and Mr. Kirk Baker be approved for evaluations for the 2023-2024 school year.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-31 n. Recommend that the Board approve the following as board policies or rescind board policies as found in Attachment #8:

- | | |
|--|---------------------|
| 1. Relations with Support Organizations | KMA-R |
| 2. Emergency Management and Safety Plans | EBC |
| 3. College Credit Plus | IGCH-R (Also LEC-R) |
| 4. Interscholastic Athletics | IGDJ |
| 5. Interscholastic Extracurricular Eligibility | IGDK |
| 6. Relations with Support Organizations | KMA |
| 7. Minutes | BDDG |

- | | |
|--|---------------------|
| 8. Student Absences and Excuses | JED |
| 9. District Records Commission, Records Retention and Disposal | EHA |
| 10. College Credit Plus | LEC-R (Also IGCH-R) |
| 11. Rescind - Relations with Booster Organizations | KMB |
| 12. Rescind - Data and Records Retention | EHA-R |

Motion by _____
 Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-32 _____ o.

Recommend that the Board approve Michaela Vasbinder be awarded two para-pro contracts as Elementary Compute Room Aide effective September 18, 2023 for 3.5 hours each contract at Step 1 as per negotiated agreement.

Motion by _____
 Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-33 _____ p.

Recommend that the Board approve Michelle Dennison a second para-pro contract per negotiated agreement effective September 18, 2023. (Step 2) 1 year contract prior MOU reverts back to 3.5 hours.

Motion by _____
 Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-34 _____ q.

Recommend that the Board approve the following request for building/ground use As indicated:

1. JM Band Boosters to use the high school/middle school cafeteria and gym for Parents' Night Out Fundraiser on December 15, 2023 and February 9, 2024 from 5:00 pm – 9:00 pm. No rental fee to be charged.

Motion by _____
 Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-35 _____ r. Recommend that the Board approve the written resignation of Melinda Hillier as a member of the classified staff effective September 22, 2023.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-36 _____ s. Recommend that the Board approve (per the Treasurer) the 6 month employment contract for Brenda Byich effective January 1, 2024 as Payroll-Treasurer Secretary per the adopted salary and benefits scale step16(\$23.57) per hour pro-rated 260 days, 8 hours a day.

Motion by _____
Seconded by _____

Campbell Y/N Huff Y/N Vernon Y/N Pittman Y/N Bacorn Y/N

Approved X Not Approved _____

23-09-37 J. Executive Session

Recommend that the Board move to Executive Session to discuss:

1. Employment of Personnel pursuant to ORC 121.22(G)(1)
- 2.
- 3.
- 4.

Motion by Mrs. Pittman
Seconded by Mr. Huff

Campbell, yes; Huff, yes; Vernon, yes; Pittman, yes; Bacorn, yes

Approved X Not Approved _____

Adjourned to Executive Session – 7:45 p.m.

K. Return to Public Session – 8:15 p.m.

L. Roll Call

Mr. Campbell	<u>Present</u>
Mr. Huff	<u>Present</u>
Mr. Vernon	<u>Present</u>
Mrs. Pittman	<u>Present</u>
Mrs. Bacorn	<u>Present</u>

M. Board Action on Additional Items

I. Old Business

II. New Business

N. Board Action if Warranted

1. Superintendent's Business

2. Treasurer's Business

O. Motion to Adjourn

Motion by Mrs. Pittman

Seconded by Mr. Huff

Campbell, yes; Huff, yes; Vernon, yes; Pittman, yes; Bacorn, yes

Approve X Not Approved _____

The meeting adjourned at 8:16 p.m.

Tom Huff
Board President

John Huff
Treasurer

